

**2019-2022 TITLE II FORMULA GRANT
BOARD OF STATE AND COMMUNITY CORRECTION (BSCC)**

CITY OF LOS ANGELES MAYORS OFFICE PROGRESS REPORT PART

BSCC 302-19

Includes the following:

- 1. OFFICE OF JUVENILE JUSTICE AND DELINQUENCY
PREVENTION TITLE II FORMULA GRANT PROGRAM
PA 22: DIVERSION**
- 2. CPGP STANDARD DATA COLLECTION MEASURES**

CITY OF LOS ANGELES MAYORS OFFICE PROGRESS REPORT PART B
OFFICE OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION
TITLE II FORMULA GRANT PROGRAM

PA 22: DIVERSION

Bold indicates mandatory measures

Programs to divert youth from entering the juvenile justice system, including restorative justice programs such as youth or teen courts, victim-offender mediation, and restorative circles

Enter data for all mandatory and applicable measures.

Enter zero (0) if you are able to collect and report data for the measure but there was no activity during the reporting period. If you enter 0 for another reason (e.g., data not tracked, activity not applicable), please explain in the text box available at the end of data reporting.

**OFFICE OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION
TITLE II FORMULA GRANT PROGRAM**

PA 22: DIVERSION

Bold indicates mandatory measures

#	Measure	Definition	Data Grantee Reports	Record Data Here
1	Number of MOUs developed	The number of Memoranda of Understanding (MOUs) or interagency agreements developed during the reporting period. Include all formal partnership or coordination agreements. Program records are the preferred data source.	A. Number of MOUs developed during the reporting period	
2	Number of program slots available	The number of client service slots available during the reporting period. If slots were lost over the reporting period, please report a negative number. Program records are the preferred data source.	A. Number of client service slots available during the reporting period	
3	Number of FTEs funded with Formula Grant funds	The number of staff funded by Formula Grants (FGs), as measured through the number of full-time equivalent (FTE) staff working for the program during the reporting period. To calculate FTE, divide the number of staff hours used by the program by 2080.	A. Number of FTEs funded with FG funds	
4	Number of program materials developed	The number of program materials developed during the reporting period. Include only substantive materials, such as program overviews, client workbooks, and lists of local service providers. Do not include program advertisements or administrative forms, such as sign-in sheets or client-tracking forms. Count the number of pieces developed. Program records are the preferred data source.	A. Number of program materials developed	
5	Number and percent of program staff trained	The number and percent of program staff trained during the reporting period. Program staff includes full- and part-time employees and/or volunteers. The number is the raw number of staff to receive any formal training relevant to the program or their position as program staff. Include any training from any source or medium received during the reporting period as long as receipt can be verified. Training does not have to be completed during the reporting period. To get the percent, divide the raw number by the total number of program staff. Program records are the preferred data source.	A. Number of staff who participated in training B. Total number of program staff C. Percent (A/B)	
6	Number of hours of training provided to program staff	The number of training hours provided to program staff during the reporting period. Training includes in-house and external trainings.	A. Number of hours of training provided to program staff	
7	Number of planning activities conducted	The number of planning activities undertaken during the reporting period. Planning activities include meetings held and needs assessments undertaken.	A. Number of planning activities undertaken	
8	Number of program/agency policies or procedures created, amended, or rescinded	The number of program/agency policies or procedures created, amended, or rescinded during the reporting period. A policy is a plan or specific course of action that guides the general goals and directives of the program or agency. Include program policies that are either relevant to the topic area or affect program operations.	A. Number of policies or procedures created, amended, or rescinded	
9	Number of program youth served	An unduplicated count of the number of youth served by the program during the reporting period. Definition of the number of youth served for a reporting period is the number of program youth carried over from the previous reporting period, plus new admissions during the reporting period. In calculating the 3-year summary, the total number of youth served is the number of participants carried over from the year previous to the first fiscal year, plus all new admissions during the 3 reporting fiscal years. Program records are the preferred data source.	A. Number of program youth carried over from the previous reporting period, plus new admissions during the reporting period	

**OFFICE OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION
TITLE II FORMULA GRANT PROGRAM**

PA 22: DIVERSION

Bold indicates mandatory measures

#	Measure	Definition	Data Grantee Reports	Record Data Here
10	Number of service hours completed	The number of hours of service completed by program youth during the reporting period. Service is any explicit activity (such as program contact, counseling sessions, course curriculum, community service, etc.) delivered by program staff or other professionals that is dedicated to completing the program requirements. Program records are the preferred data source.	A. Total number of program youth service hours	
11	Average length of stay in diversion program	Average number of days that clients remain in the diversion program. Include data for youth who complete program requirements prior to program exit and for those who do not. Program records are the preferred data source.	A. Total number of days between intake and program exit across all program youth exiting program B. Number of cases closed C. A/B	
12	Number and percent of program youth who OFFEND (short term)	<p>The number and percent of participating program youth who were arrested or seen at a juvenile court for a delinquent offense during the reporting period. Appropriate for any youth-serving program. Official records (police, juvenile court) are the preferred data source.</p> <p>The number of youth tracked should reflect the number of program youth who are followed or monitored for arrests or offenses. Ideally this number should be all youth served by the program during the reporting period.</p> <p>A youth may be "committed" to a juvenile facility any time that he/she is held overnight. Certain jurisdictions refer to adjudications as "sentences."</p> <p>Other sentences may be community-based sanctions, such as community service, probation, etc.</p> <p>Example: If I am tracking 50 program youth, then B would be 50. Of these 50 program youth I am tracking, if 25 were arrested or had a delinquent offense during the reporting period, then C would be 25. This logic should follow for D, E, and F values. The percent of youth offending who are measured short term will be autocalculated in G</p>	<p>A. Total number of program youth served during the reporting period</p> <p>B. Number of program youth tracked during the reporting period</p> <p>C. Of B, the number of program youth who had an arrest or delinquent offense during the reporting period</p> <p>D. Number of program youth who were committed to a juvenile facility during the reporting period</p> <p>E. Number of program youth who were sentenced to adult prison during the reporting period</p> <p>F. Number of youth who received another sentence during the reporting period</p> <p>G. Percent OFFENDING (C/B)</p>	
13	Number and percent of program youth who OFFEND (long term)	<p>The number and percent of participating program youth who were arrested or seen at a juvenile court for a delinquent offense during the reporting period. Appropriate for any youth-serving program. Official records (police, juvenile court) are the preferred data source.</p> <p>The number of youth tracked should reflect the number of program youth who are followed or monitored 6–12 months after completing program requirements.</p> <p>A youth may be "committed" to a juvenile facility any time that he/she is held overnight. Certain jurisdictions refer to adjudications as "sentences."</p> <p>Other sentences may be community-based sanctions, such as community service, probation, etc.</p> <p>Example: A grantee may have several youth who exited the program 6–12 months ago; however, they are tracking only 100 of them. Therefore, the A value will be 100. Of these 100 program youth who exited the program 6–12 months ago, 65 had an arrest or delinquent offense during the reporting period; therefore, the B value should be recorded as 65. This logic should follow for C, D, and E values. The percent of youth offending who are measured long term will be autocalculated in F.</p>	<p>A. Total number of program youth tracked during the reporting period who exited the program 6-12 months ago</p> <p>B. Of A, the number of program youth who had an arrest or delinquent offense during the reporting period</p> <p>C. Number of program youth who were committed to a juvenile facility during the reporting period</p> <p>D. Number of program youth who were sentenced to adult prison during the reporting period</p> <p>E. Number of youth who received another sentence during the reporting period</p> <p>F. Percent OFFENDING (B/A)</p>	

**OFFICE OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION
TITLE II FORMULA GRANT PROGRAM**

PA 22: DIVERSION

Bold indicates mandatory measures

#	Measure	Definition	Data Grantee Reports	Record Data Here
14	Number and percent of program youth who RE-OFFEND (short term)	<p>The number and percent of participating program youth who were arrested or seen at a juvenile court for a new delinquent offense during the reporting period. Appropriate for any youth-serving program. Official records (police, juvenile court) are the preferred data source.</p> <p>The number of youth tracked should reflect the number of program youth who are followed or monitored for new arrests or offenses. Ideally this number should be all youth served by the program during the reporting period.</p> <p>Certain jurisdictions refer to adjudications as "sentences."</p> <p>Other sentences may be community-based sanctions, such as community service, probation, etc.</p> <p>Example: If I am tracking 50 program youth, the B value would be 50. Of these 50 program youth I am tracking, if 25 had a new arrest or a new delinquent offense during the reporting period, then C would be 25. This logic should follow for D, E, and F values. The percent of youth reoffending who are measured short term will be autocalculated in G.</p>	<p>A. Total number of program youth served during the reporting period</p> <p>B. Number of program youth tracked during the reporting period</p> <p>C. Of B, number of program youth who had a new arrest or new delinquent offense during the reporting period</p> <p>D. Number of program youth who were recommitted to a juvenile facility during the reporting period</p> <p>E. Number of program youth who were sentenced to adult prison during the reporting period</p> <p>F. Number of youth who received another sentence during the reporting period</p> <p>G. Percent RECIDIVISM (C/B)</p>	
15	Number and percent of program youth who RE-OFFEND (long term)	<p>The number and percent of participating program youth who were arrested or seen at a juvenile court for a new delinquent offense during the reporting period. Appropriate for any youth-serving program. Official records (police, juvenile court) are the preferred data source.</p> <p>The number of youth tracked should reflect the number of program youth who are followed or monitored 6–12 months after completing program requirements.</p> <p>Certain jurisdictions refer to adjudications as "sentences."</p> <p>Other sentences may be community-based sanctions, such as community service, probation, etc.</p> <p>Example: A grantee may have several youth who exited the program 6–12 months ago; however, they are tracking only 100 of them. Therefore, the A value will be 100. Of these 100 program youth who exited the program 6–12 months ago, 65 had an arrest or delinquent offense during the reporting period; therefore, the B value should be recorded as 65. This logic should follow for C, D, and E values. The percent of youth reoffending who are measured long term will be autocalculated in F.</p>	<p>A. Total number of program youth tracked during the reporting period who exited the program 6-12 months ago</p> <p>B. Of A, the number of program youth who had a new arrest or new delinquent offense during the reporting period</p> <p>C. Number of program youth who were recommitted to a juvenile facility during the reporting period</p> <p>D. Number of program youth who were sentenced to adult prison during the reporting period</p> <p>E. Number of youth who received another sentence during the reporting period</p> <p>F. Percent RECIDIVISM (B/A)</p>	
16a	Substance use (short term)	<p>The number and percent of program youth who have exhibited a decrease in substance use during the reporting period. Self-report or staff ratings are most likely data sources.</p>	<p>A. Number of program youth served during the reporting period with the noted behavioral change</p> <p>B. Number of youth in the program who received services for this behavior</p> <p>C. Percent (A/B)</p>	
16b	Antisocial behavior (short term)	<p>The number and percent of program youth who have exhibited a desired change in antisocial behavior during the reporting period. Antisocial behavior is defined as a pervasive pattern of behavior that displays disregard for and violation of the rights of others, societal mores, or the law (such as deceitfulness, irritability, fighting, disruptive behavior, consistent irresponsibility, lack of remorse, or failure to conform to social norms).</p> <p>Self-report or staff ratings are the most likely data sources.</p>	<p>A. Number of program youth served during the reporting period with the noted behavioral change</p> <p>B. Total number of youth receiving services for the target behavior during the reporting period</p> <p>C. Percent (A/B)</p>	

**OFFICE OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION
TITLE II FORMULA GRANT PROGRAM**

PA 22: DIVERSION

Bold indicates mandatory measures

#	Measure	Definition	Data Grantee Reports	Record Data Here
16c	Family relationships (short term)	Number and percent of program youth who exhibited an improvement in family relationships during the reporting period. Self-report or staff ratings are the most likely data sources.	A. Number of program youth served during the program period with the noted behavioral change B. Number of youth in the program who received services for this behavior C. Percent (A/B)	
16d	Social competence (short term)	The number and percent of program youth who exhibited an improvement in social competencies during the reporting period. Self-report or staff ratings are the most likely data sources.	A. Number of program youth served during the program period with the noted behavioral change B. Number of youth in the program who received services for this behavior C. Percent (A/B)	
17	Number and percent of program youth completing program requirements	The number and percent of program youth who have successfully fulfilled all program obligations and requirements. This does not include youth who are still participating in ongoing programs. Program obligations will vary by program but should be a predefined list of requirements or obligations that youth must meet before program completion. The total number of youth (the B value) includes those youth who have exited successfully and unsuccessfully. Program records are the preferred data source.	A. Number of program youth who exited the program having completed program requirements B. Total number of youth who exited the program during the reporting period (either successfully or unsuccessfully) C. Percent (A/B)	
18	Number and percent of program families satisfied with the program	The number and percent of program families satisfied with the program in areas such as staff relations and expertise, general program operations, facilities, materials, and service. Self-report data collected using program evaluation or assessment forms are the expected data source.	A. Number of program families satisfied with the program during the reporting period B. Total number of program families served by the program during the reporting period C. Percent (A/B)	
19	Number and percent of program youth satisfied with the program	The number and percent of program youth satisfied with the program in areas such as staff relations and expertise, general program operations, facilities, materials, and service. Self-report data collected using program evaluation or assessment forms are the expected data source.	A. Number of program youth satisfied with the program during the reporting period B. Total number of program youth served by the program during the reporting period C. Percent (A/B)	
20	Number and percent of program staff with increased knowledge of the program area	The number and percent of program staff who gained a greater knowledge of the program area through trainings or other formal learning opportunities. Appropriate for any program whose staff received program-related training. Training does not have to be given by the program. Self-report data collected using training evaluation or assessment forms are the expected data source.	A. Number of program staff trained during the reporting period who report increased knowledge of diversion programs B. Number of program staff trained during the reporting period returning surveys C. Percent (A/B)	
21	Number and percent of program youth formally processed	The number and percent of program youth who have been charged with a formal probation violation. Official records are the preferred data source.	A. Number of first-time offenders formally processed B. Number of first time offenders C. Percent (A/B)	

Additional Comments

Please Note: Enter zero (0) if you are able to collect and report data for the measure but there was no activity during the reporting period. If you enter 0 for another reason (e.g., data not tracked, activity not applicable), please explain.

CPGP STANDARD DATA COLLECTION MEASURES
TITLE II FORMULA GRANT 2019-2022
GRANTEE CITY OF LOS ANGELES MAYORS OFFICE
REPORTING PERIOD YEAR 1/QUARTER 1

PARTICIPANT INFORMATION		DATA
#	Provide the number of new unduplicated participants who received first-time services funded by this Grant Program for this reporting period?	*
#	Provide the total number of new unduplicated participants for each age group who received first-time services this reporting period:	
#a	0 - 10	
#b	11 -12	
#c	13 - 14	
#d	15 - 16	
#e	17 - 18	
#f	19 - 21	
#g	22 - 25	
#h	26 - 44	
#i	45 - 64	
#j	65 and older	
*	Provide the total number of new unduplicated participants who identify as a single ethnic origin, ethnicity or race that received first-time services this reporting period:	
*	Provide the total number of new unduplicated participants who identify as having multi-ethnic origin, ethnicity or race that received first-time services this reporting period:	
*	Provide the total number of new unduplicated participants who declined-to-state their ethnic origin, ethnicity or race that received first-time services this reporting period:	
Total number of new unduplicated participants		
#	Of those participants who identified as a single race in question ¹ , provide a total number for each ethnic group:	
#a	Black or African-American	
#b	Hispanic, Latino, or Spanish	
#c	White	
#d	American Indian or Alaska Native	
#e	Asian:	
	Chinese	
	Japanese	
	Filipino	
	Korean	
	Vietnamese	
	Asian Indian	
	Laotian	
	Cambodian	
	Other	
#f	Native Hawaiian or other Pacific Islander:	
	Native Hawaiian	
	Guamanian	
	Samoan	
	Other	
#g	Middle Eastern or North African	
#h	Other identified ethnic origin, ethnicity, or race	

CPGP STANDARD DATA COLLECTION MEASURES
TITLE II FORMULA GRANT 2019-2022
GRANTEE CITY OF LOS ANGELES MAYORS OFFICE
REPORTING PERIOD YEAR 1/QUARTER 1

#	Provide the number of new unduplicated participants by gender/sex who received first-time services this reporting period:	
#a	Female	
#b	Male	
#c	Non-Binary / Third Gender	
#e	Prefer to Self-Define	
#f	Prefer not to State	
#	Provide the number of new unduplicated participants with the following levels of education who received first-time services this reporting period:	
#a	Some High School	
#b	High School Graduate	
#c	GED	
#d	Some College	
#e	College Graduate	
#f	Other	
#	Provide the number of new unduplicated participants with the following levels of employment who received first-time services this reporting period:	
#a	Full-Time	
#b	Part-Time	
#c	Not working due to age (under 15 years of age) or full-time student status	
#d	Unemployed	
#e	Other/Unknown	
#	Provide the number of new unduplicated participants with the following housing statuses who received first-time services this reporting period:	
#a	Independent Living/Housing	
#b	Family/Relative Homes	
#c	Foster Care	
#d	Permanent Supportive Housing	
#e	Bridge Housing	
#f	Transitional Housing	
#g	Rapid Rehousing	
#h	Sober Living Homes	
#i	Homeless	
#j	Other	
#	Check (X) the geographical area-type of the project's main services location:	
#a	Rural	
#b	Suburban	
#c	Tribal	
#d	Urban	

¹ Although quarterly progress reports do not require disaggregate multi-racial data, the collection and reporting of multi-racial demographic data shall be disaggregated by each project as a requirement for the final Local Evaluation Report. BSCC will provide technical assistance on how to complete this requirement to comply with GC Section 8310.9.