Papás of the Central Coast Local Evaluation Plan - 2018

Services

Papás of the Central Coast will provide the following services to the BSCC clientele:

- SFI (fatherhood) classes
- PPD (work readiness) classes
- Ongoing case management
- Transportation for community groups
- Childcare for community groups
- Additional classes such as NVC (communication)

Population

- Low-income and/or young fathers between the ages of 15-25
  - Participants must have at least one dependent child
- Emphasis on Latino fathers; and
- Emphasis on fathers with additional risk factors, including those who are in or aging out of foster care, and those involved with criminal justice, Family Court and/or the Child Welfare system

Estimate the number of Participants Served

- 50 Unduplicated fathers between the ages of 15-25 years of age per year

Intervention Determination

- All participants will be required to complete both SFI and PPD curricula
- Further participation in Papás classes will be self-determined and based on class availability
- All clients will create a life plan with their case workers and will be supported to meet those planned goals

Documentation of Services

- Papás will use several forms of documentation toward documenting services such as:
  - Intake form
  - Class attendance sheets
  - Life plan/goals sheet
  - Curricular scales
  - Electronic case notes

Participants Progress Tracking

- Tracking of client progress will take place within our access database and will maintain attendance, case notes, referrals, and employment status

Project Evaluation Design

- See attached logic model

Determining Client Success/Failure

- Client success will be based on completion of programming and meeting the measurement requirement within the logic model

Research design

- We will utilize Continuous Quality Improvement (CQI) by establishing codified methods for data collection and review, utilizing members of the service delivery team along with the data coordinator, and the management team

Cost per Participant

- Encompass fiscal department will support program management in tracking revenue and expenses throughout the year. The monthly program cost will be divided by the enrolled number of fathers to create a per-participant estimate

Project Oversight

- The program manager oversees all activities regarding this grant, from operations to reporting and budget oversight and reports to the unit director
- Under the project manager are the office manager and the service team manager. These two staff oversee the general operations of the day-to-day and also the Team Manager oversees the case management team
- The direct content provider (job specialist) under the BSCC Grant will report directly to the program manager on a weekly basis
- The BSCC job specialist will also work side-by-side with a second job specialist through a different funding stream. This arrangement does not represent "oversight" per se, but does act as a guiding effect by the fact that both will operate in more or less the same capacity and will act as a small specialized team
- The team data coordinator will report directly to the program manager and will ensure that all data collection methods are maintained and that the project is on track to accomplish its intended outcomes (CQI)
- The team data coordinator will be supported by Encompass Community Services' Data Analysis & Reporting Services (DARS) department. DARS reports to the chief fiscal officer

Papás of the Central Coast

	FY 18/19 Target	Data Collection Method/To	Who Collects/ Enters Data	When Collected	Where Entered/Stored	How Reported	Frequency Reported	Who Reports	Who Receives Report
OUTPUTS / OUTCOMES									
1. Increase Public Safety by Reducing Recitivism Through Economic Stability									
50 Eligible Fathers **Enrolled & Participate** in SFI & PPD & Other	50 Fathers	Client Intake Sheet	Program staff	Daily	Access Database	Data Coordinator Supplies Data to	Quarterly	DARS	Senior Leadership
Participants who have Completed 50% of **Core Curriculum Greater Job Retention** than those that those who have not	Increase Job Retention	Curricular pre/post	Program staff	Daily	Access Database	Data Coordinator Supplies Data to	Quarterly	DARS	Senior Leadership
Participants who have Completed 50% of **Core Curriculum Fewer Convictions** than those that those	Reduce Convictions	MC/SC Probation Dept. Stats	MC/SC Probation Dept.	Daily	MC/SC Probation Dept. Database	Data Request to MC/SC	Quarterly	DARS	Senior Leadership
50% of Participants will be **Linked to Services** related to relevant goals	Link to Services	Case Note Database	Program staff	Daily	Access Database	Data Coordinator Supplies Data to	Quarterly	DARS	Senior Leadership
100% of **Staff will be Trained** in MI, TIC, SFI, PPD.	Staff Trained	Training Record	Program staff	As Occurs	Relias/Excel Spreadsheet	Data Coordinator Supplies Data to	Quarterly	DARS	Senior Leadership
2. Increase Parent Knowledge, Positive Parent/Child Interactions, Improved Co-Parent Relationships									
80% of Participants will **Complete 80% of SFI**	80% will Complete 80% SFI	Curricular pre/post	Program staff	Daily	Access Database	Data Coordinator Supplies Data to	Quarterly	DARS	Senior Leadership
Participants will **Show Improved Self-Esteem**	Increase Self-esteem	Curricular pre/post	Program staff	Daily	Access Database	Data Coordinator Supplies Data to	Quarterly	DARS	Senior Leadership

	FY 18/19 Target	Data Collection Method/To	Who Collects/ Enters Data	When Collected	Where Entered/Stored	How Reported	Frequency Reported	Who Reports	Who Receives Report
Participants will **Show an Increase in Time Spent with Children**	Increase Time with Child	Curricular pre/post	Program staff	Daily	Access Database	Data Coordinator Supplies Data to	Quarterly	DARS	Senior Leadership
Paticipants will **Perceive Improvements in their Relationships with their Children**	Perceived Improvements in Father/Child Relationships	Curricular pre/post	Program staff	Daily	Access Database	Data Coordinator Supplies Data to DARS Team	Quarterly	DARS	Senior Leadership
Participant with Partners will **Perceive Imporivements in their Co-Parent Relationships**	Perceived Improvements in Father/Co-parent Relationships	Curricular pre/post	Program staff	Daily	Access Database	Data Coordinator Supplies Data to DARS Team	Quarterly	DARS	Senior Leadership
3. Strengthen Community Awareness and Linkages Between Organizations to Provide Sustainable System-Wide Impacts									
Establish Referral Proceedures between SC/MC Probation & Encompass	Referral Proceedures	MOU	Program staff	As Occurs	OneDrive Database	Data Coordinator Supplies Data to DARS Team	Quarterly	DARS	Senior Leadership
Establish Regular Presence at YVPTF	Regularly Attend YVPTF	Attendence Sheets	Program staff	Monthly	OneDrive Database	Data Coordinator Supplies Data to DARS Team	Quarterly	DARS	Senior Leadership