



SENATE BILL 844, ADULT LOCAL CRIMINAL JUSTICE FACILITIES CONSTRUCTION FINANCING PROGRAM PROPOSAL FORM

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SECTION 1: PROJECT INFORMATION

A. APPLICANT INFORMATION AND PROPOSAL TYPE				
COUNTY NAME Mendocino	STATE FINANCING REQUESTED \$ 25,000,000			
SMALL COUNTY (Below 200,000 GENERAL COUNTY POPULATION) <input checked="" type="checkbox"/>	MEDIUM COUNTY (200,000 - 700,000 GENERAL COUNTY POPULATION) <input type="checkbox"/>	LARGE COUNTY (700,001 + GENERAL COUNTY POPULATION) <input type="checkbox"/>		
TYPE OF PROPOSAL – INDIVIDUAL COUNTY FACILITY /REGIONAL FACILITY PLEASE CHECK ONE (ONLY):				
INDIVIDUAL COUNTY FACILITY <input checked="" type="checkbox"/>		REGIONAL FACILITY <input type="checkbox"/>		
B: BRIEF PROJECT DESCRIPTION				
FACILITY NAME Mendocino County Jail Replacement Special Needs Housing Unit and Visitors Center				
PROJECT DESCRIPTION Two new facilities. A 60-bed special needs housing unit replacing outdated and un-safe beds and providing appropriate beds for inmates needing mental health treatment, programming, and medical and dental care. A new visitor's center will provide space for confidential attorney visits.				
STREET ADDRESS 951 Low Gap Road				
CITY Ukiah	STATE CA	ZIP CODE 95482		
C. SCOPE OF WORK – INDICATE FACILITY TYPE <u>AND</u> CHECK ALL BOXES THAT APPLY.				
FACILITY TYPE (II, III or IV) II	<input checked="" type="checkbox"/> NEW STAND-ALONE FACILITY	<input type="checkbox"/> RENOVATION/ REMODELING	<input checked="" type="checkbox"/> CONSTRUCTING BEDS OR OTHER SPACE AT EXISTING FACILITY	
D. BEDS CONSTRUCTED – Provide the number of BSCC-rated beds and non-rated special use beds that will be subject to construction as a result of the project, <u>whether remodel/renovation or new construction.</u>				
	A. MINIMUM SECURITY BEDS	B. MEDIUM SECURITY BEDS	C. MAXIMUM SECURITY BEDS	D. SPECIAL USE BEDS
Number of beds constructed, remodeled			60	
TOTAL BEDS (A+B+C+D)	E. BEDS REMOVED/ DECOMMISSIONED		F. NET BEDS AFTER COMPLETED PROJECT	
60	20		40	

E. APPLICANT'S AGREEMENT

By signing this application, the authorized person assures that: a) the County will abide by the laws, regulations, policies, and procedures governing this financing program; and, b) certifies that the information contained in this proposal form, budget, narrative, and attachments is true and correct to the best of his/her knowledge.

PERSON AUTHORIZED TO SIGN AGREEMENT

NAME Carmel J. Angelo TITLE Chief Executive Officer

AUTHORIZED PERSON'S SIGNATURE  DATE 2/24/17

F. DESIGNATED COUNTY CONSTRUCTION ADMINISTRATOR

This person shall be responsible to oversee construction and administer the state/county agreements. (Must be county staff, not a consultant or contractor, and must be identified in the Board of Supervisors' resolution.)

COUNTY CONSTRUCTION ADMINISTRATOR

NAME Alan D. Flora TITLE Assistant Chief Executive Officer

DEPARTMENT Executive Office TELEPHONE NUMBER 707-463-4441

STREET ADDRESS
501 Low Gap Road

CITY Ukiah STATE CA ZIP CODE 95482 E-MAIL ADDRESS floraa@co.mendocino.ca.us

G. DESIGNATED PROJECT FINANCIAL OFFICER

This person is responsible for all financial and accounting project related activities. (Must be county staff, not a consultant or contractor, and must be identified in the Board of Supervisors' resolution.)

PROJECT FINANCIAL OFFICER

NAME Lloyd Weer TITLE Chief Financial Officer

DEPARTMENT Auditor Controller TELEPHONE NUMBER 707-234-6860

STREET ADDRESS
501 Low Gap Road

CITY Ukiah STATE CA ZIP CODE 95482 E-MAIL ADDRESS weerl@co.mendocino.ca.us

H. DESIGNATED PROJECT CONTACT PERSON

This person is responsible for project coordination and day-to-day liaison work with the BSCC. (Must be county staff, not a consultant or contractor, and must be identified in the Board of Supervisors' resolution.)

PROJECT CONTACT PERSON

NAME Tim Pearce TITLE Captain

DEPARTMENT Mendocino County Sheriff's Office TELEPHONE NUMBER 707-463-4559

STREET ADDRESS
951 Low Gap Road

CITY Ukiah STATE CA ZIP CODE 95482 E-MAIL ADDRESS pearcet@co.mendocino.ca.us

SECTION 2: BUDGET SUMMARY

Budget Summary Instructions

(This must be part of the 35 page narrative) Definitions of total project costs for purposes of this program (state reimbursed, county cash contribution, and county in-kind contribution) can be found in the “Budget Considerations” page 22 of the Senate Bill (SB) 844, Construction of Adult Local Criminal Justice Facilities (ALCJF’s) Request for Proposals (RFP). The county cash and in-kind contributions are collectively the county contribution. Those defined costs in the RFP shall be the guide for accurately completing this budget summary section.

In the Budget Summary Table that follows in part D of this section, indicate the amount of state financing requested and the amount of cash and/or in-kind contributions allotted to each budget line-item, in total defining the total project costs. It is necessary to fully include each eligible project cost for state-reimbursed, county cash, and county in-kind contribution amounts.

The in-kind contribution line items represent only county staff salaries and benefits, needs assessment costs, transition planning costs and/or current fair market value of land. An appraisal of land value will only be required after conditional award and only if land value is included as part of the county’s contribution.

The total amount of state financing requested cannot exceed 90 percent of the total project costs. The county contribution must be a minimum of 10 percent of the total project costs (unless the applicant is a small county petitioning for a reduction in the county contribution amount). County contributions can be any combination of cash or in-kind project costs. Small counties requesting a reduction in county contribution must state so in part A of this section. The County contribution must include all costs directly related to the project necessary to complete the design and construction of the proposed project, except for those eligible costs for which state reimbursement is being requested.

State financing limits (maximums) for all county proposals are as follows. For proposed regional ALCJF’s, the size of the lead county determines the maximum amount of funds to be requested for the entire project. In the small county category the lead county may request up to an additional 10% of the maximum amount as an incentive to build a regional facility:

- **\$70,000,000** for large counties;
- **\$30,000,000** for medium counties; and,
- **\$25,000,000** for small counties.

A. Under 200,000 Population County Petition for Reduction in Contribution

Counties with a population below 200,000 may petition the Board of State and Community Corrections (BSCC) for a reduction in its county contribution. This proposal document will serve as the petition and the BSCC Board's acceptance of the county's contribution reduction, provided the county abides by all terms and conditions of this SB 844 RFP and Proposal process and receives a conditional award. The county (below 200,000 population) may request to reduce the required match to an amount not less than the total non-state reimbursable projects cost as defined in Title 15, Division 1, Chapter 1, Subchapter 6, Construction Financing Program section 1712.3. If requesting a reduction in match contribution, check the box below to indicate the county's petition.

By checking this box the county hereby petitions for a contribution reduction request as reflected in the proposal budget.

B. Readiness to Proceed Preference

In order to attest that the county is seeking the readiness to proceed with the proposed project, the county included a Board of Supervisors' resolution doing the following: 1) identifying and authorizing an adequate amount of available matching funds to satisfy the counties' contribution, 2) approving the forms of the project documents deemed necessary, as identified by the board to the BSCC, to effectuate the financing authorized in SB 844 3) and authorizing the appropriate signatory or signatories to execute those documents at the appropriate times. The identified matching funds in the resolution shall be compatible with the state's lease revenue bond financing. Additionally see Section 6 "Board of Supervisors' Resolution" for further instructions.

This proposal includes a Board of Supervisors' Resolution that is attached and includes language that assures funding is available and compatible with state's lease revenue bond financing. See below for the description of compatible funds.

County Cash Contribution Funds Are Legal and Authorized. The payment of the county cash contribution funds for the proposed adult local criminal justice facility project (i) is within the power, legal right, and authority of the County; (ii) is legal and will not conflict with or constitute on the part of the County a material violation of, a material breach of, a material default under, or result in the creation or imposition of any lien, charge, restriction, or encumbrance upon any property of the County under the provisions of any charter instrument, bylaw, indenture, mortgage, deed of trust, pledge, note, lease, loan, installment sale agreement, contract, or other material agreement or instrument to which the County is a party or by which the County or its properties or funds are otherwise subject or bound, decree, or demand of any court or governmental agency or body having jurisdiction over the County or any of its activities, properties or funds; and (iii) have been duly authorized by all necessary and appropriate action on the part of the governing body of the County.

No Prior Pledge. The county cash contribution funds and the Project are not and will not be mortgaged, pledged, or hypothecated by the County in any manner or for any purpose and have not been and will not be the subject of a grant of a security interest by the County. In addition, the county cash contribution funds and the

Project are not and will not be mortgaged, pledged, or hypothecated for the benefit of the County or its creditors in any manner or for any purpose and have not been and will not be the subject of a grant of a security interest in favor of the County or its creditors. The County shall not in any manner impair, impede or challenge the security, rights and benefits of the owners of any lease-revenue bonds sold by the State Public Works Board for the Project (the "Bonds") or the trustee for the Bonds.

Authorization to Proceed with the Project. The Project proposed in the County's SB 844 Financing Program proposal is authorized to proceed in its entirety when and if state financing is awarded for the Project within the SB 844 Financing Program.

C. California Environmental Quality Act (CEQA) compliance

Has the county completed the CEQA compliance for the project site?

Yes. If so, include documentation evidencing the completion (preference points).

No. If no, describe the status of the CEQA certification.

D. Agreement Not to Lease Beds if Increasing County Capacity

If the proposed project results in a net increase in rated beds in the county, will the county certify and covenant in writing that the county will not lease housing capacity from the proposed SB 844 project to any other public or private entities for a period of 10 years beyond the completion date of the adult local criminal justice facility?

Yes. The County agrees that if the project results in a net increase in rated beds, the County will not lease capacity in the SB 844 financed adult local criminal justice facility to any other public or private entity for a period of 10 years beyond the completion date of the adult local criminal justice facility. The County further agrees to certify and covenant in writing to this requirement in future agreements as provided by the BSCC and/or SPWB.

No. (Project not eligible for SB844 funding)

E. Budget Summary Table (Report to Nearest \$1,000)

LINE ITEM	STATE REIMBURSED	CASH CONTRIBUTION	IN-KIND CONTRIBUTION	TOTAL
1. Construction	\$ 19,875,000	\$ 428,000		\$ 20,303,000
2. Additional Eligible Costs*	\$ 1,210,000	\$ 409,000		\$ 1,619,000
3. Architectural	\$ 2,783,000	\$ 60,000		\$ 2,843,000
4. Project/Construction Management	\$ 1,116,000	\$ 0		\$ 1,116,000
5. CEQA	\$ 0	\$ 0		\$ 0
6. State Agency Fees**	\$ 16,000	\$ 150,000		\$ 166,000
7. Audit		\$ 0	\$ 13,000	\$ 13,000
8. Needs Assessment		\$ 0	\$ 32,000	\$ 32,000
9. Transition Planning		\$ 0	\$ 0	\$ 0
10. County Administration			\$ 0	\$ 0
11. Land Value			\$ 0	\$ 0
TOTAL PROJECT COSTS	\$ 25,000,000	\$ 1,047,000	\$ 45,000	\$ 26,092,000
PERCENT OF TOTAL	95.81%	4.01%	0.17%	100.00 %

* Additional Eligible Costs: This line item is limited to specified fees and moveable equipment and moveable furnishings (eligible for state reimbursement or cash contribution), and public art (eligible for cash contribution only)

** For State Agency Fees: State reimbursable costs include Real Estate Due Diligence only. State Fire Marshal fees may only be claimed as cash match.

Provide an explanation below of how the dollar figures were determined for each of the budget categories above that contain dollar amounts. Every cash contribution (match) line item shall be included with a reporting of the full amount budgeted unless a line item is not an actual cash contribution project cost for the county. (In that case, indicate so below.) For each budget category explanation below, include how state financing and the county contribution dollar amounts have been determined and calculated (be specific).

- 1. Construction (includes fixed equipment and furnishings) (state reimbursement/cash match):** The cost of construction is estimated to be \$20,303,000 including cost escalation to the anticipated mid-point of construction and a construction contingency. Total construction cost estimate was prepared by a professional cost estimator with knowledge of jail construction and costs. The estimate is based on conceptual building and site plans that were prepared by Nacht & Lewis Architects in conjunction with the County and Sheriff's Office for the new facilities. The conceptual planning identifies all site work, infrastructure and utility improvements within the project boundary and offsite improvements that required for the new construction. The County is estimating State reimbursement to be \$19,875,000 for construction within the

project boundary. The County is contributing a cash match of \$428,000 for construction of ADA accessible path improvements to the project area and for other utility improvements that are required for the new facilities.

2. **Additional Eligible Costs (specified allowable fees, moveable equipment and furnishings, and public art)** A total need of \$ 1,619,000 is estimated for additional costs, of which the county is requesting state reimbursement of \$1,210,000 and with match of \$ 409,000.

a) **Define each allowable fee types and the cost of each:** State Reimbursement: \$68,000 for Geotechnical Study and Topographic Surveying, \$100,000 for Permits and Fees, \$60,000 for Consultant Plan Checking Services. County Cash Match: \$329,000 for Construction Testing and Inspection, \$47,000 for Facility Programming and Planning.

b) **Moveable equipment and moveable furnishings total amount:** State Reimbursement: \$982,000, County Cash Match: \$33,000

c) **Public art total amount:** 0

3. **Architectural(state reimbursement/cash match):**

a) **Describe the county's current stage in the architectural process:** The County has completed conceptual planning and programming for the new facilities. The County is prepared begin schematic design.

b) **Given the approval requirements of the State Public Works Board (SPWB) and associated state reimbursement parameters (see "State Lease Revenue Bond Financing" section in the RFP), define which portions/phases of the architectural services the county intends to seek state dollar reimbursement:** The County is seeking reimbursement for the cost of design services through Preliminary Plans and Working Drawings, Bidding and Construction Support for construction within the Project Boundary.

c) **Define the budgeted amount for what is described in b) above:** \$2,783,000

d) **Define which portion/phases of the architectural services the county intends to cover with county contribution dollars:** The County intends to cover the cost design services through Preliminary Plans and Working Drawings, Bidding and Construction Support for the construction that is outside of the Project Boundary.

Define the budgeted amount for what is described in d) above: \$60,000

4. **Project/Construction Management - Describe which portions/phases of the construction management services the county intends to claim as:** The County will hire an experienced Construction Management Firm to assist the County with development of construction contracts Division 0 and 1 specifications, marketing and bidding the project, review of bids, construction phase support including but not limited to construction inspection, change order review and negotiation, pay application review and processing, project closeout and commissioning. The County will seek state reimbursement of \$ 1,116,000 for these services.

a) **Cash** \$0.00

b) **In-Kind** \$0.00

5. **CEQA – may be state reimbursement (consultant or contractor) or cash match**

The County has completed CEQA requirements for this project. The County is not including the cost of CEQA as part of there match.

6. **State Agency Fees – Counties should consider approximate costs for the SFM review which may be county cash contribution (match). \$16,000 for the due diligence costs which may be county cash contribution (match) or state reimbursement.** The County is budgeting a cash match \$150,000 for State Fire Marshal review. The County will seek State reimbursement of \$16,000 for due diligence costs.
7. **Audit of Grant - Define whether the county is intending to use independent county auditor (in-kind) or services of contracted auditor (cash) and amount budgeted:** An in-kind match of \$13,000 is budgeted for the independent County Auditor to audit the grant.
8. **Needs Assessment - Define work performed by county staff (in-kind), define hired contracted staff services specifically for the development of the needs assessment (cash match) :** The County utilized in-house staff for the needs assessment, The cost of \$32,000 has been identified as in-kind match.
9. **Transition Planning – Define work performed by county staff (in-kind), define the staff hired specifically for the proposed project (cash match):** The Sheriff’s Office has budgeted for staff time for the jail committee and the project management team, but these costs will not be included as in-kind match.
10. **County Administration – Define the county staff salaries/benefits directly associated with the proposed project.** The County has budgeted for staff time for the jail committee and the project management team. The County is not including these costs as an in-kind match.
11. **Site Acquisition - Describe the cost or current fair market value (in-kind):** The County owns the project site but is not using the value of the land toward their match.

SECTION 3: PROJECT TIMETABLE

Prior to completing this timetable, the county must consult with all appropriate county staff (e.g., county counsel, general services, public works, county administrator) to ensure that dates are achievable. Please consult the “State Public Works Board (State Capital Outlay Process)/Board of State and Community Corrections Processes and Requirements” section, page 30 of the RFP for further information. Complete the table below indicating start and completion dates for each key event, including comments if desired. Note the required time frames for specific milestone activities in this process. The BSCC Board intends to make conditional awards at its June 2017 board meeting.

KEY EVENTS	START DATES	COMPLETION DATES	COMMENTS
Site assurance/comparable long-term possession <u>within 90 days of award</u>	6/8/2017	9/15/2017	
Real estate due diligence package submitted <u>within 120 days of award</u>	6/8/2017	9/15/2017	
SPWB meeting – Project established <u>within 18 months of award</u>	9/15/2017	11/10/2017	
Schematic Design with Operational Program Statement <u>within 24 months of award</u> (design-bid-build projects)	11/10/2017	4/12/2018	Includes 1-month for BSCC and CSFM Review
Design Development (preliminary drawings) with Staffing Plan	4/12/2018	2/6/2019	Includes 4-months for BSCC, CSFM reviews and DOF approval
Staffing/Operating Cost Analysis approved by the Board of Supervisors	10/9/2018	10/9/2018	
Construction Documents (working drawings)	2/6/2019	3/2/2020	Includes 5-months for BSCC, CSFM reviews and DOF approval
Construction Bids or Design-Build Solicitation	3/4/2020	6/2/2020	30 days for bidding and 2-months for review of bids, and BOS approval and award of contract.
Notice to Proceed <u>within 42 months of award</u>	6/2/2020	6/18/2020	Allows 16-days for DOF approval prior to NTP.
Construction (maximum three years to complete)	6/18/2020	12/10/2021	18-months for construction and project closeout.
Staffing/Occupancy <u>within 90 days of completion</u>	12/10/2021	3/10/2022	

SECTION 4: FACT SHEET

To capture key information from Section 5: Narrative, applicants must complete this Fact Sheet. Minimal information is requested. Narrative information or explanations are not to be included on this Fact Sheet nor as part of the tables in this section. Explanations of what is provided in these tables may be included in the Narrative section of the Proposal Form. Proposal narratives may include reference back to one or more of these specific tables (e.g., refer to Table 3 in Section 4 Fact Sheet).

Table 1: Provide the following information

1.	County general population	87,869
2.	Number of detention facilities	1
3.	BSCC-rated capacity of jail system (multiple facilities)	295
4.	ADP (Secure Detention) of system	305
5.	ADP (Alternatives to Detention) of system	60
6.	Percentage felony inmates of system	75
7.	Percentage non-sentenced inmates of system (this is not for the pretrial information that is requested in the rating criteria Section 5)	57
8.	Arrests per month	492
9.	Bookings per month of system	416
10.	“Lack of Space” releases per month	54

Table 2: Provide the name, BSCC-rated capacity (RC) and ADP of the adult detention facilities (type II, III, and IV) in your jurisdiction (county)

	Facility Name	RC	ADP
1.	Mendocino County Jail	295	305
2.			
3.			
4.			
5.			
6.			
7.			
8.			

Table 3: List of the offender assessments used for determining programming

Assessment tools		Assessments per Month
1.	Offender Registration Survey	25 to 35
2.		
3.		
4.		
5.		
6.		

SECTION 5: NARRATIVE

Section 5 is limited to 35 pages (the budget narrative from Section 2 must be included in the 35 page limit) and must be double-spaced with one-inch margins. All narrative (Section 5) must use no smaller than 12-point Arial font and be ordered in the 6 subject areas listed below. If the narrative can be written in less than the maximum 35 pages, please do so (avoid “filler”). Pictures, charts, illustrations, or diagrams are encouraged in the narrative. Data sources must be identified.

If the project is for a regional ALCJF (must meet the requirements outlined in the “Eligible Projects” section, “Limit on Number of Projects/Set Asides” (pages 9 and 10) section of the RFP), clearly indicate so. Include the names of the partnering counties and their individual data that support the project and respond to the requested narrative points.

In order for a proposal to be able to compete and be rated by the ESC, it must include the following:

- Any locked facility constructed or renovated with state funding awarded under this program shall include space to provide onsite, in-person visitation capable of meeting or surpassing the minimum number of weekly visits required by state regulations for persons detained in the facility. (Gov. Code § 15820.946 subd. (f))
- Any county applying for financing authority under this program shall include a description of efforts to address sexual abuse in its adult local criminal justice facility constructed or renovated. (Gov. Code § 15820.946 subd. (g))

The Proposal structure is designed to allow county applicants to demonstrate how their proposed project meets the need for ALCJFs as stated in SB 844, and how proposed expenditures of public funds meet the identified need and are justified. The presentation of information about the proposed project should allow both applicants and raters to make a step-by-step connection between the need addressed by the project and its associated budget request.

The raters will ask many questions about the proposed project as they evaluate, including but not limited to:

- What need is the project designed to meet?
- What construction work does the county propose is necessary to meet this need?
- How will offender programming and/or treatment be served in the proposed new or renovated facility?
- What is the county plan of action to accomplish the legal, design, and build steps required for this project?
- What is the total project cost, what are the funding sources, and how will the county allocate expenditures of these funds?

- Will the county be prepared to proceed with the project in a timely manner if financing is approved?

SB 844 describes the purpose for which ALCFJ construction financing is to be awarded. Additionally, the legislation states specific factors to be considered in assessing how well a proposal suits those purposes. In each section of the proposal, the rater (1) assesses how well the narrative addresses the general merit factors that apply to this section, and (2) assesses special factors mentioned in the SB 844 legislation as criteria for funding.

- General merit is assessed on a 13-point scale:
 - 0 Fails to meet minimum standards for financing
 - 1-3 Reaches minimum standards despite deficiencies
 - 4-6 Generally adequate
 - 7-9 Good
 - 10-12 Excellent
- Special merit factors are scored from 0 to 4; depending on the factor, it may be scored on a 0-4 range, or as yes/no (0/4).

For an ALCJF construction project, county applicants must answer the following questions:

- Statement of Need: What are the safety, efficiency, and offender programming and/or treatment needs addressed by this construction proposal? Please cite findings from the needs assessment (through 2019) submitted with this proposal.**

General Merit Factors

- To what extent does the need described in the proposal match the legislative intent of SB844?
- Does the applicant provide a compelling case for the use of state financing to meet this need?
- How well is the description of need supported by evidence provided by the applicant?

- Scope of Work: Describe the areas, if any, of the current facility to be replaced or renovated, and the nature of the renovation, including the number of cells, offices, classrooms or other programming/treatment spaces to be replaced or added and the basic design of the new or renovated units.**

General Merit Factors:

- How will the planned replacement, renovation, or new construction meet the needs described in Question 1 (Statement of Need)?
- How well does the proposed project plan suit general operational requirements for the type of facility in the proposal, including factors such as safety, security and efficiency?
- Where applicable, how well does the proposed project meet specific needs for programming and treatment space?

Special factors (Gov. Code, §15820.946, subd. (c)) Funding consideration:

- A. Does the county plan for seeking to replace compacted, outdated, or unsafe housing capacity that will also add treatment space; or,
- B. Does the county plan for seeking to renovate existing or build new facilities that provide adequate space for the provision of treatment and rehabilitation services, including mental health treatment.

3. Programming and Services: Describe the programming and/or treatment services currently provided in your facility. Provide the requested data on pretrial inmates and risk-based pretrial release services. Describe the facilities or services to be added as a result of the proposed construction; the objectives of the facilities and services; and the staffing and changes in staffing required to provide the services.

General Merit Factors:

- A. How clearly described are the facility's current programming and/or treatment services?
- B. If improvements to programming and/or treatment services are expected as a result of the planned construction project:
 - Are the improvements to programming and/or treatment services clearly described?
 - How strong is the evidence provided by the applicant that the programming and/or treatment services planned for inmates upon project completion will help reduce recidivism or meet inmates' health and treatment needs while incarcerated?
 - What are the applicant's current efforts and the plan to provide a post-release continuum of care? Describe the applicant's efforts to collaborate with community based partners in this effort.
- C. If improvements are designed to replace compacted, outdated, or unsafe housing capacity:
 - How are the program and treatment service needs of the facility population expected or planned to be met?
 - Are the improvements to housing deficiencies clearly described?
 - To what extent will the deficiencies be remedied by the proposed construction?
- D. How thoroughly does the staffing plan and lines of authority (including interagency partnerships, if relevant) in program and treatment management meet operational objectives?

Special Factors (Gov. Code, § 15820.946, subd. (b)) Mandatory Criterion:

- A. The county provided documentation that states the percentage of its inmates on pretrial status between January 1, 2015 and December 31, 2015 in the narrative of question 3.
- B. Provided a description of the county risk-assessment-based pretrial release program is provided in the narrative of question 3.

4. Administrative Work Plan: Describe the steps required to accomplish this project. Include a project schedule, list the division/offices including personnel that will be responsible for each phase of the project, and how it will be coordinated among responsible officials both internally and externally.

General Merit Factors:

- A. How clearly described are the elements of the work plan: timeline, assigned responsibilities, and coordination?
- B. Can the scope of work described in Question 2 (Scope of Work) feasibly be accomplished within the time allotted?

5. Budget Narrative: Describe the amounts and types of funding proposed and why each element is required to carry out the proposed project. Describe how the county will meet its funding contribution (match) requirements for all project costs in excess if the amount of state financing requested and how operational costs (including programming costs) for the facility will be sustained.

General Merit Factors:

- A. Is the allocation of effort in the budget appropriately matched to the objectives described under project need, scope of work, offender treatment and programming, and administrative work plan?
- B. Are the budgeted costs an efficient use of state resources?
- C. Rate the applicant's plan for sustaining operational costs, including programming over the long term.

6. Readiness to Proceed (Gov. Code, § 15820.946, subd. (b)(2)) Funding Preference:

- A. Did the county provide a board resolution: 1) authorizing an adequate amount of available matching funds to satisfy the counties' contribution 2) approving the forms of the project documents deemed necessary, as identified by the board (SPWB) to the BSCC, to effectuate the financing authorized by the legislation, 3) authorizing the appropriate signatory or signatories to execute those documents at the appropriate times. The matching funds mentioned in the resolution shall be compatible with the state's lease revenue bond financing. See page 2 of the Proposal Form and Instructions for more information regarding "compatible funds".

Note: Finance and the SPWB will ultimately make the final determination of any fund sources compatibility with the SPWB's lease revenue bond financing. For multi-county proposals or regional proposals, applicants must attach their MOUs. All partners in the regional application must provide a board resolution.

- B. Did the county provide documentation evidencing CEQA compliance has been completed? Documentation of CEQA compliance shall be either a final Notice of Determination or a final Notice of Exemption, as appropriate, and a letter from county counsel certifying the associated statute of limitations has expired and either no challenges were filed or identifying any challenges filed and explaining how they have been resolved in a manner that allows the project to proceed as proposed.

The evaluation factors to be used and the maximum points that will be allocated to each factor are shown in the table below.

EVALUATION FACTOR		Scoring Method	Percentage	Weighted Score
1.	Statement of Need	0-12	15%	18
2.	Scope of Work	0-12	15%	18
	SF A/B: Feasible plan to replace compacted housing/expand program/treatment space	0-4		4
3.	Programming and Services	0-12	25%	30
	SF A: Documents pretrial inmate percentage	0/4		4
	SF B: Describes risk assessment-based pretrial release process	0/4		4
4.	Administrative Work Plan	0-12	10%	12
5.	Budget Narrative	0-12	10%	12
6.	A. Readiness: Board Resolution	0/12	10%	12
	B. Readiness: CEQA Compliance	0/12	15%	18
TOTAL POINTS		96	100%	132

Notes:

SF Special Factor
0-12 Scored on a 0 to 12 pt. range
0-4 Scored on a 0 to 4 pt. range
0/4 Scored 4 if pass, 0 if fail
0/12 Scored 12 if pass, 0 if fail

1. STATEMENT OF NEED

What are the safety, efficiency, and offender programming and/or treatment needs addressed by this construction proposal? Please cite findings from the needs assessment (through 2019) submitted with this proposal.

The Mendocino County Sheriff's Office operates the County's only jail facility which is located at 951 Low Gap Road in Ukiah, California. It is located at the edge of residential neighborhood, across from a high school and cemetery, and backs up to a golf course. The jail is located between the Mendocino County Sheriff's Office and the Mendocino County Fleet and Facilities Division.



Figure 1: Mendocino County Jail Facility

The first section of the facility was built in 1985 and had a rated capacity of 86. The core of the original facility was masonry, but the four housing wings were linear style pre-fabricated (semi-permanent) metal structures. Over the subsequent years as the need for more beds increased, 34 cells were turned in to triple bunks in 1987. In 1991, an additional housing unit was built to replace older housing units and bring the jail to its current Board Rated Capacity (BRC) of 295. The current Average Daily Population (ADP) of the facility is 305.

The ADP above rated capacity of 295 creates excessive stress on the system. First, the pre-fabricated housing wings are over 32 years old, require a great deal of maintenance, are near the end of their useful life, and are not appropriate for many of the inmates in the jail. Moreover, the facility lacks adequate housing for the medically and mentally ill, elderly, female, incompetent to stand trial (IST) and maximum-security inmates. The facility has only 41 maximum-security single cells, but has an immediate need of 65 such beds on a daily basis. Many inmates must sleep on temporary beds in the dayrooms as they are displaced from cells by maximum-security, protective custody and mentally ill inmates, which are scattered throughout the facility in whatever cell is available. The county has been found non-compliant in past (2002 to present) BSCC bi-annual inspections because of this. In conclusion, the design of the current jail is inadequate and does not provide the correct quantity and type of beds needed in today's correctional environment. It also lacks adequate space for programs such as educational, substance abuse and mental health treatment. There is insufficient space for medical exams and no accommodations mental health services. While there is currently a dental exam room in the facility, it is remote from housing and inappropriately located and designed for maximum security inmates. The facility lacks respiratory isolation cells and safety cells.

In-Person Visitation

- *The existing jail facility provides ample in-person public visitation for inmates, however, it lacks adequate space for confidential in-person attorney/client interviews. This issue is addressed as part of the proposed SB 844 project. Refer to Question 2 – Scope of Work response.*

County's Sexual Abuse Prevention Efforts

- ***See Attachment 3: Mendocino County Sexual Abuse Prevention Plan relative to strategies for preventing sexual abuse in the jail. (Attachments Pg. 3)***

The following is a summary of the major safety, efficiency, and program/treatment/ services needs which our construction project addresses.

Mendocino County Jail - Needs Assessment Key Findings and Conclusions

Safety

- *Replace sub-standard beds in the 32 year old pre-fabricated (semi-permanent) jail.*
- *Construct next generation housing reflecting (a) changing inmate profiles, (b) inmate classification characteristics/needs, and (c) overcrowding.*

Efficiency

- *Develop housing configurations which embody new generation podular design meeting “best practice” detention operational standards; use technology which provides flexibility to meet a wide range of varying inmate classifications.*
- *Centralize inmate classifications such as (a) mentally ill, (b) infirmed/geriatric, (c) incompetent to stand trial, into a unit collocated with spaces for therapy, interviews, medical/dental exams, and the clinical staff needed to treat them.*

Programming, Treatment, and Services

- *Expand classrooms and program space to allow for a wide variety of programming and evidence-based counseling which reduces recidivism while addressing individual inmate needs.*
- *Expand treatment space and support staff areas which can be used for inmates with medical, dental and mental health treatment needs*
- *Provide appropriate facilities for confidential in-person inmate visitation for attorneys and families to satisfy inmate rights.*

Physical Plant and Functional Needs

In order to better understand and identify deficiencies in the Mendocino County Jail, the August 2015 Jail Needs Assessment Study analyzed the changing inmate populations and their needs relative to safety, efficiency, programming, treatment, and services. ***The following are the Key Findings from the Needs Assessment.***

1. Mentally Ill Inmates - The mentally ill inmates on psychotropic medications over the last seven years make up 22 percent of the population. They are being housed in scattered locations throughout the facility, making it challenging for mental health staff to treat them in a comprehensive and focused manner. Because of competing programs (showers, visiting etc.), it is very difficult for staff to ensure all legal requirements are satisfied.

This is our most difficult population to manage. The Sheriffs' Office, our justice partners, and the Mental Health Department have taken this problem head on. We have implemented diversion programs that have helped reduce this population by 38 percent over the last seven years.

Year	2008	2009	2010	2011	2012	2013	2014
ADP	291	284	256	210	255	266	293
Percentage of Inmates on Psychiatric Meds	21%	27%	25%	24%	24%	15%	15%
Avg # of Inmates on Psychiatric Meds	61	77	64	50	61	40	44

2. Geriatric Populations - The population increases in geriatric inmates (age groups 60 and older) from 2002 to 2014 create housing accommodation challenges. The older population presents a likelihood of serious medical problems requiring constant

medical attention. These increase the need for ADA beds and single cells with are lacking in the existing facility.

Bookings By Age & Gender														
Female	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011*	2012	2013	2014	Total
45-49	112	125	112	146	155	171	188	136	172	119	121	95	118	1770
50-54	36	72	68	60	67	94	103	113	100	123	106	142	105	1189
55-59	17	16	21	20	23	38	36	39	30	42	42	73	71	468
60-64	4	3	5	5	14	11	12	10	27	17	31	24	23	186
65-69	0	1	6	4	0	5	7	7	7	6	6	15	13	77
70+	2	0	2	2	0	0	2	1	7	2	3	14	8	43
Male	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	Total
45-49	400	453	440	454	500	502	512	470	453	421	372	383	381	5741
50-54	240	269	322	334	371	363	374	394	380	334	348	317	376	4422
55-59	102	154	156	194	149	219	209	226	229	197	248	223	246	2552
60-64	56	59	48	52	49	101	84	95	89	88	118	100	134	1073
65-69	23	22	23	19	17	44	47	19	27	27	49	44	49	410
70+	10	7	10	14	12	17	10	19	24	25	27	20	23	218

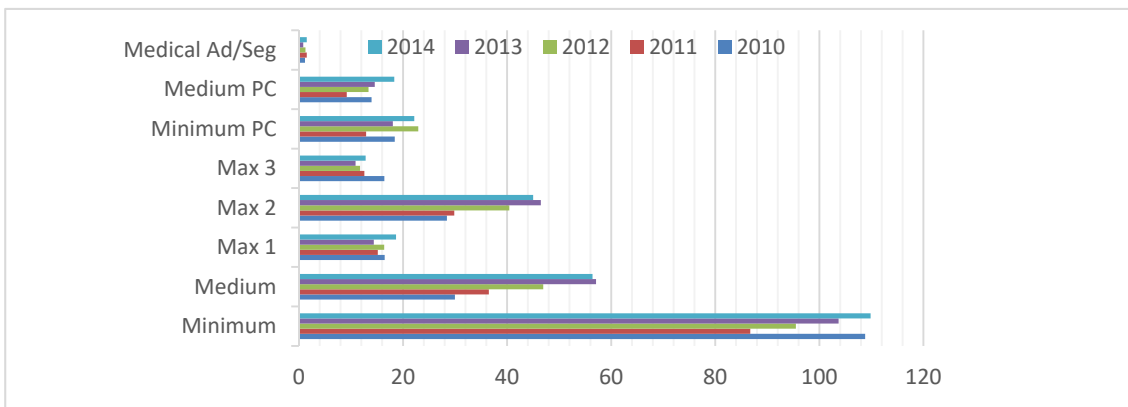
Concerns illustrated in the table above are the increases in age groups 60 to 70 plus from 2002 to 2014. The following are the percentage change within this category: Males: +139% for 60-64; +113% for 65-70; and +130% for 70+. Females: +475% for 60-64; +1200% for 65-70; and +300% for 70+.

The older population presents a likelihood of serious medical problems that require ADA single cell space and constant medical attention. The prevalence of Alzheimer’s and Dementia in this population adds a significant burden to both medical and correctional staff.

3. Incompetent to Stand Trial - The jail has a large percentage of inmates classified as Incompetent to Stand Trial (IST). Currently the jail does not have proper housing to accommodate this population nor the space necessary to provide therapy and

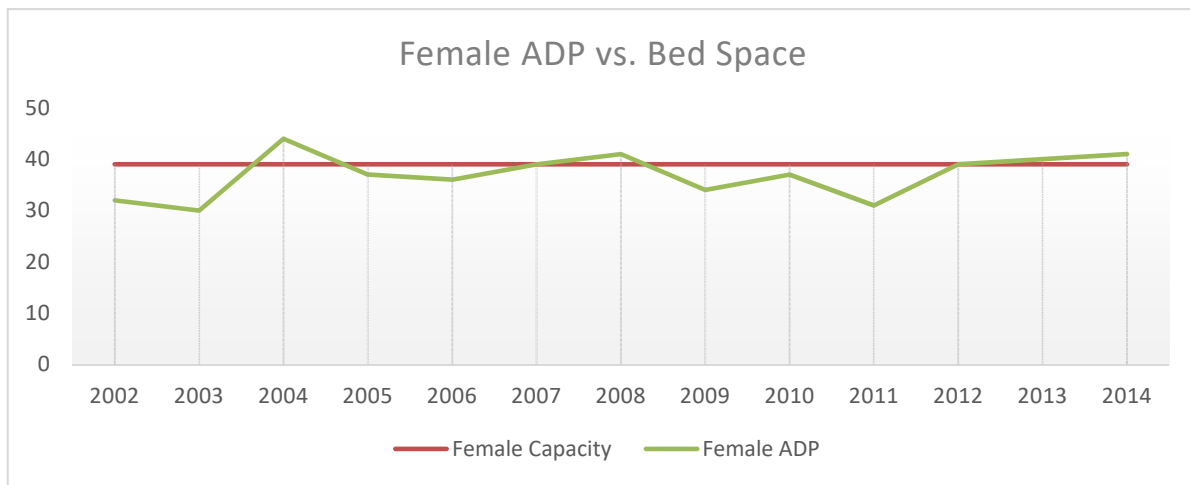
programming to improve competence. There is a need to be able to centralize the housing for the mentally ill and have appropriate program space. In our current situation, the inmates are spread throughout the jail and do not have concentrated care and supervision. This is very time consuming for correctional and mental health staff.

4. Lack of Classification Space - The existing jail facility lacks flexibility for proper housing and classification. Past planning provided inefficient and ineffective housing unit types. We utilize the "pigeon-hole" method (inmates are placed in wherever there is an empty cell) for the mentally ill and maximum-security inmates. The correct type housing units were not built.



Our 2006 Needs Assessment recommended that we look at additional changes to our classification policy, specifically not separating judicial status. That change was made and resulted in changes to where we house and program certain inmates. The figure above shows the reorganization of the numbers in each category since changes made to classification since 2010. However, progress relative to classification procedures is limited due to a lack of a centralized housing area for this purpose.

5. Overcrowding of Female Populations – Female populations have outgrown available housing. This portion of the jail capacity was not built large enough and lacks enough maximum-security cells. Males represent 86 percent of the population while female make up 14 percent. However, during this time period, the female population increased by 25 percent while the males only increased by 15 percent. The figure below illustrates that the female population is consistently near or above capacity.



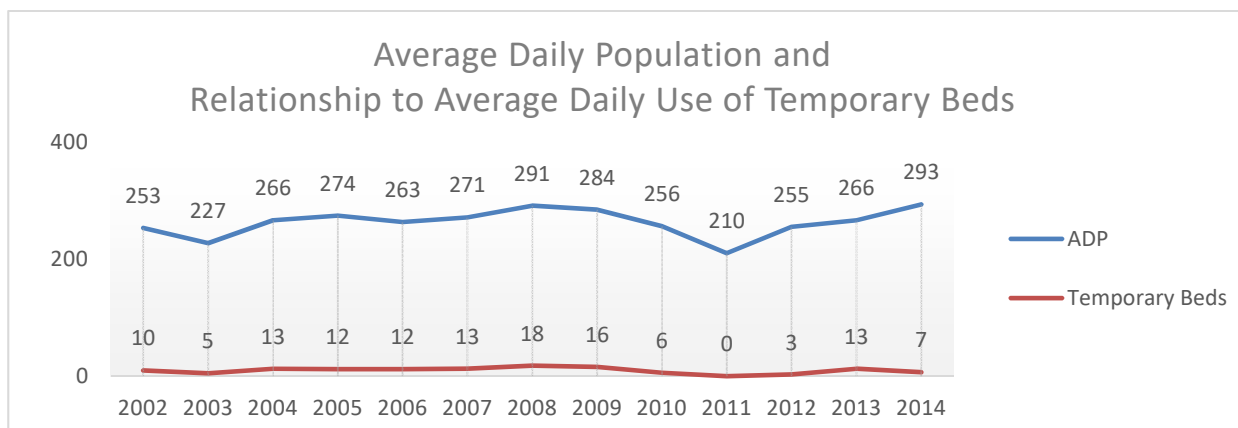
Percentage of capacity ranges from a low of 77 percent to a high of 113 percent. (JNA Page #18). The need for additional bed space, especially for female inmates, is exacerbated when an inmate needs to be isolated in a double cell. Ideally, there should be three separate classifications for the female inmate population i.e. maximum, medium, and minimum security. **The critical component that is missing is a maximum-security housing unit for females.**

6. Centralized Maximum-Security Housing - The jail lacks a centralized maximum-security housing area creating challenges to managing that population. Currently, there are 41 maximum-security cells spread through nine housing units. Because there are not enough single cells for the actual number of inmates requiring a

single cell, it causes the use of double cells in those specific units, displacing those inmates who have to be housed on temporary bunks. Moreover, the existing jail lacks properly designed, new generation, high security housing. Maximum-security inmates are housed in cells that were built for medium security inmates. The locks can be defeated. Assaults on other inmates and staff have occurred and have increased.

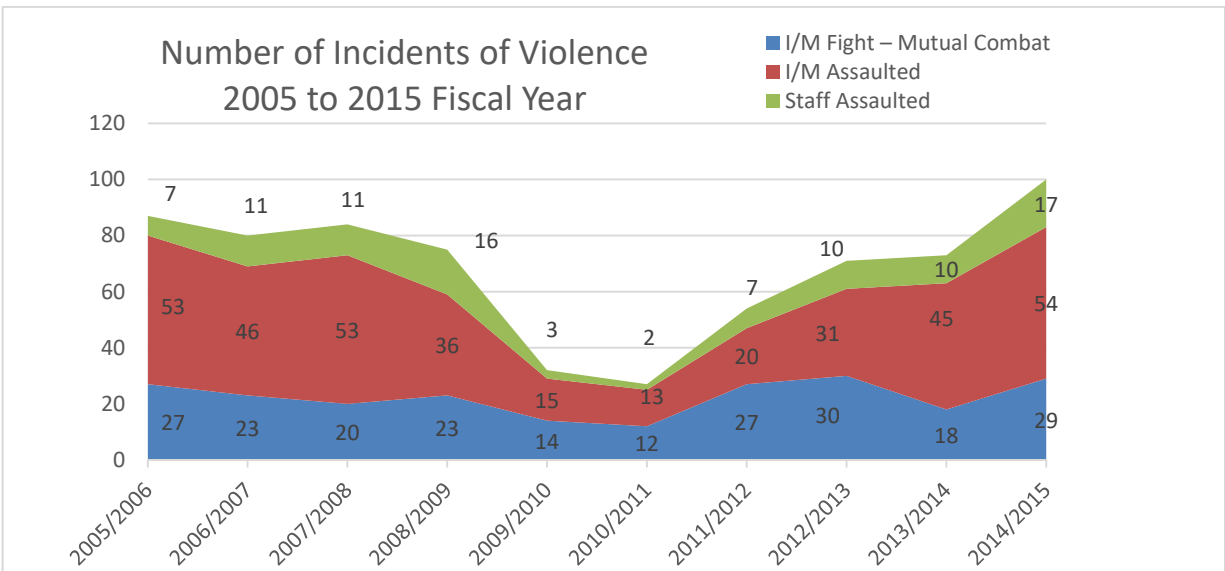
7. Use of Temporary Beds - Use of non-rated temporary beds to mitigate crowded conditions and avoid inmates sleeping directly on the floor is commonplace. This on-going practice continues to be an unsafe environment for staff and inmates, and constantly raises concern about possible litigation arising due to non-compliance with Title 24 standards.

This information in the figure below, suggests that functional capacity, when there are no temporary beds, is achieved when the average daily population is at 210. In our case, functional capacity is due to poor design (i.e., facility layout and not having the correct bed types to meet the demand from the classification of inmates).



The number of violent incidents on staff has increased. Between 2005 and 2014 staff assaults increased 143 percent. The following graph shows the number of violent incidents and those involved in the violence. Between 2011, the start of the AB109

implementation, and 2014, staff assaults increased 143 percent and inmate on inmate



violence increased by 75 percent. In year 2010/11, the level of violence found a bottom, which correlates with having an ADP of 210 inmates. The timeline starting in 2011 shows a direct relationship to the increase in violence and the lead up to and roll out of implementation of AB 109.

8. Lack of Inmate Program Space - The lack of inmate program space combined with other competing program requirements severely impedes access to Inmate Programs. These programs include religious services, substance abuse, and educational programs and impact all levels of classification, however providing maximum-security inmates is particularly challenging; maximum-security programs must be limited to smaller groups and require a higher level of staffing to move inmates to program.

9. Attorney-Client Visitation - Attorney-client visits are extremely difficult to accommodate because of a lack of visiting space for confidential visits. On occasion, the attorney leaves without seeing their client. The local bar and Public Defender has complained about the current conditions.

10. Maintenance - The jail facility is maintenance intensive, particularly Building 1 housing wings which are constructed entirely out of steel. Walls have holes from rust, walls and ceilings leak during the winter months; chronic heating and air conditioning problems as well as plumbing leaks and circulatory problems.

Historical Non-Compliance with Standards

The following is a summary of Title 24 non-compliance issues dating back to 2002. They are consistent with and supportive of the Key Findings section of the Needs Assessment.

- 2012-2014 - We were found non-compliant of Title 24, 470A 2.8 Dormitories; Title 24, 470A, 3.5 Beds; Title 24, 470A, 2.9 Dayrooms; Title 24, Section 2.8 Single Occupancy Cells; and Title 24, Section 8227 Multiple Occupancy Cells. Each of the non-compliance instances was due to crowding and the use of temporary beds.
- 2010-2012 - We were found non-compliant of Title 24, 470A 2.8 Dormitories; Title 24, 470A, 3.5 Beds; Title 24, 470A, 2.9 Dayrooms; Title 24, Section 2.8 Single Occupancy Cells; and Title 24, Section 8227 Multiple Occupancy Cells. Each of the non-compliance instances was due to crowding and the use of temporary beds.
- 2008-2010 - We were found non-compliant of Title 24, 470A 2.8 Dormitories; Title 24, 470A, 3.5 Beds; Title 24, 470A, 2.9 Dayrooms; Title 24, Section 2.8 Single Occupancy Cells; and Title 24, Section 8227 Multiple Occupancy Cells. Each of non-compliance instances was due to crowding and the use of temporary beds. We were also non-compliant on, Title 24, Section 13-1 02(c) 6, Heating and Cooling. Our HVAC units are aged and are maintenance intensive.

- 2006-2008 - We were found non-compliant of Title 24, 470A 2.8 Dormitories; Title 24, 470A, 3.5 Beds; Title 24, 470A, 2.9 Dayrooms; Title 24, Section 2.8 Single Occupancy Cells; and Title 24, Section 8227 Multiple Occupancy Cells. Each of the non-compliance instances was due to crowding and the use of temporary beds.
- 2004-2006 - No non-compliance issue noted with Title 24.
- 2002-2004 - Title 24, Section 8227 Multiple Occupancy Cells. These noncompliance issues were due to crowding and temporary beds.

2. SCOPE OF WORK

Describe the areas, if any, of the current facility to be replaced or renovated, and the nature of the renovation, including the number of cells, offices, classrooms or other programming/treatment spaces to be replaced or added and the basic design of the new or renovated units.

We propose to construct two stand-alone buildings. The main building, will be a Special Needs Housing Unit (SNHU). This locked facility includes housing (along with associate yards and program spaces), control, and a medical/dental/mental health clinic. The second is a stand-alone building that will serve as a small Visitor Center and will be located near the public access to the jail. Both new buildings are located within the secure site of the jail.

The two stand-alone building additions described in this proposal will remedy the challenges Mendocino County faces in delivering the appropriate services to these inmates. The proposed **Special Needs Housing Unit (SNHU)** will provide a secure, efficient, and compliant facility which includes the following program elements:

- (a) 60-beds (a mix of maximum security medical, mental health, and IST) 20-replacement beds and 40 new beds.
- (b) New program rooms directly accessible to each new housing pods.

- (c) A new clinic area supporting medical, dental, and mental health services as well as staff areas.
- (d) A respiratory isolation cell with an ante room.
- (e) A safety cell.
- (f) New contact visitation space for attorney and family visits, including a family visitation room.
- (g) New recreation yards directly accessible from the dayrooms of the new housing.

Project Overview

The proposed SB 844 jail project includes two new stand-alone facilities. The first is an approximately 20,000 sf, two-story Special Needs Housing Unit (SNHU) located in the secure area of the jail campus between two housing units; it will be connected to existing jail via an exterior walkway. The upper level of this building will have a tier, resulting in a 3-level facility. A second building is a small Visitor Center building on a single level located near the public access to the jail.

New housing in the SNHU will provide the appropriate high security environment necessary to treat the County's most difficult to manage populations including: mentally ill; medically ill, geriatric inmates, IST, and maximum-security inmates (male and female). Mentally ill inmates who are currently housed wherever there is an available bed will be housed in a pod designed specifically for this classification. These inmates will no longer be housed in units with mixed classifications. This will result in a safer and more secure facility for inmates, staff and the public. The new facility will also allow Mendocino County to create a female-only housing area. The new housing pods will also provide much

needed disabled accessible cells and amenities. In short, the SNHU will mitigate **Key Findings #1-5** illustrated in the Statement of Need.

Construction of the new housing unit will result in the centralization of high security, aged, and protective custody inmates. This centralization will enable the most serious, violent and disruptive inmates to be centrally located in the facility for health services, mental health services and programming. This will increase efficiency while eliminating the need for temporary beds (floor sleepers) as the maximum-security inmates will be housed in a pod designed for that purpose. This will free up cells in medium-security housing pods that are currently used for maximum-security inmates and will allow inmates currently sleeping in temporary beds on the floor to be housed in cells. This will result in a more secure and safe facility and mitigate **Key Findings #6 and #7** from the Statement of Need.

This project will also allow Mendocino County to provide jail inmates with programs and medical/mental health treatment that is necessary to reduce recidivism and provide a humane environment. Program spaces will provide inmates with a wide range of education, prevention and intervention services and opportunities to develop job skills. This addresses **Key Finding #8** from the Statement of Need. When inmates with this type of preparation return to the communities, they typically meet with much greater success and have much lower rates of recidivism. The new clinic area will provide space for medical exams, dental procedures, and behavioral health treatment.

Each new housing pod will have direct access to a recreation yard and a multi-purpose room for programs, classes, and interviews; this will increase efficiency and decrease staffing needs. The new building will also include a medical exam/procedure

room. This will allow for more and centralized programming and services to the most underserved populations in our facility: maximum-security, mentally ill, females, and the aged and infirmed. Inmates housed in the new housing unit will have programs, such as alcohol and drug counseling, mental health counseling, educational programs and life-skills programs available to them "on the unit". Mentally ill inmates will be housed in a "therapeutic" housing unit and will allow the county to provide jail-based restoration of competency. They will also be able to access their recreation yard directly from their pod.

With a medical exam and procedure room in the unit, these inmate classifications will have better access to treatment in a more safe and secure environment. By having these classes of inmates able to access many programming opportunities on the unit, safety and security of the facility is increased. These inmates will no longer need to leave the unit and transition through the facility's hallways exposing them, other inmates and staff to attack by mixing high-risk classifications.

The addition of the Visiting Center will create adequate' space for confidential and non-confidential visiting with inmates. The Visiting Center will also provide a safer and more secure visiting environment for our sophisticated, violent, disruptive and vulnerable inmates. Each classification will have adequate time and space for face-to-face visits with attorneys as well as family and friends; this will satisfy **Key Finding #9** from the Statement of Need. Visiting for inmates, particularly mentally ill inmates, is crucial to them as it helps them keep in touch with family and friends and other social bonds that assist in their stabilization. Having an appropriate number of safe, secure and confidential visiting rooms will also assist inmates in their legal defense and appeals, and will help lower the tension in inmates facing criminal charges and jail or prison time upon sentencing.

Finally, the new addition will allow for the incremental demolition of the existing facility. One of the existing pre-fabricated housing wings will be demolished with the eventual replacement of all these semi-permanent structures which are currently a challenge to maintain. This satisfies **Key Finding #10**.

Project Specifics

The project consists of two new buildings on a 1/2-acre site located within the existing Mendocino County Jail campus. The state funded boundaries maintain a 10-foot separation from the existing building, however, one component of the project is the demolition of an existing wing of a pre-fabricated jail structure. The main building, the Special Needs Housing Unit (SNHU), contains approximately 20,000 sf of Type I-B construction. This locked facility includes housing (along with associate yards and program spaces), control, and a medical/dental/mental health clinic. The building has three levels; the first floor housing is on a single level but the second floor has a tier level. A central control has views of all three housing levels to maximize staff efficiency.

A stand-alone 1,300 sf Visitor Center, of Type V-A construction, is located near the public side of the campus. Both new buildings are located within the secure site of the jail and connected with covered walkways.

Central Control

Central control of the SNHU is access from the second level, but is several steps down providing it with views into the lower level housing as well as both levels on the second floor. Central control has a 180-degree view of all housing, dayrooms, and recreation yards. It will also have visual control of the remainder of the facility via CCTV

coverage. Because the central control is technically located between two floors, it will be protected by two-hour fire resistive construction, which includes the glazing panels.

Housing

The new facility is planned for 60 board-rated beds in the SNHU. These beds can be classified as follows:

- *Acute Medical/Mental Health-* These beds are located in two 10-bed pods on the lower level. In each of these pods, 6 cells are single bunk and 2 cells are double bunked. This housing does not have a tier level because the population it serves are too acute move up and down stairs. These beds can swing between mental health and medical needs since they are located immediately adjacent to the clinic. These beds are also flexible among genders, although one of these pods is intended to serve a female population. While a central control room has an elevated view into these pods, a separate nurses' station, centrally located on the same level as the dayrooms, has a direct view of cells, dayrooms, yards, program rooms, and clinic areas on this level.
- *Maximum Security Mental Health/IST-* These beds are located in two 20-bed tiered housing pods located on the second level of the facility. In each of these pods, 16 cells are single bunk and 2 cells on the lowest level are doubled bunked.

All four of the pods described above have direct access to recreation yards and program rooms, which are accessible directly from their dayrooms. This not only limits required movement but also assures that the inmates housed in these units have unencumbered access to programs and services. Additionally, these cells are all serviced from rear chases so that maintenance can occur outside of security allowing inmate's maximum time out of cells in dayrooms, recreation yards, or program rooms.

Medical, Dental and Mental Health Treatment

The new SNHU facility will accommodate medical and dental treatment as well as the mental health treatment needs of jail inmates. A respiratory isolation room (with ante room) and a safety cell support clinical services. Both are located on the ground floor adjacent to the nurses' station. Also included in this area is an exam room and dental exam/procedure room. Program rooms which are accessible from the clinic circulation as well as directly from dayrooms provide a space for one-on-one interviews, group treatment, or tele-psych.

Programming and Services Rooms

There are four program rooms provided; one for each of the housing units. Additional program rooms are planned in the visitation building, if the budget permits. As mentioned previously, these program rooms are accessible directly from each of the new housing units proposed in the SNHU. It is also possible for other inmates to access these program rooms from outside of the housing units, allowing these rooms to be used by inmates housed in the existing facilities. These program rooms will supplement the new program spaces which are created when the SNHU is constructed- allowing areas in the existing facilities to be vacated.

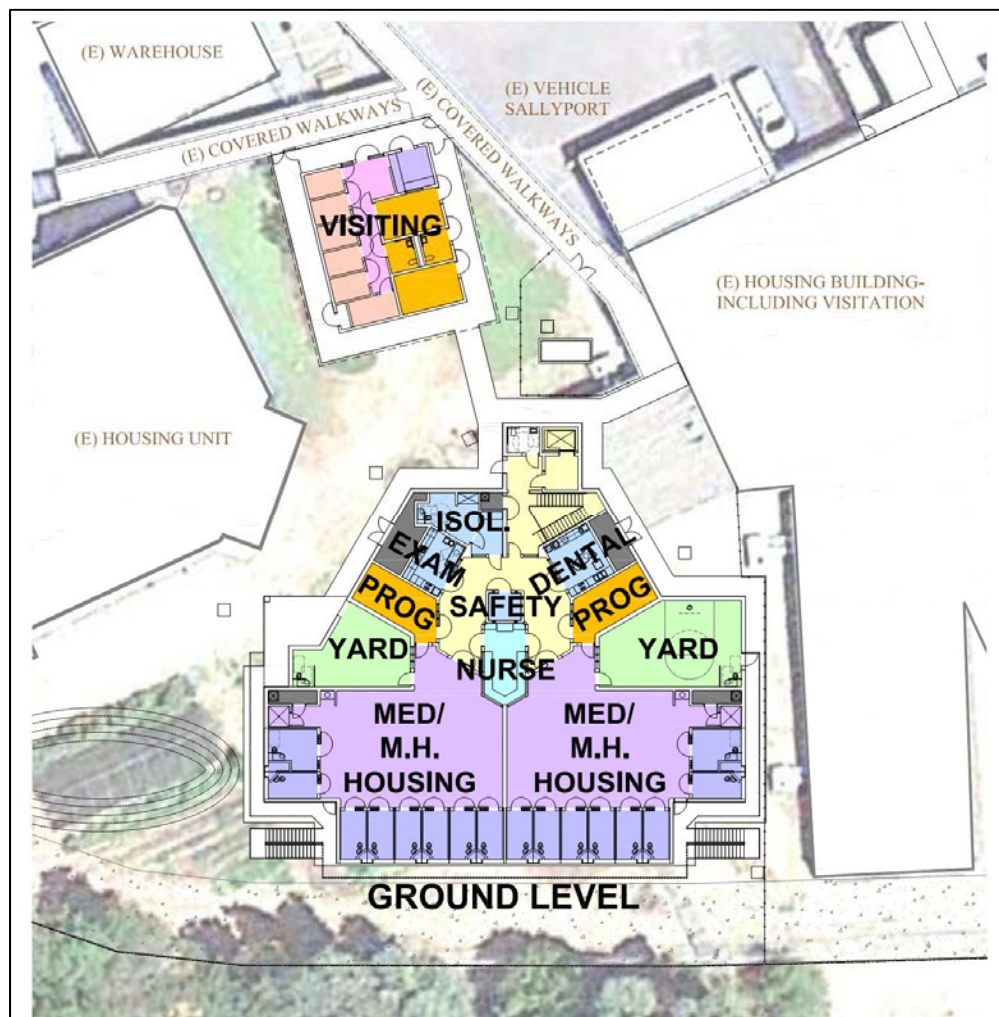
Administration/Staff Services

A large nurse station is centrally located on the lower level of the SNHU with direct views into the acute housing area as well as views of yards, program spaces, the safety cell, exam room, and the dental suite. It also is located adjacent to the respiratory isolation room. It will accommodate ample storage space in lockable cabinets. A large, shared

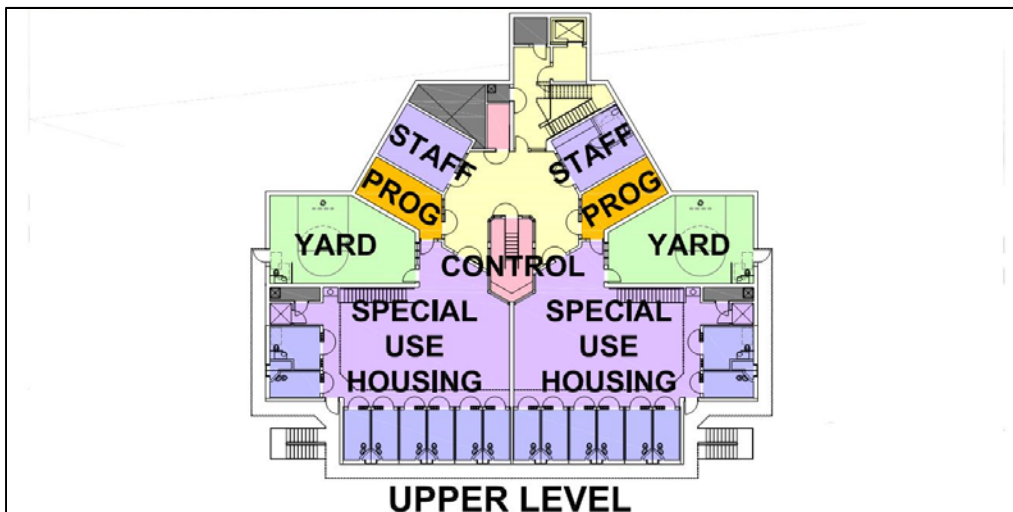
office on the upper level of the SNHU will provide clinical staff a location to perform administrative functions.

Visitor Center

The Visitor Center is a separate building, which is located near the public access to the jail campus. It is intended to facilitate visitation for families and attorneys. There are multiple contact visitation rooms; one of these rooms will provide ADA clearances. If the budget permits, the intent is to provide additional rooms, which can be used for family visitation or as additional program spaces.



Conceptual Plan of the New Special Needs Housing Unit and Visitor Center



See Attachment 2: Conceptual Building Massing (attachment Pg. 2)

3. PROGRAMMING AND SERVICES

Describe the programming and/or treatment services currently provided in your facility. Provide the requested data on pretrial inmates and risk-based pretrial release services. Describe the facilities or services to be added as a result of the proposed construction; the objectives of the facilities and services, and the staffing and changes in staffing required to provide the services.

Inmate Services and Programs

The philosophy of the Sheriff's Office is that services and programs provided to the inmates have a direct benefit not only to them but also to the facility environment, correctional staff, and the community. The current programs provided fall into three categories: educational, religious and developmental. It is our goal to provide as many opportunities for people to learn how to stabilize their personal lives and obtain the basic prerequisites to find employment.

Education

- *The Ukiah Adult School* - provides teachers to prepare inmates to take the test in order receive their G.E.D.

- *Inmate Service* - has implemented an online course so inmates can receive a California Food Handler Certification.
- *Culinary Program* - A local bakery owner has provided training to inmates on how to prepare bread and other baked goods.
- *The Horticultural Program* provides education on growing fruits and vegetables, landscaping, and maintenance of gardens.

Religious

The jail chaplain provides service to all faiths and helps the inmates find an additional mechanism to add stability to their lives enabling them to overcome their self-made obstacles.

Developmental

- *Men's Grief* – is a program for male inmates. Taught in a safe environment to process loss and recognize the role of manifestation of unhealthy behavioral and thinking responses. An emphasis is placed on responses resulting in substance abuse and criminal lifestyles. The facilitator leads the group in collectively exploring alternative reactions to loss and corrective actions and reactions.
- *Prescription for Success* – In this program, participant level of substance abuse risk and use is initially assessed through a one-on-one interview by the Certified Alcohol Drug Counselor using the ASAM assessment tool. Using motivational interviewing and journaling, the facilitator utilizes substance abuse education and treatment modalities in a group setting to elicit lifestyle changes. It has a heavy emphasis on cognitive behavioral change techniques. The program is designed to include re-entry assistance. Minimum length of stay: 60 days.

- *Clean* – Is a faith-based substance abuse education program. The program is based on the use of workbooks and group process. It is facilitated by a representative of our local religious community.
- *Anger Management and Men’s Alternatives to Violence* – Is a once a week program that provides counseling and credit towards Court ordered anger management programming.
- *White Bison-Red Road to Wellbriety* – is a program the draws on the philosophies and practices of A.A. and N.A. In addition, it is a program of healing from alcoholism and addictions that is culture-specific to Native Americans.
- *Life Skills* – is a program that addresses issues, such as; understanding addiction, substance abuse and recovery, success outside of jail, prevention of relapse, criminal thinking, the process of personal change, and anger management.
- *A.A. and N.A.* – Alcoholics Anonymous and Narcotics Anonymous meetings are held weekly.
- *Jail to Jobs* – This program links employer’s needs and inmates’ abilities. It provides inmates with employment.
- *Moral Recognition Therapy* - MRT is a cognitive-behavioral counseling program that combines education, group and individual counseling, and structured exercises designed to foster moral development in treatment-resistant clients.

Pretrial Services ADP

Over the period of January 1, 2015 through December 31, 2015 the Mendocino County Jail had an Average Daily Population (ADP) of 304 inmates. The ADP of inmates

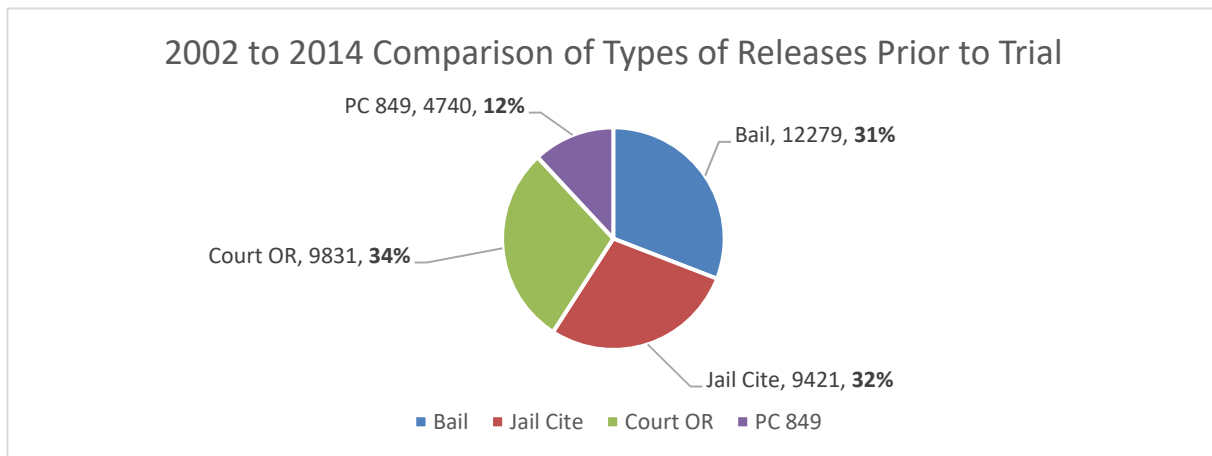
on pretrial status over this period was 182. As the data indicates, the percentage of inmates on pretrial status for this time period was 60%.

Pre-Trial Services/Strategies

In January 2014, the Sheriff's Office implemented a pretrial release program. Agreed to by justice system partners, we have adopted the Ohio Pretrial Assessment Tool to evaluate the level of risk an individual is to the community, risk of re-offending and risk to fail to appear for a court date. This tool was developed and validated by the University of Cincinnati, Division of Criminal Justice Center for Criminal Justice Research. It assesses all inmates that are not released per Penal Code section 853.6 and were required to bail. Thus far, it has proven to provide excellent information to the Judge, district attorney, and public defender to make sound decisions on custody status. Based on the information provided by the assessments, 543 were released. Of those released, nineteen failed the program. The causes of the failures were as follows: eleven failed to appear and eight were re-arrested. California Proposition 47 has had an impact on this program. The proposition changed offenses from felonies to misdemeanors and thereby increasing the number of citations at time of booking. The impact has been a decrease in the number of interviews and participants that would have gone into the program.

In comparison to the statewide data, our Needs Assessment shows that Mendocino County's policy on citing and collaborative efforts with our criminal justice partners have resulted in a lower percentage of pre-trial detainees. In 2014, we have achieved a decrease of 4.8 percent below our 13-year average. We believe this is a direct result of implementing the Pre-Trial Release Service program and using the Ohio Pre-

Trial Release instrument to assess people's needs and risk. Our goal is to reduce our pre-trial population to a range of 50 to 55 percent of our average daily population.



This figure depicts that historically there has been a relatively even distribution of releases prior to trial.

Inmate Services is currently implementing the administration of the Offender Reintegration Survey (ORS) at the time of program enrollment. With this information, recommendations can be provided to inmates regarding participation in available programs, including referrals to outside resources, and data will be gathered identifying additional programs that should be considered to reduce recidivism.

Obstacles/Solutions in Providing Programs

Restrictions do exist in trying to provide programs to inmates. The main obstacle is the design and layout of the facility and no programming space built into the housing units. An inordinate amount staff time is taken up with inmate movement. When we fall below fixed post staffing levels, programs are cancelled.

The security level of inmates and lack of secure programming space is another hurdle. Minimum and medium security inmates, regardless of judicial status, can be taken to the Inmate Service Building.

The planned facility provides a dedicated program room directly accessible to each of the four proposed housing units- eliminating the need to escort inmates and maximizing the ability to provide these services to the most difficult populations in the jail. This in turn frees up staff and existing program rooms to serve the balance of inmates in the jail. With more program rooms and the ability to provide services at each unit, Mendocino County can expand the types of evidenced based programs provided to include:

- ***Integrated Treatment for Co-occurring Disorders*** - a treatment model in which the same treatment team provides both mental health and substance abuse treatment for those with "dual disorders" (simultaneously occurring substance abuse and mental illness).
- ***Illness Management and Recovery*** - a psychiatric rehabilitative evidence-based practice that is designed to empower people who have serious mental illnesses to understand and manage their illness effectively.

The new housing unit is also designed to accommodate training of individuals who are incompetent to stand trial (IST). The housing unit design, arranged with mental health staff and program/interview rooms directly accessible to housing, support the Mental Health Court efforts to identify individuals with behavioral health issues and to deal with their needs appropriately.

Staffing for Programming, Treatment Services, and Housing

Mendocino County, the Sheriff's Office and their justice community partners through the Community Corrections Partnership (CCP), share a common interest in the successful pursuit of the SB 844 funding. These partners have collaborated in the planning and development of the conceptual project and have begun planning for the

staffing needs to provide new evidence based programs and treatment services when the new facility is completed.

“As we know, effective treatment for mental health conditions is available and the proposed retrofit of the Mendocino County Jail to build and provide a Mental Health unit, would provide individuals with better access to mental health treatment and care while incarcerated...I support the need to retrofit and expand the Mendocino County Jail...”

Jenine Miller, Psy.D., Behavioral Health Director (Feb 7, 2017 Letter of Support)

See Attachments 1 & 4: Letters from Mendocino County Behavioral Health Advisory Board and State Assemblymember Jim Wood. (Attachments pg. 1 & 4)

Inmate Programming Services: The justice partners and community service partners, such as the Mendocino County Health and Human Services Agency, and the Mendocino County Probation Department will continue to support programming needs at the jail. These agencies will provide resources for the increase in programs that will be needed with additional space in the new facility. Funding for these programs will be provided through existing revenue sources such as the Mendocino County CCP.

Medical Services: The new medical and dental treatment space will give the County the ability to provide consistent and efficient treatment services to inmates at the jail in a centralized location. Currently, inmates who require medical attention are distributed throughout the jail, as are the offices of the clinicians supporting these services. Furthermore, the dental area is currently remotely located, and moving high security inmates to that location is staff intensive. The new facility will accommodate secure and efficient medical, dental, and mental health services. The design places a secure nurse’s station in a position to see directly into the medical/mental health housing units and in

immediate proximity to medical exam, dental exam, the respiratory isolation cell, and the safety cell.

Mental Health Treatment Services: In March of 2013, the justice partners collaborated in starting a Mental Health Court. It has been very successful in diverting people from jail and managing them in the community. In April of 2014, a local psychologist contracted with the Mental Health Department to perform competency training at the jail for those misdemeanor inmates who were deemed incompetent to stand trial. So far, this has been very successful in helping the inmates understand the justice system and reduce their length of stay. In January of 2015, the Mental Health Department received a grant to do case management in the community in cooperation with the Sheriff's Office. In March 2015, we applied for and received a grant from the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. This has significantly bolstered the mental health court, partnerships with the jail and partnerships with Community Based organizations. The new facility will provide for mentally ill inmates, staff, and program/interview rooms to be located within the same unit, providing improved opportunities to diagnose and treat mental disorders. It also places the nurse station with direct views into the medical/mental health housing units and the safety cell.

"...20% of the jail inmates have a serious mental disorder, yet there exists no area of the jail dedicated to their treatment while incarcerated...I have reviewed the plans for construction of a SB844-funded facility at the jail dedicated to housing and treating inmates with serious mental illness. I strongly support these plans."
J. Holden, PhD, Clinical Psychologist (Dec 11, 2016 Letter of Support)

Housing and Custody Staffing: The conceptual design for the new facility will have one fixed post/control room that will become the primary control center for the new housing unit, providing custody officers with views of all three housing levels. It will have the

capability of remotely controlling all access and exiting from the building. The existing control room for the remainder of the facility will remain. The existing facility will continue to house inmates and will still be the primary entry point into the jail. The new facility will be staffed to provide safe and efficient operations. This will involve the addition of approximately ten (10) Correctional Officers and two (2) additional sergeants covering a 12 hour shift with a relief factor. It maintains safe staffing at booking/holding, at each inmate supervision point, and allows staff to flow to and from each facility as necessary to conduct required duties, provide assistance and support.

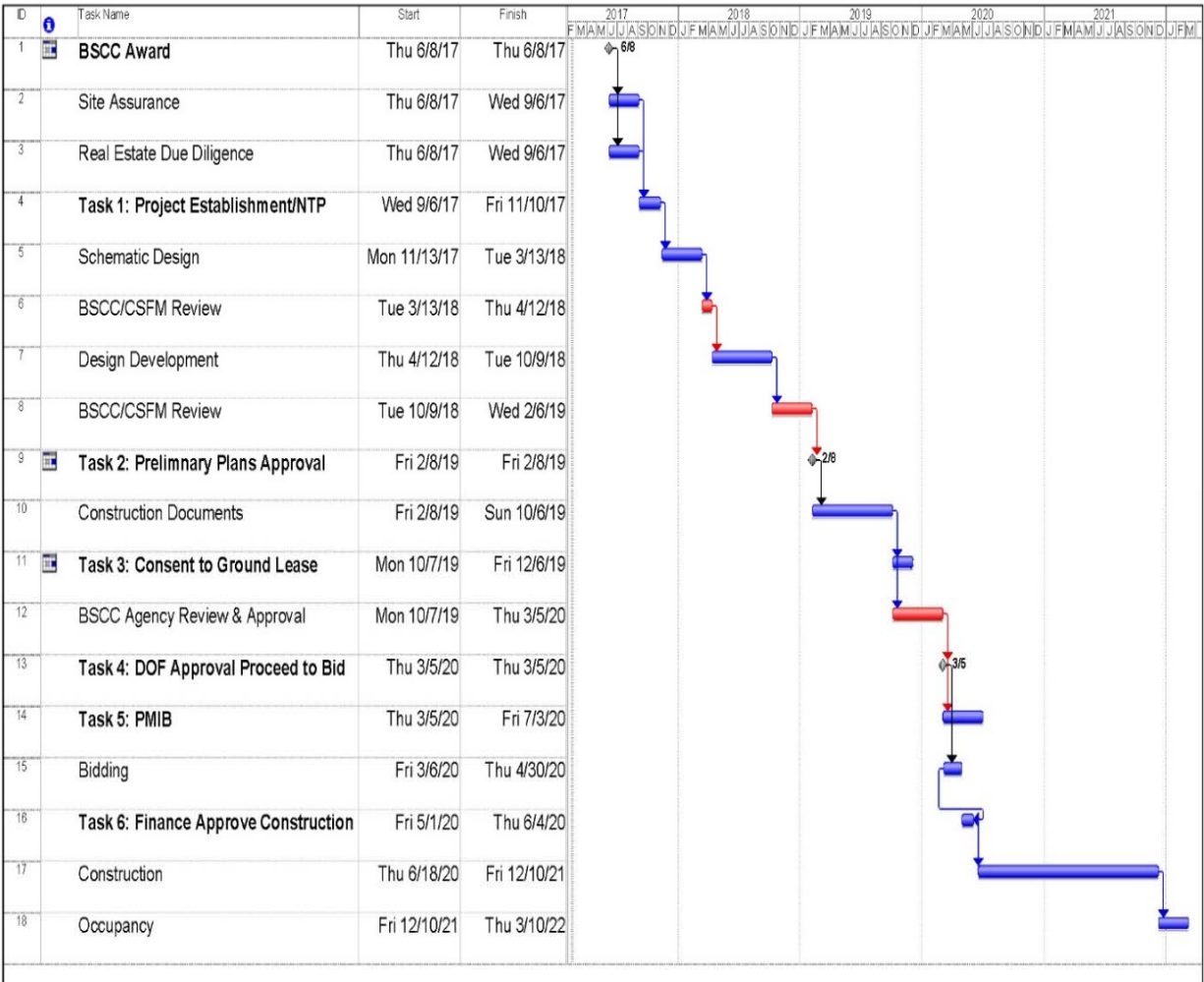
4. ADMINISTRATIVE WORK PLAN

Describe the steps required to accomplish this project. Include a project schedule, and list the division/offices including personnel that will be responsible for each phase of the project, and how it will be coordinated among responsible officials both internally and externally.

Mendocino County has developed a project management, construction and administrative work plan specifically to address the needs of the proposed SB 844 Mendocino County Jail Special Needs Housing Unit (SNHU) project. This work plan leverages County resources to the fullest while assuring the project scope, project schedule, construction budget, and construction quality are maintained. The work plan methodology described below is consistent with workplans utilized for other adult detention facilities throughout the state.

- County Contracts for Architectural and Engineering Services;
- County contracts with a construction management firm
- County submits site assurance and real estate due diligence package;
- County submits documents for the State Public Works Board (SPWB) approval and completes **Task 1: Project Establishment;**

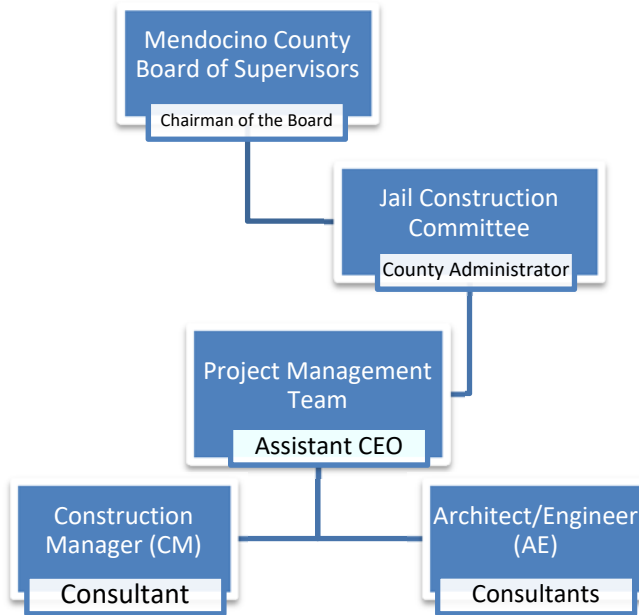
- County staff work with the architectural firm to prepare preliminary plans;
- County prepares an Operational Program Statement and Staffing Plan including anticipated operating costs;
- **Task 2: Preliminary Plans Approval** - County submits preliminary plans to Board of State and Community Corrections (BSCC) and the State Fire Marshal for review and approval. County staff work with the architectural firm to prepare working drawings;
- County and State Agreements Completed. **Task 3: Consent to Ground Lease**
- County submits construction documents to Board of State and Community Corrections (BSCC) and the State Fire Marshal for review and approval; Board of Supervisors Approval.
- **Task 4: DOF Approval Proceed to Bid** - Board of Supervisors Approval. And Department of Finance approves working drawings and issues a Proceed to Bid;
- **Task 5: PMIB** – County cash flow projections completed.
- Bids are received and evaluated;
- County Board of Supervisors awards a construction contract;
- **Task 6: Finance Approve Construction** - Notice to Proceed for construction;
- Construction is initiated;
- Construction, including punch list, is completed;
- Facility is commissioned and construction contract is closed out;
- Occupant move-in proceeds



MENDOCINO COUNTY SB 844 PROJECT SCHEDULE

Project Management

The Mendocino County SB 844 SNHU project will be handled from start to finish by a Jail Construction Committee and a Project Management Team supplemented by a construction management (CM) consultant and architect/engineer (A/E) consultant. Members of both of these teams have been involved in the planning and preparation of this application and will continue to participate throughout planning, programming, development of design and construction documents, bidding, construction, transition and occupancy.



COUNTY PROJECT MANAGEMENT

Jail Construction Committee:

The team members consist of representatives of the Board of Supervisors, Sheriff’s Office and the County Executive Office: John McCowen – Mendocino County Supervisor; Carre Brown– Mendocino County Supervisor; Thomas Allman– Mendocino County Sheriff’s Office; and Carmel Angelo -- County Executive Officer.

The Committee is responsible to provide regular updates, review to the Board of Supervisors, and provide oversight, direction and guidance to the Project Management Team. Alan Flora, Assistant CEO has also been designated as the County Construction Administrator.

Project Management Team:

The Project Management Team members will consist of representatives of the Sheriff’s Office, Executive Office and representatives of other County agencies as needed: Captain Tim Pearce – Mendocino County Sheriff’s Office; Alan Flora Assistant CEO (with

oversight of Executive Office Divisions of Facilities, Information Services, and Central Services (contracts and procurement); Representatives of other County Agencies as needed including County Counsel, County Administration, Behavioral Health, Information Technology, Community Development, etc.

The Mendocino County Executive Office – Central Services Division will provide the overall coordination of the project and provide direct administration and oversight of the Project Management Team. They will also oversee and manage the contracted (CM) firm and (A/E).

Sheriff's Office members will be the lead on design and facility layout. The team will also represent the interests of the Sheriff and provide technical assistance and operational expertise, and will form the Transition Team. In addition to other responsibilities the Transition Team will be responsible for planning and implementation of new programs and hiring and training new staff.

County Auditor-Controller will serve as the Financial Officer for the project coordinating with other County offices on all financial aspects of the project, including close coordination with the Auditor-Controller and Treasurer Tax-Collector for cash management of project costs. The Project Management Team will also include the expertise, as needed, of staff from other County Agencies and Departments: Sheriff, Capital Projects and Facilities, County Administrative Office, County Counsel, County Probation, Health, and Human Services, and others.

Clerical support for accounting, project record keeping and documentation will be provided by Central Services Division and the Sheriff's Office. A full-service CM firm will be contracted to provide all aspects of construction management throughout the complete

project. A contracted A/E will be responsible for the development of the design and construction documents and assisting the county in bidding and construction administration.

The Central Services Division will process consultant and contractor payment applications, and in turn, submit them to the State for reimbursement. Designated County staff will respond to the Board of State and Community Corrections (BSCC) on all contract matters, and the Architect will respond to all minimum codes and standards issues. The construction management firm will assist with the monitoring, scheduling, and coordinating all activities on behalf of the County and Sheriff's Office.

5. BUDGET NARRATIVE

Describe the amounts and types of funding proposed and why each element is required to carry out the proposed project. Describe how the county will meet its funding contribution (match) requirements for all project costs in excess of the amount of state financing requested and how operational costs (including programming costs) for the facility will be sustained.

The County of Mendocino, and planning consultants worked collaboratively to determine the project costs identified in the budget summary table. The following narrative provides an overview of these costs:

Construction Cost (\$23,303,000): With these construction dollars, the County will have the necessary funds to carry out the objectives of this project by constructing the new standalone facilities with programming and treatment space and replacement housing. Additionally, the county will improve utilities that will serve the new facilities and improve the accessible path of travel. The estimated cost of construction was determined in 2016 dollars and then escalated to the mid-point of construction based on the anticipated project schedule. Included in the construction (bid) costs are; fixed equipment and furnishings, change order contingency. Construction cost estimates were provided

by a professional cost estimating firm, a firm experienced with the jail construction market, and based on a conceptual building plan and site layout prepared by Nacht & Lewis.

Additional Eligible Costs (\$1,619,000): Additional eligible costs include: *Furniture fixtures and equipment (\$1,015,000):* Includes moveable furnishings for the new facility including furnishings for dayrooms and inmate programs and treatment space. In addition audio visual equipment and office furnishings, shelving will be purchased. Medical equipment such as exam table and tele-med and tele-psych equipment, as well as dental equipment are included; *Geotechnical and Surveying (\$68,000):* for Geotechnical investigation of the site and topographic boundary surveying for design and due diligence efforts; *Facility Programming (\$47,000)* the County contracted with a professional design firm for the programming and planning of the new facility; *Materials Testing and Inspection (\$329,000):* For construction materials and testing and full time inspection services during construction; *Building Permits and Utility Connection Fees (\$100,000):* for permitting and cost of water service upgrades and connection with public utility; *Building Department Plan Check Fees (\$60,000):* The County will contract with a service provider to review the plans for compliance with the Building Code.

The County is contributing (\$428,000) in additional eligible costs related to offsite work required for the project including; utility upgrades, and required accessible path of travel improvements to the project site.

Architectural (\$2,843,000): The County will contract with an Architectural firm experienced in Jail design and construction to provide planning, design and construction contract documents as well as construction administration services. All required engineering services will be provided under this contract. The Architect will assist the

county with services needed for project establishment. The County has included the cost of these services as part of their cash contribution.

Construction Management (CM) (\$1,116,000): The County intends to contract with an experienced CM firm to support the County's project management efforts and construction phase management of the construction contract. The CM will also provide an independent opinion of construction costs. The CM will assist the county with services needed for project establishment. The County has included the cost of these services in the cash match.

Cash Match Requirements

The Board of Supervisors has unanimously approved submitting this application for SB 844 fund and has acknowledged the funding requirements, including the \$1,047,000 in required cash match. The County has appropriated, or will appropriate the amount of cash contribution funds after conditional project award but before state/county funding agreements. The Project proposed in the County's SB 844 Financing Program proposal is authorized to proceed in its entirety when and if state financing is awarded for the Project within the SB 844 Financing Program.

Sustaining the Cost of Operations:

The Sheriff's Office and County construction staff are seeking building designs that will translate into the lowest long-term lifecycle cost expense to community taxpayers. The County intends on not only minimizing capital construction costs, but is specifically mindful of the need to minimize lifecycle cost including, annual staffing and operations cost of the new Special Needs Housing Unit. The programming and inmate services spaces designed for the project incorporates what research is showing will aid in reducing

recidivism and controlling crime. The project specifically provides much needed program and treatment opportunities for special needs inmates including IST population. This will also give the County's jail the ability to implement more varied inmate programming and treatment options and deliver programs and services efficiently and cost effectively.

The Sheriff's Office has prepared an estimate of staffing needs for the new facility. The staffing allocation for this building will require an additional two (2) Sergeant positions and ten (10) Correctional Officer positions. The Sheriff's Office financial staff has projected this additional cost to be as follows: Year 1 – \$2,170,984; Year 2 – \$2,298,971, and Year 3 – \$2,410,763. This estimate includes the new staff positions identified above in addition to the cost for services, food, supplies and energy. The County through their submittal of this SB 844 funding proposal is committing to the staffing and operations of the new facility. With a conditional funding award the County will commit through its budgetary practices and long range financial planning the funding to operate the new facility. This will include a planning effort of the County CCP to fund the necessary staffing and support for evidence based programs and mental health treatment.

6. READINESS TO PROCEED

Mendocino County's Board of Supervisors has approved a resolution, which is included with this application. The resolution authorizes an adequate amount of available matching funds, approves the forms of project documents deemed necessary for financing, and authorizes an appropriate signatory to execute these documents.

Documentation evidencing CEQA compliance is provided with this application including a final Notice of Determination and a letter from County Counsel certifying that the statute of limitations has expired.



Mendocino County Health and Human Services Agency

"Healthy People, Healthy Communities"

Tammy Moss Chandler ♦ HHSA Director



Behavioral Health and Recover Services

Jenine Miller, Psy.D. ♦ Behavioral Health Director

Providing Mental Health and Substance Use Disorders Treatment Services

Mendocino County Behavioral Health Advisory Board

1120 S. Dora Street, Ukiah CA 95482
(707) 472-2310 Fax (707) 472-2331

February 15, 2017

Executive Steering Committee Members
Senate Bill 844, Construction of
Adult Local Criminal Justice Facilities
2590 Venture Oaks Way Suite 200
Sacramento, CA 95833

Re: Senate Bill 844 RFP - Design and Construction of Adult Local Criminal Justice Facilities

Dear Executive Steering Committee Members,

We write to express our strong support for funding of the construction of a "mental health unit" adjunct to the Mendocino County Jail. This would provide local law enforcement with resources to plan and implement mental health services for people with mental illnesses involved with the criminal justice system to increase public safety, reduce local spending, and improve the lives of people with mental illnesses and their families in our community.

Mendocino County, always a rural county, was the site of a State Mental Institution from 1889 to 1972. Known alternately as the Mendocino Asylum, Mendocino State Asylum for the Insane, and Mendocino State Hospital, people from throughout California were sent to this location upon diagnosis of various mental disorders. When its doors closed, patients were literally put out into the street, and the population in county jails and state prisons escalated statewide. This effect was particularly felt in Mendocino County. Thus began the criminalization of mental illness. Mendocino County continues to be second highest in homeless population in the United States per capita. Many in this population have mental illness.

In 1999, Mendocino County closed its only remaining inpatient mental health facility, known as the Psychiatric Health Facility or "PHF Unit." Since then there are no local inpatient care options for severely mentally ill patients. Mendocino County has relied on a system of privatized mental health care which involves contracting with out-of-county facilities to find patients beds. Many of these

units are more than 100 miles away. These inpatient services require time to secure and are not always available. Mentally ill people tend to spend days restrained to a hospital bed or in jail before being placed into long-term care. If they are placed in the county jail, they may never be placed in a hospital due to inpatient facilities being unwilling to take jail inmates. The lack of inpatient facilities willing to take an inmate impacts our jail and creates coordination complications that are dangerous, expensive, and given the byzantine nature of finding appropriate beds, inhumane. Mendocino County needs a better option to house inmates who are severely mentally ill than what we currently have.

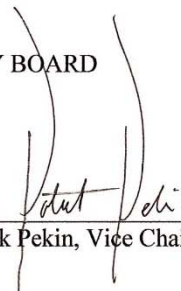
As you are aware, our nation's prisons and jails have become the "de facto" mental health care provider in our country. According to a Department of Justice report, approximately 45 percent of federal inmates, 56 percent of state inmates, and 64 percent of jail inmates displayed symptoms of a mental health condition. People with mental illnesses are overrepresented in all parts of the criminal justice system—in their contact with law enforcement, in the courts, in jails and prisons, and in parole and probation caseloads across the country. The costs are high—to families, communities, law enforcement, and courts. For Mendocino, these impacts are particularly acute given the County's significant size and popularity as a travel destination to all Californians. Mendocino County's jail expansion for a mental health unit would provide interventions and treatments which will result in significant cost benefits, a decrease the recidivism rate for mental health clients and prevent future tragedies for mental health consumers, their families, and our community.

The Board unanimously requests that you favorably consider this important grant.

Sincerely,

MENDOCINO COUNTY BEHAVIORAL HEALTH ADVISORY BOARD


Jan McGourty, Chairperson


Patrick Pekin, Vice Chair

Attachment 2: Mendocino County Jail SB 844 Project Conceptual Massing



Description of Efforts to Address Sexual Abuse the Jail

The Sheriff's Office PREA policy mandates zero tolerance toward all forms of sexual abuse and sexual harassment.

- Sheriff's Office has assigned the Correction's Division Lieutenant as the agency-wide PREA coordinator.
- The Office has assigned the Correction's Division Classification Sergeant as the PREA Manager.
- The Office provides adequate staffing levels to maintain high level of sexual abuse prevention.
- All Sheriff's staff, service providers, and volunteers undergo PREA training and understand their responsibilities and duty to report any knowledge, suspicion, or information regarding an incident of sexual abuse or harassment that occurs in the facility and their duty to report retaliation against inmates or staff who report such incidents, or any staff neglect or violation of responsibilities that may have contributed to an incident or retaliation.
- The staff utilizes classification screening questions to safely make housing, bed, work, education, and program assignments with the goal of keeping separate those inmates at high risk of being sexually victimized from those at high risk of being sexually abusive.
- Clear lines of sight and good lighting to all inmate areas.
- Video recording and surveillance of all inmate areas, except showers and toilet areas. Staff regularly review video and phone recordings, and non-legal mail to uncover potential victimization.
- The facility ensures effective communication between staff and inmates including those with disabilities. All written PREA materials for inmates, including signs throughout the facility, are in English and Spanish with information about their rights to be free from sexual abuse and harassment.
- All inmates are educated on the multiple internal ways they can report sexual abuse, sexual harassment, staff neglect, or violations of responsibilities that may have contributed to such incidents or any other complaint relating to incarceration issues.
- All inmates have confidential access without cost to Project Sanctuary Rape Crisis Center. All inmates have been provided with the contact information of the following advocacy agencies; Parents Family and Friends of Lesbians and Gays; National Human Trafficking Hotline.

Attachment 4: Assemblymember Jim Wood Letter of Support

COMMITTEES
APPROPRIATIONS
BUSINESS AND PROFESSIONS
HEALTH
NATURAL RESOURCES
RULES

SELECT COMMITTEES
CHAIR: DIGITAL DIVIDE IN RURAL
CALIFORNIA
CAREER TECHNICAL EDUCATION AND
BUILDING A 21ST CENTURY WORKFORCE
WINE

Assembly California Legislature



JIM WOOD
ASSEMBLYMEMBER, SECOND DISTRICT

STATE CAPITOL
P.O. BOX 942849
SACRAMENTO, CA 94249-0002
(916) 319-2002
FAX (916) 319-2102

DISTRICT OFFICES
50 D STREET, SUITE 450
SANTA ROSA, CA 95404
(707) 576-2526
FAX (707) 576-2297

710 E STREET, SUITE 150
EUREKA, CA 95501
(707) 445-7014
FAX (707) 455-6607

200 S SCHOOL STREET, SUITE D
UKIAH, CA 95482
(707) 462-5770
FAX (707) 463-5773

February 9, 2017

Ms. Linda Penner, Chair
California Board of State and Community Corrections
2590 Venture Oaks Way Suite 200
Sacramento, CA 95833

Dear Chairwoman Penner:

I am writing in support of a funding allocation for the remodel of Mendocino County's jail facility. The Mendocino County jail is in desperate need of renovations to meet the needs of the increased population that has resulted from the passage of AB 109.

According to the 2015 Needs Assessment of the Mendocino County jail, over a seven year period (2008 to 2014) mentally ill inmates on psychotropic medications averaged 22% of the population. These individuals are housed within many locations within the facility making it difficult for staff to treat them in a focused and comprehensive manner.

Additionally, the significant increase in older inmates (1,200% increase in people ages 65-70) and the prevalence of serious medical issues including Alzheimer's and dementia require the addition of Americans with Disabilities Act approved beds and single cells. Due to insufficient facilities, maximum security prisoners are housed in minimum security cells, there is a lack of program and visiting spaces and the jail, rated for 295 inmates is now averaging a daily population of 305. In order to achieve an average daily population of 305, 642 inmates were released early pursuant to Penal Code Section 4024.1 in 2016.

I would appreciate the Board's serious consideration of funding for the Mendocino County Jail so that they can continue their efforts to reduce crime and recidivism in our community. If you have any questions, please do not hesitate to contact me.

Respectfully,

A handwritten signature in black ink that reads "Jim Wood".

JIM WOOD
Assemblymember 2nd District



Printed on Recycled Paper

SECTION 6: BOARD OF SUPERVISORS' RESOLUTION

All counties applying for SB 844 financing must include a Board of Supervisors' resolution with the proposal submittal. The resolution must include the requisite components as outlined below. For counties submitting multiple proposals (which requires participation in a regional ALCJF as described in the RFP), separate resolutions for each proposal, with the necessary language contained in each resolution, are required.

The Board of Supervisors' resolution for the project shall be attached to the original proposal and must contain all of the following:

- A. Names, titles, and positions of county construction administrator, project financial officer, and project contact person.
- B. Approving the forms of the project documents deemed necessary, as identified by the board (SPBW) to the BSCC, to effectuate the financing authorized by the legislation.
- C. Authorization of appropriate county official to sign the applicant's Agreement and submit the proposal for funding.
- D. Assurance that the county will adhere to state requirements and terms of the agreements between the county, the BSCC, and the SPWB in the expenditure of state financing and county match funds.
- E. Assurance that authorizes an adequate amount of available matching funds to satisfy the counties' contribution. The identified matching funds in the resolution shall be compatible with the states' lease revenue bond financing. (see page 2 of this form for description of compatible funds)
- F. Assurance that the county will fully and safely staff and operate the facility that is being constructed (consistent with Title 15, California Code of Regulations, Chapter 1, Subchapter 6 section 1756 (j) 5) within 90 days after project completion.
- G. All projects shall provide the following site assurance for the county facility at the time of proposal or not later than 90 days following the BSCC's notice of Intent to Award: 1) assurance that the county has project site control through either fee simple ownership of the site or comparable long-term possession of the site and right of access to the project sufficient to assure undisturbed use and possession of the site; and, 2) will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site of facility subject to construction, or lease the facility for operation to other entities, without permission and instructions from the BSCC, for so long as the SPWB lease-revenue bonds secured by the financed project remain outstanding.
- H. Attestation to \$_____ as the current fair market land value for the proposed new or expanded facility. This can be claimed for on-site land value for new facility

construction, on-site land value of a closed facility that will be renovated and reopened, or on-site land value used for expansion of an existing facility. It cannot be claimed for land value under an existing operational facility. (If claimed as in-kind match, actual on-site land value documentation from an independent appraisal will be required as a pre-agreement condition.)

- I. Regional ALCJF projects only: A Board of Supervisors' resolution from all counties in the regional partnership containing the items identified above, along with a Memorandum of Understanding (MOU) or Joint Powers Agreement (JPA) between each of the partner counties. Please consider the information about regional ALCJFs for the purposes of this funding program as described in the "Eligible Projects" section, "Limit on Number of Projects/Set Asides" sub-section of the RFP, before developing these documents. If preliminary MOUs and JPAs are submitted, final documents must be submitted within 90 days following the notification to the lead county of conditional Intent to Award state financing.

Note: Additionally, refer to "Section 5: Narrative - Readiness to Proceed."

RESOLUTION NO. 17-019

RESOLUTION OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS AUTHORIZING AN APPLICATION FOR FUNDING UNDER SB 844 TO SUPPORT CONSTRUCTION OF A JAIL PROJECT FOR ADDITIONAL SPECIALTY HOUSING AND EXPANDED PROGRAM, TRAINING, AND MENTAL HEALTH CARE SPACE

WHEREAS SB 844, the Adult Local Criminal Justice Facilities Construction Financing Program, has made available additional funding that would allow Mendocino County to provide an addition to the jail facility and include space for programs, training, and healthcare in support of the overarching objectives of the Mendocino County Community Corrections Partnership to promote rehabilitation and reduce recidivism; and

WHEREAS Mendocino County conducted a needs assessment and has determined a critical need for additional bed space, additional programming and training space, and space for expanded mental health and healthcare services in the jail due to the ongoing and ever increasing pressures from Public Safety Realignment and other factors; and

WHEREAS Mendocino County has developed conceptual plans and prepared an application seeking funding under SB 844 for upgraded facilities to provide space for programs, training, and mental health care (the "Project"); and

WHEREAS on September 11, 2014 the County adopted a Negative Declaration of environmental impacts pursuant to the California Environmental Quality Act, and the comment period passed without comments or challenges, for the jail facilities that would be funded by the SB 844 application; and

WHEREAS a certified appraisal of the property was conducted on December 17, 2014 and determined the land value of the project area was Sixty-six Thousand Dollars (\$66,000); and

WHEREAS The County of Mendocino is seeking funding preference for its proposed project within the Adult Local Criminal Justice Facilities Construction Financing Program known as SB 844; and

WHEREAS the Board of Supervisors has identified in the SB 844 Proposal Form Section 2 Budget Summary Table, on page 4, a total of One Million, Forty Six Thousand Seven Hundred and Forty Dollars (\$1,046,740) of local cash matching funds.

NOW, THEREFORE, BE IT RESOLVED that the Mendocino County Board of Supervisors authorize the Project proposed in the County's SB 844 Financing Program proposal to proceed in its entirety when and if state financing is awarded for the Project within the SB 844 Financing Program.

BE IT FURTHER RESOLVED that the following functions shall be performed by Mendocino County staff:

- a) Construction Administrator: Assistant Chief Executive Officer Alan D. Flora or *his/her* successor in that position
- b) Project Financial Officer: Auditor-Controller Lloyd Weer or *his/her* successor in that position

- c) Project Contact Person: Jail Commander/Captain Tim Pearce or *his/her* successor in the position;

BE IT FURTHER RESOLVED that the Mendocino County Board of Supervisors hereby approves the form of the project documents to effectuate the financing authorized by SB 844, as identified by the State Public Works Board (SPWB) to the Board of State and Community Corrections (BSCC); and

BE IT FURTHER RESOLVED that the Chief Executive Officer is hereby authorized to sign the agreements on behalf of the County of Mendocino and to submit a proposal for funding under the SB 844 program; and

BE IT FURTHER RESOLVED that the County of Mendocino will adhere to state requirements and terms of the agreements between the county, the BSCC, and the SPWB in the expenditure of state financing and county match funds, if any; and

BE IT FURTHER RESOLVED that the Mendocino County Board of Supervisors has authorized and included within the Fiscal Years 2015-16 and 2016-17 Adopted Budget, Budget Unit 1712 – Capital Projects, Dollars (\$1,046,740) of local funding for the exclusive use of the SB 844 Mendocino County Jail Proposal, and according to the requirements of the SB 844 program; and

BE IT FURTHER RESOLVED that the payment of the county cash contribution funds for the proposed adult local criminal justice facility project (i) is within the power, legal right, and authority of the County; (ii) is legal and will not conflict with or constitute on the part of the County a material violation of, a material breach of, a material default under, or result in the creation or imposition of any lien, charge, restriction, or encumbrance upon any property of the County under the provisions of any charter instrument, bylaw, indenture, mortgage, deed of trust, pledge, note, lease, loan, installment sale agreement, contract, or other material agreement or instrument to which the County is a party or by which the County or its properties or funds are otherwise subject or bound, decree, or demand of any court or governmental agency or body having jurisdiction over the County or any of its activities, properties or funds; and (iii) have been duly authorized by all necessary and appropriate action on the part of the governing body of the County; and

BE IT FURTHER RESOLVED that the County of Mendocino shall fully and safely staff and operate the jail facility funded by SB 844 within 90 days after construction completion; and

BE IT FURTHER RESOLVED that the County of Mendocino shall provide site assurance following the BSCC's Notice of Intent to Award; and

BE IT FURTHER RESOLVED that the County of Mendocino has established project site control through fee simple ownership; and

BE IT FURTHER RESOLVED that the County of Mendocino will not dispose of, modify the use of, or change the terms of the real property title during the term of any agreement with the BSCC; and

BE IT FURTHER RESOLVED that the county cash contribution funds and the Project are not and will not be mortgaged, pledged, or hypothecated by the County in any manner or for any purpose and have not been and will not be the subject of a grant of a security interest by the County; and

BE IT FURTHER RESOLVED that the County cash contribution funds and the Project are not and will not be mortgaged, pledged, or hypothecated for the benefit of the County or its creditors in any manner or for any purpose and have not been and will not be the subject of a grant of a security interest in favor of the County or its creditors; and

BE IT FURTHER RESOLVED that County shall not in any manner impair, impede or challenge the security, rights and benefits of the owners of any lease-revenue bonds sold by the State Public Works Board for the Project (the "Bonds") or the trustee for the Bonds; and

BE IT FURTHER RESOLVED that the Mendocino County Board of Supervisors hereby attests that the fair market land value for the proposed new facility is Sixty-six Thousand Dollars (\$66,000).

The foregoing Resolution introduced by Supervisor Brown, seconded by Supervisor Hamburg, and carried this 7th day of February, 2017, by the following vote:


AYES: Supervisors Brown, McCowen, Gjerde, and Hamburg
NOES: None
ABSENT: None

WHEREUPON, the Chair declared said Resolution adopted and SO ORDERED.



ATTEST: CARMEL J. ANGELO
Clerk of the Board

JOHN MCCOWEN, Chair
Mendocino County Board of Supervisors




Deputy

I hereby certify that according to the provisions of Government Code Section 25103, delivery of this document has been made.

APPROVED AS TO FORM:
KATHARINE L. ELLIOTT, County Counsel

BY: CARMEL J. ANGELO
Clerk of the Board


_____

Deputy

RESOLUTION NO. 15-120

RESOLUTION OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS AUTHORIZING AN APPLICATION FOR FUNDING UNDER SB 863 TO SUPPORT CONSTRUCTION OF A JAIL PROJECT FOR ADDITIONAL SPECIALTY HOUSING AND EXPANDED PROGRAM, TRAINING, AND HEALTHCARE SPACE

WHEREAS SB 863 has made available additional funding that would allow Mendocino County to provide an addition to the jail facility and include space for programs, training, and healthcare in support of the overarching objectives of the Mendocino County Community Corrections Partnership to promote rehabilitation and reduce recidivism; and

WHEREAS Mendocino County conducted a needs assessment and has determined a critical need for additional bed space, additional programming and training space, and space for expanded healthcare services in the jail due to the ongoing and ever increasing pressures from Public Safety Realignment and other factors; and

WHEREAS Mendocino County has developed conceptual plans and prepared an application seeking funding under SB 863 for upgraded facilities to provide space for programs, training, and healthcare (the "Project"); and

WHEREAS on September 11, 2014 the County adopted a Negative Declaration of environmental impacts and the comment period passed without comments or challenges, pursuant to the California Environmental Quality Act, for the jail facilities that would be funded by the SB 863 application; and

WHEREAS a certified appraisal of the property was conducted on December 17, 2014 and determined the land value of the project area was Sixty-six Thousand Dollars (\$66,000); and

WHEREAS The County of Mendocino is seeking funding preference for its proposed project within the Adult Local Criminal Justice Facilities Construction Financing Program known as SB 863; and

WHEREAS the Board of Supervisors have identified a need for matching funds for a jail expansion project in adopting the 2013-2017 Capital Improvement Plan, in the amount of \$1,000,000.

NOW, THEREFORE, BE IT RESOLVED that the Mendocino County Board of Supervisors authorize the Project proposed in the County's SB 863 Financing Program proposal to proceed in its entirety when and if state financing is awarded for the Project within the SB 863 Financing Program.

BE IT FURTHER RESOLVED that the following functions shall be performed by Mendocino County staff:

- a) Construction Administrator: Assistant Chief Executive Officer Alan D. Flora or *his/her* successor in that position
- b) Project Financial Officer: Auditor-Controller Lloyd Weer or *his/her* successor in that position

c) Project Contact Person: Jail Commander/Captain Tim Pearce or *his/her* successor in the position;

BE IT FURTHER RESOLVED that the Mendocino County Board of Supervisors hereby approves the form of the project documents to effectuate the financing authorized by SB 863, as identified by the State Public Works Board (SPWB) to the Board of State and Community Corrections (BSCC); and

BE IT FURTHER RESOLVED that the Chief Executive Officer is hereby authorized to sign the agreements on behalf of the County of Mendocino and to submit a proposal for funding under the SB 863 program; and

BE IT FURTHER RESOLVED that the County of Mendocino will adhere to state requirements and terms of the agreements between the county, the BSCC, and the SPWB in the expenditure of state financing and county match funds, if any; and

BE IT FURTHER RESOLVED that the County of Mendocino authorizes matching funds, if any, that are required to meet the requirements of the SB 863 program; and

BE IT FURTHER RESOLVED that the payment of the county cash contribution funds for the proposed adult local criminal justice facility project (i) is within the power, legal right, and authority of the County; (ii) is legal and will not conflict with or constitute on the part of the County a material violation of, a material breach of, a material default under, or result in the creation or imposition of any lien, charge, restriction, or encumbrance upon any property of the County under the provisions of any charter instrument, bylaw, indenture, mortgage, deed of trust, pledge, note, lease, loan, installment sale agreement, contract, or other material agreement or instrument to which the County is a party or by which the County or its properties or funds are otherwise subject or bound, decree, or demand of any court or governmental agency or body having jurisdiction over the County or any of its activities, properties or funds; and (iii) have been duly authorized by all necessary and appropriate action on the part of the governing body of the County; and

BE IT FURTHER RESOLVED that the County of Mendocino shall fully and safely staff and operate the jail facility funded by SB 863 within 90 days after construction completion; and

BE IT FURTHER RESOLVED that the County of Mendocino shall provide site assurance following the BSCC's Notice of Intent to Award; and

BE IT FURTHER RESOLVED that the County of Mendocino has established project site control through fee simple ownership; and

BE IT FURTHER RESOLVED that the County of Mendocino will not dispose of, modify the use of, or change the terms of the real property title during the term of any agreement with the BSCC; and

BE IT FURTHER RESOLVED that the county cash contribution funds and the Project are not and will not be mortgaged, pledged, or hypothecated by the County in any manner or for any purpose and have not been and will not be the subject of a grant of a security interest by the County; and

BE IT FURTHER RESOLVED that the County cash contribution funds and the Project are not and will not be mortgaged, pledged, or hypothecated for the benefit of the County or its

creditors in any manner or for any purpose and have not been and will not be the subject of a grant of a security interest in favor of the County or its creditors; and

BE IT FURTHER RESOLVED that County shall not in any manner impair, impede or challenge the security, rights and benefits of the owners of any lease-revenue bonds sold by the State Public Works Board for the Project (the "Bonds") or the trustee for the Bonds; and

BE IT FURTHER RESOLVED that the Mendocino County Board of Supervisors hereby attests that the fair market land value for the proposed new facility is Sixty-six Thousand Dollars (\$66,000).

The foregoing Resolution introduced by Supervisor Hamburg, seconded by Supervisor Woodhouse, and carried this 4th day of August, 2015, by the following vote:

AYES: Supervisors Brown, McCowen, Woodhouse, Gjerde and Hamburg
NOES: None
ABSENT: None

WHEREUPON, the Chair declared said Resolution adopted and SO ORDERED.

ATTEST: CARMEL J. ANGELO
Clerk of the Board

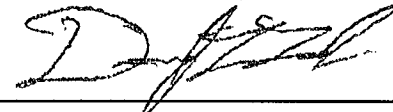

Deputy


CARRE BROWN, Chair
Mendocino County Board of Supervisors


AUG 07 2015

I hereby certify that according to the provisions of Government Code Section 25103, delivery of this document has been made.

APPROVED AS TO FORM:
DOUGLAS L. LOSAK, Interim County Counsel



BY: CARMEL J. ANGELO
Clerk of the Board


Deputy

Notice of Determination

To:

Office of Planning and Research
U.S. Mail: Street Address:
P.O. Box 3044 1400 Tenth St., Rm 113
Sacramento, CA 95812-3044 Sacramento, CA 95814

County Clerk
County of: Mendocino
Address: 501 Low Gap Rd #1020 Ukiah, CA 95482

From:

Public Agency: Mendocino County Sheriff's Office
Address: 951 Low Gap Road, Ukiah, CA 95482

Contact: Captain Timothy Pearce

Phone: (707) 463-4559

Lead Agency (if different from above):

Same as above

Address:

Contact:

Phone:

SUBJECT: Filing of Notice of Determination in compliance with Section 21108 or 21152 of the Public Resources Code.

State Clearinghouse Number (if submitted to State Clearinghouse): 2014082034

Project Title: Mendocino County Jail Expansion Initial Study/Negative Declaration

Project Applicant: Mendocino County Sheriff's Office

Project Location (include county): 951 Low Gap Road, Ukiah, CA 95482 (Mendocino County)

Project Description:

Mendocino County proposes to expand the Mendocino County Jail in Ukiah, CA. Expansion would include construction of 90 maximum security beds in three pods with one recreation yard in each pod, a classroom, a visitors' center, and a medical exam/procedure room. This expansion responds to CA's legislation requiring shifted responsibilities from its overcrowded and expensive state prison system to the counties. This reform eliminates returning technical parole violators to state prison and designates offenses that are now punishable by jail sentences instead. AB 109 and AB 117 enable CA to close the revolving door of inmates cycling in and out state prison.

This is to advise that the Mendocino County Sheriff's Office has approved the above
(Lead Agency or Responsible Agency)

described project on 8/4/2015 and has made the following determinations regarding the above
(date)
described project.

1. The project [will will not] have a significant effect on the environment.
2. An Environmental Impact Report was prepared for this project pursuant to the provisions of CEQA.
 A Negative Declaration was prepared for this project pursuant to the provisions of CEQA.
3. Mitigation measures [were were not] made a condition of the approval of the project.
4. A mitigation reporting or monitoring plan [was was not] adopted for this project.
5. A statement of Overriding Considerations [was was not] adopted for this project.
6. Findings [were were not] made pursuant to the provisions of CEQA.

This is to certify that the final EIR with comments and responses and record of project approval, or the negative Declaration, is available to the General Public at:

Mendocino County Sheriff's Office, 951 Low Gap Road, Ukiah, CA 95482

Signature (Public Agency): Randy John Title: Undersheriff

Date: March 9, 2017

Date Received for filing at OPR:



Notice of Determination

Appendix D

To:
 Office of Planning and Research
 U.S. Mail: Street Address:
 P.O. Box 3044 1400 Tenth St., Rm 113
 Sacramento, CA 95812-3044 Sacramento, CA 95814

From:
 Public Agency: Mendocino County Sheriff's Office
 Address: 951 Low Gap Road, Ukiah, CA 95482
 Contact: Captain Timothy Pearce
 Phone: (707) 463-4559

County Clerk
 County of: Mendocino
 Address: 501 Low Gap Rd #1020 Ukiah, CA-95482

Lead Agency (if different from above):
Same as above
 Address: _____
 Contact: _____
 Phone: _____

SUBJECT: Filing of Notice of Determination in compliance with Section 21108 or 21152 of the Public Resources Code.

State Clearinghouse Number (if submitted to State Clearinghouse): 2014082034
 Project Title: Mendocino County Jail Expansion Initial Study/Negative Declaration
 Project Applicant: Mendocino County Sheriff's Office
 Project Location (include county): 951 Low Gap Road, Ukiah, CA 95482 (Mendocino County)

Project Description:
 Mendocino County proposes to expand the Mendocino County Jail in Ukiah, CA. Expansion would include construction of 90 maximum security beds in three pods with one recreation yard in each pod, a classroom, a visitors' center, and a medical exam/procedure room. This expansion responds to CA's legislation requiring shifted responsibilities from its overcrowded and expensive state prison system to the counties. This reform eliminates returning technical parole violators to state prison and designates offenses that are now punishable by jail sentences instead. AB 109 and AB 117 enable CA to close the revolving door of inmates cycling in and out state prison.

This is to advise that the Mendocino County Sheriff's Office has approved the above
 Lead Agency or Responsible Agency)

described project on 9/11/2014 and has made the following determinations regarding the above
 (date)
 described project.

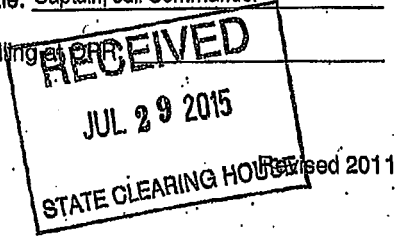
1. The project will will not] have a significant effect on the environment.
2. An Environmental Impact Report was prepared for this project pursuant to the provisions of CEQA.
 A Negative Declaration was prepared for this project pursuant to the provisions of CEQA.
3. Mitigation measures were were not] made a condition of the approval of the project.
4. A mitigation reporting or monitoring plan was was not] adopted for this project.
5. A statement of Overriding Considerations was was not] adopted for this project.
6. Findings were were not] made pursuant to the provisions of CEQA.

This is to certify that the final EIR with comments and responses and record of project approval, or the negative Declaration, is available to the General Public at:
Mendocino County Sheriff's Office, 951 Low Gap Road, Ukiah, CA 95482

Signature (Public Agency): Captain Timothy Pearce Title: Captain, Jail Commander

Date: July 27, 2015 Date Received for filing: _____

Authority cited: Sections 21083, Public Resources Code.
 Reference Section 21000-21174, Public Resources Code.



KATHARINE L. ELLIOTT
COUNTY COUNSEL



TELEPHONE:
(707) 234-6885
FAX NUMBER:
(707) 463-4592

DEPUTY COUNTY COUNSELS
BRINA A. BLANTON
DOUGLAS V. PARKER
MATTHEW T. KIEDROWSKI
REBECCA L. CHENOWETH
CHARLOTTE E. SCOTT
MICHAEL J. MAKDISI
CHRISTIAN M. CURTIS

OFFICE OF THE
COUNTY COUNSEL
ADMINISTRATION CENTER
501 LOW GAP ROAD, RM. 1030
UKIAH, CALIFORNIA 95482

March 9, 2017

Captain Timothy Pearce
Mendocino County Sheriff's Office
951 Low Gap Road
Ukiah, CA 95482

Subject: Mendocino County Jail Expansion Initial Study/Negative Declaration
State Clearinghouse Number: 2014082034

Dear Captain Pearce:

This letter certifies that the County of Mendocino Sheriff's Office has fulfilled the County of Mendocino's requirements for complying with the California Environmental Quality Act (CEQA). The above referenced Initial Study/Negative Declaration was prepared in accordance with CEQA; and circulated to the public for a 30-day public comment period beginning September 6, 2014. Public notices were placed in the Ukiah Daily Journal and the Santa Rosa Press Democrat on September 5, 6, 13, and 14; and September 6, 7, 13, and 14, respectively. No public comments were received during, or subsequent to, the close of the public comment period (October 6, 2014).

On behalf of the County of Mendocino, the State of California Governor's Office of Planning and Research State Clearinghouse and Planning Unit submitted the above named Initial Study/Negative Declaration to selected agencies for review. The following State agencies were provided an opportunity to review and comment:

- California Natural Resources Agency
- Department of Conservation
- Department of Fish and Wildlife, Region 1E
- Office of Historic Preservation
- Department of Parks and Recreation
- Department of Water Resources
- California Highway Patrol
- Caltrans, District 1
- Air Resources Board

- Regional Water Quality Control Board, Region 1
- Department of Toxic Substances Control
- Native American Heritage Commission

The review period closed on September 10, 2014, and no state agencies submitted comments or challenges.

In a letter dated September 11, 2014, the State of California Governor's Office of Planning and Research State Clearinghouse and Planning Unit acknowledged that the County of Mendocino complied with the State Clearinghouse review requirements for draft environmental documents, pursuant to CEQA. The Final Initial Study/Negative Declaration was completed in November 2014.

On August 4, 2015, by adoption of Resolution No. 15-120 (copy enclosed), the County of Mendocino made the decision to carry out the project as described in the Final Initial Study/Negative Declaration. Since that time, a period of more than one-hundred-and-eighty (180) days has passed and the project has not be challenged.

Notwithstanding the above, in an abundance of caution, on March 9, 2017, a Notice of Determination ("NOD") was filed with the Mendocino County Clerk, identifying August 4, 2015 as the date the County made the decision to carry out the project. The County will provide you with a copy of the NOD as posted at the end of the posting period.

Sincerely,

KATHARINE L. ELLIOTT,
County Counsel

by 
BRINA A. BLANTON, Deputy

Enclosures:

- a) Final Initial Study/Negative Declaration
- b) State of California Governor's Office of Planning and Research State Clearinghouse and Planning Unit letter dated September 11, 2014
- c) Notice of Determination dated March 9, 2017
- d) Resolution No. 15-120



EDMUND G. BROWN JR.
GOVERNOR

STATE OF CALIFORNIA
GOVERNOR'S OFFICE of PLANNING AND RESEARCH
STATE CLEARINGHOUSE AND PLANNING UNIT



KEN ALEX
DIRECTOR

September 11, 2014

Captain Tim Pearce
Mendocino County Dept of Corrections
951 Low Gap Road
Ukiah, CA 95492

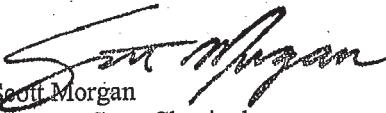
Subject: Mendocino County Jail Expansion IS/Neg Dec
SCH#: 2014082034

Dear Captain Tim Pearce:

The State Clearinghouse submitted the above named Negative Declaration to selected state agencies for review. The review period closed on September 10, 2014, and no state agencies submitted comments by that date. This letter acknowledges that you have complied with the State Clearinghouse review requirements for draft environmental documents, pursuant to the California Environmental Quality Act.

Please call the State Clearinghouse at (916) 445-0613 if you have any questions regarding the environmental review process. If you have a question about the above-named project, please refer to the ten-digit State Clearinghouse number when contacting this office.

Sincerely,


Scott Morgan
Director, State Clearinghouse

**Document Details Report
State Clearinghouse Data Base**

SCH# 2014082034
Project Title Mendocino County Jail Expansion IS/Neg Dec
Lead Agency Mendocino County

Type Neg Negative Declaration

Description Mendocino County proposes to expand the Mendocino County Jail in Ukiah, CA. The proposed facility expansion includes construction of 90 new maximum security beds in three pods with one recreation yard in each pod, a classroom, a visitors' center, and a medical exam/procedure room. This expansion is in response to CA's legislation requiring shifted responsibilities from its overcrowded and expensive state prison system to the counties. This reform eliminates the practice of returning technical parole violators to state prison and designates a series of offenses that are now punishable by jail sentences rather than prison sentences. AB 109 and AB 117 enables CA to close the revolving door of inmates cycling in and out of state prison.

Lead Agency Contact

Name Captain Tim Pearce
Agency Mendocino County Dept of Corrections
Phone 707 463 4559 **Fax**
email
Address 951 Low Gap Road
City Ukiah **State** CA **Zip** 95492

Project Location

County Mendocino
City Ukiah
Region
Lat / Long
Cross Streets North Bush Street and Despina Drive
Parcel No. 001-020-11 & 001-020-77
Township **Range** **Section** **Base**

Proximity to:

Highways Hwy 101
Airports No
Railways Yes
Waterways Orr Creek
Schools Yes
Land Use Municipal (Sheriff's Office Complex, Jail Facility)

Project Issues Aesthetic/Visual; Air Quality; Archaeologic-Historic; Biological Resources; Drainage/Absorption; Economics/Jobs; Flood Plain/Flooding; Geologic/Seismic; Noise; Population/Housing Balance; Public Services; Recreation/Parks; Schools/Universities; Sewer Capacity; Soil Erosion/Compaction/Grading; Solid-Waste; Toxic/Hazardous; Traffic/Circulation; Vegetation; Water Quality; Water Supply; Wetland/Riparian; Landuse; Cumulative Effects

Reviewing Agencies Resources Agency; Department of Conservation; Department of Fish and Wildlife, Region 1E; Office of Historic Preservation; Department of Parks and Recreation; Department of Water Resources; California Highway Patrol; Caltrans, District 1; Air Resources Board; Regional Water Quality Control Board, Region 1; Department of Toxic Substances Control; Native American Heritage Commission

Date Received 08/12/2014 **Start of Review** 08/12/2014 **End of Review** 09/10/2014

EXPANSION OF THE MENDOCINO COUNTY JAIL, CALIFORNIA DEPARTMENT OF CORRECTIONS



November 2014

INITIAL STUDY/NEGATIVE DECLARATION

Prepared by: Potomac-Hudson Engineering, Inc.
5030 Camino De La Siesta, Suite 320
San Diego, CA 92108-3119



Prepared for: Mendocino County Sheriff's Office
951 Low Gap Road
Ukiah, CA 95482



EDMUND G. BROWN JR.
GOVERNOR

STATE OF CALIFORNIA
GOVERNOR'S OFFICE *of* PLANNING AND RESEARCH
STATE CLEARINGHOUSE AND PLANNING UNIT



KEN ALEX
DIRECTOR

September 11, 2014

Captain Tim Pearce
Mendocino County Dept of Corrections
951 Low Gap Road
Ukiah, CA 95492

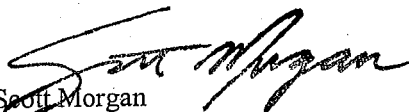
Subject: Mendocino County Jail Expansion IS/Neg Dec
SCH#: 2014082034

Dear Captain Tim Pearce:

The State Clearinghouse submitted the above named Negative Declaration to selected state agencies for review. The review period closed on September 10, 2014, and no state agencies submitted comments by that date. This letter acknowledges that you have complied with the State Clearinghouse review requirements for draft environmental documents, pursuant to the California Environmental Quality Act.

Please call the State Clearinghouse at (916) 445-0613 if you have any questions regarding the environmental review process. If you have a question about the above-named project, please refer to the ten-digit State Clearinghouse number when contacting this office.

Sincerely,


Scott Morgan
Director, State Clearinghouse

**Document Details Report
State Clearinghouse Data Base**

SCH# 2014082034
Project Title Mendocino County Jail Expansion IS/Neg Dec
Lead Agency Mendocino County

Type Neg Negative Declaration
Description Mendocino County proposes to expand the Mendocino County Jail in Ukiah, CA. The proposed facility expansion includes construction of 90 new maximum security beds in three pods with one recreation yard in each pod, a classroom, a visitors' center, and a medical exam/procedure room. This expansion is in response to CA's legislation requiring shifted responsibilities from its overcrowded and expensive state prison system to the counties. This reform eliminates the practice of returning technical parole violators to state prison and designates a series offenses that are now punishable by jail sentences rather than prison sentences. AB 109 and AB 117 enables CA to close the revolving door of inmates cycling in and out state prison.

Lead Agency Contact

Name Captain Tim Pearce
Agency Mendocino County Dept of Corrections
Phone 707 463 4559 **Fax**
email
Address 951 Low Gap Road
City Ukiah **State** CA **Zip** 95492

Project Location

County Mendocino
City Ukiah
Region
Lat / Long
Cross Streets North Bush Street and Despina Drive
Parcel No. 001-020-11 & 001-020-77

Township	Range	Section	Base
-----------------	--------------	----------------	-------------

Proximity to:

Highways Hwy 101
Airports No
Railways Yes
Waterways Orr Creek
Schools Yes
Land Use Municipal (Sheriff's Office Complex, Jail Facility)

Project Issues Aesthetic/Visual; Air Quality; Archaeologic-Historic; Biological Resources; Drainage/Absorption; Economics/Jobs; Flood Plain/Flooding; Geologic/Seismic; Noise; Population/Housing Balance; Public Services; Recreation/Parks; Schools/Universities; Sewer Capacity; Soil Erosion/Compaction/Grading; Solid Waste; Toxic/Hazardous; Traffic/Circulation; Vegetation; Water Quality; Water Supply; Wetland/Riparian; Landuse; Cumulative Effects

Reviewing Agencies Resources Agency; Department of Conservation; Department of Fish and Wildlife, Region 1E; Office of Historic Preservation; Department of Parks and Recreation; Department of Water Resources; California Highway Patrol; Caltrans, District 1; Air Resources Board; Regional Water Quality Control Board, Region 1; Department of Toxic Substances Control; Native American Heritage Commission

Date Received 08/12/2014 **Start of Review** 08/12/2014 **End of Review** 09/10/2014

EXPANSION OF THE MENDOCINO COUNTY JAIL, CALIFORNIA DEPARTMENT OF CORRECTIONS



INITIAL STUDY/NEGATIVE DECLARATION
NOVEMBER 2014



Prepared by: Potomac-Hudson Engineering, Inc.
Prepared for: Mendocino County Sheriff's Office

PROPOSAL CHECKLIST

- a. Page 1 of the Proposal Form is the first page of your proposal. Please use standard copy paper. Do not use heavyweight, card stock, or glossy paper. Covers, table of contents, introductory letters, tabs, or dividers are not allowed.
- b. The formal proposal includes the Proposal Form, narrative, and required attachments (needs assessment, board resolution, regional project MOU's or JPA's, one (1) additional attachment with a limit of 4 pages of schematics, graphs or charts) as a combined document.
- c. Provide one original proposal with Applicants Agreement signed by proper authority on page 2 section E.
- d. In addition to the wet signature original and 1 electronic copy (read only). The electronic version should be an Adobe Acrobat file (pdf) on a standard CD ROM.
- e. Two whole punch the top of the original copy of the proposal.
- f. Use a clip to secure the proposals. (Do not put proposals in binders or use staples.)
- g. The Arial font used for the proposal and the appendices can be no smaller than 12 point.
- h. The narrative for Sections 5 must be double-spaced with one-inch margins.
- i. The entire narrative (Section 5 and Section 2) cannot exceed 35 pages.
- j. The only attachments are the board resolution, needs assessment, regional project MOU's and JPA's, and one (1) attachment with a limit of four (4) pages of schematics, graphs or charts.
- k. Attach to the original proposal the Board of Supervisors' resolution (original or copy), fully executed, containing the language cited in Section 6 of the Proposal Form. Please include an additional copy of the resolution.
- l. Provide one copy of a needs assessment study (as described previously in the RFP) if the county intends to build a new facility or add bed space to an existing facility. Projects for renovation and program space only are not required to submit a separate needs assessment study but are required to comprehensively document the need for the project in the proposal.
- m. For regional ALCJFs, provide one copy of the MOU or JPA and the Board of Supervisors' resolution from all participating counties.