PROUD PARENTING GRANT PROGRAM

Bidders' Conference

June 30, 2021

AGENDA

❖ **Introductions**

❖ **Overview of the BSCC and the Executive Steering Committee (ESC) Process**

❖ **Introduction to the Proud Parenting Grant Program**

❖ **Grant Requirements**

❖ **Request for Proposals (RFP) Process**

❖ **Review Components of the RFP**

❖ **Proposal Instructions**

❖ **Questions/Answers**

INTRODUCTIONS OF STAFF

The Proud Parenting Grant

- ❖ **Helene Zentner, Field Representative**

- ❖ **Aaron Maguire, General Counsel**

- ❖ **Ricardo Goodridge, Deputy Director**

- ❖ **Michelle Killian, Program Analyst**

- ❖ **Ashley Garabaldi, Research Data Specialist**

PP_Grants@bscc.ca.gov

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About the BSCC

- ❑ **BSCC History**
  - ❑ 1903 & 1944
  - ❑ Senate Bill 92 (Ch. 36, Statutes of 2011)

- ❑ **The Board**
  - ❑ 13 Appointed Members

- ❑ **BSCC Agency Charge**
  - ❑ Statewide leadership
  - ❑ Technical assistance
  - ❑ Promote effective partnerships

- ❑ **Executive Steering Committees (ESC), Standing Committees, and Workgroups**

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BSCC DIVISIONS

- ❖ **Corrections Planning & Grant Programs (CPGP)**
  - ▪ **State & Federal Justice Grant Programs**

- ❖ **Facilities Standards and Operations (FSO)**
  - ▪ **Inspections, Regulations, Compliance Monitoring**

- ❖ **Standards and Training for Corrections (STC)**
  - ▪ **Selection, Training and Standards**

- ❖ **County Facilities Construction (CFC)**
  - ▪ **Construction Financing for Facilities**

- ❖ **Administration, Research and Program Support**
  - ▪ **Agency Support, Research, IT units**

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CORRECTIONS PLANNING AND GRANT PROGRAMS

❑ **Ensure the fair, prudent and efficient distribution of state and federal grant funds**

❑ **Prevent and reduce crime by encouraging use of evidence-based practices**

❑ **Engage in collaborative planning, ongoing research and information-sharing**

❑ **Provide grant related training and other technical assistance**

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CPGP GRANT PROGRAMS

- **State Grants**
  - **Proud Parenting Grant Program**
  - Adult Reentry Grant
  - CA Violence Intervention and Prevention Program
  - Indigent Defense Grant Program
  - Juvenile Reentry Grant
  - Juvenile Justice Crime Prevention Act /Youthful Offender Block Grant Program
  - Law Enforcement Assisted Diversion (LEAD)
  - Pay for Success
  - Proposition 47
  - Proposition 64 PH&S Grant Program
  - Tribal Youth Diversion Grant
  - Youth Centers/Youth Shelters
  - Youth Reinvestment Grant

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CPGP GRANT PROGRAMS

❑ **Federal Grants**
- ❑ **Coronavirus Emergency Supplemental Funding**
- ❑ **Edward Byrne Memorial Justice Assistance Grant**
- ❑ **Mental Health Training Grant (JAG)**
- ❑ **Residential Substance Abuse Treatment Program**
- ❑ **Title II Formula Grant**
  - ❑ **Reducing Racial & Ethnic Disparity Grant**
  - ❑ **Tribal Youth Grant**

CPGP   Grant Funded Programs

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EXECUTIVE STEERING COMMITTEE

❖ **BSCC uses ESCs to inform decision-making related to the Board's programs**

❖ **Subject matter experts and stakeholders representing public and private sectors**

❖ **ESC Roster on page 60 of the RFP**

CONFLICT OF INTEREST ESC MEMBERSHIP

Name	Title	Organization /Agency
Norma Cumpian Chair	BSCC Board Member Associate Director, Women's and Non-Binary Services	Anti-Recidivism Coalition
Manuel Escandon	Director, Student Intervention & Prevention Department	Office of the Fresno County Superintendent of Schools
Jeff Goldman	Juvenile Program Manager	Nevada County Probation
Michelle House	Health Program Supervisor	Monterey County Public Health
Gordon Jackson	National Director SACJJDP Member	PROTECT, 3Strands Global Foundation
Christina Ruiz	Student*, Youth Advocate, Lived Experience	*USC Price School of Public Policy

ESC RESPONSIBILITY

ESC's role in the Proud Parenting Grant RFP Process:

❖ **Determined what the project should include to support the overall goal**

❖ **Determined what applicants must do to compete effectively for the grant funds**

❖ **Identified the factors that will be used to evaluate the proposals**

❖ **Will rate the proposals using transparent and fair measurement principles**

❖ **Will make funding recommendations to the Board**

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THE END RESULT…

The goal is to:

- ❖ Select the most meritorious proposals

- ❖ Use a process that is fair to all applicants

- ❖ Use accepted measurement principles

- ❖ Ensure all applicants feel they have been treated fairly

- ❖ Use a process that will withstand challenges

Interested in serving on an ESC or Scoring Panel:

http://www.bscc.ca.gov/s_bsccexecutivesteeringcommittees/

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QUESTIONS SO FAR?

History of the Proud Parenting Grant

❖ **Originally established in 1997 as the "Young Men as Fathers" Program**

❖ **Supports young parents/expectant parents up to the age of 25 (at enrollment) who are or were involved in the justice systems and/or who are considered crossover youth within the child welfare system**

❖ **Historically has been annually funded at $835,000**

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ELIGIBILITY TO APPLY

- ❑ County Offices of Education
- ❑ County Probation Departments
- ❑ Federally Recognized Indian Tribes in California
- ❑ Not-For-Profit Non-Governmental Organizations located in California

CRITERIA FOR NON-GOVERNMENTAL ORGANIZATIONS (NGOs)

Any non-governmental organization that receives Proud Parenting grant funds (directly or indirectly) must:

❖ Be duly organized, in existence, and in good standing as of December 1, 2020;

❖ Be registered with the California Secretary of State's Office, if applicable;

❖ Have a valid business license, Employer Identification Number (EIN), and/or Taxpayer ID (if sole proprietorship);

❖ Have any other state or local licenses or certifications necessary to provide the services requested (e.g., facility licensing by the Department of Health Care Services), if applicable; and

❖ Have a physical address. (Appendix C)

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LETTER OF INTENT

Why...?

- ✓ **Gauge the number of applicants**

- ✓ **Helps to plan for the ESC reading and rating process**

- ✓ **Not required to apply**

Please submit by July 9, 2021

PP_Grants@bscc.ca.gov

GRANT PERIOD

**Three-Year Grant Service Period:
January 1, 2022 to December 31, 2024**

**Three-Month Post-Grant Reporting Period:
January 1, 2025 to March 31, 2025**

The contract will be written for the entire grant period; however, Year 2 & Year 3 funding will only be appropriated/made available once each fiscal year's State Budget Act is signed

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Maximum Request

Each applicant may apply up to a maximum of

$100,000 for Year 1

➢Funding for Years 2 and 3 are contingent upon availability of state funds and grantee compliance with program requirements

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PROPOSAL PACKET DUE DATE

Proposals due: August 6, 2021

- ✓ By 5 P.M.

- ✓ One electronic copy of full packet

- ✓ Entire proposal packet includes all required documents

- ✓ Must be submitted using the fill-in template provided

PP_Grants@bscc.ca.gov

GRANT REQUIREMENTS

❖ Grant Agreement

❖ Governing Board Resolution

❖ No Supplanting

❖ Effective Programs/Services

❖ Invoicing = Quarterly

❖ Progress Reports = Quarterly

❖ Financial Audit

❖ Evaluation

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GOVERNING BOARD RESOLUTION

Must have, at a minimum, language that provides:

- ❖ The title of individual with the authority to sign documents and obligate the applicant into contract;

- ❖ A non-supplantation clause;

AND

- ❖ An assurance the grantee will abide by the Terms and Conditions set forth in the contract.

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ELIGIBLE GRANT ACTIVITIES

❖ Applicants should select projects and activities that best fit the needs identified by the community and local stakeholders for the targeted individuals.

❖ Applicants may either implement new projects or expand existing projects.

❖ BSCC staff may require additional information and/or must provide prior approval for certain activities and expenditures EVEN if written into the proposal.

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PROVEN PRACTICES AND STRATEGIES

Applicants:

❖ Are required to demonstrate that the proposed services are directly linked to the implementation of evidence-based practices/strategies (EBPs) or promising practices

❖ Must identify the research that shows the practice is effective and appropriate for the targeted participants and their needs

❖ Should be able to describe the documentation, data, evidence, etc. to support their approach and why it is best suited for successful outcomes based on the goals and objectives described in the application for funding

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PROVEN PRACTICES AND STRATEGIES

On a basic level, selection of proposed practices, interventions, and services should include the following elements:

✓ Evidence that the intervention is likely to work, (i.e., produce a desired outcome);

✓ Evidence that the intervention(s) is being carried out as intended; and

✓ Evidence that allows an evaluation of whether the intervention worked.

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EVIDENCE-BASED PRACTICES AND STRATEGIES

EBPs involves using research-based interventions that produce reductions in recidivism through the use of the following underlined four principles of effective intervention:

Risk Principle – focuses on attention on the crucial question of **WHO** is being provided services and calls for targeting the higher risk individuals

Need Principle – requires that priority be given to addressing participants' risk/need factors with a clear focus on **WHAT** programs are delivered

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EVIDENCE-BASED PRACTICES AND STRATEGIES

Responsivity Principle – conveys the importance of using behavioral treatment approaches to achieve the best possible outcomes and requires attention to the questions of HOW services/programs are delivered

Fidelity Principle – draws attention to HOW WELL services/programs are delivered and reiterates the necessity that programs be implemented as designed

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GRANT REQUIREMENTS

❖ **Grantee Orientation**

❖ **Travel**

    ❖ **Government Entities**

    ❖ **Non-Governmental Organizations**

    ❖ **Out of State** https://oag.ca.gov/ab1887

❖ **Debarment, Fraud, Theft, Embezzlement (Appendix G)**

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GRANT REQUIREMENTS

❖ **Site Visits / Monitoring**

  ❖ **Periodic monitoring by BSCC for program & fiscal, and to provide technical assistance and training**

❖ **Evaluation**

  ❖ **Local Evaluation Plan**

  ❖ **Local Evaluation Report**

❖ **Fiscal Audit**

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THE RFP PROCESS

After your proposal is submitted…

❖ Technical Review

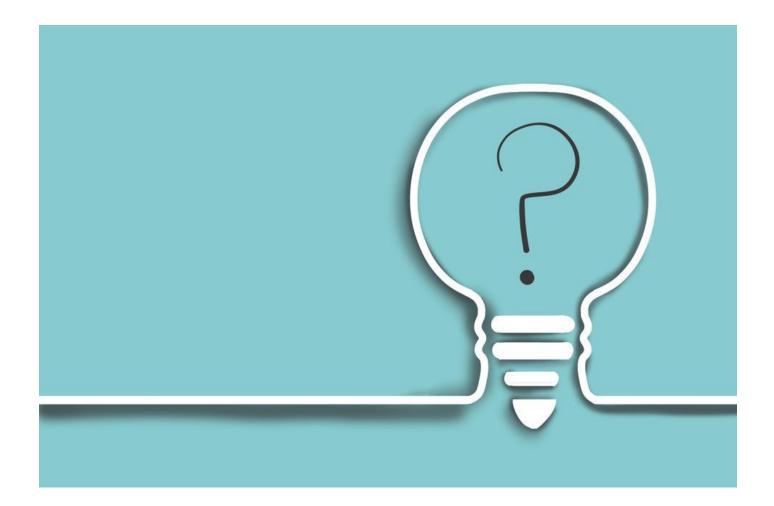❖ Proposal Evaluation Process

❖ ESC Funding Recommendations

❖ Board Approval

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KEY DATES

ACTIVITY	TENTATIVE TIMELINE
Grant Application Packet Due to the BSCC (no later than 5 P.M.)	**August 6, 2021**
Technical Compliance Review	**August 9-27, 2021**
Rating of Proposals	**September/October 2021**
Present ESC Funding Recommendations to the BSCC Board	**November 18, 2021**
Contracts for Grants Begin	**January 1, 2022**
Grantee Orientation	**Mid-February 2022**

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QUESTIONS?

Proud Parenting RFP Components

RATING FACTORS AND POINT VALUES

Rating Factors	Point Range	Percentage	Weighted Rating Factor Score
1. Project Need	0 - 5	30%	60
2. Project Description (includes Work Plan)	0 - 5	40%	80
3. Project Collaboration	0 - 5	20%	40
4. Project Evaluation	0 - 5	5%	10
5. Project Budget	0 - 5	5%	10
Maximum Proposal Score		100%	200

SAMPLE OF RATING CRITERIA

	Rating Criteria for Project Need (scored on a scale of 0-5; weighted at 30%)
1.1	Describe the need(s) and/or opportunities related to the goals of the Proud Parenting Grant Program.
1.2	Describe existing resources, services, and activities currently available for the target population/project area as well as service gaps that contribute to the need(s) and/or opportunities described above.
1.3	Describe the collaborative process for receiving input, to determine the need and/or opportunities of the community or impacted populations.
1.4	Provide relevant local/regional qualitative and/or quantitative data with citations in support of the Proud Parenting Grant Program need(s) and/or opportunities.

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Six-Point Rating Scale

0 - Not Responsive	**The response fails to address the criteria.**
1 - Poor	**The response addresses the criteria in a very inadequate way.**
2 - Fair	**The response addresses the criteria in a non-specific or unsatisfactory way.**
3 - Satisfactory	**The response addresses the criteria in an adequate way.**
4 - Good	**The response addresses the criteria in a substantial way.**
5 - Excellent	**The response addresses the criteria in an outstanding way.**

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Scoring Threshold

PLEASE NOTE: TO BE CONSIDERED FOR FUNDING, A PROPOSAL MUST MEET A MINIMUM WEIGHTED SCORE OF

120*

*60% OF THE 200 TOTAL POSSIBLE WEIGHTED SCORE

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PROPOSAL INSTRUCTIONS

There are 11 parts to the RFP Package:

1) Cover Sheet
2) Proposal Checklist
3) Applicant Information Form
4) Abstract
5) Proposal Narrative Sections
6) Project Work Plan
7) Budget Table and Budget Narrative
8) Additional RFP Information (optional)
9) Letter(s) of Commitment – minimum 1
10) Appendix G (Debarment/Fraud)
11) Appendix C (Criteria for NGOs)

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PROPOSAL INSTRUCTIONS

The BSCC RFP Template must be used for submittal

❖ Ariel 12-Point Font

❖ 1.5-line spacing

❖ One (1) inch margins on all four sides

❖ Page lengths are determined by the section instructions

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PROPOSAL INSTRUCTIONS

Narrative Sections:

- ❖ **Project Need cannot exceed a maximum of 2 pages in length**
- ❖ **Project Description cannot exceed a maximum of 3 pages in length**
- ❖ **Project Collaboration cannot exceed a maximum of 1 page in length**
- ❖ **Project Evaluation cannot exceed a maximum of 1 page in length**
- ❖ **Project Work Plan cannot exceed a maximum of 2 pages in length**

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Proposal Instructions

1) Cover Sheet
- ✓ Completed with Name of Applicant and Date of Submission

2) Proposal Checklist
- ✓ Completed and included with RFP Package
- ✓ Must be e-signed or signed in blue ink by authorized individual

3) Applicant Information Form
- ✓ Completed information in each section
- ✓ Must be e-signed or signed in blue ink by authorized individual

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Abstract –

❖ **Provide a brief summary of the proposed project**

❖ **Narrative cannot exceed one (1) page in length**

❖ **The Abstract Section will <u>not</u> be included in the rating of the Proposal**

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PROPOSAL INSTRUCTIONS

Narrative Sections–

❖ **Address each of the five (5) required sections below**

➢ **Project Need**
➢ **Project Description**
➢ **Project Collaboration**
➢ **Project Evaluation**
➢ **Project Workplan**

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PROPOSAL INSTRUCTIONS

Narrative Sections–

❖ **Within each section, address the Rating Criteria items in a cohesive, comprehensive and concise narrative format**

❖ **Do <u>not</u> include:**

- **Website links**
- **Tables**
- **Charts**
- **Footnotes**
- **Graphs**
- **Graphics**

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Proposal Instructions

Budget Sections–

- ❖ Budget Table - maximum limit of 1 page in length
- ❖ Budget Narrative - maximum limit of 3 pages in length
- ❖ Fill out completely
- ❖ Carefully check the math within the Budget Table and Budget Narrative sections as fields do not auto-calculate

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PROPOSAL INSTRUCTIONS

Budget Table–

- ❖ Use only the budget line item categories provided in the application

- ❖ Report in whole dollars only

- ❖ Indirect Costs line item may not exceed 10% of the grant funds requested

- ❖ Double-check the math within the columns and rows

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PROJECT BUDGET TABLE

PROPOSED BUDGET LINE ITEMS	GRANT FUNDS REQUESTED
1. Salaries and Benefits	$
2. Services and Supplies	$
3. Professional Services	$
4. Non-Governmental Organizations (NGO) Contracts	$
5. Indirect Costs (may not exceed 10% of grant award)	$
6. Equipment / Fixed Assets	$
7. Data Collection / Enhancement	$
8. Program Evaluation	$
9. Sustainability Planning	$
10. Other (include travel & training costs)	$
11. Financial Audit	$
TOTAL	$

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PROJECT BUDGET NARRATIVE

Budget Narrative–

- ❖ Provide support and explanation for the amounts requested in the Budget Table

- ❖ Explain how the requested grant funds will be used to achieve project goals and objectives

- ❖ Be as specific as possible

- ❖ Double-check the math and amounts in the narrative in relation to the Budget Table

ATTACHMENT SECTION

Additional RFP Information

❖ **Is optional and may not be more than 2 pages in length**

❖ **Must have a margin of 1-inch margin on all sides and be legible**

❖ **Attachment may include:**

- **Endnotes**
- **Tables**
- **Charts**
- **Graphs**
- **Graphics**

❖ **Information MUST be cited or referenced within the Proposal Narrative**

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SIGNED APPENDICES

All Applicants

❖ **Criteria for Non-Governmental Organizations Receiving Proud Parenting Grant Program Funds** *(Appendix C)*

❖ **Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft and Embezzlement** *(Appendix G)*

❖ **Governing Board Resolution** *(Appendix E)*

> **Note: The Governing Board Resolution is due prior to Grant Award Agreement, <u>not</u> required at time of proposal submission**

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SUBMITTAL INSTRUCTIONS

- ✓ Applicants must submit one complete electronic proposal packet no later than 5:00 p.m. on Friday, August 6, 2021 to: PP_Grants@bscc.ca.gov.

- ✓ The proposal packet must contain all required documents as identified in the Proposal Checklist (pg. 64).

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PROUD PARENTING GRANT PROGRAM REQUEST FOR PROPOSALS

Submit any additional questions
via email to the

Proud Parenting Team at:

PP_Grants@bscc.ca.gov

Additional resource for BSCC Grant
Administration questions:

http://www.bscc.ca.gov/s_cppgrantfundedprograms/

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