

SAN JOAQUIN COUNTY

PUBLIC SAFETY REALIGNMENT

Phase 4 Implementation Plan



November 16, 2016

Executive Committee of the Community Corrections Partnership

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TABLE OF CONTENTS

Background	6
San Joaquin County Funding	7
Local Planning and Oversight	8
<i>Community Corrections Partnership</i>	8
<i>Plan Oversight</i>	10
Implementation Strategies	11
Phase 1 Programs and Strategies	11
<i>High Risk Unit</i>	11
<i>Evidence Based Programming</i>	12
<i>Home Detention with EM or GPS</i>	12
<i>Day Reporting Center Expansion</i>	12
<i>Assessment Center</i>	12
<i>Post Supervision Release Re-Entry Court</i>	13
<i>Jail Beds</i>	13
<i>In-Custody Programming</i>	13
<i>Sheriff's Office Alternatives to Incarceration</i>	13
<i>Correctional Health Services</i>	13
<i>Behavioral Health Services</i>	14
<i>Educational Services</i>	14
<i>Job Training Assistance</i>	14
<i>Eligibility Screening for Human Services Programs</i>	14
<i>Transitional Housing</i>	14
<i>Transportation Needs</i>	15
<i>Administrative Overhead</i>	15
<i>Data Collection and Evaluation</i>	15
Phase 2 Programs and Strategies	15
<i>Sheriff's Office (AB 109 Support)</i>	15
<i>Community Based Organizations</i>	15

<i>Warrant Reduction and Advocacy Program</i>	16
<i>Parole Re-Entry Court</i>	16
<i>High Violent Offender Court</i>	16
<i>Violent Crimes Unit</i>	17
<i>Community Corrections Partnership Task Force</i>	17
<i>Pretrial Assessment and Monitoring</i>	17
Phase 3 Programs and Strategies	17
<i>Pretrial Assessment and Monitoring</i>	17
<i>Parole Revocation Hearings</i>	18
Phase 3 Enhancements	18
<i>High Violent Offender Court</i>	18
<i>Correctional Health Care</i>	18
Phase 4 Enhancements	19
<i>Pretrial Assessment and Monitoring Unit</i>	19
<i>Assessment Center</i>	19
<i>Day Reporting Center</i>	19
<i>High Risk Unit and Violent Crime Unit</i>	20
<i>Evidence Based Programming</i>	20
<i>Correctional Health Care</i>	20
<i>Behavioral Health Services</i>	21
<i>Transitional Housing</i>	21
<i>Parole Re-Entry Court</i>	21
<i>Mandatory Supervision Court</i>	21
<i>Monitoring Court</i>	22
<i>Community Corrections Partnership Task Force</i>	22
<i>Community Based Organizations</i>	22
<i>Parole Revocation Hearings</i>	22
Data Collection and Evaluation	22
AB109 Public Safety Realignment Budget	24
Pretrial Assessment and Monitoring Program	25
Sheriff's Office	25

<i>Jail Beds</i>	25
<i>Jail Programming</i>	26
<i>Alternatives to Incarceration</i>	26
<i>Bailiff</i>	27
<i>AB 109 Support</i>	27
Probation Department	28
<i>High Risk Unit</i>	28
<i>Violent Crimes Unit</i>	28
<i>Assessment Center</i>	29
<i>Day Reporting Center</i>	29
<i>Evidence Based Programming</i>	29
Correctional Health Services	30
Behavioral Health Services	30
Employment and Economic Development Department	31
Transportation	31
Global Positioning Satellite	32
Human Services Agency	32
<i>Eligibility Screening</i>	32
<i>Transitional Housing</i>	33
San Joaquin County Superior Court	33
<i>Post Release Supervision Court</i>	33
<i>Mandatory Supervision Court</i>	34
<i>Monitoring Court</i>	34
Community Corrections Partnership Task Force	35
Community Based Organizations	35
<i>Warrant Reduction and Advocacy Program – Friends Outside</i>	35
<i>Community Partnership for Families of San Joaquin</i>	36
<i>El Concilio</i>	36
<i>Fathers & Families of San Joaquin</i>	36
<i>Mary Magdalene Community Services</i>	37
District Attorney	37
Public Defender	38
San Joaquin Community Data Co-Op	38
<i>Administrative Overhead</i>	39
Summary	39

Attachments

<i>Attachment A – One-Time Request Guidelines and Form</i>	40
<i>Attachment B – Program Enhancement Request Guidelines and Form</i>	44
<i>Attachment C – Budget Modification Guidelines and Form</i>	48
<i>Attachment D – By-Laws of the CCP</i>	52
<i>Attachment E – 2016-2017 AB109 Budget</i>	61

BACKGROUND

In an effort to address overcrowding in California's prisons and assist in alleviating the State's financial crisis, the Public Safety Realignment Act (Assembly Bill 109) was signed into law on April 4, 2011. AB109 transferred responsibility for supervising specified lower level inmates and parolees from the California Department of Corrections and Rehabilitation to counties. AB109 did not contain funding for county agencies to implement the realignment shift and was not operative until funding was provided for counties. On June 30, 2011, Governor Brown signed a series of legislative bills as part of the State budget that provided funding and made necessary technical changes to implement the Public Safety Realignment Act, which went into effect on October 1, 2011.

AB109 transferred responsibility for supervising non-violent, non-serious, non-sex individuals (non/non/non's or PRCS-Post Release Community Supervision) upon release from State Prison to County Probation in lieu of being supervised by State Parole. Further, any non/non/non's sentenced after October 1, 2011 are no longer eligible to serve their prison sentence in State Prison and instead must serve it at the County Jail (Penal Code 1170(h)). The third population realigned from state to local responsibility is parolees are no longer revoked to State Prison; their revocation period is instead served at the County Jail and is capped at 180 days. AB109 allows counties maximum flexibility in developing interventions and sanctions at the local level.

The San Joaquin County Community Corrections Partnership has completed a 2011 Implementation Plan that was approved by the Board of Supervisors on August 30, 2011, a Phase 2 Plan that was approved by the Board of Supervisors on September 25, 2012, and a Phase 3 Plan that was approved by the Board of Supervisors on October 21, 2014. Plans were not submitted for Fiscal Years 2013-2014 or 2015-2016 as the Executive Committee only approved "status quo" budgets, which simply included salary and benefit increases and did not allow for any program enhancements or additions.

The Phase 4 Public Safety Realignment Plan supplements and is not designed to replace any of the prior Public Safety Realignment Plans. The Phase 4 Plan details

plan additions and enhancements as well as outlines the budget for all programs and strategies that have been put into place in San Joaquin County to address Public Safety Realignment.

SAN JOAQUIN COUNTY FUNDING

The Realignment Allocation Committee (RAC) formed by the California State Association of Counties (CSAC) was tasked with making recommendations to the State Department of Finance (DOF) for the statewide formula for AB109 funds. Based on the RAC's recommendation, the "two year funding formula" for the 2012-2013 and 2013-2014 Fiscal Years allocated San Joaquin County 1.75% of the statewide allocation for the "base funding." For the "growth funds," a new formula was also developed by the RAC which reduced San Joaquin County's "growth funds" allocation for 2012-2013 (received in fall of 2014) to 1.34% of the statewide allocation for the growth funds.

For the 2014-2015 Fiscal Year and beyond, the RAC was again tasked with coming up with a "permanent" funding formula to be approved by the DOF. The RAC developed separate formulas for base funding and growth funding.

The formula for base funds is comprised of the following: 22.5% from jail impacts (# of 1170h jail inmates); 22.5% from probation impacts (# of PRCS and felony probation population); 22.5% from Part 1 crimes in the county; 22.5% from county population aged 18-64; and 10% for poverty, small county minimums, or presence of state prison in the county. However, instead of being permanent, the RAC indicated this formula would be in place for approximately three to five years.

The proposed formula for the growth funds is based on "performance" beginning in 2015-2016 (based on performance during 2014-2015) and beyond: 60% from the Probation Department's success with SB678 (where counties are incentivized for reducing new prison commitments, either at the state or local level, for the felony probation population); 20% for the Probation Department's improvements in failure rates from one year to the next (based on SB678); 10% based on reductions to state prison for felons with 2nd strikes; and, 10% for success as

measured by being prison admission rates lower than the statewide per capita rate. However, for 2014-2015 to help counties with the transition of the shifting of funds, growth funds will be allocated based on 2/3rds performance and 1/3rd stabilization (based on permanent base share).

Based on information released by the Department of Finance on September 27, 2016, San Joaquin County received 2.11% of the Growth Funds and continued to receive 1.94% of the Base Funds. The Department of Finance also provided updated budget numbers for San Joaquin for 2015-2016 and 2016-2017:

	Base	Growth	Total
2015-2016	\$21,513,379	\$1,771,257	\$23,284,636
2016-2017	\$22,563,979	\$1,142,909	\$23,706,888

As in prior years, San Joaquin County will receive another AB109 Planning Grant in the amount of \$150,000 for submitting an updated Public Safety Realignment Plan to the Board of State and Community Corrections. These funds will be available at the end of December 2016.

LOCAL PLANNING AND OVERSIGHT

Community Corrections Partnership

The Executive Committee of the CCP oversees the realignment process and the development and implementation of the plan.

This plan was developed by the Executive Committee members, CCP members, and other key partners. Voting members of the Executive Committee are:

- Mike Borges, Chief of Police, Escalon Police Department
- Greg Diederich, Director, Health Care Services
- Helen Ellis, Collaborative Courts Manager (Presiding Judge Designee)
- Stephanie L. James, Chief Probation Officer (Chair)
- Miriam Lyell, Public Defender
- Steve Moore, Sheriff

- Tori Verber-Salazar, District Attorney

Non-voting members of the CCP are:

- Carlos Villapudua, Board of Supervisors
- Mike Miller, Human Services Agency
- Jamie Mousalimas, County Office of Education
- Gabriela Jaurequi, Victim Witness
- John Solis, Employment and Economic Development
- Geneva Haynes, Mary Magdalene Community Services

Other CCP meeting participants include representatives from the Probation Department, Sheriff's Office, District Attorney's Office, Human Services Agency; Employment and Economic Development Department; Behavioral Health Services; Superior Court; Employment and Economic Development Department, Correctional Health Services; San Joaquin Community Data Co-Op, Fathers & Families of San Joaquin; Mary Magdalene Community Services; El Concilio; Community Partnership for Families of San Joaquin; Friends Outside; Health Care Services; County Administrator's Office; County Office of Education; Stockton Police Department; Escalon Police Department; State Parole; the National Association for the Advancement of Colored People, local legislative representatives; various other public and private agencies, community and faith based organizations; and, system involved individuals, and community members at large.

The CCP would like to express our deep appreciation to Chief Mark Helms from the Lodi Police Department, who retired in June 2015, to Peter Fox, Public Defender, who retired in January 2016, and to Vic Singh, Director of Behavioral Health Services, who retired in March 2016. All three sat as voting members on the Executive Committee from it's inception until their retirements.

Additionally, the CCP would like to acknowledge Gretchen Nunez, Executive Director of Friends Outside, who served as the community based organization representative for the 2014-2015 and 2015-2016 Fiscal Years.

Plan Oversight

The San Joaquin County CCP continues to meet regularly through monthly Full Partnership meetings (informational meetings) and monthly Executive Committee meetings (business meetings). As monthly standing agenda items, a two-page Data Dashboard showing AB109 impacts as well as a Pretrial Dashboard are presented and reviewed, with any significant changes over the prior month highlighted.

In January 2014, the CCP formed an AB109 Oversight Committee. This committee is led by the Probation Department and is comprised of fiscal representatives from each of the funded agencies. During Fiscal Year 2015-2016, the AB109 Oversight Committee created fiscal guidelines and forms for One-Time Requests (Attachment A), Program Enhancement Requests (Attachment B), and Budget Modifications (Attachment C). The AB109 Oversight Committee convenes to critically review each request before submission to the Executive Committee, return requests for follow-up action or documentation, and make recommendations to the Executive Committee as to whether the request meets the established guidelines.

Also, beginning in January 2014, the AB109 Contract Services Monitoring Process was implemented. This detailed monitoring process is completed on each community based organization and treatment provider on an annual basis, with bi-annual reports going before the Executive Committee.

The Community Based Organization (CBO) Roundtable is a quarterly meeting between representatives from the CBO's, the San Joaquin Community Data Co-Op, and the AB109 probation officers. The Roundtable is used for ongoing communication between the CBO's and the Probation Department so improvements can be made regarding consistency, referrals, reporting, graduation requirements, data collection definitions, services provided, and any other necessary changes that need to be made to better serve the clients.

Lastly, on November 16, 2016, the Executive Committee adopted By-Laws to govern the Community Corrections Partnership and the Executive Committee (Attachment D).

IMPLEMENTATION STRATEGIES

Phase 1 of Public Safety Realignment occurred during the first nine months and served as a foundation for addressing the impacts and needs of the realigned population. Phase 1 attempted to address the preliminary impacts to inmate housing and community supervision, while also addressing the supportive services, treatment, and programming needs of the realigned populations.

Phase 2 of Public Safety Realignment focused on data driven decision-making. The CCP used preliminary implementation and evaluation data to expand Phase 1 programs and develop new programs and services to address the needs of the realigned populations.

Phase 3 of Public Safety Realignment continues to fund the programs and strategies implemented during Phases 1 and 2. It also includes two new program components as well as enhancements that were made to respond to issues that arose since the implementation of Phase 2.

Phase 4 of Public Safety Realignment allowed each funded agency to request up to a ten percent increase for enhancements or additions for each service need area. This increase was in addition to the standard salary and benefit increases for government funded positions.

PHASE 1 PROGRAMS AND STRATEGIES

For more detailed information, refer to the 2011 Implementation Plan for Public Safety Realignment.

High Risk Unit

The Probation Department implemented a High Risk Unit to provide community supervision services to the Post Release Community Supervision (PRCS) clients and the new individuals sentenced under 1170(h) PC, referred to as the Local Community Supervision (LCS) clients.

Evidence Based Programming

The Probation Department utilizes the Static Risk Assessment Offender Needs Guide (STRONG) instrument to assess and identify the criminogenic needs of clients. These needs are then addressed through targeted interventions (i.e. evidence based programs, cognitive behavioral restructuring groups).

These evidence based programs have been offered to those clients released into the community through a balanced approach, by contracting with community based organizations and direct services provided by probation officers.

Home Detention with Electronic Monitoring or Global Positioning Satellite

Home detention with Electronic Monitoring (EMP) or Global Positioning Satellite (GPS) allows for the client to remain in their home in lieu of being incarcerated in jail, reserving beds in the County Jail for more serious and violent individuals. Both systems are viable solutions to alleviate much needed jail space and are appropriate intermediate sanctions for individuals who commit technical violations of probation as well as for those individuals who are sentenced on new low-level offenses.

Day Reporting Center Expansion

The Probation Department expanded its existing Day Reporting Center (DRC) to serve the realigned population.

Assessment Center

The Probation Department implemented the San Joaquin County Assessment Center in conjunction with San Joaquin County Behavioral Health Services (BHS), the San Joaquin County Employment and Economic Development Department (WorkNet), and the San Joaquin County Human Services Agency (HSA). The Assessment Center serves as a hub for the comprehensive delivery of service to clients as a result of the Public Safety Realignment.

Post Supervision Release Re-Entry Court

The Superior Court of San Joaquin County implemented a Post Supervision Release Re-Entry Court based on the evidence based Drug Court Model. Clients are assigned to a compliance officer, in addition to being supervised by a probation officer and receive case management services, mental health treatment, substance abuse counseling, residential treatment, and academic and vocational programming.

Sheriff's Office (Jail Beds)

Funding to re-open three housing units (210 beds) at the Honor Farm that had been previously taken off-line due to budget cuts to house the AB109 populations.

Sheriff's Office (In-Custody Programming)

Funding for the Sheriff's Office to increase the use of evidence based programming for inmates. Additionally, funding was allocated for vocational programs as well as educational testing.

Sheriff's Office (Alternatives to Incarceration)

The Sheriff's Office expanded the use of its Alternatives to Custody program of home detention and Global Positioning Satellite (GPS) electronic monitoring. Additionally, alcohol monitoring equipment was added for those individuals who meet the criteria for an alternative to incarceration and have an alcohol related offense.

Correctional Health Services

Correctional Health Services provides health care to inmates housed in the County Jail. Funding was allocated for increased health care costs with the addition of 210 jail beds. Since individuals may be detained at the County Jail for

longer than one year, costs have increased for inpatient, outpatient services, and pharmaceuticals.

Behavioral Health Services

San Joaquin County Behavioral Health Services (BHS) provides mental health and substance abuse services at the County Jail, at the Assessment Center, and at the Day Reporting Center. BHS also refers offenders to residential treatment through the various programs.

Educational Services

Although not funded through Public Safety Realignment, the San Joaquin County Office of Education provides educational services at the Day Reporting Center and at the County Jail.

Job Training Assistance

The Employment and Economic Development Department (EEDD) provides a variety of services, information, and training opportunities to help the realigned populations secure employment. WorkNet is stationed at the Assessment Center and also works with offenders at the Day Reporting Center.

Eligibility Screening for Human Services Agency Programs

San Joaquin County Human Services Agency is housed at the Assessment Center and screens all realigned populations for eligibility for General Assistance, Cal Fresh, CalWorks, and Medi-Cal.

Transitional Housing

For those individuals who do not qualify for General Assistance housing, transitional housing for a period of up to 45 days will be made available while the individual transitions back into the community.

Transportation Needs

In order to eliminate some of the barriers individuals face, bus passes are made available through the Assessment Center to those who are making satisfactory progress.

Administrative Overhead

Probation Department staff were added to the Administrative Services Division to assist with overseeing and managing the Public Safety Realignment Plan for San Joaquin County.

Data Collection and Evaluation

Data Collection and Evaluation efforts for the San Joaquin County Public Safety Realignment Plan have been contracted with the San Joaquin Community Data Co-Op.

PHASE 2 PROGRAMS AND STRATEGIES

For more detailed information, refer to the Phase 2 Public Safety Realignment Plan.

Sheriff's Office (AB 109 Support)

As a result of the significant increase in AB 109 offenders in custody at the County Jail, AB109 support is being provided to the Sheriff's Office through a variety of staff positions to assist with oversight, monitoring, and coordination of services.

Community Based Organizations

Four community based organizations are being provided funding to work with the realigned populations: Community Partnership for Families of San Joaquin; El Concilio; Fathers & Families of San Joaquin; and, Mary Magdalene Community Services. These agencies provide a variety of supportive services including

integrated case management, wraparound services, mentoring, outreach, and linkages to pro-social activities and associates.

Warrant Reduction and Advocacy Program

The Warrant Reduction and Advocacy Program (WRAP) pairs assertive outreach to those who are on the verge of triggering a warrant with community based wraparound services for clients and their families. WRAP aims to address unmet criminogenic needs which contribute to recidivism, permitting probation officers to spend their time targeted toward high risk individuals, and avoid unnecessary bench warrants which avert law enforcement from more critical duties.

Parole Re-Entry Court

In response to the overwhelming number of parolees booked into the County Jail on 3056 holds, the Superior Court of San Joaquin implemented a Parole Re-Entry Court, based on the Drug Court Model. The Superior Court manages and limits the number of parolees housed at the County Jail on a parole revocation to no more than 40 on an average daily population. All follow-up supervision and treatment services continue to be paid for by State Parole. Public Safety Realignment funds are used to fund the court as a mechanism for handling the volume of parolees who are serving their revocation period at the County Jail.

High Violent Offender Court

The Superior Court of San Joaquin County implemented a High Violent Offender Court, which is based on the Drug Court Model. A Probation Officer is assigned to monitor and supervise the caseload of clients in the program and works in collaboration with the case manager as well as various treatment and service providers. The primary goals of this court are to address recidivism, minimize revocations, address the criminogenic needs of the clients, and assist with the client's re-entry into the community.

Violent Crimes Unit

The Probation Department implemented a Violent Crimes Unit (VCU) to specifically address the population of individuals that are most likely to reoffend for a violent crime. The VCU works a non-traditional schedule to address these clients outside of traditional work hours. The flexibility of working evenings and weekends provides added opportunities to provide services to this select population of clients and allows for additional close supervision.

Community Corrections Partnership Task Force

The CCP Task Force is a collaborative between the Stockton Police Department, the Lodi Police Department, the Manteca Police Department, and the Tracy Police Department that works closely with the Violent Crimes Unit. The CCP Task Force is not responsible for supervising the realigned populations, but assists in conducting compliance checks and actively searching for wanted individuals. The CCP Task Force will balance its time between the host agency (Stockton Police Department) and the employer agencies. This hybrid deployment model is a force multiplier because it will maximize effectiveness by periodically including additional police officers.

Pretrial Assessment and Monitoring

Funds were set aside in the Phase 2 Public Safety Realignment Plan for a Pretrial Assessment and Monitoring Program; however, full program and budgetary details were not known at that time. This is being added as a new program in the Phase 3 Public Safety Realignment Plan.

PHASE 3 PROGRAMS AND STRATEGIES

Pretrial Assessment and Monitoring

The Community Corrections Partnership is committed to implementing a validated Pretrial Assessment and Monitoring Program to better utilize our scarce jail beds by reserving detention for those individuals that pose a significant risk to

the community or are at risk for failing to appear in court. A validated pretrial assessment tool will assist in determining whether offenders should be released or remain detained pending their court proceedings. Additionally, pretrial monitoring will provide a continuum of monitoring services based on the individuals risk to reoffend while going through the court process and likelihood to appear in court.

With the assistance of the National Institute of Corrections and the Crime and Justice Institute, the Pretrial Subcommittee has been diligently working since August 2013 on developing a robust Pretrial Assessment and Monitoring Program in San Joaquin County. This program was implemented on October 27, 2014.

Parole Revocation Hearings

Beginning in July 2013, parole revocation hearings were transferred from the responsibility of the Board of Parole Hearings to local Superior Court. This resulted in an increase in workload for both the District Attorney's and Public Defender's Offices; therefore, the Phase 3 Public Safety Realignment Plan included funding for one attorney for each office.

PHASE 3 ENHANCEMENTS

High Violent Offender Court

It was originally anticipated the individuals referred to the High Violent Offender Court would not have significant substance abuse issues. However, since the High Violent Offender Court began in January 2013, 80% of the clients have substance abuse issues. Therefore, additional funds were allocated for residential treatment, outpatient treatment, narcotic replacement, and sober living environments.

Correctional Health Care

With the additional jail beds reopened at the Honor Farm (from 170 in 2011-2012 to 210 in 2012-2013), an additional nurse was needed to work the "p.m." shift

five days a week. The nurse provides mandated health and mental health assessments, triage, emergency medical care, sick calls, labs, treatments, and medication administration. This additional position reduced the cost of transporting the inmates to the main jail or the hospital when they need to be evaluated by medical staff during the evening hours.

PHASE 4 ENHANCEMENTS

Pretrial Assessment and Monitoring Unit

The Pretrial Assessment and Monitoring Program went live on October 27, 2014. The Pretrial Assessments Unit (PAU) conducts assessments using the Virginia Pretrial Risk Assessment Instrument on all eligible bookings into the County Jail. The PAU makes detain/release recommendations based on the risk score and prepares all paperwork for the Court. The Pretrial Monitoring Unit (PMU) provides a continuum of monitoring services, which includes court reminders, telephone visits, office visits, global positioning satellite services, and home visits based on the clients risk level.

Assessment Center

The Assessment Center was moved to a larger location within the Canlis Building and additional non-AB109 resources from the various agencies were allocated so that in addition to the AB109 clients, adult probationers can also receive limited services through the Assessment Center.

Day Reporting Center

The Probation Department received Technical Assistance from the University of Cincinnati Correctional Institute (UCCI) to redesign the Day Reporting Center. As a result, a Passport was created to track dosage hours for evidence based programming. Additionally, through the creation of phases, evidence based programming was able to be offered with more entry points into the groups. A variety of cognitive behavioral interventions are provided by probation staff, community based organizations, and Behavioral Health Services: Orientation, Foundations, Common Sense Parenting, University of Cincinnati Correctional

Institute (UCCI) Cognitive Behavioral Intervention for Substance Abuse (CBI-SA), Social Skills, Problem Solving, and Anger Control Training. UCCI designed some of these curricula from Thinking For a Change (T4C) and Aggression Replacement Training (ART) by separating them into smaller modules so there are more entry points. During completion of Phase II, clients are also eligible to participate in the Northern California Construction Training program, a vocational education program. These changes were implemented in January 2015.

High Risk Unit and Violent Crimes Unit

Based on the early success of the DRC's Resdesign, the High Risk Unit and the Violent Crimes Unit replicated the Passport and programming offerings in order to increase the dosage of evidence based programming received by the clients. This programming redesign was implemented in both units in August 2016.

Evidence Based Programming

The Probation Department has formed a Continuous Quality Improvement Committee (CQI) to maintain and improve fidelity and inter-rater reliability of our evidence based programs. Coaches and liaisons observe facilitators and staff in the areas of assessments, group interventions, and individual interventions. Outcome measures are reported to the CQI in order to make data driven decisions on training needs, program implementation, and improvements to program delivery. The CQI is in the process of creating a dashboard across Probation Units and Divisions as well as the Department as a whole to display facilitator competence levels.

Correctional Health Care

With the addition of a Mental Health Specialist (MHS), Correctional Health Services is putting forth an effort to reduce recidivism. The MHS provides case management, individual/group counseling, and crisis management. In addition, the MHS will follow the inmate/patient for 30 days after release from custody to ensure the inmate/patient has made their initial appointments, established contact with community based organizations and/or county mental health and confirm that follow-up appointments have been set.

Behavioral Health Services

San Joaquin County Behavioral Health Services added a Mental Health Clinician III (MHCIII) to expand the presence in the collaborative court programs. There is now continuous coverage in the Mandatory Supervision Court, Parole Re-Entry Court, Post Release Supervision Court, and Monitoring Court. The MHCIII is available to provide clinical supervision to all BHS AB109 clients in court and in the Assessment Center.

Transitional Housing

Transitional housing was expanded from a 45-day period to a 90-day period for those clients who do not qualify for General Assistance Housing. Transitional housing may be provided at any time during the clients period under community supervision and is not strictly limited to their immediate transition back into the community.

Parole Re-Entry Court

The Court was able to obtain funding outside of AB109 for the Parole Re-Entry Court; therefore, funds were shifted to create a new court, Mandatory Supervision Court. However, the Parole Re-Entry Court continues to be included in the AB109 Evaluation.

Mandatory Supervision Court

The Mandatory Supervision Court was developed to address possible reintegration issues for those sentenced under 1170(h) and who are transitioning from jail back into the community. The program begins to provide assistance before the inmates release by comprehensively addressing barriers to successful re-entry. The program is a collaborative effort between Superior Court, the Probation Department, and Behavioral Health Services. This court was implemented in January 2015 as Local Community Supervision Court; however, it was renamed Mandatory Supervision Court to match the California Penal Code description.

Monitoring Court

Due to the possible negative connotations associated with the High Violent Offender Court's name, it was changed to Monitoring Court.

Community Corrections Partnership Task Force

The Community Corrections Partnership (CCP) Task Force was expanded to include a deputy from the San Joaquin County Sheriff's Office. Additionally, a probation officer from the Probation Department's Violent Crimes Unit is also assigned to the CCP Task Force.

Community Based Organizations

The services provided to clients by the Community Based Organizations has expanded to also include peer support mentoring and activities, social skill building, job search, vocational training, and paths to positive reintegration into the community. Additionally, when necessary, services are provided to the client's family to improve outcomes on both the individual and family level, bringing stabilization to the entire family.

Parole Revocation Hearings

Although the number of petitions have decreased for revocations of parole, AB109 mandates the District Attorney's Office to prosecute and the Public Defender's Office to defend violations of Local Community Supervision and Post Release Community Supervision.

DATA COLLECTION AND EVALUATION

The Community Corrections Partnership continues to be committed to data driven decision making. Since the implementation of Public Safety Realignment, a 6-month Preliminary Evaluation Report, a 1-Year Evaluation Report, the 2014 Annual Report, the 2015 Annual Report, and the 2016 Annual Report has been published. Currently, data is being collected for the 2017 Annual Report.

In April 2012, the Executive Committee of the CCP adopted a definition of “recidivism” as a conviction of a new crime within three years of the start of supervision. However, other measures of recidivism, such as arrests and technical violations are also collected and analyzed. The Board of State and Community Corrections was tasked by the legislature to define the term “recidivism.” In November 2014, the BSCC presented its final version of the definition of “adult recidivism,” which is “defined as a conviction of a new felony or misdemeanor committed within three years of release from custody or committed within three years of placement on supervision for a previous criminal conviction.” As noted by the BSCC, *committed* refers to the date of offense, not the date of conviction. The San Joaquin County CCP fully adheres to the BSCC definition.

The 2015 Annual Report: An Examination of AB109 Recidivism in San Joaquin County in Year 4 provided San Joaquin County with its first year of official recidivism information. This recidivism information was obtained on the 994 AB109 clients released from State Prison or the County Jail between October 1, 2011 and September 30, 2012. The cohort was tracked for a full three year period; however, if an arrest occurred during the 3-year period and the conviction was outside of the 3-year period, the conviction was still included. The official recidivism rate for the Year 1 co-hort was 55% (had at least one conviction within three years following their release from State Prison or County Jail).

This recidivism rate will be the baseline rate from which to measure San Joaquin County’s success moving forward. Additional recidivism information can be found in the 2015 Annual Report as well as additional evaluation data that collected from the Collaborative Court programs, Behavioral Health Services, Employment and Economic Development Department, Human Services Agency, and the community based organizations providing case management to the AB109 clients.

The San Joaquin Community Data Co-Op produces a monthly Pretrial Dashboard highlighting impacts of the Pretrial Assessment and Monitoring. Additionally, a Quarterly Report and an Annual report evaluate the success and outcomes of the Pretrial Assessment and Monitoring Program.

The San Joaquin Community Data Co-Op has also completed additional evaluations studies centering on dosage hours of evidence based programming

received in the Day Reporting Center and its effect on recidivism rates. Three 120-day cohorts have been evaluated; however, work is still being conducted on the full year evaluation.

AB109 PUBLIC SAFETY REALIGNMENT BUDGET

The Phase 3 Public Safety Realignment Plan was approved by the San Joaquin County Board of Supervisors on October 21, 2014. For the 2015-2016 Fiscal Year, a “status quo” budget (which only included salary and benefit increases for governmental agencies) was approved by the Executive Committee of the Community Corrections Partnership on March 12, 2014. Therefore, there was not a need to submit a new plan at that time. However, during the course of the 2015-2016 Fiscal Year, the Executive Committee approved additional expenditures to the base plan; therefore, a Phase 4 Public Safety Realignment Plan is being prepared for the 2016-2017 Fiscal Year.

Funding for Fiscal Year 2016-2017 was approved by the Executive Committee on March 21, 2016 and was incorporated into each County Department’s budgets during the budget cycle. The contracts for Friends Outside, Community Partnership for Families of San Joaquin, El Concilio, Fathers & Families of San Joaquin, Mary Magdalene Community Services, the San Joaquin Community Data Co-Op, and Superior Court were approved by the Board of Supervisors on June 14, 2016 and the contract with the City of Stockton for the CCP Task Force as well as the contracts for the substance abuse providers through the Superior Court programs were approved by the Board of Supervisors on July 12, 2016. Attachment E shows a comprehensive breakdown by agency and service need area.

Below are the proposed budgets for each program funded by the Phase 4 Public Safety Realignment Plan.

Probation Department

Pretrial Assessment and Monitoring Program

Proposed Budget Line Items	Proposed Budget
1. Salaries and Benefits	\$1,264,342
2. Services and Supplies a. General Expenditures b. Client Related Expenditures	\$24,717
3. Professional Services	\$161,179
4. Administrative Costs	
5. Fixed Assets/Equipment	
TOTAL	\$1,450,238

In addition, at the September 28, 2016 CCP Meeting, the Executive Committee approved a Program Enhancement for the addition of two Pretrial Program Specialist positions in the amount of \$134,860 for the Pretrial Assessment Unit. These additional funds are not included in Attachment D.

Sheriff's Office

Jail Beds

Proposed Budget Line Items	Proposed Budget
1. Salaries and Benefits	\$2,737,777
2. Services and Supplies a. General Expenditures b. Client Related Expenditures	\$1,353,717
3. Professional Services	\$10,000
4. Administrative Costs	

5. Fixed Assets/Equipment	
TOTAL	\$4,101,494

Jail Programming

Proposed Budget Line Items	Proposed Budget
1. Salaries and Benefits	\$289,569
2. Services and Supplies	
a. General Expenditures	\$31,246
b. Client Related Expenditures	
3. Professional Services	\$73,300
4. Administrative Costs	
5. Fixed Assets/Equipment	
TOTAL	\$394,115

Alternatives to Incarceration

Proposed Budget Line Items	Proposed Budget
1. Salaries and Benefits	\$258,445
2. Services and Supplies	
a. General Expenditures	\$26,764
b. Client Related Expenditures	
3. Professional Services	
4. Administrative Costs	
5. Fixed Assets/Equipment	
TOTAL	\$285,209

Bailiff

Proposed Budget Line Items	Proposed Budget
1. Salaries and Benefits	\$209,523
2. Services and Supplies a. General Expenditures b. Client Related Expenditures	
3. Professional Services	
4. Administrative Costs	
5. Fixed Assets/Equipment	
TOTAL	\$209,523

AB 109 Support

Proposed Budget Line Items	Proposed Budget
1. Salaries and Benefits	\$730,536
2. Services and Supplies a. General Expenditures b. Client Related Expenditures	
3. Professional Services	
4. Administrative Costs	
5. Fixed Assets/Equipment	
TOTAL	\$730,536

Probation Department

High Risk Unit

Proposed Budget Line Items	Proposed Budget
1. Salaries and Benefits	\$1,372,237
2. Services and Supplies	
a. General Expenditures	\$23,986
b. Client Related Expenditures	\$18,000
3. Professional Services	\$38,895
4. Administrative Costs	
5. Fixed Assets/Equipment	
TOTAL	\$1,453,118

Violent Crimes Unit

Proposed Budget Line Items	Proposed Budget
1. Salaries and Benefits	\$990,322
2. Services and Supplies	
a. General Expenditures	\$27,167
b. Client Related Expenditures	\$8,400
3. Professional Services	\$82,035
4. Administrative Costs	
5. Fixed Assets/Equipment	
TOTAL	\$1,107,924

Assessment Center

Proposed Budget Line Items	Proposed Budget
1. Salaries and Benefits	\$359,225
2. Services and Supplies a. General Expenditures b. Client Related Expenditures	\$17,240
3. Professional Services	
4. Administrative Costs	
5. Fixed Assets/Equipment	
TOTAL	\$376,465

Day Reporting Center

Proposed Budget Line Items	Proposed Budget
1. Salaries and Benefits	\$406,584
2. Services and Supplies a. General Expenditures b. Client Related Expenditures	\$12,605 \$10,940
3. Professional Services	\$194,000
4. Administrative Costs	
5. Fixed Assets/Equipment	
TOTAL	\$624,129

Evidence Based Programming

Proposed Budget Line Items	Proposed Budget
1. Salaries and Benefits	\$24,669

2. Services and Supplies	
a. General Expenditures	
b. Client Related Expenditures	\$25,000
3. Professional Services	\$60,000
4. Administrative Costs	
5. Fixed Assets/Equipment	
TOTAL	\$109,669

Correctional Health Services

Proposed Budget Line Items	Proposed Budget
1. Salaries and Benefits	\$901,670
2. Services and Supplies	
a. General Expenditures	
b. Client Related Expenditures	\$454,688
3. Professional Services	
4. Administrative Costs	\$67,034
5. Fixed Assets/Equipment	
TOTAL	\$1,423,392

Behavioral Health Services

Proposed Budget Line Items	Proposed Budget
1. Salaries and Benefits	\$802,781
2. Services and Supplies	
a. General Expenditures	
b. Client Related Expenditures	\$283,150
3. Professional Services	
4. Administrative Costs	

5. Fixed Assets/Equipment	
TOTAL	\$1,085,931

Employment and Economic Development Department

Proposed Budget Line Items	Proposed Budget
1. Salaries and Benefits	\$377,455
2. Services and Supplies	
a. General Expenditures	\$52,097
b. Client Related Expenditures	\$185,000
3. Professional Services	
4. Administrative Costs	\$66,143
5. Fixed Assets/Equipment	
TOTAL	\$680,695

Transportation

Proposed Budget Line Items	Proposed Budget
1. Salaries and Benefits	
2. Services and Supplies	
a. General Expenditures	
b. Client Related Expenditures	
3. Professional Services	\$25,000
4. Administrative Costs	
5. Fixed Assets/Equipment	
TOTAL	\$25,000

Global Positioning Satellite

Proposed Budget Line Items	Proposed Budget
1. Salaries and Benefits	
2. Services and Supplies a. General Expenditures b. Client Related Expenditures	
3. Professional Services	\$100,000
4. Administrative Costs	
5. Fixed Assets/Equipment	
TOTAL	\$100,000

Human Services Agency

Eligibility Screening

Proposed Budget Line Items	Proposed Budget
1. Salaries and Benefits	\$194,836
2. Services and Supplies a. General Expenditures b. Client Related Expenditures	
3. Professional Services	
4. Administrative Costs	\$19,484
5. Fixed Assets/Equipment	
TOTAL	\$214,320

Transitional Housing

Proposed Budget Line Items	Proposed Budget
1. Salaries and Benefits	\$104,803
2. Services and Supplies	
a. General Expenditures	
b. Client Related Expenditures	\$144,480
3. Professional Services	
4. Administrative Costs	\$10,480
5. Fixed Assets/Equipment	
TOTAL	\$259,763

San Joaquin County Superior Court

Post Release Supervision Court

Proposed Budget Line Items	Proposed Budget
1. Salaries and Benefits	\$177,775
2. Services and Supplies	
a. General Expenditures	\$12,500
b. Client Related Expenditures	\$12,500
3. Professional Services	\$547,700
4. Administrative Costs	\$39,733
5. Fixed Assets/Equipment	
TOTAL	\$790,208

Mandatory Supervision Court

Proposed Budget Line Items	Proposed Budget
1. Salaries and Benefits	\$216,968
2. Services and Supplies	
a. General Expenditures	\$10,900
b. Client Related Expenditures	\$4,000
3. Professional Services	\$26,500
4. Administrative Costs	\$6,603
5. Fixed Assets/Equipment	
TOTAL	\$264,971

Monitoring Court

Proposed Budget Line Items	Proposed Budget
1. Salaries and Benefits	\$308,834
2. Services and Supplies	
a. General Expenditures	\$12,000
b. Client Related Expenditures	\$12,000
3. Professional Services	\$154,770
4. Administrative Costs	\$33,655
5. Fixed Assets/Equipment	
TOTAL	\$521,259

Community Corrections Partnership Task Force

Proposed Budget Line Items	Proposed Budget
1. Salaries and Benefits	\$727,408
2. Services and Supplies	
a. General Expenditures	\$20,000
b. Client Related Expenditures	
3. Professional Services	
4. Administrative Costs	
5. Fixed Assets/Equipment	
TOTAL	\$747,408

Community Based Organizations

Warrant Reduction and Advocacy Program (Friends Outside)

Proposed Budget Line Items	Proposed Budget
1. Salaries and Benefits	\$219,331
2. Services and Supplies	
a. General Expenditures	\$5,500
b. Client Related Expenditures	\$3,600
3. Professional Services	
4. Administrative Costs	\$19,830
5. Fixed Assets/Equipment	\$10,000
TOTAL	\$258,261

Community Partnership for Families

Proposed Budget Line Items	Proposed Budget
1. Salaries and Benefits	\$129,432
2. Services and Supplies	
a. General Expenditures	\$20,012
b. Client Related Expenditures	\$7,400
3. Professional Services	\$2,900
4. Administrative Costs	\$16,256
5. Fixed Assets/Equipment	
TOTAL	\$176,000

El Concilio

Proposed Budget Line Items	Proposed Budget
1. Salaries and Benefits	\$124,520
2. Services and Supplies	
a. General Expenditures	\$23,440
b. Client Related Expenditures	\$10,000
3. Professional Services	
4. Administrative Costs	\$15,790
5. Fixed Assets/Equipment	\$2,250
TOTAL	\$176,000

Fathers & Families of San Joaquin

Proposed Budget Line Items	Proposed Budget
1. Salaries and Benefits	\$130,364

2. Services and Supplies	
a. General Expenditures	\$15,236
b. Client Related Expenditures	\$12,050
3. Professional Services	
4. Administrative Costs	\$17,600
5. Fixed Assets/Equipment	\$750
TOTAL	\$176,000

Mary Magdalene Community Services

Proposed Budget Line Items	Proposed Budget
1. Salaries and Benefits	\$109,688
2. Services and Supplies	
a. General Expenditures	\$18,202
b. Client Related Expenditures	\$10,000
3. Professional Services	\$16,010
4. Administrative Costs	\$17,600
5. Fixed Assets/Equipment	\$4,500
TOTAL	\$176,000

District Attorney

Proposed Budget Line Items	Proposed Budget
1. Salaries and Benefits	\$238,777
2. Services and Supplies	
a. General Expenditures	
b. Client Related Expenditures	
3. Professional Services	
4. Administrative Costs	

5. Fixed Assets/Equipment	
TOTAL	\$238,777

Public Defender

Proposed Budget Line Items	Proposed Budget
1. Salaries and Benefits	\$238,777
2. Services and Supplies a. General Expenditures b. Client Related Expenditures	
3. Professional Services	
4. Administrative Costs	
5. Fixed Assets/Equipment	
TOTAL	\$238,777

San Joaquin Community Data Co-Op

Proposed Budget Line Items	Proposed Budget
1. Salaries and Benefits	\$146,432
2. Services and Supplies a. General Expenditures b. Client Related Expenditures	
3. Professional Services	
4. Administrative Costs	
5. Fixed Assets/Equipment	
TOTAL	\$146,432

Probation Department

Administrative Overhead

Proposed Budget Line Items	Proposed Budget
1. Salaries and Benefits	\$1,291,675
2. Services and Supplies a. General Expenditures b. Client Related Expenditures	\$24,392
3. Professional Services	
4. Administrative Costs	\$194,061
5. Fixed Assets/Equipment	
TOTAL	\$1,510,128

SUMMARY

The San Joaquin County Executive Committee strives to create a balanced plan that focuses on both law enforcement related activities and re-entry services. The plan is intended to improve the success rates of individuals under supervision resulting in reduced recidivism, less victimization, and increased public safety. Accomplishing this in the most cost effective manner and through data driven decision making, while employing proven correctional and justice system evidence based practices continues to be the Community Corrections Partnership's primary strategic goal.

San Joaquin County Public Safety Realignment AB109 One-Time Request Instructions

PURPOSE:

The purpose of these instructions is to provide guidelines and procedures to service providers who receive AB109 funding, for the submission of One-Time Requests.

GUIDELINES:

1. Approval from the Community Corrections Partnership (CCP) Executive Committee shall be required for One-Time Requests. One-Time Request examples include:
 - a. Extraordinary one-time purchases for program needs.
 - b. Equipment (e.g. such as furniture, computers, etc.).
 - c. One-Time allocation for audits, insurance, and other non-program specific expenses.
 - d. Additional trainings or conferences.
2. One-Time Requests shall be considered for approval if:
 - a. The proposed One-Time Request will improve or augment services provided to AB109 clients.
 - b. The request includes sufficient justification.
 - c. The request is made in accordance with these guidelines.
3. One-Time Requests should **not** include reoccurring cost, examples include:
 - a. Salaries and benefits
 - b. Rent
 - c. Lease payments
 - d. Any on-going costs
4. One-Time Requests will not be included in the budget for the following year.

PROCEDURES:

1. The One-Time Request form shall be completed in full and include a written explanation, justification, and supporting documentation for the request.
2. There is no limit with respect to the number of One-Time Requests that can be submitted per fiscal year.

3. The One-Time Request form shall be submitted to Chief Probation Officer, Stephanie L. James no later than **5:00 p.m., Monday the week prior** to the next scheduled CCP Executive Committee meeting.
 - a. One-Time Request forms shall be submitted by email to: sjames@sigov.org.
 - b. Once received, the One-Time Request will be forwarded to the AB109 Oversight Committee for review and to ensure all requirements are met.
 - c. If additional information is needed, the One-Time Request form will be returned to the requesting agency with recommendations from the AB109 Oversight Committee.
 - d. A copy of the original submission and recommendations from the AB109 Oversight Committee will be sent to Chief Probation Officer, Stephanie L. James.
 - e. If necessary, a revised One-Time Request form should be resubmitted to Chief Probation Officer, Stephanie L. James at sjames@sigov.org by the date provided on the AB109 Oversight Committee Recommendation form for presentation at the next scheduled CCP Executive Committee meeting.
4. A representative from the service agency must be present at the CCP Executive Committee meeting and be prepared to present the One-Time Request, with supporting documentation on hand.
5. One Time Requests are not effective until the request is approved by the CCP Executive Committee.
6. All One-Time Request forms must be submitted prior to the **May** CCP Executive Committee meeting for consideration.

**San Joaquin County
Public Safety Realignment**

2016-2017 ONE TIME REQUEST

This document must be received by Chief Probation Officer Stephanie L. James no later than 5:00 p.m. the Monday the week prior to the next scheduled CCP Executive Committee meeting.

Questions about this process should be directed to Chief Stephanie L. James at (209) 468-4070 or sjames@sjgov.org.

AGENCY INFORMATION

NAME OF AGENCY Click here to enter text.	DATE SUBMITTED Click here to enter a date.
NAME Click here to enter text.	TELEPHONE NUMBER Click here to enter text.
E-MAIL ADDRESS Click here to enter text.	

ONE-TIME JUSTIFICATION

Please provide narrative detail and justification for the request incorporated in the 2016-2017 budget categories below.

Date: [Click here to enter text.](#)

Amount: \$ [Enter \\$ amount.](#)

[Click here to enter text.](#)

ONE-TIME REQUEST FOR 2016-2017 ACTIVITIES BASED ON PHASE 3 PLAN

A. **BUDGET LINE ITEM TOTALS:** Complete the following table, **using whole numbers**, for the increase or realignment of funds. Please verify total funds requested in columns and rows (**does not auto-calculate**).

Budget Line Items	Requested Amount
1. Salaries and Benefits	
2. Services and Supplies	
a. General Expenditures	
b. Client Expenditures	
3. Professional Services	
4. Administrative Costs	
5. Fixed Assets/Equipment	
TOTAL	

OFFICE USE ONLY

REVIEWED BY CCP EXECUTIVE COMMITTEE

<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED	<input type="checkbox"/> Planning Grant <input type="checkbox"/> Training and Implementation Grant <input type="checkbox"/> Contingency Fund
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Enter Date

Community Corrections Partnership Chairperson	Date
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Rev. 08.18.16

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San Joaquin County Public Safety Realignment AB109 Program Enhancement Request Instructions

PURPOSE:

The purpose of these instructions is to provide service providers who receive AB109 funding with guidelines and procedures for the submission of Program Enhancement Requests.

GUIDELINES:

1. Approval from the Community Corrections Partnership (CCP) Executive Committee will be required for any Program Enhancement Request submissions.
2. All proposed Program Enhancement Requests to an existing program will require that sufficient documentation be submitted to explain how the current program will be improved or augmented.
3. The Program Enhancement Request will be considered for approval if:
 - a. The proposed enhancements will improve or augment services provided to AB109 clients.
 - b. The request includes sufficient justification.
 - c. The request is made in accordance with these guidelines.
4. If the Program Enhancement Request is approved for current year, it should be included in next year's budget proposal.
5. At any time following the approval of the Program Enhancement Request, the CCP Executive Committee may request a status update.

PROCEDURE:

1. The Program Enhancement Request form shall include a written explanation, justification, and supporting documentation for each request.
2. The Program Enhancement Request form shall be submitted to Chief Probation Officer Stephanie L. James no later than **5:00 p.m., Monday the week prior** to the next scheduled CCP Executive Committee meeting.
 - a. Program Enhancement Request form forms shall be submitted by email to: sjames@sjgov.org.

Rev. 08.18.16

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- b. Once received, the Program Enhancement Request form will be forwarded to the AB109 Oversight Committee for review and to ensure all requirements are met.
 - c. If additional information is needed, the Program Enhancement Request form will be returned to the submitting agency with recommendations from the AB109 Oversight Committee.
 - d. A copy of the original submission and recommendations from the AB109 Oversight Committee will be sent to Chief Probation Officer, Stephanie L. James.
 - e. If necessary, a revised Program Enhancement Request form should be resubmitted to Chief Probation Officer, Stephanie L. James at sjames@sjgov.org by the date provided on the AB109 Oversight Committee Recommendation form for presentation at the next scheduled CCP Executive Committee meeting.
3. A representative from the service agency must be present at the CCP Executive Committee meeting and be prepared to present the Program Enhancement Request form with sufficient supporting documentation on hand.
 4. Program Enhancement Request forms are not effective until the request is approved by the CCP Executive Committee.
 5. Program Enhancement Request forms must be submitted prior to the **May** CCP Executive Committee Meeting for consideration.

**San Joaquin County
Public Safety Realignment**

2016-2017 PROGRAM ENHANCEMENT REQUEST

This document must be received by Chief Probation Officer Stephanie L. James no later than 5:00 p.m. the Monday the week prior to the next scheduled CCP Executive Committee meeting.

Questions about this process should be directed to Chief Stephanie L. James at (209) 468-4070 or sjames@sjgov.org.

AGENCY INFORMATION

NAME OF AGENCY Click here to enter text.	DATE SUBMITTED Click here to enter a date.
NAME Click here to enter text.	TELEPHONE NUMBER Click here to enter text.
E-MAIL ADDRESS Click here to enter text.	

PROGRAM ENHANCEMENT JUSTIFICATION

Please provide narrative detail and justification for the requested program enhancement in the 2016-2017 budget categories below.

Click here to enter text.

**PROGRAM ENHANCEMENT REQUEST FOR 2016-2017 ACTIVITIES BASED ON
PHASE 3 PLAN**

A. **BUDGET LINE ITEM TOTALS:** Complete the following table, using whole numbers, for the realignment of funds. Please verify total funds requested in columns and rows (does not auto-calculate).

Budget Line Items	Current Approved	Requested	New Proposed Budget
1. Salaries and Benefits			
2. Services and Supplies			
a. General Expenditures			
b. Client Expenditures			
3. Professional Services			
4. Administrative Costs			
5. Fixed Assets/Equipment			
TOTAL			

OFFICE USE ONLY

REVIEWED BY CCP EXECUTIVE COMMITTEE

APPROVED
 DENIED

Contingency Fund

Enter Date

Community Corrections Partnership Chairperson Date

San Joaquin County Public Safety Realignment AB109 Budget Modification Request Instructions

PURPOSE:

The purpose of these instructions is to provide service providers who receive AB109 funding with guidelines and procedures for the submission of Budget Modification Requests.

GUIDELINES:

1. Approval from the Community Corrections Partnership (CCP) Executive Committee will be required for any line item changes from the original line item amount reflected in the service provider's approved budget. Service providers may request changes through the submission of a Budget Modification Request Form.
2. All proposed changes to line items will require that sufficient funds remain in the total budget balance to cover the variances.
3. The Budget Modification Request will be considered for approval if:
 - a. The proposed modifications will improve or augment services provided to AB109 clients.
 - b. The request includes sufficient justification of all line item changes.
 - c. The request is made in accordance with these guidelines.

PROCEDURE:

1. The Budget Modification Request form shall include the requested line item changes, along with a written explanation, justification, and supporting documentation for each requested change.
2. The Budget Modification Request form shall be submitted to Chief Probation Officer Stephanie L. James no later than **5:00 p.m., Monday the week prior** to the next scheduled CCP Executive Committee meeting.
 - a. Budget Modification Request forms shall be submitted by email to: sjames@sigov.org.
 - b. Once received, the Budget Modification Request form will be forwarded to the AB109 Oversight Committee for review and to ensure all requirements are met.
 - c. If additional information is needed, the Budget Modification form will be returned to the submitting agency with recommendations from the AB109 Oversight Committee.
 - d. A copy of the original submission and recommendations from the AB109 Oversight Committee will be sent to Chief Probation Officer, Stephanie L. James.

Rev. 08.18.16

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- e. If necessary, a revised Budget Modification Request form should be resubmitted to Chief Probation Officer, Stephanie L. James at sjames@sjgov.org by the date provided on the AB109 Oversight Committee Recommendation form for presentation at the next scheduled CCP Executive Committee meeting.
3. A representative from the service agency must be present at the CCP Executive Committee meeting and be prepared to present the Budget Modification Request with sufficient supporting documentation on hand.
4. Budget Modification Requests are not effective until the request is approved by the CCP Executive Committee.
5. Budget Modification Request forms must be submitted prior to the **May** CCP Executive Committee Meeting for consideration.

**San Joaquin County
Public Safety Realignment**

2016-2017 BUDGET MODIFICATION REQUEST

This document must be received by Chief Probation Officer L. James no later than 5:00 p.m. the Monday the week prior to the next scheduled CCP Executive Committee meeting.

Questions about this process should be directed to Chief Stephanie L. James at (209) 468-4070 or sjames@sjgov.org.

AGENCY INFORMATION

NAME OF AGENCY Click here to enter text.	DATE SUBMITTED Click here to enter a date.
NAME Click here to enter text.	TELEPHONE NUMBER Click here to enter text.
E-MAIL ADDRESS Click here to enter text.	

BUDGET MODIFICATION JUSTIFICATION

Please provide a narrative detail and justification for the requested modification identified in the 2016-2017 budget categories below.

Click here to enter text.

BUDGET MODIFICATION REQUEST FOR 2016-2017 ACTIVITIES BASED ON PHASE 3 PLAN

A. **BUDGET LINE ITEM TOTALS:** Complete the following table, using whole numbers, for the realignment of funds. Please verify total funds requested in columns and rows (does not auto-calculate).

Budget Line Items	Current Approved	Requested	New Proposed Budget
1. Salaries and Benefits			
2. Services and Supplies			
a. General Expenditures			
b. Client Expenditures			
3. Professional Services			
4. Administrative Costs			
5. Fixed Assets/Equipment			
TOTAL			

OFFICE USE ONLY

REVIEWED BY CCP EXECUTIVE COMMITTEE

APPROVED

DENIED

Enter Date

Community Corrections Partnership Chairperson **Date**

**By Laws
of San Joaquin County
Community Corrections Partnership**

(Adopted November 16, 2016)

ARTICLE I

NAME

The name of this committee shall be THE SAN JOAQUIN COUNTY COMMUNITY CORRECTIONS PARTNERSHIP (CCP).

ARTICLE II

AUTHORIZATION

This committee is authorized pursuant to Penal Code Section 1230 and 1230.1.

ARTICLE III

PURPOSE

The purpose of the San Joaquin County Community Corrections Partnership shall be to:

- Advise the Chief Probation Officer regarding the Community Corrections Program pursuant to the Community Corrections Incentive Act (Penal Code Section 1230).
- Recommend a local plan for the implementation of the 2011 Public Safety Realignment Act [Penal Code Section 1230.1(a)].

ARTICLE IV

MEMBERSHIP

The membership of the Community Corrections Full Partnership is comprised of:

- Chief Probation Officer – Chair
- Presiding Judge of the Superior Court or his/her designee
- A County Supervisor or the Chief Administrative Officer for the County or a designee of the Board of Supervisors
- The District Attorney
- The Sheriff
- The Public Defender
- A Chief of Police (as selected by the County’s Chiefs of Police)
- The head of the county department of social services
- The head of the county department of mental health/alcohol and substance abuse programs (Alcohol, Drug and Mental Health Services)
- The head of the county department of employment
- The head of the county office of education
- A representative from a community based organization (CBO) with experience in successfully providing rehabilitative services to persons who have been convicted of a criminal offense
- An individual who represents the interest of victims

ARTICLE V

TERM OF MEMBERSHIP

The term for a representative from a community based organization and Chief of Police shall be for a full fiscal year (July 1st through June 30th). There is nothing to preclude a representative from serving more than one term. A memo of interest must be submitted to the Chief Probation Officer by the end of the fiscal year, so the selection may be made at the July Executive Committee CCP Meeting.

The remaining members of the CCP hold their position as long as they hold that office. Upon their departure, their successor assumes the position.

ARTICLE VI

EXECUTIVE COMMITTEE OF THE CCP

Section A: Purpose

The purpose of the Executive Committee of the CCP is to approve the realignment plan developed by the CCP prior to its submission to the Board of Supervisors. The Executive Committee of the CCP is responsible for voting on all matters appearing before the CCP.

Section B: Membership

The voting members of that CCP that comprise the Executive Committee consist of:

- Chief Probation Officer – Chair
- A Chief of Police
- The Sheriff
- The District Attorney
- The Public Defender
- Presiding Judge of the Superior Court or his/her designee
- The director of social services, mental health, or substance abuse services

Section C: Selection Process

In San Joaquin County, the Executive Committee will select between the Director of the Human Services Agency, the Director of Health Care Services, or the Director of Behavioral Health Services to sit as the seventh voting member. This recommendation will go before the Board of Supervisors for final approval.

Section D: Term

The term of the Chief of Police as well as the seventh voting member shall be for a period of two years beginning July 1st through June 30th. There is nothing to preclude the member from serving more than one term. A memo of interest must be submitted to the Chief Probation Officer by the end of the fiscal year, so the selection may be made at the July Executive Committee CCP Meeting.

The remaining members of the Executive Committee hold their position as long as they hold that office. Upon their departure, their successor assumes the position.

ARTICLE VII

CHAIRPERSON

Section A: Appointment of Chairperson

In accordance with Section 1230 of the Penal Code, the Chief Probation Officer shall serve as the CCP Chairperson. In the Chief Probation Officer's absence, the Sheriff will preside over the meetings.

Section B: Duties of Chairperson

The Chairperson shall supervise and direct the CCP activities, affairs, and officers. The Chairperson shall schedule, set the agenda for, and preside over the Full Partnership CCP meetings and the Executive Committee CCP meetings. The Chairperson shall decide all questions of order and procedure, subject to appeal by any member of the Executive Committee. The Chairperson may discuss and vote upon any matter as a member of the Executive Committee without relinquishing the chair; however, the Chairperson may not make the motion or second the motion without relinquishing the chair. The Chairperson shall be responsible for signing all documents as authorized by the Executive Committee.

ARTICLE VIII

MEETINGS

Section A: Brown Act

The Full Partnership CCP and Executive Committee CCP meetings shall be governed by the Brown Act. Notice of the meetings for the Full Partnership CCP and Executive Committee CCP shall be posted as required by the Brown Act and will be posted by the Clerk of the Board of Supervisors as well as by the Probation Department at the location of the meeting. All meetings shall be opened to the public and will take place at 24. S. Hunter, Room 201, Stockton, California 95231 in the 3rd Floor Auditorium from 12:00 p.m. – 1:30 p.m.

Section B: Public Comment

Public comment will be limited to five minutes. The Executive Committee may consider matters not on the agenda under the public comment section to the extent permitted by the Brown Act. The only action that may be taken on these items is to receive and file documents related to the matter, ask questions of staff or the public, make a brief announcement or report on the activities of a member, refer a matter to staff, or place a matter of business on a future agenda. The Executive Committee may also consider action on items not appearing on the agenda pursuant to the provisions of Government Code Section 54954.2. The Chairperson has the discretion to extend the time based on the complexity of the issue or to lessen the time if there are a large number of speakers.

Section C: Full Partnership CCP Meetings

The Full Partnership CCP meetings are informational in nature and are normally scheduled for the second Wednesday of each month. There is no Full Partnership CCP meeting scheduled for December.

Section D: Executive Committee CCP Meetings

The Executive Committee CCP meetings are where all business is conducted and are normally scheduled for the fourth Wednesday of each month. There is no Executive Committee CCP meeting scheduled for June and December.

Section E: Joint Full Partnership/Executive Committee CCP Meetings

There is a Joint Full Partnership/Executive Committee CCP meeting scheduled in the months of July and November.

Section F: Subcommittee Meetings

The Executive Committee may designate subcommittees on an as needed basis. These subcommittees may include members of the Full Partnership CCP, as well as non-CCP members. Subcommittees are not subject to the provision of the Brown Act.

Section G: Rescheduling Meetings

The Chairperson may reschedule the date, time, or location of meetings with the concurrence of the members of the Executive Committee.

Section H: Special Meetings

A Special Meeting may be called at any time by the Chairperson, upon written notice, specifying the general nature of the business proposed. Notice must be given as required by the Brown Act.

Section I: Meeting Materials

A link to all meeting materials will be sent to the Full Partnership CCP email distribution list prior to the meeting. Additionally, a sufficient number of hard copies will be made available for the public at the time and place of each meeting.

ARTICLE IX

MEETING PROCEDURES

Section A: Quorum

Four (4) members shall constitute a quorum of the Executive Committee.

Section B: Voting

Decisions of the Executive Committee shall be reached through majority voting, which is defined as the majority of the eligible voting members present. The Executive Committee shall use Robert's Rules of Order to conduct business. Executive Committee members shall only be allowed to abstain from voting if there is a stated conflict of interest or if they are not present for the discussion. The reason for the abstention shall be explicitly stated for the record. The member with the conflict of interest shall, after announcing his conflict, recuse him or herself from any further public or nonpublic conduct which in any way relates to the decision at hand. (If a public matter, the member with the conflict shall join the public. If a nonpublic vote, the member with a conflict shall leave the room). Voting will not be allowed by proxy and may only be conducted in-person. If the vote is a tie, that vote shall constitute denial of the request.

Section C: Setting the Agenda

The Chairperson shall designate items on the agenda. Any member wishing to place items on the agenda shall request inclusion on the agenda by contacting the Chairperson no later than 5:00 p.m. the Thursday prior to the next scheduled meeting.

ARTICLE X

AB109 Oversight Committee

Section A: Purpose

The AB109 Oversight Committee is responsible for developing fiscal guidelines for Public Safety Realignment funds. The Committee also reviews all requests for Budget Modifications, Program Enhancement Requests, and One-Time Requests to ensure they are in compliance with established fiscal guidelines and make suggested recommendations to the agency before the request is presented to the Executive Committee for consideration. Suggestions may include additional documentation, clarification, or justification.

Section B: Committee Make-Up

The AB109 Oversight Committee is chaired by the Assistant Chief Probation Officer and is comprised of fiscal staff from AB109 funded departments and agencies.

Section C: Meetings

The AB109 Oversight Committee meets monthly on the Tuesday the week prior to the Executive Committee meeting to review any Budget Modifications or One-Time Requests submitted during that month. Special meetings may also be called by the Assistant Chief Probation Officer.

ARTICLE XI

Funding Requests

Section A: Fiscal Year Proposals

Proposals for continued funding for each of the Service Needed Areas listed in the San Joaquin County Public Safety Realignment Plan will be submitted for consideration by the Executive Committee in March of each year. The Executive Committee will determine the parameters for funding requests each year. Any "status quo" budgets will allow for salary and benefit increases for governmental agencies.

Section B: Budget Modifications

Approval from the Executive Committee shall be required for any line item changes from the original line item amounts reflected in the service provider's approved budget. All proposed Budget Modifications shall be budget neutral.

Section C: One-Time Requests

A One-Time Request may be considered for funding by the Executive Committee. One-Time Requests can be requested from the Planning Grant, the Training and Implementation Grant, or from Contingency Funds. Examples of One-Time Requests may be for unanticipated purchases for program needs, equipment, non-program specific expenses, training, conferences, etc. One-Time Requests shall increase or improve services provided to AB109 clients. One-Time Requests will not be included in the budget for the following year.

Section D: Program Enhancement Requests

A Program Enhancement Request may be considered for funding by the Executive Committee and will require that sufficient documentation be submitted to explain how the current program will be improved or augmented. If approved, the CCP Executive Committee may request a status update at any time. Additionally, if the Program Enhancement Request should be included in the next year's budget proposal.

Section E: AB109 Funding Stream

The Executive Committee shall identify the funding stream for all One-Time Requests: Planning Grant, Training and Implementation Funds, or Contingency Funds.

Section F: Timing of Requests

All Budget Modifications, Program Enhancement Requests, and One-Time Requests are due to the Chairperson of the CCP by 5:00 p.m. on the Monday the week prior to the Executive Committee meeting. Any recommended changes by the AB109 Oversight Committee must be submitted by 5:00 p.m. on the Thursday the week prior to the Executive Committee meeting. If the requested changes are not submitted by the required timeline, the item may be pulled from the agenda.

Section G: Appearance before the CCP Executive Committee

All Budget Modifications, One-Time Requests, and Program Enhancement Requests require the requesting agency to be present at the Executive Committee Meeting. The requesting agency shall be prepared to present the request, provide supporting documentation, and answer any questions from the Executive Committee. If a representative is not present, the item will be pulled from the agenda.

Section H: Fiscal Year End Timeline

The last Budget Modification for the Fiscal Year will be considered at the May Executive Committee meeting. Any funds not expended by the end of the Fiscal Year will remain in the AB109 Trust Account. Funds cannot be carried over to the next Fiscal Year without prior approval from the Executive Committee.

ARTICLE XII

CONFLICT OF INTEREST

The Full Partnership and Executive Committee members shall comply with all conflict of interest laws, including but not limited to Government Code Sections 1090 et. seq. and the California Political Reform Act (Government Code Sections 87100 et. seq.)

All members of the Executive Committee shall annually complete the Statement of Economic Interests (California Form 700) as required by the California Fair Political Practices Commission. The Chair of the CCP will notify each member when it is due.

Executive Committee members shall abstain from participating in discussions and voting which involve their agency, company or department, or in which they have a personal financial interest.

ARTICLE XIII

AMENDMENT OF BY-LAWS

These By-Laws may be adopted, amended, or repealed by a majority vote of the Executive Committee after written proposal for such action has been in the hands of the Executive Committee for thirty (30) days.

**Public Safety Realignment
2016-2017 Budget**

Service Need Area	2016-2017
Pretrial Assessment and Monitoring	\$1,450,238
Sheriff's Office (Jail Beds)	\$4,101,494
Sheriff's Office (Jail Programming)	\$394,115
Sheriff's Office (Alternatives to Incarceration)	\$285,209
Sheriff's Office (Bailiffs)	\$209,523
Sheriff's Office (AB109 Support)	\$730,536
Probation Department (High Risk Unit)	\$1,453,118
Probation Department (Violent Crimes Unit)	\$1,107,924
Probation Department (Assessment Center)	\$376,465
Probation Department (Day Reporting Center)	\$624,129
Evidence Based Programming	\$109,669
Correctional Health Services	\$1,423,392
Behavioral Health Services	\$1,085,931
Employment and Economic Development Department	\$680,695
Transportation	\$25,000
Global Positioning Satellite (Probation)	\$100,000
Human Services Agency (Eligibility Screening)	\$214,320
Human Services Agency (Transitional Housing)	\$259,763
Superior Court (Post Release Supervision Court)	\$790,208
Superior Court (Mandatory Supervision Court)	\$264,971
Superior Court (Monitoring Court)	\$521,259
Community Corrections Partnership Task Force	\$747,408
Friends Outside	\$258,261
Community Partnership for Families	\$176,000
El Concilio	\$176,000
Fathers & Families of San Joaquin	\$176,000
Mary Magdalene Community Services	\$176,000
District Attorney (Parole Revocation Process)	\$238,777
Public Defender (Parole Revocation Process)	\$238,777
San Joaquin Community Data Co-Op	\$146,548
Probation Department (AB109 Administrative Services)	\$1,510,128
Total	\$20,051,858

March 15, 2016