





TUOLUMNE COUNTY PROBATION DEPARTMENT

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**To:** Tuolumne County Board of Supervisors

**FROM:** Don L. Meyer, Community Corrections Partnership, and Chair  
Community Corrections Partnership- Executive Committee *D.L.M.*

**DATE:** May 11, 2016

**SUBJECT:** Community Corrections Partnership Plan for FY 16/17

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**Background:**

On October 18, 2011 the County adopted the first Public Safety Realignment local plan as recommended by the Community Corrections Partnership (CCP) Committee. The plan established the Alternatives to Detention Center and implemented new evidenced based programs for Post Release Community Supervision (PRCS) offenders and high risk probationers to include:

- The Alternatives to Detention Center located at 1194 Hwy. 49 Sonora, CA To house AB109 programming components
- Day Reporting Center- contract service through Behavioral Interventions Inc. (BI)
- Day Treatment Program- In lieu of "day jail" for low level offenders
- Increased Probation Work Release Program from 5 to 7 days a week.
- Created a High Risk Supervision Compliance Team housed at the Alternatives to Detention Center (1 Deputy Sheriff, 2 armed Probation Officers)

The second year plan for FY 12-13 built on the core services with a continued goal of providing alternatives to incarceration for offenders while maximizing community safety and providing an environment of community based rehabilitation. The plan for FY 12-13 added:

- A Mental Health Treatment Team. The purpose of the team is to provide early identification of offenders in need of services to avoid unnecessary and lengthy detention. (Program still in implementation stages due to difficulty in hiring jail staff)
- Victim Notification Services provided by the District Attorney's Office.
- Probation implemented an Electronic Monitoring Program to include Radio Frequency (RF) Home Detention Monitors, GPS, SCRAM (Secure Continuous Remote Alcohol Monitor) as additional options to secure detention.

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- Pre and Post Trial Assessment Services The first step in the development of a Pre-Trial Program.

The third year plan for FY 13-14 maintained the core programs and services provided in year two and added new and enhanced service programs to include:

- Expanded Day Reporting Center to increase participant slots from 50 to 75. Also added Substance Abuse Component to basic contract services.
- BI Inc. assumed administrative responsibility for the Electronic Monitoring Program due to expanded contract services. Tracking devices remained the same (RF, GPS, SCRAM). Response to EMP alerts, compliance checks, and apprehension issues continued to be the responsibility of the High Risk Supervision Team.
- Overtime funding for compliance and apprehension for EMP issues and high risk offenders allocated for Probation and Sheriff's Office response.
- Pre-Trial Program to include funding for a jail deputy and jail program specialist to work with jail the classification officer. Deputy Probation Officer added to the adult court unit to prepare reports to the court on pre and post-trial release recommendations. (Currently in the development stage as all staff have been hired)
- Jail Inmate Work Program. Jail Deputy and Work Release Coordinator supervise selected inmates 5 days a week to perform work in the community. Return to jail at end of work day. Probation work van, trailer with portable toilet, safety equipment, and work tools purchased.
- BI Inc. Inmate Services Program Contract. BI Inc. provides an in custody cognitive behavioral program for up to 30 in-custody inmates. Program aligns with current programming provided at the Day Reporting Center. Allows for a seamless transition for the offender from custody to community re-entry.
- Amador Tuolumne Community Action Agency (ATCAA) Housing Assistance (\$4,000). ATCAA provides shelter and support services to AB 109 homeless clients through rental assistance if they are participating in the Day Reporting Center program. Provides \$200 per client toward the ATCAA \$1,000 per eligible applicant allocation.
- Increased funding equivalent to a full time Victim Witness Advocate. (\$62,000)
- Increased funding to include psychiatric nurse support services to the Mental Health Offender Treatment Team added to support offender needs.
- Building modifications to the Alternatives to Detention Center needed to accommodate three additional work stations and more group rooms completed.

The fourth year plan for FY 14-15 maintained the core programs and services provided in years two and three and added the following:

- Behavioral Health added residential treatment as a treatment option for offenders in jail or offenders in need of community stabilization in lieu of jail
- Rental Assistance Funding for ATCAA was reduced to \$1,200- \$200 per client based on prior year usage.
- A budget for services and supplies including drinks and snacks for the inmate work crew program run by the Sheriff's Office
- Increased funding in the Electronic Monitoring Program anticipating full implementation of the Pre and Post Trial Program.

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- Appropriated \$10,000 to the Sheriff's Office and Probation to set up training budgets to ensure compliance with all requirements of AB109 and realignment related training matters.

The Fifth year plan for FY 15-16 maintained the core programs and services provided in prior years and implemented the following changes and additions:

- Funding the Sergeant position assigned to the AB109 High Risk Supervision Team (HRST). This Sergeant provides oversight, training, and supervisions for the HRST.
- Purchasing a van for the Inmate Work Crew Program to be utilized by Sherriff's Office staff for the newly created Female Work Crew.
- Funding to provide for the training expenses and Field Training Officer (FTO) stipend to implement a Probation Department Field Training Officer Program and provide for Probation Officer Range Instructor.
- Discontinuation of the Day Treatment program. Thru analysis the program was determined to be ineffective, high cost, and under-utilized.
- Reauthorization of the BI, Inc. contract for core services.

### **Plan Description for FY 16-17:**

The Community Corrections Partnership began meeting in early 2016 to discuss the status of the ongoing programs and to begin planning for FY 16/17. The State has estimated that Tuolumne County should receive approximately \$1.9 million in AB109 revenue in FY 16/17 (a final number will not be available until after August).

The Executive Committee met to vote on the FY 16-17 plan on May 9, 2016 after reviewing and discussing all the programs and requests for new funding. The Executive Committee voted unanimously on all proposals. In summary all department currently receiving AB109 funds with the exception of Amador Tuolumne County Action Agency (ATCAA) requested funding for continuation of current staffing, services, and program support. Behavioral Health proposed a change in scope and further defined staffing commitments to better align their coordination and services for offender mental health and services. The Sherriff's Office requested additional funding to Inmate Work Crew equipment and supplies, and the Probation Department requested funds for a new Field Operations Vehicle to replace an existing vehicle that could no longer be repaired.

Overall the changes to the FY 16/17 budget and program are minimal and the overall program continues to thrive.

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**Changes for FY 16-17:**

The new additions for FY16/17 are minimal and include:

- Funding equipment and supply purchases for the Sherriff's Office Inmate Work Programs. With the volume of work being completed by crews some equipment is aging beyond repair and additional equipment and supplies are necessary to expand utilization **(\$72,953)**.
- Probation Department vehicle purchase for use in Field Operations **(\$35,000)**.
- Behavioral Health program enhancements and modification **(\$3,563 in addition to the \$35,000 previously allocated)**.

**Summary:**

The approved Executive Committee operating budget for FY16/17 is **\$2,250,020**. The anticipated allocation for FY15/16 is **\$1,950,000** which would require a draw of \$300,000 from the AB109 trust fund balance. There are no new positions recommended in this budget and as listed above changes are minimal. It should be noted that changes to this budget will likely occur at the conclusion of labor negotiations, thus requiring an update later in the fiscal year.

**Recommended Action:**

It is recommended that your Board approve the attached Community Corrections Plan and budget.

Attachment



**ATTACHMENT A**

**FY 16-17 CCP Approved Budget**

Item Description	Department	Approved FY 15-16	Approved FY 16-17
Jail Commander	Sherriff	\$59,710.53	\$59,710.00
Classification Officer	Sherriff	\$85,224.10	\$85,224.00
Deputy Sherriff	Sherriff	\$93,323.49	\$93,324.00
Behavioral Health MOU	Behavioral Health	\$35,000.00	\$38,563.00
PRCS Meds	Probation/BH	\$3,000.00	\$0.00
DA Victim Witness	DA	\$64,960.00	\$69,500.00
Deputy Probation officer	Probation	\$116,238.00	\$116,238.00
Deputy Probation officer	Probation	\$87,456.00	\$87,456.00
Work Release Site Coordinator	Probation	\$56,674.00	\$58,883.00
Work Release Site Coordinator	Probation	\$63,515.00	\$63,515.00
legal clerk	Probation	\$53,731.00	\$55,109.00
Relief Probation Aide's	Probation	\$50,000.00	\$40,000.00
BI Inc. Contract	Probation	\$390,000.00	\$390,000.00
Building Rent	Probation	\$55,000.00	\$55,000.00
Office Supplies	Probation	\$8,000.00	\$8,000.00
Photocopy/Forms	Probation	\$5,000.00	\$5,000.00
DSL Service	Probation	\$360.00	\$0.00
Phone Charges	Probation	\$4,000.00	\$4,000.00
Cell Phones	Probation	\$2,000.00	\$2,500.00
Computers	Probation	\$7,500.00	\$5,000.00
Employee Physical and Psychs	Probation	\$1,500.00	\$0.00
Misc. Supply and equipment	Probation	\$3,000.00	\$3,000.00
Shred IT Contract	Probation	\$1,000.00	\$1,000.00
Work Release Supplies/Tools	Probation	\$10,000.00	\$10,000.00
Inmate Work Crew	Sheriff	\$7,500.00	\$72,953.00
Safety Supplies	Probation	\$2,500.00	\$2,500.00
Electronic Monitoring	Probation	\$150,000.00	\$150,000.00
Drug Testing	Probation	\$5,000.00	\$5,000.00
ATTCA -rental assistance	ATCAA	\$1,000.00	\$0.00
ATTCA Smart Money Program	ATCAA	\$2,500.00	\$0.00
Deputy Probation officer	Probation	\$64,318.00	\$66,415.00
Work Release Site Coordinator	Probation	\$58,883.00	\$61,215.00
Work Release Truck	Probation	\$35,000.00	\$0.00
Adult On call-EMP Probation	Probation	\$7,500.00	\$7,500.00
JEEP Program BI	Sheriff	\$132,000.00	\$132,000.00
Jail deputy -Inside Jail	Sheriff	\$85,778.48	\$85,788.00
Jail Deputy-Work Crew	Sheriff	\$80,773.93	\$69,784.00
Jail Program Specialist	Sheriff	\$64,476.19	\$74,117.00
Jail Training	Sheriff	\$10,000.00	\$10,000.00
Probation Training	Probation	\$10,000.00	\$10,000.00
Cell Booster	Probation	\$0.00	\$0.00
Sheriff Sargeant	Sheriff	\$132,220.00	\$133,400.00
Jail Inmate work van-female crew	Sheriff	\$40,000.00	\$0.00
Jail Deputy -Female	Sheriff	\$83,236.34	\$83,326.00
Vehicle - Alternative Detention	Probation	\$0.00	\$35,000.00
<b>Total Proposed</b>		<b>\$2,228,878.06</b>	<b>\$2,250,020.00</b>
<b>Total Estimated Annual Allocation</b>		<b>\$1,900,000.00</b>	<b>\$1,950,000.00</b>
<b>Total Deficit</b>		<b>-\$328,878.06</b>	<b>-\$300,020.00</b>
<b>Total Estimated Trust balance</b>		<b>\$1,200,000.00</b>	<b>\$1,000,000.00</b>
<b>Total Estimated Trust Balance after Deficit is covered</b>		<b>\$871,121.94</b>	<b>\$699,980.00</b>

\* does not include bargaining negotiation outcomes.