

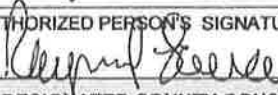


SENATE BILL 863, ADULT LOCAL
CRIMINAL JUSTICE FACILITIES
CONSTRUCTION FINANCING PROGRAM
PROPOSAL FORM

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SECTION 1: PROJECT INFORMATION

A. APPLICANT INFORMATION AND PROPOSAL TYPE				
COUNTY NAME Imperial County		STATE FINANCING REQUESTED 20,000,000.00		
SMALL COUNTY (200,000 and UNDER GENERAL COUNTY POPULATION) <input checked="" type="checkbox"/>	MEDIUM COUNTY (200,001 - 700,000 GENERAL COUNTY POPULATION) <input type="checkbox"/>	LARGE COUNTY (700,001 + GENERAL COUNTY POPULATION) <input type="checkbox"/>		
TYPE OF PROPOSAL - INDIVIDUAL COUNTY FACILITY /REGIONAL FACILITY PLEASE CHECK ONE (ONLY):				
INDIVIDUAL COUNTY FACILITY <input checked="" type="checkbox"/>		REGIONAL FACILITY <input type="checkbox"/>		
B: BRIEF PROJECT DESCRIPTION				
FACILITY NAME Herbert Hughes Correctional Center				
PROJECT DESCRIPTION Support Services Building-To provide programming space and mental health counseling				
STREET ADDRESS 328 Applestill Road				
CITY El Centro		STATE CA	ZIP CODE 92243	
C. SCOPE OF WORK - INDICATE FACILITY TYPE AND CHECK ALL BOXES THAT APPLY.				
FACILITY TYPE (II, III or IV)	<input checked="" type="checkbox"/> NEW STAND-ALONE FACILITY	<input type="checkbox"/> RENOVATION/ REMODELING	<input type="checkbox"/> CONSTRUCTING BEDS OR OTHER SPACE AT EXISTING FACILITY	
D. BEDS CONSTRUCTED - Provide the number of BSCC-rated beds and non-rated special use beds that will be subject to construction as a result of the project, whether remodel/renovation or new construction.				
	A. MINIMUM SECURITY BEDS	B. MEDIUM SECURITY BEDS	C. MAXIMUM SECURITY BEDS	D. SPECIAL USE BEDS
Number of beds constructed	0	0	0	0
TOTAL BEDS (A+B+C+D)	0			

E. APPLICANT'S AGREEMENT			
By signing this application, the authorized person assures that: a) the County will abide by the laws, regulations, policies, and procedures governing this financing program; and, b) certifies that the information contained in this proposal form, budget, narrative, and attachments is true and correct to the best of his/her knowledge.			
PERSON AUTHORIZED TO SIGN AGREEMENT			
NAME Raymond Loera		TITLE Imperial County Sheriff	
AUTHORIZED PERSON'S SIGNATURE 		DATE 8-19-15	
F. DESIGNATED COUNTY CONSTRUCTION ADMINISTRATOR			
This person shall be responsible to oversee construction and administer the state/county agreements. (Must be county staff, not a consultant or contractor, and must be identified in the Board of Supervisors' resolution.)			
COUNTY CONSTRUCTION ADMINISTRATOR			
NAME William Brunet		TITLE Director	
DEPARTMENT Public Works		TELEPHONE NUMBER 442-265-1818	
STREET ADDRESS 155 S. 11 th Street			
CITY El Centro	STATE CA	ZIP CODE 92243	E-MAIL ADDRESS Williambrunet@co.imperial.ca.us
G. DESIGNATED PROJECT FINANCIAL OFFICER			
This person is responsible for all financial and accounting project related activities. (Must be county staff, not a consultant or contractor, and must be identified in the Board of Supervisors' resolution.)			
PROJECT FINANCIAL OFFICER			
NAME Scott Schmidt		TITLE Fiscal Manager	
DEPARTMENT Imperial County Sheriff's Office		TELEPHONE NUMBER 760-339-6336	
STREET ADDRESS 328 Applestill Road			
CITY El Centro	STATE CA	ZIP CODE 92243	E-MAIL ADDRESS Sschmidt@icso.org
H. DESIGNATED PROJECT CONTACT PERSON			
This person is responsible for project coordination and day-to-day liaison work with the B9CC. (Must be county staff, not a consultant or contractor, and must be identified in the Board of Supervisors' resolution.)			
PROJECT CONTACT PERSON			
NAME Jamie Clayton		TITLE Chief Deputy of Corrections	
DEPARTMENT Imperial County Sheriff's Office		TELEPHONE NUMBER 760-339-6369	
STREET ADDRESS 328 Applestill Road			
CITY El Centro	STATE CA	ZIP CODE 92243	E-MAIL ADDRESS jclayton@icso.org

SECTION 2: BUDGET SUMMARY

A. Under 200,000 Population County Petition for Reduction in Contribution

Counties with a population below 200,000 may petition the Board of State and Community Corrections (BSCC) for a reduction in its county contribution. This proposal document will serve as the petition and the BSCC Board's acceptance of the county's contribution reduction, provided the county abides by all terms and conditions of this SB 863 RFP and Proposal process and receives a conditional award. The county (below 200,000 population) may request to reduce the required match to an amount not less than the total non-state reimbursable projects cost as defined in Title 15, Division 1, Chapter 1, Subchapter 6, Construction Financing Program section 1712.3. If requesting a reduction in match contribution, check the box below to indicate the county's petition.

By checking this box the county hereby petitions for a contribution reduction request as reflected in the proposal budget.

B. Readiness to Proceed Preference

In order to attest that the county is seeking the readiness to proceed with the proposed project, the county included a Board of Supervisors' resolution doing the following: 1) identifying and authorizing an adequate amount of available matching funds to satisfy the counties' contribution, 2) approving the forms of the project documents deemed necessary, as identified by the board to the BSCC, to effectuate the financing authorized in SB 863 3) and authorizing the appropriate signatory or signatories to execute those documents at the appropriate times. The identified matching funds in the resolution shall be compatible with the state's lease revenue bond financing. Additionally see Section 6 "Board of Supervisors' Resolution" for further instructions.

This proposal includes a Board of Supervisors' Resolution that is attached and includes language that assures funding is available and compatible with state's lease revenue bond financing. See below for the description of compatible funds.

County Cash Contribution Funds Are Legal and Authorized. The payment of the county cash contribution funds for the proposed adult local criminal justice facility project (i) is within the power, legal right, and authority of the County; (ii) is legal and will not conflict with or constitute on the part of the County a material violation of, a material breach of, a material default under, or result in the creation or imposition of any lien, charge, restriction, or encumbrance upon any property of the County under the provisions of any charter instrument, bylaw, indenture, mortgage, deed of trust, pledge, note, lease, loan, installment sale agreement, contract, or other material agreement or instrument to which the County is a party or by which the County or its properties or funds are otherwise subject or bound, decree, or demand of any court or governmental agency or body having jurisdiction over the County or any of its activities, properties or funds; and (iii) have been duly authorized by all necessary and appropriate action on the part of the governing body of the County.

No Prior Pledge. The county cash contribution funds and the Project are not and will not be mortgaged, pledged, or hypothecated by the County in any manner or for any purpose and have not been and will not be the subject of a grant of a security interest by the County. In addition, the county cash contribution funds and the Project are not and will not be mortgaged, pledged, or hypothecated for the benefit of the County or its creditors in any manner or for any purpose and have not been and will not be the subject of a grant of a security interest in favor of the County or its creditors. The County shall not in any manner impair, impede or challenge the security, rights and benefits of the owners of any lease-revenue bonds sold by the State Public Works Board for the Project (the "Bonds") or the trustee for the Bonds.

Authorization to Proceed with the Project. The Project proposed in the County's SB 863 Financing Program proposal is authorized to proceed in its entirety when and if state financing is awarded for the Project within the SB 863 Financing Program.

C. California Environmental Quality Act (CEQA) compliance

Has the county completed the CEQA compliance for the project site?

- Yes. If so, include documentation evidencing the completion (preference points).**
- No. If no, describe the status of the CEQA certification.**

D. Budget Summary Table (Report to Nearest \$1,000)

LINE ITEM	STATE REIMBURSED	CASH CONTRIBUTION	IN-KIND CONTRIBUTION	TOTAL
1. Construction	\$ 12,754,000	\$ 0		\$ 12,754,000
2. Additional Eligible Costs*	\$ 3,252,000	\$ 0		\$ 3,252,000
3. Architectural	\$ 1,530,000	\$ 0		\$ 1,530,000
4. Project/Construction Management	\$ 957,000	\$ 0		\$ 957,000
5. CEQA	\$ 0	\$ 0		\$ 0
6. State Agency Fees**	\$ 16,000	\$ 125,000		\$ 141,000
7. Audit		\$ 30,000	\$ 0	\$ 30,000
8. Needs Assessment		\$ 0	\$ 0	\$ 0
9. Transition Planning		\$ 0	\$ 600,000	\$ 600,000
10. County Administration			\$ 250,000	\$ 250,000
11. Land Value			\$ 0	\$ 0
TOTAL PROJECT COSTS	\$ 18,509,000	\$ 155,000	\$ 850,000	\$ 19,514,000
PERCENT OF TOTAL	94.85%	.79%	4.36%	100.00 %

* Additional Eligible Costs: This line item is limited to specified fees and moveable equipment and moveable furnishings (eligible for state reimbursement or cash contribution), and public art (eligible for cash contribution only)

** For State Agency Fees: State reimbursable costs include Real Estate Due Diligence only. State Fire Marshal fees may only be claimed as cash match.

Provide an explanation below of how the dollar figures were determined for each of the budget categories above that contain dollar amounts. Every cash contribution (match) line item shall be included with a reporting of the full amount budgeted unless a line item is not an actual cash contribution project cost for the county. (In that case, indicate so below.) For each budget category explanation below, include how state financing and the county contribution dollar amounts have been determined and calculated (be specific).

1. **Construction (includes fixed equipment and furnishings) (state reimbursement/cash match): \$12,754,000** includes demolition, new construction, escalation to mid-point of construction (36 months), and change order contingency of 7%.

2. **Additional Eligible Costs (specified allowable fees, moveable equipment and furnishings, and public art)**
 - a) **Define each allowable fee types and the cost of each: Total \$1,339,000.** Permit fees: \$225,000; Inspection: 383,000; Testing/Geo-technical: \$319,000; Commissioning: \$64,000; Plan Check: 64,000; Utility Connection Fees: \$255,000.
 - b) **Moveable equipment and moveable furnishings total amount: \$1,913,000.** Our estimators used 15% to obtain the FF&E budget based on: the type of use, number of rooms, number of inmates, and type of treatment or instruction. These costs are shown State Reimbursed. **Public art total amount: \$0**

3. **Architectural (state reimbursement/cash match): \$1,530,000.**
 - a) **Describe the county's current stage in the architectural process:** The County has contracted with an Architect/Construction Management firm to assist the Sheriff in completing the needs assessment, master plan, space programming and schematic drawings for the proposed SB863 project. If awarded, the Sheriff will issue notice to proceed to complete the design/build bridging documents.
 - b) **Given the approval requirements of the State Public Works Board (SPWB) and associated state reimbursement parameters (see "State Lease Revenue Bond Financing" section in the RFP), define which portions/phases of the architectural services the county intends to seek state dollar reimbursement:** The county intends to seek 100% reimbursement.
 - c) **Define the budgeted amount for what is described in b) above:** Architectural for bridging/criteria documents and working drawings: \$1,530,000.
 - d) **Define which portion/phases of the architectural services the county intends to cover with county contribution dollars:** The County does not intend to contribute any portion of the architectural services as cash contribution.

Define the budgeted amount for what is described in d) above: \$1,530,000 to be provide by the state and \$0 contribution by the county.

4. **Project/Construction Management - Describe which portions/phases of the construction management services the county intends to claim as:** The county intends to contract the services of a PM/CM upon award of funding. The cost of these services is estimated at \$957,000.

- a) Cash: \$0
- b) In-Kind: \$0

5. **CEQA – may be state reimbursement (consultant or contractor) or cash match \$0**
6. **State Agency Fees – Counties should consider approximate costs for the SFM review which may be county cash contribution (match). \$16,000 for the due diligence costs which may be county cash contribution (match) or state reimbursement. DGS: \$16,000 for State Reimbursement; SFM: \$125,000 for County Contribution.**
7. **Audit of Grant - Define whether the county is intending to use independent county auditor (in-kind) or services of contracted auditor (cash) and amount budgeted: \$30,000 for County cash contribution.**
8. **Needs Assessment - Define work performed by county staff (in-kind), define hired contracted staff services specifically for the development of the needs assessment (cash match) : Paid prior, and not claimed for SB863**
9. **Transition Planning – Define work performed by county staff (in-kind), define the staff hired specifically for the proposed project (cash match): \$600,000. No staff hired specifically hired for the project, all in-house Sheriff's personnel.**
10. **County Administration – Define the county staff salaries/benefits directly associated with the proposed project. \$250,000. Includes all in-house County personnel, including: Real Estate Division, County Counsel, County Administrator's Office, County Counsel, Public Works, and Finance.**
11. **Site Acquisition - Describe the cost or current fair market value (in-kind): \$0, as recited in the resolution, the County does not intend on using the fair market value of the land for in-kind contribution.**

SECTION 3: PROJECT TIMETABLE

Prior to completing this timetable, the county must consult with all appropriate county staff (e.g., county counsel, general services, public works, county administrator) to ensure that dates are achievable. Please consult the “State Public Works Board (State Capital Outlay Process)/Board of State and Community Corrections Processes and Requirements” section, page 30 of the RFP for further information. Complete the table below indicating start and completion dates for each key event, including comments if desired. Note the required time frames for specific milestone activities in this process. The BSCC Board intends to make conditional awards at its November 2015 board meeting.

KEY EVENTS	START DATES	COMPLETION DATES	COMMENTS
Site assurance/comparable long-term possession <u>within 90 days of award</u>	11/12/2015	02/10/2016	
Real estate due diligence package submitted <u>within 120 days of award</u>	11/12/2015	03/11/2016	
SPWB meeting – Project established <u>within 18 months of award</u>	11/12/2015	07/14/2016	
Schematic Design with Operational Program Statement <u>within 24 months of award</u> (design-bid-build projects)	NA	NA	
Performance criteria with Operational Program Statement <u>within 30 months of award</u> (design-build projects)	08/05/2016	09/16/2016	
Design Development (preliminary drawings) with Staffing Plan	NA	NA	Performance drawing are Preliminary Drawings
Staffing/Operating Cost Analysis approved by the Board of Supervisors	09/05/2016	09/16/2016	
Construction Documents (working drawings)	10/04/2017	11/29/2017	
Construction Bids or Design-Build Solicitation	NA	NA	
Notice to Proceed <u>within 42 months of award</u>	02/01/2018	02/01/2018	
Construction (maximum three years to complete)	02/01/2018	08/02/2019	
Staffing/Occupancy <u>within 90 days of completion</u>	08/02/2019	10/31/2019	

SECTION 4: FACT SHEET

To capture key information from Section 5: Narrative, applicants must complete this Fact Sheet. Minimal information is requested. Narrative information or explanations are not to be included on this Fact Sheet nor as part of the tables in this section. Explanations of what is provided in these tables may be included in the Narrative section of the Proposal Form. Proposal narratives may include reference back to one or more of these specific tables (e.g., refer to Table 4 in Section 4 Fact Sheet).

Table 1: Provide the following information

1.	County general population	179,091
2.	Number of detention facilities	2
3.	BSCC-rated capacity of jail system (multiple facilities)	590
4.	ADP (Secure Detention) of system	523
5.	ADP (Alternatives to Detention) of system	0
6.	Percentage felony inmates of system	88%
7.	Percentage non-sentenced inmates of system	74%
8.	Arrests per month	789
9.	Bookings per month of system	597
10.	"Lack of Space" releases per month	39

Table 2: Provide the name, BSCC-rated capacity (RC) and ADP of the adult detention facilities (type II, III, and IV) in your jurisdiction (county)

	Facility Name	RC	ADP
1.	Regional Adult Detention Facility (RADF)	288	255
2.	Herbert Hughes Correctional Center (HHCC)	314	279

Table 3: List the current offender programming in place and the ADP in each program

Pre-Trial Program		ADP
1.	VOA – Breaking Free	17
2.	Religious Services	10
3.	GED	1
4.	Anger Management	5
Sentences Offender Program		ADP
1.	VOA – Breaking Free	40
2.	Religious Services	15
3.	GED	8
4.	Anger Management	18
5.	24/7 Dad	10
6.	Inside/Out Program	13
7.	Study Hall	6
8.	Behavioral Interventions (BI)	5
9.	Second Chance	24
10	Literacy Program	11
11	Behavioral Health	6
12	Vocational	28
13	Outside Work	34

Table 4: List of the offender assessments used for determining programming

Assessment tools		Assessments per Month
1.	PTS	222
2.	Classification	530
3.	STRONG Assessment	25

SECTION 5: NARRATIVE

1. STATEMENT OF NEED

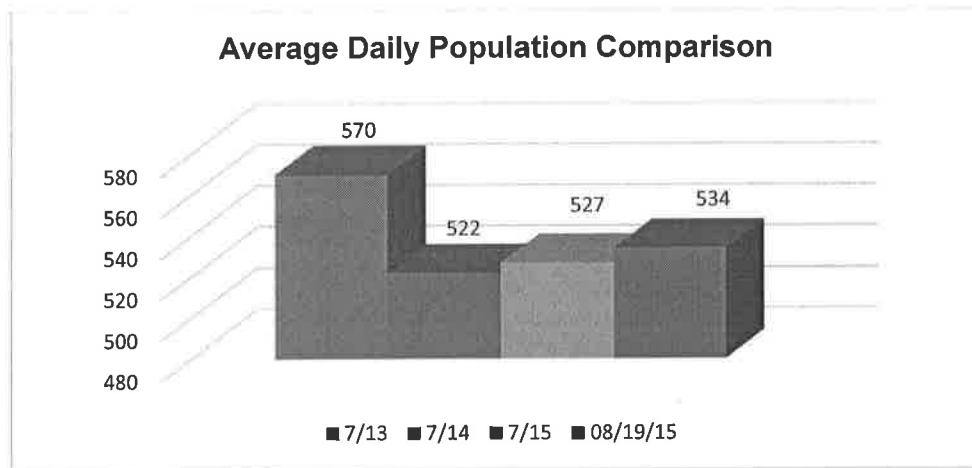
What are the safety, efficiency, and offender programming and/or treatment needs addressed by this construction proposal? Please cite findings from the needs assessment (through 2019) submitted with this proposal.

The Imperial County Sheriff's Office (ICSO) operates the Regional Adult Detention Facility (RADF) and the Herbert Hughes Correctional Center (HHCC) in El Centro, California. RADF is a maximum security facility that opened in 1979 and has a Board of State and Community Corrections (BSCC) rated bed capacity of 288. RADF offers limited programming for inmates from both RADF and HHCC, thus exposing minimum security offenders in a maximum security facility. Not only is the shared programming space inefficient, it creates a safety concern for both inmates and staff.

HHCC is a minimum security facility that opened in 1963 and has a BSCC rated bed capacity of 314. HHCC has all dorm style housing, a multi-purpose room, kitchen, central dining room, and weight room. HHCC's physical layout lacks satisfactory space for programmatic opportunities and fundamental inmate treatment services, such as medical and mental health. With shifts in population due to AB 109 Realignment resulting in longer sentences and more serious offenders, this has become exceedingly problematic for jail staff due to the inadequate custody accommodations and treatment needs for this population group.

Estimated Population of Imperial County's Jails Considering Peak Capacity Requirements				
Year	Projected ADP	Peak	Total	Bed Shortfall
2018	850	102	952	352
2019	864	104	967	391
2023	919	10	1,029	429

HHCC has limited classroom and vocational program and treatment space for services. HHCC has exceeded its lifespan and requires constant repair as the infrastructure is antiquated and cannot keep up with current demands. Heating, ventilation and air conditioning units are in continual repair to maintain adequate temperatures. With record high temperatures over 120 degrees in the El Centro area, temperatures often reach over 90 degrees within the facility.



Average Daily Population of RADF and HHCC as of August 19, 2015

The Sheriff has long recognized the physical deficiencies of this facility as it relates to program and treatment space but has lacked the financial resources to make necessary changes.

As a result of these facility needs and physical plant gaps, the County is pursuing SB 863 lease revenue bond funding for the construction of inmate programming and medical / mental health treatment space with the emphasis of bolstering appropriate evidence based programs and inmate medical / mental health treatment to increase public safety by reducing recidivism with the creation of the Imperial County Program Services and Treatment Facility (PSTF).

The PSTF will supplement portions of the existing HHCC facility to improve safety, offer offender programming, treatment, job experience, and rehabilitative services for its low level offender population. The PSTF will serve the entire population of HHCC with program and treatment space in the facilities located adjacent to the current HHCC building.

As a result of AB 109, there is an increase of inmates with long term sentences and a direct impact to the average daily population (ADP). The new proposed facility will provide the necessary additional space for medical and mental health treatment, programming, and recreation. When in operation, ICSO plans to adopt an evidenced-based approach that will focus on education and training to offer the best employment opportunities to offenders and help reduce recidivism to inmates at this new facility.

The PSTF will be designed so that it may be annexed when the existing HHCC building is eventually replaced. To maximize space and utilize green building practices, the PSTF plan also includes composting kitchen waste, and an outdoor amphitheater with a solar shade structure for Program graduation and use as an outdoor vocational classroom.

High Rate of Recidivism

Imperial County's recidivism rate ranges from 50% to the state's average of 63%. This can be attributed to the 21.1% unemployment rate in the valley and lack of available resources in the community. For example, there are a limited number of affordable substance abuse treatment facilities available to the community, leaving few options for offenders that want to seek treatment once they've been released. While incarcerated, the only program to address

substance abuse is *Breaking Free* - a program that is designed to assist in making better life choices, not to actively treat addiction. Imperial County has partnerships in place, however, no treatment space is available to provide programs to the underserved AB 109 population, hence this proposal.

*Estimated Average Daily Population (ADP) at "Full Implementation" of AB 109
of New Offenders in the Imperial County Criminal Justice System*

- 90 "N3" offenders serving felony sentences in County Jail (53 serving less than three years; 37 serving through 2019).
- 107 California Department of Corrections and Rehabilitation (CDCR) offenders receiving Post-Release Community Supervision (PRCS) provided by the Probation Department.
- 11 revoked offenders in County Jail on State parole or local probation violations.

Safety

The realignment goals and objectives of Imperial County include ensuring public safety, reducing recidivism, and developing community-based alternatives to incarceration. These goals and objectives are planned to be accomplished through an increased use of evidence-based practices and programming, including contracting with community-based organizations that will assist in promoting positive behavioral change and outcomes. The ICSO and Probation Department have formed a Community Corrections Partnership to implement public safety realignment to sanction and supervise the offenders subject to AB 109. Staff of the two agencies assigned to implement AB 109 deploy those resources and coordinate their operations in order to pursue the common goal of a successful Post Release Community Supervision (PRCS). Our establishment of the Day Reporting Center (DRC) has greatly helped the

Community Corrections Partnership achieve this by providing pre- and post-release services and allowing inmates an opportunity to connect with local services and increase their likelihood of post-release success. It serves as the hub for our agencies' operations, a satellite office for staff, a reporting and work release center, and cognitive training facility for offenders participating in PRCS and offenders from HHCC.

Efficiency

Currently, inmates that are housed at HHCC are escorted twice a day to RADF for programming, where they must pass through several security check points. This is a very inefficient use of resources, staff, and a safety concern. With the construction of PSTF, inmates housed at HHCC will be able to program in house within feet, thus saving time, resources and creating a much safer and more efficient environment. Services can be brought in house that won't require lengthy escorted movement, such as vocational / technical trainings. The reduced movement of inmates will help diminish staff burdened process and overtime.

As outlined in the 2011 Imperial County Needs Assessment, the food services facility at HHCC (circa 1963) is antiquated, due for replacement, and has exceeded its life span. The existing food services facility produces approximately 573,000 meals per year. It is beyond its capacity to continue to meet current production demands and is showing extreme wear and age. The 2011 Needs Assessment recommended replacement of the food services facility within five years of its writing. The new facilities will significantly reduce operational time by approximately four days per week. The food services facility equipment in the state-of-the-art cook / chill kitchen will be green and energy efficient. The proposal includes composting food waste with an automated

system tended by inmates, which will sell the composted soil to the community. The funds will go to offset the additional programs offered to the inmates.

Offender Programming

With AB 109 shifting inmate populations to longer term offenders, the lack of space for offender programs extremely restricts the jail's ability to offer prisoners other programming that criminal justice research has shown will assist in reducing recidivism. The additional programming space will allow Imperial County offender's an option for an alternative to traditional incarceration, by being immersed in programming, which is currently very limited, due to space.

PSTF will assist the County in the quest under AB 109 to prepare offenders for a successful reintegration back into the community. Programming will accommodate mental health counseling, medical treatment, work training, vocational training, anger management, alcohol / drug addiction treatment, life skills, and job readiness. The goal is to provide as many successfully proven, evidenced-based programs as possible, while reducing recidivism by providing inmates the tools and opportunities to facilitate reintegration through positive reinforcement. Inmates at HHCC are unable to attend programming due to the lack of adequate programming space at their facility and clearance for off-compound programming at DRC. Less than 30 inmates are cleared for off-compound programming at DRC, which leaves 284 inmates without access to those programs.

By increasing the classroom and treatment space for HHCC inmates, the County stands to reduce recidivism even further by being able to offer even more evidence-based programming at PSTF. Some of the new programs offered will be Infant Toddler

Care, Home Economics, Serve Safe, Nutrition, Menu Planning, and Budgeting, Cognitive Behavioral Therapy, PTSD treatment, Substance Abuse treatment, and 1-on-1 Mental Health Counseling.

Some inmates at HHCC have had multiple interactions at the DRC. First and foremost, it serves as a classroom for some of the inmates. Currently, there are six in custody inmates attending Behavioral Intervention classes four days a week and conduct monthly vocational training with the Sheriff Community Services work crew. The DRC also serves as a work site for female offenders that conduct general office cleaning, and host "Literacy Read-In" for inmates and their children. Ten inmates have tested, seven have passed and obtained a GED certificate, with two scores pending as of submittal date. These programs have shown that evidenced-based programming is already working to reduce recidivism here in our own jail system.

Treatment Needs

Mental health resources available to inmates confined at HHCC are minimal. In addition to spatial limitations that impede classification, and the facility's inadequate infrastructure, the jail's physical layout does not produce satisfactory space for programs or important inmate services, such as medical and mental health treatment, which are crucial for any contemporary adult detention facility. The ICJS ADP is currently 538. Medical and mental health personnel estimate the average per month of inmates being housed at ICJS who are prescribed medication for a mental illness is 461. This represents 85.7% of the jail population with some form of mental illness.

ICJS Mental Health Inmate Treatment



HHCC needs dedicated interview rooms where the inmates and various service providers can hold meaningful and confidential conversations. Currently, the only mental health services available to inmates are crisis intervention, and teleconferencing at RADF with contract psychiatric staff.

HHCC has only one multi-purpose room to accommodate all of these programs and treatment needs for the variety of inmates housed at HHCC. This limited space severely impacts the ability to affectively reach all inmates. Without additional space, there will be restrictions on any growth with our inmate programming. The new SB 863 funded building will bring a greener, more efficient, best practice program and treatment facility. This space will be used for indoor recreation when outdoor temperatures soar to over 100 degrees. Evidence-based programming will help reduce recidivism, and improve life, nutrition, health, education, mental and physical health, cognitive perception and family dynamics. The new support services building will significantly enhance the offender's incarceration time by enhancing program and treatment services in Imperial County.

2. SCOPE OF WORK

Describe the areas, if any, of the current facility to be replaced or renovated, and the nature of the renovation, including the number of cells, offices, classrooms or other programming / treatment spaces to be replaced or added and the basic design of the new or renovated units.

The proposed project replaces the aging and piecemealed facilities to provide new space for programs and treatment specifically designed for the inmates housed in our minimum security facility, Herbert Hughes Correction Center (HHCC) and additionally responds to our long-term inmates held under AB109. The HHCC is a very antiquated building (one program space with poor acoustics, lighting, location and poorly heated or cooled and requires continual maintenance) that simply cannot meet current or future inmate population needs. The new Imperial County "Program Services and Treatment Facility" (PSTF) will involve construction of a "stand-alone" 16,213 square foot facility designed specifically to address the recommendations detailed in our 2011 Needs Assessment. The new PSTF will promote public safety through the broader use of evidence-based practices and policies in the criminal justice system and provide the much needed programming and rehabilitative service program space currently unavailable at the existing Herbert Hughes Correction Center (HHCC). The new cook / chill learning center will be green and energy efficient (example: includes composting the food waste with an automated system, so the compost can be sold to the community as soil amendments).

This new Imperial County Program Services and Treatment Facility (see Site Plan below – **also Attachment A – Site Plan**) is designed to offset the HHCC deficiencies. As detailed below, these improvements will provide programming space for individual / group counseling and instruction, a cook/chill learning center, outdoor

amphitheater, parking lot and food-service delivery access all located in close proximity to the existing HHCC, plus inmate mental health & medical treatment resources to meet AB109 and Prop 47 parameters.

The interior space is designed to house three elements to improve the medical, mental and programming status of inmates (**see Attachment B for Layout**). They are: Mental health & medical pre-treatment / stabilization, exam and support rooms (8 rooms at 3,985 SF shown as “blue” area in the above site plan) including:

- nurse and doctor workstation;
- inmate exam room;
- medication storage (pharmacy);
- separate clean and dirty laundry storage;
- restrooms;
- janitor’s room;
- halls, seating and circulation (hallway) space;

Programs / counseling area (23 rooms totaling 3,492 SF shown as “purple” area in the above site plan) including:

- separate (1 on 1) individual and group counseling;
- inmate intake / staging areas (interview, strip search and restrooms);
- IT support and copy/work rooms;
- 3 classrooms + teacher prep room;
- 2 material storage rooms;
- male & female locker rooms;
- lab/library;
- separate staff and inmate restrooms;
- administration and command offices.

The administrative area will include all the necessary functions to effectively operate and maintain successful inmate treatment and programs now co-located with the same facility for improved efficiency and safety. Cook / Chill Learning Center (15 rooms plus

open prep at 7,785 SF shown as “green” area in the above site plan) that provides a high-level “teaching” environment with specialized equipment including:

- Bakery;
- 3 cold-storage areas;
- dry-storage area;
- package “chilling” room;
- separate staff & inmate restrooms;
- separate staff & inmate break room;
- dry storage area;
- 2 food prep areas;
- tray assembly area;
- reheat area;
- wash & storage (cart & tray) area;
- dishwasher (scullery);
- staff office;
- janitor’s room;
- a secure receiving & delivery access area

Beyond food preparation, practical skills also scheduled for instruction include setting a table, infant / toddler diets, healthy menus, nutrition, and shopping smart to meet general nutrition needs. When fully operational, the new kitchen is projected to reduce current operational time by up to 4 days per week, provide food service to other County entities where needed, and prepare inmates to meet the local demand for food handlers upon release, thus reducing their potential for recidivism. Additionally, there are three exterior elements including:

- Amphitheater (shaded seating for up to 40 people) targeted for use as an outdoor vocational training space and for conducting inmate “graduation” ceremonies;
- Parking Area (20 vehicle slots);
- Receiving / delivery access road for food services to and from the new “teaching” kitchen. The Project also includes all mechanical, electrical and communication services for all new spaces.

When completed, the Imperial County PSTF will help resolve many, if not all, of the deficiencies noted at the HHCC and bridge identified gaps in programming, operations, security, safety, and improve confinement conditions for the jail's mentally ill inmates. The ultimate impact of the PSTF will be to assist the Imperial County Jail System to meet AB109 and Prop 47 requirements as well as SB863 Section 15820.933 objectives for 1) "urgency in getting adult local criminal justice facilities constructed to meet critical criminal justice system needs", and 2) "providing safe and efficient resources" for both existing and future mentally ill inmates to seamlessly and successfully transfer back into the community with the tools needed to effectively reduce their potential for recidivism.

3. PROGRAMMING AND SERVICES

Describe the programming and / or treatment services currently provided in your facility. Provide the requested data on pretrial inmates and risk-based pretrial release services. Describe the facilities or services to be added as a result of the proposed construction; the objectives of the facilities and services; and the staffing and changes in staffing required to provide the services.

Current Programs and Treatment Services

Herbert Hughes Correction Center (HHCC) has inadequate classroom and vocational space for program and treatment services. Some inmates are currently transferred to Regional Adult Detention Facility (RADF) or the Day Reporting Center (DRC) twice a day for specialized programming activities. In preparation for AB 109, and to meet needs for long term offenders despite having few feasible options at HHCC, the Imperial County Jail System (ICJS) has managed to increase its offered programs at RADF and the DRC from four to thirteen in less than three years as shown on the following chart.

Evidenced-Based Programs Currently Offered at Imperial County Jail System			
Established	Name	Description	Location
2013	VOA-Breaking Free	An evidence-based alcohol and drug program that focuses on the complex needs of individuals who are incarcerated with substance abuse and alcohol addiction disorders and scheduled for release, including mental health, substance abuse, relapse prevention, housing, employment, and life skills.	RADF
2013	GED	For the student who needs his or her high school diploma.	HHCC
2013	Outside Work	Off-compound work crews through partnership with Public Works and Cal-Trans. Helps inmates gain necessary skills to maintain a home, such as cleanliness and landscaping.	COUNTYWI DE
2013	Anger Management	Explores the roots of anger and family violence. Intervention techniques are taught through counseling, recognizing and controlling anger, communication techniques, stress reduction, changing behavior patterns and follow-up upon release.	HHCC
2015	Imperial Valley Second Chance Project	Provides technology career-based training with individualized re-entry plans and case management that links inmates to community-based services and support post-release.	RADF
2015	Religious Services	Opportunity to practice worship with a variety of denominations by local organizations such as Our Lady of Guadalupe Catholic Church, St. Mary's Catholic Church, New Creations, I.V. Ministries, Turning Point, The Redeemer, Victory Outreach, Sendero De La Cruz and San Diego Diocese	RADF
2015	Study Hall	Time out of the dorm to complete homework and study	HHCC
2015	24 / 7 Dad	A 12 week program designed to help attendees with their transition from incarceration to home. Additional goals for 24/7 Dad are to increase awareness and knowledge among fathers about the elements to becoming a good father, and increase capacity or skills to carry out what fathers may learn. Helps improve their skills in caring for children and builds better relationships with the mother of their children.	HHCC
2015	Inside / Out Program	Fourteen "inside" students from the jail and nine "outside" students from Imperial Valley College meet weekly to complete a one-unit college course in the Alcohol and Drug Studies Program, focusing on life skills development.	IMPERIAL VALLEY COLLEGE
2015	Literacy Program	To encourage positive parenting, one hour of literacy time is being offered to offenders with their children.	HHCC
2015	Behavioral Health	One on one counseling for mental health issues	HHCC
2015	Behavioral Interventions / GEO Re-Entry Services including: (1) Moral Reconation Therapy (MRT) (2) Outpatient Substance Abuse Education	A variety of courses are offered to selected attendees; parenting, MRT, employability, Outpatient Substance Abuse Treatment and Education. (1) A cognitive-behavioral counseling program that combines education, group and individual counseling, and structured exercises designed to foster moral development in treatment-resistant individuals. (2) Evidence-based programs and materials that can help individuals avoid relapse by recognizing risky situations, coping with urges and cravings, being around users, understanding support issues and taking charge.	DRC
2015	Employability	Skills to successfully obtain employment such as resume writing, proper application completion and mock job interviews.	HHCC

ICJS has worked tirelessly to implement evidence-based programs, and develop partnerships and collaborations with Imperial Valley College, Imperial Valley Regional Occupational Program, Imperial County Public Works, Cal Trans, Center for Family Solutions, Volunteers of America, nine local religious organizations and the Imperial County Free Library. This evolution included changing the culture from warehousing inmates to actively reducing recidivism by identifying risk and need.

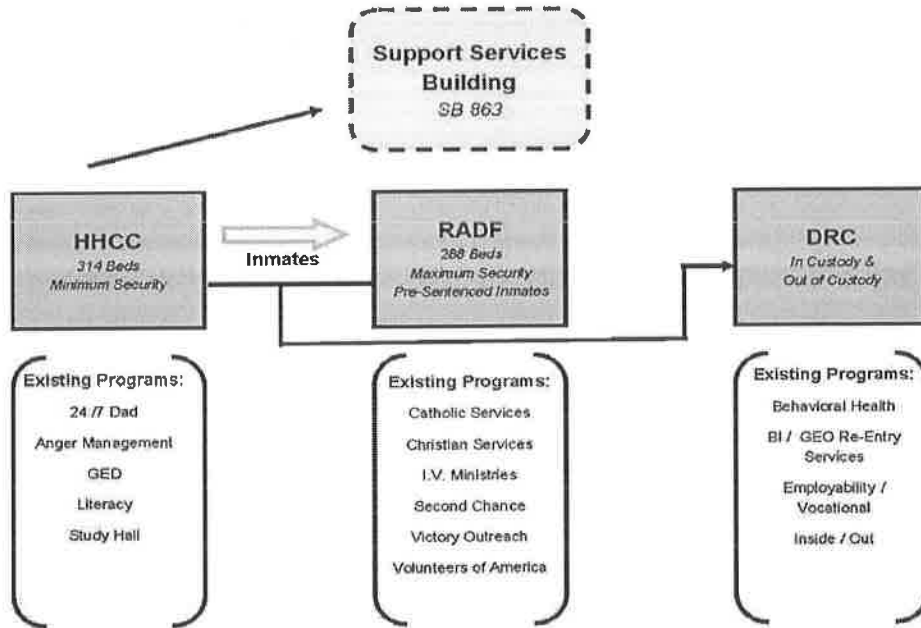
Currently, selected program participants are targeted for program attendance based on a Static Risk and Offender Needs Guide (STRONG) risk assessment to evaluate criminogenic needs and prioritize services. Those being categorized as having a moderate to high probability of re-offending are selected to attend first. To ensure we are offering evidence-based practices, our programs are regularly reviewed and evaluated for quality and success. Program expansion began in 2013, and statistics are limited but moving in the right direction.

Evidence-based practices are based on five primary principals. When followed, research shows that evidence based practices and programs are effective in reducing recidivism. Evidence-based correctional planning should incorporate risk, need, response, treatment, and fidelity. While not all of the programs and treatments outlined in the chart above are currently available at HHCC due to lack of programming space, they have already been established at RADF and DRC, and are ready to be offered to minimum security offenders at PSTF once it is constructed. The current programming mixes low and maximum security offenders from RADF and HHCC, creating security risks for both inmates and staff. PSTF will provide evidence-based programming and treatment services for inmates from HHCC in an efficient, safe and secure environment.

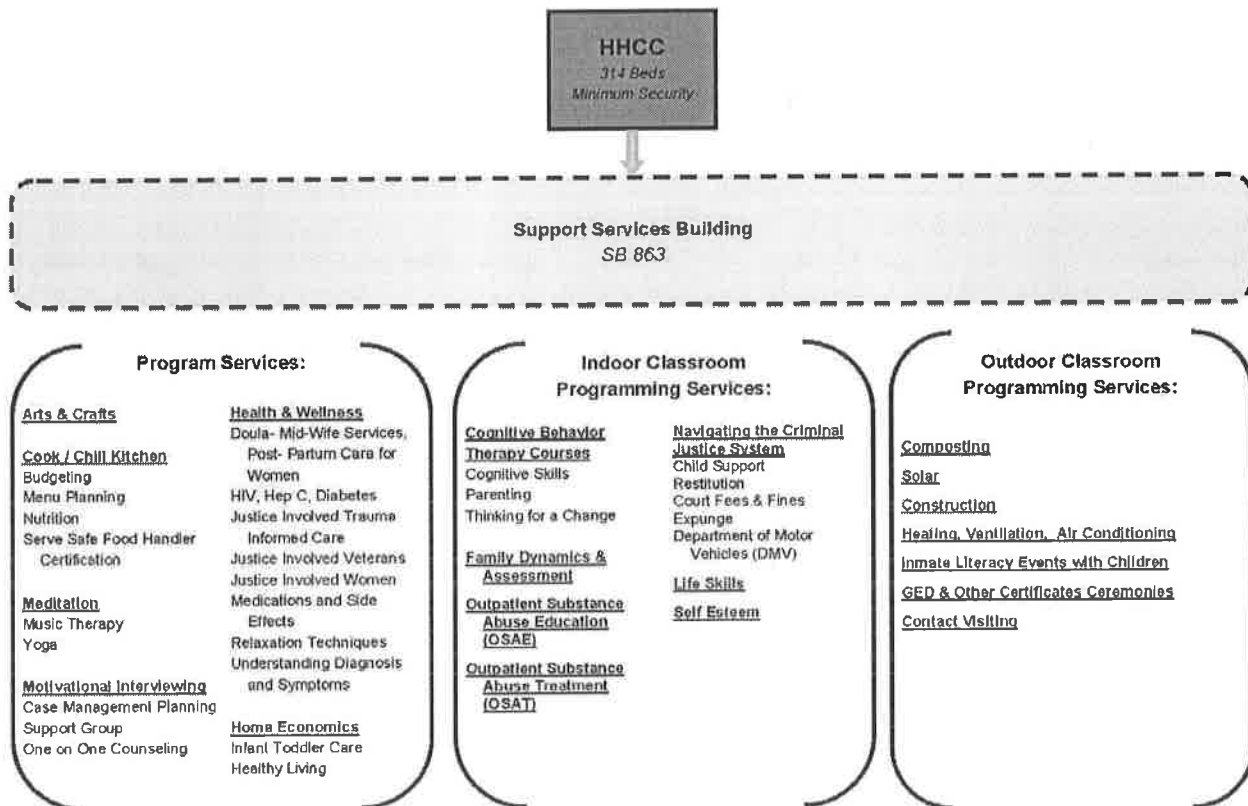
Programs Imperial County Jail System

As depicted in the charts above, you can clearly see the progress and commitment ICJS has to evidence-based programs that provide offenders an opportunity for successful re-entry into the community.

The following chart shows how and where inmates currently receive programming and treatment at ICJS.



The chart below depicts the future facility program space at PSTF to be built with SB 863 funding and will serve all 314 inmates at HHCC.



Pre-Trial / Out of Custody Programs

Through the Community Corrections Partnership, Imperial County Sheriff's Office and Imperial County Probation opened the DRC in March of 2014. This building is a breakthrough for the community and serves as a place for offenders to receive cutting edge, evidence-based programming. The DRC is also home to "Behavioral Interventions" (BI) GEO Re-Entry Services for offenders on supervision through probation and a number of offenders housed at HHCC. We currently have 60 seats with BI, and a number of them are dedicated to incarcerated offenders. BI offers Moral Reconciliation Therapy (MRT), Outpatient Substance Abuse Treatment, Outpatient Substance Abuse Education, Parenting, Employability, and Anger Management. Behavioral Health staff is onsite to provide pre-contemplation counseling for offenders slated to attend Smart Recovery and provides services to offenders housed at HHCC cleared for BI programming.

ICJS has partnered with Imperial Valley College to host the Inside / Out program. ICJS is the first Sheriff's Office in the nation to host this course, as it was originally designed for prison populations. The Inmate Program Sergeant Robert Wilson received certification from the founder of program to implement and replicate the same structure and success as seen in the prisons. The first two semesters produced 29 "inside" student enrollments, with an 82% completion rate. The third semester convened on August 17, 2015 and has already received an Innovation in Criminal Justice Achievement Award from the National Association of Counties (NACo). The Inmate Program Sergeant and Supervising Probation Officer were invited by the California State Association

of Counties, Chief Probation Officers of California, and California State Sheriff's Association to present at the Annual California Workshops on Realignment held in Sacramento.

The Imperial County Community Corrections Partnership plan includes implementing off-compound work crews. Partnering with Public Works and Cal-Trans for work crews has proven to be a benefit to both the community and inmates. The offenders take great pride in their work and for many it has been their first time gaining necessary skills to maintain a home, such as cleanliness and landscaping. Since its inception, two inmate workers have received special recognition for reaching 2,000 hours of work in the community, presented by Sheriff Raymond Loera and Public Works Director William Brunet. Overall, the work crews have collected 279,950 gallons of litter, walked 1,740 miles and logged 21,819 hours of work. Corporal Aaron Arreola oversees the work crews and was selected by the American Jail Association to present a workshop, "Weeds, Whackers, and Workers" at their annual conference in Dallas.

Assembly Bill 624 has allowed counties to provide early release credits for AB 109 offenders who are programming and receiving vocational training for at least one hour per month. ICJS has utilized this as a mechanism to keep inmates motivated to work and successfully complete programming, in addition to below:

- Vocational training is conducted by Sheriff staffing at the DRC each month for 28 inmates. Some of the courses offered are how to complete an employment application, resume writing, and interview skills.
- To encourage positive parenting, one hour of literacy time is being offered to offenders with their children. Thirty-nine HHCC inmates and their 82 children have

actively participated in the Literacy program. The program is offered at the DRC or the Front Yard at HHCC due to space constraints.

- The 24 / 7 Dad program offers curriculum written and designed to teach men how to be a better father. A total of 34 offenders housed at HHCC have attended three cycles of 18 week parenting instructions through the Imperial Valley Regional Occupational Program (IVROP).
- ICJS partnered with IVROP to apply for a Second Chance grant and was awarded monies in 2014. To date, three cycles of instruction have been provided to men in protective custody and general population from RADF and HHCC. These courses include vocational and technical training in HVAC and construction, GED, Moral Reconciliation Therapy (MRT), Cognitive Behavior Therapy (CBT), and Parenting.

HHCC does not have sufficient classrooms or programming space to respond to the total population, but through the work of Second Chance, the instructors and attendees have built a classroom for study at RADF. Five ceremonies for inmates and their families to celebrate their success were held in the Chapel or on the front yard of HHCC.

- The 52 week, court certified Anger Management program offers classes for both male and female offenders at the HHCC dining hall through our partnership with Center for Family Solutions.
- The Inmate Welfare Trust Account was established by commissions of inmates where money must be used on inmates. Inmate Welfare Trust and ICJS have a 25 year relationship with Volunteers of America to provide "Breaking Free" courses for

male and female offenders five days a week. Offenders receive certification for the completion of this program.

- The Trust Account also employs a contract instructor to provide GED preparation five days a week, alternating days for men and women. Attendance varies, however, eight offenders have been tested, seven have their GED certificate, with two more scheduled to test by September 2015.
- With the generosity of nine community based organizations and volunteers, all offenders have access to religious services seven days a week.

Currently, there is limited programming space available for classrooms at HHCC. The only programming space at HHCC is a multi-purpose room or dining room which was designed for inmate staging and is not a suitable learning environment as the acoustics and extreme temperatures cause significant distraction. The 2011 Needs Assessment identified a lack of adequate programming space for both RADF and HHCC. As noted in the 2010 BSCC Inspection, "...both facilities were found out of compliance with Title-15 Section 1061 Education programming" partly, due to the lack of programming space.

With the construction of PSTF, HHCC will be able to significantly increase program attendance, treatment space, and reduce recidivism by offering access to programs and medical and mental health treatment for all inmates. Currently, attendance is limited to certain individuals due to space constraints and security restrictions getting to/from DRC and RADF.

Risk Based and Pre-Trial Services

A significant number of offenders under PRCS will require substance abuse or mental health treatment for successful re-entry into the community.

In 2013, ICJS had a total of 7,948 bookings. In the same year, ICJS saw the highest number of bookings in March (771). Pre-sentenced inmates account for 64% of the population and sentenced inmates account for 36%.

In June of 2015, 74% of the population was Pre-trial status. Statistics reveal 799 arrests, 597 bookings, 222 pre-trial interviews, and 39 Pre-Trial OR releases. ICJS is using a risk-based assessment form that assesses an offender's likeliness to fail to appear in court, stability in the community, and threat to public safety.

ICJS implemented a Sheriff's Pre-Trial Services (PTS) Unit in February 2014. Since its inception, 553 people have been released on their own recognizance (OR). To date, misdemeanors are the only releases, and Pre-Trial Services continues to work with the courts to include felony OR releases. Felony referrals by the court are gaining in use, and the DRC has received 50 felony non-violent OR releases from Superior Court. It is estimated that PTS has saved \$1,461,204 in housing costs alone, and has diverted 553 eligible candidates from incarceration. All cooperative arrestees with state charges are interviewed and assessed by PTS staff. Only offenders who are booked on a non-violent misdemeanor are considered by PTS staff for OR release. Offenders are asked a series of questions such as residence, employment status, prior offenses, and previous convictions. The assessment is designed to measure the likeliness that an offender will fail to appear in court from low, to high. If an offender scores low on the assessment, then he / she is asked to call the DRC once a week. If an offender scores medium or high on the assessment, then he / she is asked to call the DRC twice a week, or report in person. All reporting comes with a reminder of their court date. To date, ICJS has a 94% success rate from 553 PTS OR releases, and 521 successful

completions. It should be noted, all assessments are provided to the courts, District Attorney and Public Defender's office daily.

Prior to September 2014, there were no agencies in the State of California that had operated with the National Association of Pretrial Services Agencies' (NAPSA) Certified Pretrial Services Professional Certification. By January 2015, there were eight Imperial County staff members, including Chief Jamie Clayton that obtained the Level One Pretrial Release Certification. Chief Clayton received a prestigious recognition at the National Level, the NAPSA "2015 Member of the Year Award" at the NAPSA Conference. In her continual efforts to educate and promote the significance of pretrial services, Chief Clayton was also a guest speaker at the 2015 National Alliance on Mental Illness National Convention.

Facilities and Services to be added as a Result of Proposed Construction

ICSO is submitting a request for funding to construct the Imperial County Program Services and Treatment Facility (PSTF) building to provide programming and treatment space that is planned to augment our existing outdated facility. Our new building vision will include programming and treatment space with indoor and outdoor classrooms, medical and mental health facilities, a cook / chill learning center, an amphitheater, and a kitchen waste composting area, and demolition. Imperial County's master plan includes the annexation of PSTF to the HHCC. The PSTF building constructed under SB 863 will address existing deficiencies and allow HHCC to meet and exceed AB 109 impacts and respond to SB 863 requirements.

The strength of the pre-trial risks assessment is the policy adopted by the ICJS as follows:

1. All bookings will be screened for a Brief Jail Mental Health Screen (BJMHS) developed by Policy Research Associates, Inc. The BJMHS is an efficient mental health screen that helps identify severe mental illnesses and other psychiatric problems during the intake process. This screen will be administered by Correctional Officers.
2. All bookings assessed for pre-trial release and assessments provided to court, District Attorney's Office and Public Defender's Office.
3. All inmates housed will be assessed by classification.
4. All inmates sentenced to over one year at HHCC will be assessed with STRONG assessment and case management plan. These services (GED, Anger Management, Cognitive Behavior Therapy, Mental Health counseling, vocational training) will become the norm, and part of the preparation for offender re-entry. With PSTF construction, we will have space to accommodate this goal.

Description of the Facilities

The Sheriff's Office has taken significant steps to introduce definitive, best-practice assessments and evidence-based programming intervention components into the detention facility. Currently, only very few inmates in HHCC or RADF have continual access to our existing programs, however, with the addition of the new PSTF support services building, the Sherriff's Office will have the ability to offer all inmates housed at HHCC complete access to any program at the facility.

The 16,213 square foot project will provide eight mental health & medical pre-treatment / stabilization, exam and support rooms; 23 program and counseling rooms including administration and command offices; a cook / chill teaching learning center;

and outdoor vocational classroom/amphitheater and graduation space.

Objectives of Facilities and Services

1. Provide adequate space to allow offenders to receive evidence-based programming to meet community based punishment in a correctional setting.

Corrections literature refers to the following eight common practices in evidence based practices to reduce recidivism and meet inmate’s health and treatment needs. All eight will be incorporated as programming and treatment is established at PSTF.

Eight Common Practices to Reduce Recidivism & Meet Inmates Health & Treatment Needs	
1. Assess Risks / Needs	PSTF will implement face-to-face interviews with arrestees through Pre-Trial and classification housing phases, and time of sentencing with the STRONG assessment.
2. Enhance Intrinsic Motivation	Established when discharge plan is created and throughout incarceration as programming needs are updated.
3. Target Intervention	Individual needs identified and solid plan implemented to address obstacles
4. Skill Trained with Directed Practice	Available programming will be established to create a pathway for vocation skills. Courses such as English as a Second Language (ESL), GED, and HVAC training will be prioritized to increase the probability of the offender’s success.
5. Increase Positive Reinforcement	Offender management at PSTF will be based on the National Institute of Corrections philosophy of Inmate Behavior Management. Milestones and successes are celebrated and will remain an important piece to programming.
6. Engage Ongoing Support in Natural Communities	Because the offenders are in a confined setting, this practice is not always achieved with each offender. HHCC classifies low-level offenders for off-compound clearance and has had some invitations to community events such as "Project Padre", Parenting Fair, Imperial Valley Ministries, and performances related to substance abuse. The Inside / Out college course is another means to meeting this practice. PSTF will allow space to host similar services on site and open to a variety of attendees.
7. Measure Relevant Processes	Our programs will continually evolve and be adjusted for improvement. Monitoring and measured outcomes will be the source that keeps our programs relevant and our clients successful.
8. Provide Measurement Feedback	ICJS recently partnered with Imperial Superior Court to pursue funding to purchase an automated system designed to track offenders from Pre-Trial assessment through adjudication of their case.

2. Facilitate the Imperial County plan on the Stepping-Up Initiative to reduce the number of mentally ill in jails.

Treatment available at PSTF will be the first step in the Continuum of Care for incarcerated mentally ill offenders. Inmates will receive diagnoses, treatment, medicine compliance monitoring, illness education, one-on-one counseling, group counseling, care management review, and a discharge plan. This will allow for an easier transition

back into the community with an increased success for re-integration, self-care, and symptom management.

Dr. J. Fagan, PhD, CCHP-MH, who serves on the board for the National Commission on Correctional Health Care as liaison of the American Psychological Association, has found that mentally ill inmates remain behind bars longer than regular inmates and mentally ill inmates are much more likely to be rearrested and incarcerated. In looking at the statistics and prevalence of mental illness at HHCC, his findings are proven. A snap shot of ICJS population reveals 31 offenders with a mental health diagnosis. Those 31 offenders represent 437 arrests in their adult life. Because of this, objective number two of this support building will be to facilitate the Imperial County plan on the Stepping-Up Initiative to actively reduce recidivism and the number of mentally ill in the Imperial County Jail System.

3. Replace the existing food services at HHCC

The existing food services facility at HHCC was built in 1963 when President John F. Kennedy was in office, and it has far exceeded its life expectancy. It requires daily maintenance from a handyman, electrician and plumbing team. According to the 2011 Needs Assessment, "... a facility similar to this could not be built today and pass jail operational and building standards."

The structural condition is beyond a simple remodel and a new facility is required. We are pending repair of more than \$25,000 on one of our access doors because the threshold has deteriorated and has to be re-built along with the door. There is no office space for the Food Services Supervisor, and there is no useable space for inmate culinary instruction. Some of the equipment issues include: 1) one-third of the

refrigeration space unusable and too costly to repair and almost half of our stovetop burners are inoperable; 2) the freezer ceiling has severe damage and rusted; 3) all of the kettles leak; and 4) two-thirds of our ovens are in disrepair.

Although this kitchen is outdated, it is able to produce approximately 573,000 meals per year, but cannot maintain this demand. The equipment and building are inefficient and electricity and water are unnecessarily wasted because of the age of the equipment and building. With the construction of a new cook / chill learning center kitchen, we can actively conserve natural resources by installing energy efficient equipment using green building practices and composting efforts. The food services facilities currently operate 21 hours per day, 7 days a week with significant staffing and costs to the County. The new food service facility will allow a reduction of staff hours and production time to as low as four days a week.

The current meal production makes it difficult to manage costs and prevent unexpected spikes in food costs. The cook / chill and re-therm process allow the housing officer control of the schedule in his unit, as meal time is determined by the officer and not the food services staff.

Staffing

Because the new facility will reduce many staffing inefficiencies, the staffing costs related to the new construction are minimal. One Kitchen Lead will be eliminated and a Psychiatric Social Worker III will be added to the staffing plan, and the associated costs are delineated (see charts below). The new PSTF support services building contains no cells and is not a full-time facility. Because it offers programs and treatment only, it is able to keep costs and staffing overhead low.

Imperial County 2014-2015 Sheriff-Coroner Salaries & Benefits Division SB 863 Staffing Before Construction				
Job Class	Annual Amount	X Qty	Costs	Amount
Correctional Officer (4)	\$43,472.00	\$173,888.00	Total Salaries	\$723,673.60
Correctional Corporal (2)	\$49,982.40	\$99,964.80	Medicare: 1.45%	\$10,493.27
Correctional Sergeant (2)	\$61,193.60	\$122,387.20	Safe Retirement: 22.97%	\$107,408.82
Correctional Lieutenant (1)	\$71,364.80	\$71,364.80	Gen. Retirement: 16.58%	\$42,456.21
Kitchen Lead (7)	\$31,241.60	\$218,691.20	Health: \$10,386.22	\$166,179.52
Kitchen Supervisor (1)	\$37,377.60	\$37,377.60	Dental: \$1,122.16	\$17,954.56
Total Salary		\$723,673.60	Saf Ret Bnd: 5.33%	\$24,923.34
			Gen Ret Bnd: 6.65%	\$17,028.58
			Saf Ret Hlth Plan: 5.67%	\$26,513.19
			Gen Ret Hlth Plan: 5.67%	\$14,519.10
			Uniform Allowance	\$16,000.00
			Total Cost with Benefits	\$1,167,150.19

Imperial County 2014-2015 Sheriff-Coroner Salaries & Benefits Division SB 863 Staffing After Construction				
Job Class	Annual Amount	X Qty	Costs	Amount
Correctional Officer (4)	\$43,472.00	\$173,888.00	Total Salaries	\$757,286.40
Correctional Corporal (2)	\$49,982.40	\$99,964.80	Medicare: 1.45%	\$10,980.65
Correctional Sergeant (2)	\$61,193.60	\$122,387.20	Safe Retirement: 22.97%	\$107,408.82
Correctional Lieutenant (1)	\$71,364.80	\$71,364.80	Gen. Retirement: 16.58%	\$48,029.21
Kitchen Lead (6)	\$31,241.60	\$187,449.60	Health: \$10,386.22	\$166,179.52
Kitchen Supervisor (1)	\$37,377.60	\$37,377.60	Dental: \$1,122.16	\$17,954.56
Psychiatric Social Worker III (1)	\$64,854.40	\$64,854.40	Saf Ret Bnd: 5.33%	\$24,923.34
Total Salary		\$757,286.40	Gen Ret Bnd: 6.65%	\$19,263.83
			Saf Ret Hlth Plan: 5.67%	\$26,513.19
			Gen Ret Hlth Plan: 5.67%	\$16,424.95
			Uniform Allowance	\$15,000.00
			Total Cost with Benefits	\$1,209,964.47
			Cost Difference w/Benefits:	\$42,814.28

Imperial County Program Services & Treatment Facility Staffing Plan
One Correctional Lieutenant with office in PSTF with business hours
One Correctional Sergeant with office in PSTF with business hours
One Correctional Sergeant with office in PSTF assigned to inmate programming
One Corporal assigned 24/7 assigned to Facility Sergeant office at HHCC
Tower position is relocated to OFDF as HHCC will be converted to minimum security after OFDF is constructed
Two Correctional Officers assigned to HHCC
One Correctional Corporal assigned to grounds keeping is at PSTF
One Correctional Officer assigned to movement assigned to PSTF
Psychiatric Social worker III assigned to PSTF business hours
All kitchen staff assigned to PSTF
Reduce 7 kitchen cook to 6 kitchen cooks (through attrition)

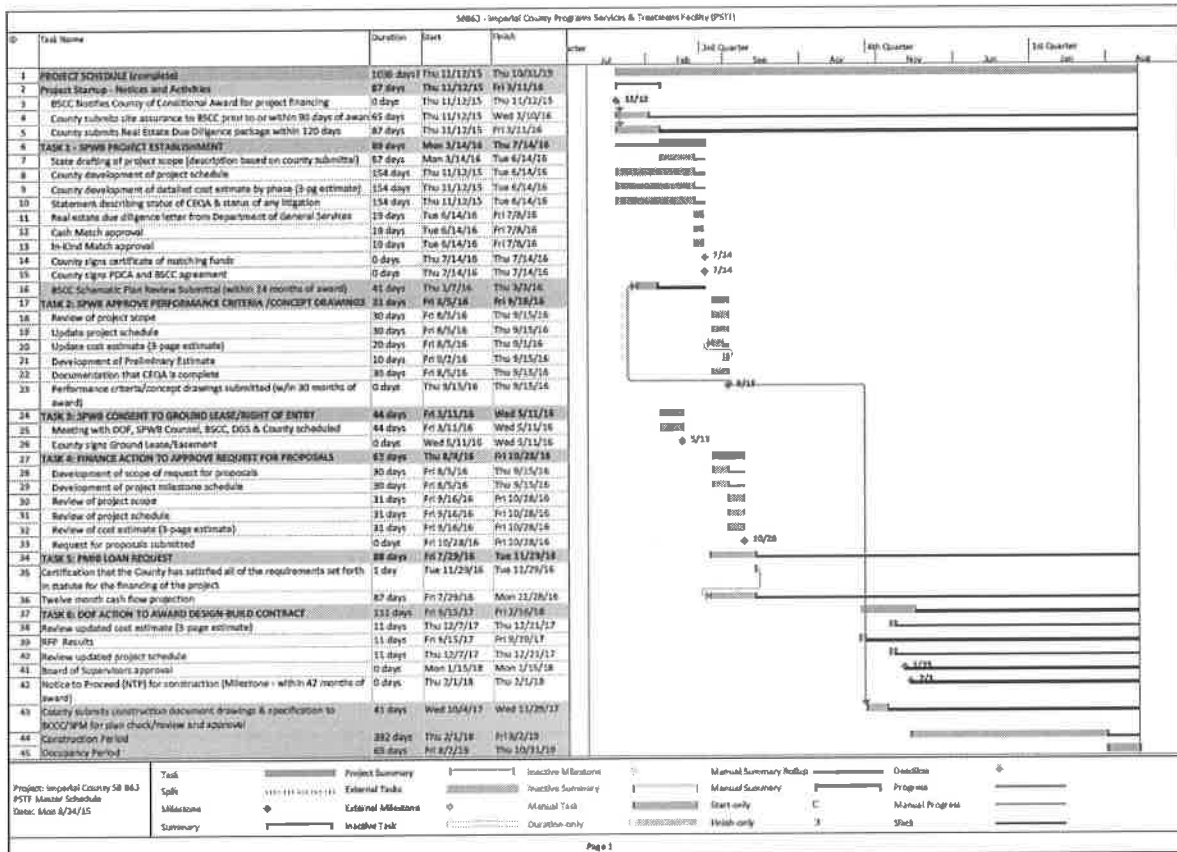
4. ADMINISTRATIVE WORK PLAN

Describe the steps required to accomplish this project. Include a schedule, and list the division / offices including personnel that will be responsible for each phase of the project, and how it will be coordinated among officials both internally and externally.

If awarded SB 863 funding, Imperial County will work with the Board of State and Community Corrections (BSCC) to begin the process of establishing their new Program Services and Treatment Facility (PSTF) project through the State Public Works Board. Anticipating project establishment before the end of 2015, the Design will continue with development of the Performance Criteria Package based on staff inputs targeting completion in early 2016. The package will then be submitted to the State Fire Marshall for approval and setup for a Request for Quotes from interested Design-Build (DB) Entities (Architect / Contractor teams). A Request for Proposals will then be pursued from selected RFQ respondents in October 2016. Selection of the project DB Team is expected in September 2017. With the DB Team in place, along with their preliminary makeup of the project, continued project design and state-required reviews can proceed toward approvals with a targeted Notice to Proceed with construction anticipated at / about February 2018. Once started, construction is scheduled to take 18 months making the new PSTF available for occupancy by late August 2019 and following a 90-day Occupancy period, fully operational by October 2019.

The team assembled to accomplish the project includes Imperial County Public Works Director, Mr. William Burnet, who will lead the design, procurement and construction efforts as the County Constructions Administrator. Mr. Scott Schmidt will assume the role of Project Financial Officer, with Chief Deputy Jamie Clayton designated as Project Contact Person. Both are staff members of the Imperial County

Sheriff's Office (ICSO). This team will be charged with providing leadership and direction to, and coordination with, the DB team (Architect and Contractor) to ensure efficiency and quality in ongoing construction activities. Once the PSTF is occupied, the following staffing program will be activated to manage the new facility and proposed slate of new services described in Section 3.



NOTE: Few staffing changes are anticipated to accommodate the new PSTF space. Removal of one (1) Kitchen Lead, hiring one (1) Psychiatric Social Worker III and relocation of four (4) existing positions as noted in the top two tables below at a total of \$42,814 in annual "net" differential operating cost required. So, only one staff position will be added to provide all of the proposed program improvements.

New Support Services Building (Staff Comparison - Before & After)

Staffing Before Construction of New Building						
#	Position	On-Site	Off-Site	Work Hours	Position Cost (Hr)	Annual Costs
1	Lieutenant		X	Business	\$34.31	\$71,364.80
1	Sergeant	X		Business	\$29.42	\$61,193.60
1	Sergeant (Program Sergeant)		X	Business	\$29.42	\$61,193.60
1	Corporal	X		24/7	\$24.03	\$49,982.40
2	Officer	X		24/7	\$20.90	\$86,944.00
1	Officer (Tower Position)	X		24/7	\$20.90	\$43,472.00
1	Corporal (Grounds keeping)		X	Business	\$24.03	\$49,982.40
1	Officer (Program Movement)		X	Business	\$20.90	\$43,472.00
1	Kitchen Supervisor	X		Business	\$17.97	\$37,377.60
7	Kitchen Lead	X		24/7	\$15.02	\$218,691.20
						\$723,673.60

Staffing After Construction of New Building										
#	Position	On-Site	Off-Site	Work Hours	Position Cost (Hr)	Annual Costs	New Position	Eliminated (Attrition)	Position Relocated	
									Support Building	New Jail
1	Lieutenant	X		Business	\$34.31	\$71,364.80				
1	Sergeant	X		Business	\$29.42	\$61,193.60				
1	Sergeant (Program Sergeant)	X		Business	\$29.42	\$61,193.60			X	
1	Corporal	X		24/7	\$24.03	\$49,982.40				
1	Officer (Tower Position)	X		24/7	\$20.90	\$43,472.00				X
2	Officer	X		24/7	\$20.90	\$86,944.00				
1	Corporal (Grounds keeping)	X		Business	\$24.03	\$49,982.40			X	
1	Officer (Program Movement)	X		Business	\$20.90	\$43,472.00			X	
1	Psychiatric Social Worker III	X		Business	\$31.18	\$64,854.40	X			
1	Kitchen Supervisor	X		Business	\$17.97	\$37,377.60				
6	Kitchen Lead	X		24/7	\$15.02	\$187,449.60		X (1)		
						\$757,286.40				

Before Construction	
Estimated Costs including Benefits	\$1,167,150.38

After Construction	
Estimated Costs including Benefits	\$1,209,964.47
Staff Differential	+1 Psychiatric Social Worker III
	-1 Kitchen Lead
Difference in Costs including Benefits	\$42,814.28

Program Staff Functions

For newly transferred offenders, the PSTF will serve as an intake and processing center where orientation, searches, dress out and housing assignment for HHCC will occur. Medical and mental health assessments will be conducted and follow-up care scheduled at that time. Assigned PSTF staff positions and functions are as follows:

- Psychiatric Social Worker III position will provide one-on-one counseling, group counseling, and a myriad of psych related services / treatment.
- Inmate Programs Sergeant will provide programming schedules, process backgrounds for instructors, complete volunteer backgrounds, and evaluate existing programs.
- The HHCC Facility Commander will oversee and manage all operations and associated staff supervision.

- The Facility Sergeant will provide oversight to several service functions including food services facility, program, housing, and medical.
- The Inmate Program Corporal provides coordination services requiring access to program providers, medical, mental health staff, sergeants and commander. This Corporal position is also directly responsible for on-compound work crews, front yard work crews, commissary and recreation.
- The AB 109 Program Officer will have a work station in the Main Lobby allowing clear line of sight to the food services facility classrooms and mental health space.
- Two Correctional Officers will serve as housing supervision in the dorms at HHCC. These positions provide coverage for safety and security 24 hours a day.
- A second Corporal position, depicted in the “Staffing After Construction of New Building” serves as the immediate supervisor and also provides coverage for safety and security 24 hours a day. Their work stations remain amongst the dorms at HHCC.

Cook / Chill Learning Center Services Functions

- Food Services Facility Kitchen Supervisor will have a five-workday office that allows visual oversight to all cook / chill work areas.
- Five Food Services Facility Kitchen Lead Staff will work ten hour shifts, four days a week.
- The Food Services Facility Kitchen Lead Staff member will be on-site seven days a week to process receipts and deliveries and provide assistance for re-therm (re-heating) as needed by housing custody officers.

Through partnering and planning, the cook / chill learning center could easily incorporate these meal production times, thus maintaining reduced overall food cost to the County.

Because the meal service is now cook / serve, the learning center is required to be in production twenty-one hours per day, with appropriate staffing presence. With cook / serve, all activities must cease to accommodate meal service and to ensure proper temperatures. By introducing the cook / chill method, production time is significantly reduced as multiple meals can be prepared at the same time and blast-chilled until serving time. Cook / chill thus allows the Housing Officer complete control of the schedule by enabling meals to be prepared ahead of service time with the meals being re-heated ("re-therm" process) just prior to serving.

In summary, the entire administrative work plan, from funding to post-occupancy operations has been carefully reviewed and the ICSO staff stands ready to perform when SB 863 funding is granted.

5. BUDGET NARRATIVE

Describe the amounts and types of funding proposed and why each element is required to carry out the proposed project. Describe how the county will meet its funding contribution (match) requirements for all project costs in excess of the amount of state financing requested and how operational costs (including programming costs) for the facility will be sustained.

Our County Sheriff's Office looks forward to continuing these supportive relationships that make this project, and its associated programs, highly sustainable both now and well into the future. The proposed SB 863 funding type and cost estimate (see table below) is based on general square footages derived from (1) agency staff programming

sessions regarding space needs and (2) acceptable functional use areas / spaces utilized in this type of facility. *See Exhibit A – Concept Diagrams & Square Footages.*

A certified construction cost estimator prepared the estimated costs based on a conceptual design established from programming sessions and resources noted above. Fees and staff time (soft costs) for the proposed budget were based on the agreed upon concept design and the complexity of the project type. Percentages and allowances were determined by industry standards / averages in combination with experience from past construction projects of similar size and complexity for the following: 1) design, 2) PM / CM participation, 3) fixtures furniture & equipment, 4) permits, 5) inspection, 6) testing and geotechnical, 7) commissioning, 8) plan check, and 9) connection fees. Please note that the figures are purposely escalated to the projected “mid-point of construction” using California Department of Corrections and Rehabilitation (CDCR)’s California Construction Cost Index (CCCI) to provide a realistic cost projection for the project relative to the anticipated time of proposed construction.

When completed, this project will provide evidenced based programs and treatment capabilities for both male and female inmates in support of offender re-entry initiatives. These statutes include Proposition 47 – reduced certain non-violent crimes from felony to misdemeanor; Assembly Bill 109 - shifted certain longer-term inmate populations from state to county for non-violent crime offenders; and Senate Bill 863 – requiring counties to improve safety, treatment and efficiency in handling low-level offenders and to provide programming support (counseling, education) toward reducing their potential for recidivism. These programs, and the spaces needed to provide them,

are not widely available within the current Imperial County Jail System, thus the need for this project. The Project funding is as follows:

AMOUNTS AND TYPES OF FUNDING

Construction		\$ 12,753,662
Add Eligible Costs		\$ 3,252,184
<i>FFE</i>	15.0%	\$ 1,913,049
<i>Permits</i>	2.0%	\$ 255,073
<i>Inspection</i>	3.0%	\$ 382,610
<i>Testing/Geotech</i>	2.5%	\$ 318,842
<i>Commissioning</i>	0.5%	\$ 63,768
<i>Plan Check T24</i>	0.5%	\$ 63,768
Connection Fees	2.0%	\$ 255,073
Architectural	12.00%	\$ 1,530,439
PM/CM	6.00%	\$ 765,220
CEQA	use	\$ -
State Agency Fees (DGS)	use	\$ 16,000
State Agency Fees (SFM)	use	\$ 125,000
Audit	use	\$ 30,000
Needs Assessment	use	\$ -
Transition Planning	Inhouse	\$ 600,000
County Admin	Inhouse	\$ 250,000
Land Value	use	\$ -

The table above is brief summary of the required space and estimated cost targeted to provide programs needed to meet the statutory mandates described above for a) mental health and treatment b) programs to increase efficiency, safety and reduce recidivism

for inmates. More detailed information on specific space and program requirements can be found in Section 1 – Statement of Need and Section 3 – Programming and Services.

Meeting Contribution Requirements: Of the \$18,317,505 requested by the County from the State, the County will contribute \$155,000 in cash contribution and \$850,000 in in-kind match for a total of \$19,322,505. The match contribution will be provided through County General Funds as specified in the accompanied County Resolution.

Sustaining Operational and Program Costs: The Sheriff’s Department and county construction administrators are seeking building solutions that help minimize staffing and / or translate into the lowest possible long-term lifecycle costs to community taxpayers. Such solutions are specifically targeted to help minimize the impact of capital construction costs and operating costs of the new facility by optimizing spaces. Savings from this effort can be diverted to fund inmate support, medical / mental health treatment, and expanded program space. Approximately \$43,000 (see chart below) is needed to support the new program and treatment infill spaces and these solutions. The chart below illustrates the first year effect of efforts to minimize cost fluctuations for salaries and benefits after construction of the project.

COSTS	AMOUNT
Total Salaries	\$757,286.40
Medicare:1.45%	\$10,980.65
Safe Retirement:22.97%	\$107,408.82
Gen Retirement:16.58%	\$48,029.21
Health:\$10,386.22	\$166,179.52
Dental:\$1,122.16	\$17,954.56
Saf Ret Bnd:5.33%	\$24,923.34
Gen Ret Bnd:6.65%	\$19,263.83
Saf Ret Hlth Plan:5.67%	\$26,513.19
Gen Ret Hlth Plan:5.67%	\$16,424.95
Uniform Allowance	\$15,000.00
TOTAL COST W/BENEFITS	\$1,209,964.47
COST DIFFERENCE W/BENEFITS	\$42,814.28

And this next chart below demonstrates the extended 30-year operating costs for the new facility based on continuing efforts to keep the fluctuations at a minimum.

HHCC & SSB - 30 Year Projected Operating Costs

Expenditure Item	HHCC & SSB (Current)	HHCC & SSB (After Construction)	DIFFERENCE	HHCC & SSB FY 18/19	HHCC & SSB FY 19/20	HHCC & SSB FY 20/21	HHCC & SSB FY 21/22	HHCC & SSB FY 22/23
		Year 1		Year 2	Year 3	Year 4	Year 5	Year 6
Salaries & Benefits	1,167,150	1,209,964	42,814	1,246,263	1,283,651	1,322,161	1,361,826	1,402,680
Utilities (General Fund)	300,367	336,594	36,228	346,692	357,093	367,806	378,840	390,205
Maintenance Cost	147,206	185,397	38,191	190,959	196,688	202,589	208,666	214,926
Total Costs	1,614,723	1,731,956	117,233	1,783,915	1,837,432	1,892,555	1,949,332	2,007,812
DIFFERENCE		117,233						

Expenditure Item	HHCC & SSB FY 23/24	HHCC & SSB FY 24/25	HHCC & SSB FY 25/26	HHCC & SSB FY 26/27	HHCC & SSB FY 27/28	HHCC & SSB FY 28/29	HHCC & SSB FY 29/30	HHCC & SSB FY 30/31
	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13	Year 14
Salaries & Benefits	1,444,761	1,488,104	1,532,747	1,578,729	1,626,091	1,674,874	1,725,120	1,776,874
Utilities (General Fund)	401,911	413,968	426,387	439,179	452,354	465,925	479,903	494,300
Maintenance Cost	221,374	228,015	234,856	241,901	249,158	256,633	264,332	272,262
Total Costs	2,068,046	2,130,087	2,193,990	2,259,810	2,327,604	2,397,432	2,469,355	2,543,436

Expenditure Item	HHCC & SSB FY 31/32	HHCC & SSB FY 32/33	HHCC & SSB FY 33/34	HHCC & SSB FY 34/35	HHCC & SSB FY 35/36	HHCC & SSB FY 36/37	HHCC & SSB FY 37/38	HHCC & SSB FY 38/39
	Year 15	Year 16	Year 17	Year 18	Year 19	Year 20	Year 21	Year 22
Salaries & Benefits	1,830,180	1,885,085	1,941,638	1,999,887	2,059,884	2,121,680	2,185,330	2,250,890
Utilities (General Fund)	509,129	524,403	540,135	556,339	573,029	590,220	607,927	626,164
Major Maintenance Cost	280,430	288,843	297,508	306,433	315,626	325,095	334,848	344,893
Total Costs	2,619,739	2,698,331	2,779,281	2,862,659	2,948,539	3,036,995	3,128,105	3,221,948

Expenditure Item	HHCC & SSB FY 39/40	HHCC & SSB FY 40/41	HHCC & SSB FY 41/42	HHCC & SSB FY 42/43	HHCC & SSB FY 43/44	HHCC & SSB FY 44/45	HHCC & SSB FY 45/46	HHCC & SSB FY 46/47
	Year 23	Year 24	Year 25	Year 26	Year 27	Year 28	Year 29	Year 30
Salaries & Benefits	2,318,417	2,387,970	2,459,609	2,533,397	2,609,399	2,687,681	2,768,311	2,851,361
Utilities (General Fund)	644,949	664,298	684,227	704,754	725,896	747,673	770,103	793,206
Maintenance Cost	355,240	365,897	376,874	388,181	399,826	411,821	424,175	436,901
Total Costs	3,318,607	3,418,165	3,520,710	3,626,331	3,735,121	3,847,175	3,962,590	4,081,468

Inflation Factor: 30-Yr Average CPI - Govt per CA Dept. of Finance (3%), See CPI attachment, actual 30 year = 2.94%

6. READINESS TO PROCEED

- A. *Did the county provide a board resolution: 1) authorizing an adequate amount of available matching funds to satisfy the counties' contribution 2) approving the forms of the project documents deemed necessary, as identified by the board (SPBW) to the BSCC, to effectuate the financing authorized by the legislation, 3) authorizing the appropriate signatory or signatories to execute those documents at the appropriate times. The matching funds mentioned in the resolution shall be compatible with the state's lease revenue bond financing.*

Refer to the subsequent Section 6: Board of Supervisors' Resolution.

- B. *Did the county provide documentation evidencing CEQA compliance has been completed? Documentation of CEQA compliance shall be either a final notice of Determination or a final Notice of Exemption, as appropriate, and a letter from county counsel certifying the associated statute of limitations has expired and either no challenges were filed or identifying any challenges filed and explaining how they have been resolved in a manner that allows the project to proceed as proposed.*

Refer to the previous Section 2: Budget Summary, Pages 3 thru 5 for documentation evidencing the completion of CEQA.

SECTION 6: BOARD OF SUPERVISORS' RESOLUTION

BOS APPROVED: 08-11-15
M.O. #60

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF IMPERIAL APPROVING APPLICATION FOR SB 863 FINANCING

RESOLUTION NO. 2015-130

WHEREAS, the Herbert Hughes Correctional Center ("HHCC") is in critical need of new facilities ("Cook/Chill Learning Center") that provide an updated cook/chill kitchen, as well as treatment and rehabilitation programs and services for its inmates, including mental health treatment and

WHEREAS, the Imperial County Sheriff's Office ("ICSO") has determined that a remodel of the existing facilities to bring them up to code would be cost prohibitive; and

WHEREAS, ICSO wishes to demolish the existing facilities and construct a new Cook/Chill Learning Center that will off-set the deficiencies of the HHCC by providing a new cook/chill kitchen, as well as substantial programming space for mental health services, group counseling, medical exams, laundry distribution, and inmate staging; and

WHEREAS, the County is ready to seek competitive bidding to demolish the existing facilities and add the new Cook/Chill Learning Center to the HHCC to meet the needs of inmates located within the County ("Project"); and

WHEREAS, the Project is a significant cost to County; and

WHEREAS, on June 20, 2014, Governor Edmund J. Brown signed Senate Bill (SB) 863 (Chapter 37, Statutes of 2014) into law, authorizing the State Public Works Board ("SPWB") to issue up to five hundred million dollars ("\$500,000,000") in state lease revenue bond financing ("Bonds") to fund the acquisition, design, and construction of approved adult local criminal justice facilities; and

WHEREAS, up to one hundred million dollars ("\$100,000,000") has been set aside for small counties with a general population of two hundred thousand ("200,000") or less; and

WHEREAS, the California Department of Finance has estimated COUNTY's population to be less than 200,000, and the California Board of State and Community Corrections ("BSCC") has designated County as a "small county;" and

WHEREAS, on June 10, 2015, the BSCC issued a Request For Proposals ("RFP") for local agencies seeking funding under SB 863 for the acquisition, design, and construction of adult local criminal justice facilities; and

WHEREAS, ICSO will be submitting a Proposal in response to BSCC's RFP, requesting twenty million dollars ("\$20,000,000") in funding, with Proposals due August 28, 2015; and

WHEREAS; the RFP requires confirmation, via a Resolution of the Imperial County Board of Supervisors, of County's commitment to and provision for taking certain actions and preparations as part of County's Proposal; and

WHEREAS, County is willing and able to take the following actions and preparations as part of its Proposal in response to BSCC's RFP.

NOW, THEREFORE, BE IT RESOLVED by the Imperial County Board of Supervisors that:

1. County is seeking \$20,000,000 in funding for its Project within the SB 863 Financing Program, and is aware of County's financial contribution requirements as specified in Cal. Gov. Code § 15820.936. As such, the Imperial County Board of Supervisors does hereby represent, warrant, and covenant as follows:
 - a. **Lawfully Available Funds.** County's cash contribution funds, as described in the documentation accompanying the County's SB 863 Financing Program Proposal, have been derived from lawfully available funds of the County.
 - b. **County Cash Contribution Funds Are Legal and Authorized.** The payment of the County cash contribution funds for the Project:
 - i. Is within the power, legal right, and authority of County;
 - ii. Is legal and will not conflict with or constitute on the part of the County a material violation of, a material breach of, or a material default under the provisions of any charter instrument, bylaw, indenture, mortgage, deed of trust, pledge, note, lease, loan, installment sales agreement, contract, or other material agreement or instrument to which the County is a party or by which the County or its properties or funds are otherwise subject or bound, decreed, or demanded of any court or governmental agency or body having jurisdiction over the County

or any of its activities, properties, or funds, nor result in the creation or imposition of any lien, charge, restriction, or encumbrance upon any property of the County.

iii. Have been duly authorized by all necessary and appropriate actions on the part of the governing body of the County.

c. No Prior Pledge.

i. The County cash contribution funds and the Project are not and will not be mortgaged, pledged, or hypothecated by the County in any manner or for any purpose, and have not been and will not be subject of a grant of security interest by the County.

ii. In addition, the County cash contribution funds and the Project are not and will not be mortgaged, pledged, or hypothecated for the benefit of the County or its creditors in any manner or for any purpose, and have not been and will not be subject of a grant of security interest in favor of the County or its creditors.

iii. The County shall not in any manner impair, impede, or challenge the security, rights, and benefits of the owners of any Bonds sold by the SPWB, or the trustees for any such Bonds.

d. Authorization to Proceed with the Project and Approval of Project Documents.

i. The Project proposed in County's SB 863 Proposal is authorized to proceed in its entirety if and when state financing is awarded for the Project within the SB 863 Financing Program.

ii. The forms of the Project documents deemed necessary, as identified by the SPBW to the BSCC, to effectuate the financing authorized by SB 863, are hereby approved.

2. The County hereby provides assurance that it will adhere to the State requirements and terms of the agreements between the County, the BSCC, the SPWB, and the California Department of Corrections and Rehabilitation in the expenditure of any State financing allocation and County contribution funds.

3. The County hereby provides assurance that it has appropriated or will appropriate, after notification of conditional award or financing, but before State/County financing agreements, the amount of County cash contribution identified by the County on the Proposal submitted to the BSCC. County acknowledges the need to identify the source of funds for County cash contribution, and assures that the cash match contribution does not supplant or replace funds otherwise dedicated or appropriated for construction.
4. The County hereby provides assurance that it will safely staff and operate the facility that is being constructed (consistent with Title 15 of the California Code of Regulations) within ninety ("90") days after Project completion.
5. The County hereby certifies that it will not lease housing capacity at the proposed facility to be constructed under the Project without first seeking approval from the Board.
6. The County hereby certifies that it has Project site control through fee simple ownership or comparable long-term possession of the site, and has right of access to the Project sufficient to assure undisturbed use and possession of the site, and will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site of the facility subject to the construction, or lease the facility for operation to other entities, without permission and instruction from the BSCC, for so long as the SPWB lease-revenue bonds secured by the Project remain outstanding.
7. The County hereby certifies that it shall not be using the current fair market on-site land value for the Project as an in-kind match.
8. The County hereby certifies that it shall commit to Project staffing as outlined in the Scope of the Project, attached hereto as Exhibit "A" and incorporated by this reference as though fully set forth herein.
9. The County hereby authorizes and directs the following County officers to act on behalf of the County in all matters pertaining to the Proposal:
 - a. County Construction Administrator – William Burnet, Director of Public Works;
 - b. Project Financial Officer – Scott Schmidt, Fiscal Manager;
 - c. Project Contact Person – Jamie Clayton, Chief Deputy of Corrections.

10. The County hereby authorizes Ralph Cordova Jr., Imperial County Executive Officer, to sign the Proposal and subsequent applicant agreements for the Project.

PASSED AND ADOPTED by the Board of Supervisors, County of Imperial, State of California, this 11th day of August, 2015 by the following roll call vote:

Renison, M. Kelley, R. Kelley, Castillo



Ryan W. Kelley,
Chairman of the Board of Supervisors

ATTEST:



Blanca Acosta,
Clerk of the Board of Supervisors

2015068185

Notice of Exemption

Appendix E

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044
County Clerk
County of Imperial
940 Main Street
El Centro, CA 92243

From: County of Imperial
Planning & Development Services
801 Main Street
El Centro, CA 92243 132015023

FILED
IMPERIAL COUNTY, CALIFORNIA

Project Title: Re-Construction and Demolition of 1969 Herbert Hughes Correction Center

Project Applicant: Imperial County Sheriff/Coroner/Marshal Office APR 30 2015

Project Location - Specific: 328 Applestill Road CHUCK STOREY COUNTY CLERK

Project Location - City: El Centro Project Location - County: Imperial DEPUTY

Description of Nature, Purpose and Beneficiaries of Project:

The purpose of the project is to apply for a Grant under Senate Bill 863, to utilize state funding to replace a very antiquated building, Herbert Hughes Correction Center (HHCC) that was constructed in 1969 which no longer meets the needs of the facility or prison population. If awarded, the plan includes the construction of a new facility and demolition of the existing HHCC with the new facility including a new cook/chill kitchen area, programming space and replacement bunks. The new facilities will significantly reduce operational time by approximately 4 days per week and the new kitchen would be designed to provide food service to other County entities where food preparation is necessary. The existing kitchen (circa 1969) produces approximately 671,000 meals per year.

The imminent need for replacement of the HHCC facility will assist the County in the quest under AB109 to prepare offenders for a successful reintegration back into the community. Programming would accommodate mental health counseling, work training, vocational training, anger management, alcohol/drug addiction, life-skills and job readiness. The goal is to provide as many evidence-based programs to offenders, proven to be successful and in conjunction, reduce recidivism by giving them tools and an opportunity to facilitate reintegration through positive reinforcement.

Name of Public Agency Approving Project: Imperial County Sheriff/Coroner/Marshal Office

Name of Person Carrying Out Project: Ray Loera, Sheriff/Coroner/Marshal

Exempt Status: (check one):

- Ministerial (Sec. 21080(b)(1); 15268); n/a
Declared Emergency (Sec. 21080(b)(3); 15269(a)); n/a
Emergency Project (Sec. 21080(b)(4); 15269(b)(c)); n/a
Categorical Exemption. State type and section number: Replacement/Reconstruction Section 15302, Class 2
Statutory Exemptions, State Code Number: n/a

Reasons why project is exempt:

Pursuant to the CEQA, Categorical Exemption, Section 15302, Class 2, the above proposed project is a "...Replacement..." of the existing 1969 HHCC (Camp) facility "...where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced..."

Lead Agency Contact Person: Jim Minnick, Planning & Development Services Dept.

Area Code/ Telephone: (442) 265-1736

APR 30 2015

IMPERIAL COUNTY CLERK-RECORDER CALIFORNIA

Signature: [Handwritten Signature]

Date: 4/29/15

RECEIVED

SCA STATUTORY - SB 863 (State) Notice of Exemption 04/13/15.docx Reference: Sections 21109, 21152, and 21152.1, Public Resources Code.

Authority cited: Sections 21109 and 21110, Public Resources Code.

JUN 15 2015 Revised 2011 STATE CLEARING HOUSE



Michael L. Rood
County Counsel

Katherine Kmiec Turner
Assistant County Counsel

Geoffrey P. Holbrook
Senior Deputy County Counsel

County Counsel

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Deputies:

Rosario Gonzalez
Eric R. Havens
Raquel Young
Lisa Sanchez
Adam G. Crook
Miguel Mendoza
Layla Sarvari
Laura Berumen

August 20, 2015

Board of State and Community Corrections
County Facilities Construction Program
2590 Venture Oaks Way, Suite 200
Sacramento, CA 95833
Attn: Magi Work, Deputy Director (A)

Re: Certification of Notice of Exemption for the Herbert Hughes Correction Center Support Services Building Replacement Project, SCH # 2015068185.

Dear Ms. Work:

This office provides legal counsel to the Imperial County Sheriff's Office ("ICSO"). ICSO has referred the above-captioned item to this office for review. We have reviewed the filing of Notice of Exemption ("NOE") for the Herbert Hughes Correction Center ("HHCC") Support Services Building Replacement Project ("Project"), SCH # 2015068185, and hereby certify the following:

- (a) The Project, as originally contemplated and revised, falls within the "replacement of commercial structure" exemption located in section 15302(b) of the CEQA Guidelines. (Cal. Code Regs., tit. 14, § 15302). There have been no "substantial changes" to the Project as defined by the CEQA Guidelines, and no further analysis is required. (See Cal. Code Regs., tit 14, § 15162);
- (b) The NOE was properly prepared and filed in accordance with CEQA Guidelines sections 15061 and 15062. (Cal. Code Regs., tit. 14, §§ 15061-15062); and
- (c) The NOE was properly posted, and the Project received no public comments or challenges during the 35-day statute of limitations period. (See Cal. Code Regs., tit 14, § 15112(c)(2)).

Should you have any questions, please do not hesitate to contact me.

Sincerely,

MICHAEL ROOD
COUNTY COUNSEL



By: Adam G. Crook
Deputy County Counsel

Cc: Ralph Cordova, County Executive Officer; Raymond Loera, Sheriff/Coroner, Imperial County Sheriff's Office; Jamie Clayton, Correctional Chief, Imperial County Sheriff's Office