



SENATE BILL 863, ADULT LOCAL CRIMINAL JUSTICE FACILITIES CONSTRUCTION FINANCING PROGRAM PROPOSAL FORM

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SECTION 1: PROJECT INFORMATION

A. APPLICANT INFORMATION AND PROPOSAL TYPE				
COUNTY NAME Yuba		<u>STATE FINANCING REQUESTED</u> \$ 20,000,000		
SMALL COUNTY (200,000 and UNDER GENERAL COUNTY POPULATION) <input checked="" type="checkbox"/>	MEDIUM COUNTY (200,001 - 700,000 GENERAL COUNTY POPULATION) <input type="checkbox"/>	LARGE COUNTY (700,001 + GENERAL COUNTY POPULATION) <input type="checkbox"/>		
TYPE OF PROPOSAL – INDIVIDUAL COUNTY FACILITY /REGIONAL FACILITY PLEASE CHECK ONE (ONLY):				
INDIVIDUAL COUNTY FACILITY <input checked="" type="checkbox"/>		REGIONAL FACILITY <input type="checkbox"/>		
B: BRIEF PROJECT DESCRIPTION				
FACILITY NAME Yuba County Jail				
PROJECT DESCRIPTION Program & Treatment Unit				
STREET ADDRESS 215 5 th Street				
CITY Marysville		STATE CA		ZIP CODE 95901
C. SCOPE OF WORK – INDICATE FACILITY TYPE <u>AND</u> CHECK ALL BOXES THAT APPLY.				
FACILITY TYPE (II, III or IV) II	<input checked="" type="checkbox"/> NEW STAND-ALONE FACILITY	<input type="checkbox"/> RENOVATION/ REMODELING		<input type="checkbox"/> CONSTRUCTING BEDS OR OTHER SPACE AT EXISTING FACILITY
D. BEDS CONSTRUCTED – Provide the number of BSCC-rated beds and non-rated special use beds that will be subject to construction as a result of the project, <u>whether remodel/renovation or new construction.</u>				
	A. MINIMUM SECURITY BEDS	B. MEDIUM SECURITY BEDS	C. MAXIMUM SECURITY BEDS	D. SPECIAL USE BEDS
Number of beds constructed	0	0	0	12
TOTAL BEDS (A+B+C+D)	12			

E. APPLICANT'S AGREEMENT			
By signing this application, the authorized person assures that: a) the County will abide by the laws, regulations, policies, and procedures governing this financing program; and, b) certifies that the information contained in this proposal form, budget, narrative, and attachments is true and correct to the best of his/her knowledge.			
PERSON AUTHORIZED TO SIGN AGREEMENT			
NAME Mary Jane Griego		TITLE Chairperson, Board of Supervisors	
AUTHORIZED PERSON'S SIGNATURE 		DATE 8-18-15	
F. DESIGNATED COUNTY CONSTRUCTION ADMINISTRATOR			
This person shall be responsible to oversee construction and administer the state/county agreements. (Must be county staff, not a consultant or contractor, and must be identified in the Board of Supervisors' resolution.)			
COUNTY CONSTRUCTION ADMINISTRATOR			
NAME Doug McCoy		TITLE Director	
DEPARTMENT Yuba County Administrative Services		TELEPHONE NUMBER 530-749-7885	
STREET ADDRESS 915 8 TH Street, Suite 119			
CITY Marysville	STATE CA	ZIP CODE 95901	E-MAIL ADDRESS dmccoy@co.yuba.ca.us
G. DESIGNATED PROJECT FINANCIAL OFFICER			
This person is responsible for all financial and accounting project related activities. (Must be county staff, not a consultant or contractor, and must be identified in the Board of Supervisors' resolution.)			
PROJECT FINANCIAL OFFICER			
NAME Andrea Armstrong		TITLE Project Manager	
DEPARTMENT Yuba County Administrative Services		TELEPHONE NUMBER 530-749-7882	
STREET ADDRESS 915 8 th Street, Suite 119			
CITY Marysville	STATE CA	ZIP CODE 95901	E-MAIL ADDRESS aarmstrong@co.yuba.ca.us
H. DESIGNATED PROJECT CONTACT PERSON			
This person is responsible for project coordination and day-to-day liaison work with the BSCC. (Must be county staff, not a consultant or contractor, and must be identified in the Board of Supervisors' resolution.)			
PROJECT CONTACT PERSON			
NAME Doug McCoy		TITLE Director	
DEPARTMENT Yuba County Administrative Services		TELEPHONE NUMBER 530-749-7885	
STREET ADDRESS 915 8 TH Street, Suite 119			
CITY Marysville	STATE CA	ZIP CODE 95901	E-MAIL ADDRESS dmccoy@co.yuba.ca.us

SECTION 2: BUDGET SUMMARY

Budget Summary Instructions

Definitions of total project costs for purposes of this program (state reimbursed, county cash contribution, and county in-kind contribution) can be found in the “Budget Considerations” page 22 of the Senate Bill (SB) 863, Construction of Adult Local Criminal Justice Facilities (ALCJF’s) Request for Proposals (RFP). The county cash and in-kind contributions are collectively the county contribution. Those defined costs in the RFP shall be the guide for accurately completing this budget summary section.

In the Budget Summary Table that follows in part D of this section, indicate the amount of state financing requested and the amount of cash and/or in-kind contributions allotted to each budget line-item, in total defining the total project costs. It is necessary to fully include each eligible project cost for state-reimbursed, county cash, and county in-kind contribution amounts.

The in-kind contribution line items represent only county staff salaries and benefits, needs assessment costs, transition planning costs and/or current fair market value of land. An appraisal of land value will only be required after conditional award and only if land value is included as part of the county’s contribution.

The total amount of state financing requested cannot exceed 90 percent of the total project costs. The county contribution must be a minimum of 10 percent of the total project costs (unless the applicant is a small county petitioning for a reduction in the county contribution amount). County contributions can be any combination of cash or in-kind project costs. Small counties requesting a reduction in county contribution must state so in part A of this section. The County contribution must include all costs directly related to the project necessary to complete the design and construction of the proposed project, except for those eligible costs for which state reimbursement is being requested.

State financing limits (maximums) for all county proposals are as follows. For proposed regional ALCJF’s, the size of the lead county determines the maximum amount of funds to be requested for the entire project:

- **\$80,000,000** for large counties;
- **\$40,000,000** for medium counties; and,
- **\$20,000,000** for small counties.

A. Under 200,000 Population County Petition for Reduction in Contribution

Counties with a population below 200,000 may petition the Board of State and Community Corrections (BSCC) for a reduction in its county contribution. This proposal document will serve as the petition and the BSCC Board's acceptance of the county's contribution reduction, provided the county abides by all terms and conditions of this SB 863 RFP and Proposal process and receives a conditional award. The county (below 200,000 population) may request to reduce the required match to an amount not less than the total non-state reimbursable projects cost as defined in Title 15, Division 1, Chapter 1, Subchapter 6, Construction Financing Program section 1712.3. If requesting a reduction in match contribution, check the box below to indicate the county's petition.

By checking this box the county hereby petitions for a contribution reduction request as reflected in the proposal budget.

B. Readiness to Proceed Preference

In order to attest that the county is seeking the readiness to proceed with the proposed project, the county included a Board of Supervisors' resolution doing the following: 1) identifying and authorizing an adequate amount of available matching funds to satisfy the counties' contribution, 2) approving the forms of the project documents deemed necessary, as identified by the board to the BSCC, to effectuate the financing authorized in SB 863 3) and authorizing the appropriate signatory or signatories to execute those documents at the appropriate times. The identified matching funds in the resolution shall be compatible with the state's lease revenue bond financing. Additionally see Section 6 "Board of Supervisors' Resolution" for further instructions.

This proposal includes a Board of Supervisors' Resolution that is attached and includes language that assures funding is available and compatible with state's lease revenue bond financing. See below for the description of compatible funds.

County Cash Contribution Funds Are Legal and Authorized. The payment of the county cash contribution funds for the proposed adult local criminal justice facility project (i) is within the power, legal right, and authority of the County; (ii) is legal and will not conflict with or constitute on the part of the County a material violation of, a material breach of, a material default under, or result in the creation or imposition of any lien, charge, restriction, or encumbrance upon any property of the County under the provisions of any charter instrument, bylaw, indenture, mortgage, deed of trust, pledge, note, lease, loan, installment sale agreement, contract, or other material agreement or instrument to which the County is a party or by which the County or its properties or funds are otherwise subject or bound, decree, or demand of any court or governmental agency or body having jurisdiction over the County or any of its activities, properties or funds; and (iii) have been duly authorized by all necessary and appropriate action on the part of the governing body of the County.

No Prior Pledge. The county cash contribution funds and the Project are not and will not be mortgaged, pledged, or hypothecated by the County in any manner or for any purpose and have not been and will not be the subject of a grant of a security interest by the County. In addition, the county cash contribution funds and the

Project are not and will not be mortgaged, pledged, or hypothecated for the benefit of the County or its creditors in any manner or for any purpose and have not been and will not be the subject of a grant of a security interest in favor of the County or its creditors. The County shall not in any manner impair, impede or challenge the security, rights and benefits of the owners of any lease-revenue bonds sold by the State Public Works Board for the Project (the "Bonds") or the trustee for the Bonds.

Authorization to Proceed with the Project. The Project proposed in the County's SB 863 Financing Program proposal is authorized to proceed in its entirety when and if state financing is awarded for the Project within the SB 863 Financing Program.

C. California Environmental Quality Act (CEQA) compliance

Has the county completed the CEQA compliance for the project site?

Yes. If so, include documentation evidencing the completion (preference points).

No. If no, describe the status of the CEQA certification.

D. Budget Summary Table (Report to Nearest \$1,000)

LINE ITEM	STATE REIMBURSED	CASH CONTRIBUTION	IN-KIND CONTRIBUTION	TOTAL
1. Construction	\$15,814,000	\$0		\$15,814,000
2. Additional Eligible Costs*	\$2,727,000	\$40,000		\$2,767,000
3. Architectural	\$400,000	\$0		\$400,000
4. Project/Construction Management	\$1,043,000	\$0		\$1,043,000
5. CEQA	\$0	\$0		\$0
6. State Agency Fees**	\$16,000	\$75,000		\$91,000
7. Audit		\$30,000	\$0	\$30,000
8. Needs Assessment		\$0	\$0	\$0
9. Transition Planning		\$0	\$393,000	\$393,000
10. County Administration			\$197,000	\$197,000
11. Land Value			\$0	\$0
TOTAL PROJECT COSTS	\$20,000,000	\$145,000	\$590,000	\$20,735,000
PERCENT OF TOTAL	96.5%	0.7%	2.8%	100.00 %

* Additional Eligible Costs: This line item is limited to specified fees and moveable equipment and moveable furnishings (eligible for state reimbursement or cash contribution), and public art (eligible for cash contribution only)

** For State Agency Fees: State reimbursable costs include Real Estate Due Diligence only. State Fire Marshal fees may only be claimed as cash match.

Provide an explanation below of how the dollar figures were determined for each of the budget categories above that contain dollar amounts. Every cash contribution (match) line item shall be included with a reporting of the full amount budgeted unless a line item is not an actual cash contribution project cost for the county. (In that case, indicate so below.) For each budget category explanation below, include how state financing and the county contribution dollar amounts have been determined and calculated (be specific).

1. **Construction:** The estimate of construction costs is based on the square footage costs of each functional element of the planned facility. The \$15,814,000 amount includes the cost for hard construction, site work associated on-site improvements, connection to the existing jail, completion of design as part of a design build contract, escalation to mid-point of construction, and construction contingency.
2. **Additional Eligible Costs:** Additional eligible costs include movable equipment and furnishings, testing and inspection services and construction related permits and fees. Costs were determined as a percentage of the estimated construction value for each budget category and total \$2,767,000.
3. **Architecture:** The \$400,000 included in the architecture line item is for the development of design criteria (bridging design) to be included in the solicitation for a design builder. The development of the bridging design has already started and conceptual designs were used to determine construction costs.
4. **Project Management:** Yuba County intends to use a project management firm to support the design and construction of the facility. The estimate for project management services is based on a level of effort estimate of man-hours needed throughout the project at \$1,043,000.
5. **CEQA:** The CEQA Notice of Exemption analysis and determination was developed by Yuba County without use of outside consultants. Due to the existence of a recent CEQA study in the same area, the amount of effort to complete the determination was minimal and has already been performed.
6. **State Agency Fees:** State agency fees include \$16,000 for due diligence and \$75,000 of cash match to cover the County's estimate for SFM fees.
7. **Audit of Grant:** Yuba County has included \$30,000 of cash match for a contracted auditor.
8. **Needs Assessment:** A Needs Assessment was not required for this project.
9. **Transition Planning:** Yuba County has formed a transition planning team including Sheriff, mental health, medical and administrative staff responsible to coordinate with project design and construction and develop processes to assure smooth transition to operations. The costs of the transition planning team are an estimate of level of effort, salaries and benefits for the team throughout the project at \$393,000.
10. **County Administration:** The project will be jointly managed by County administrative and Sheriff staff. This line item budget is based on a level of effort, salaries and benefits for this staff throughout the project at \$197,000.
11. **Site Acquisition:** The facility is being constructed as an extension of the existing jail on County owned property. The County is not including this land value as in-kind.

SECTION 3: PROJECT TIMETABLE

Prior to completing this timetable, the county must consult with all appropriate county staff (e.g., county counsel, general services, public works, county administrator) to ensure that dates are achievable. Please consult the “State Public Works Board (State Capital Outlay Process)/Board of State and Community Corrections Processes and Requirements” section, page 30 of the RFP for further information. Complete the table below indicating start and completion dates for each key event, including comments if desired. Note the required time frames for specific milestone activities in this process. The BSCC Board intends to make conditional awards at its November 2015 board meeting.

KEY EVENTS	START DATES	COMPLETION DATES	COMMENTS
Site assurance/comparable long-term possession <u>within 90 days of award</u>	11/12/15	02/12/16	
Real estate due diligence package submitted <u>within 120 days of award</u>	11/12/15	03/12/16	
SPWB meeting – Project established <u>within 18 months of award</u>	11/12/15	07/01/16	
Schematic Design with Operational Program Statement <u>within 24 months of award</u> (design-bid-build projects)	N/A	N/A	Design-Build
Performance criteria with Operational Program Statement <u>within 30 months of award</u> (design-build projects)	07/01/16	11/01/16	
Design Development (preliminary drawings) with Staffing Plan	N/A	N/A	Design-Build
Staffing/Operating Cost Analysis approved by the Board of Supervisors	11/01/16	02/01/17	
Construction Documents (working drawings)	N/A	N/A	Design-Build
Construction Bids or Design-Build Solicitation	02/01/17	08/01/17	Design-Build
Notice to Proceed <u>within 42 months of award</u>	11/01/17	11/01/17	NTP issued after BOS & State approval.
Construction (maximum three years to complete)	11/01/17	07/01/19	Design-Build
Staffing/Occupancy <u>within 90 days of completion</u>	07/01/19	10/01/19	

SECTION 4: FACT SHEET

To capture key information from Section 5: Narrative, applicants must complete this Fact Sheet. Minimal information is requested. Narrative information or explanations are not to be included on this Fact Sheet nor as part of the tables in this section. Explanations of what is provided in these tables may be included in the Narrative section of the Proposal Form. Proposal narratives may include reference back to one or more of these specific tables (e.g., refer to Table 4 in Section 4 Fact Sheet).

Table 1: Provide the following information

1.	County general population	75,093
2.	Number of detention facilities	1
3.	BSCC-rated capacity of jail system (multiple facilities)	426
4.	ADP (Secure Detention) of system	407
5.	ADP (Alternatives to Detention) of system	36
6.	Percentage felony inmates of system	90
7.	Percentage non-sentenced inmates of system	68.33
8.	Arrests per month	332
9.	Bookings per month of system	644
10.	“Lack of Space” releases per month	0

Table 2: Provide the name, BSCC-rated capacity (RC) and ADP of the adult detention facilities (type II, III, and IV) in your jurisdiction (county)

	Facility Name	RC	ADP
1.	Yuba County Jail	426	407
2.			
3.			
4.			
5.			
6.			
7.			
8.			

Table 3: List the current offender programming in place and the ADP in each program

Pre-Trial Program		ADP
1.	Alcohol & Chemical Treatment Series (ACTS)	8
2.	GED / High School Classes	5
3.	Sewing (Vocational)	6
4.	Life Skills	7
5.	Recovery Classes	8
6.	Keyboarding / Computer Skills	6
Sentences Offender Program		ADP
1.	Alcohol & Chemical Treatment Series (ACTS)	3
2.	GED / High School Classes	3
3.	Sewing (Vocational)	2
4.	Life Skills	2
5.	Recovery Classes	4
6.	Keyboarding / Computer Skills	2

Table 4: List of the offender assessments used for determining programming

Assessment tools		Assessments per Month
1.	Ohio Risk Assessment System (ORAS)	50
2.	Static Risk and Offender Needs Guide (STRONG)	< 5
3.		
4.		
5.		
6.		

SECTION 5.1 – STATEMENT OF NEED

What are the safety, efficiency, and offender programming and/or treatment needs addressed by this construction proposal? Please cite findings from the needs assessment (through 2019) submitted with this proposal.

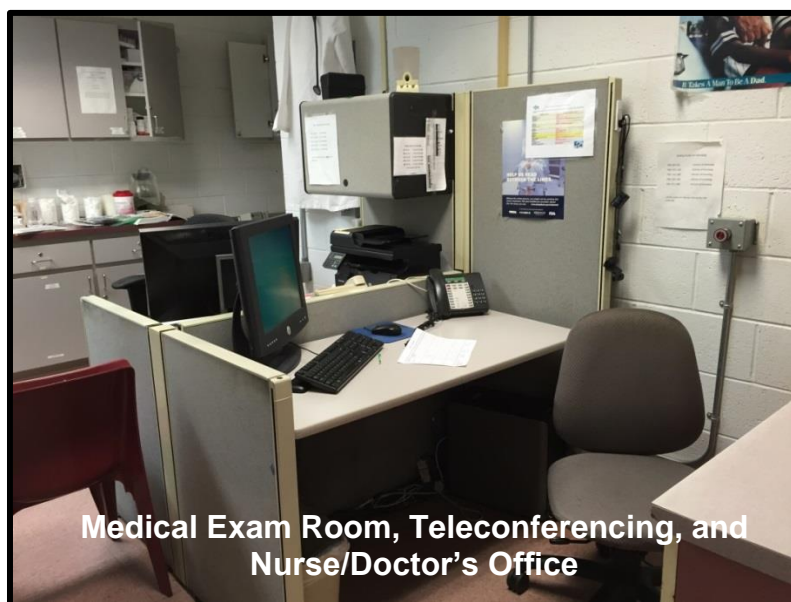
The Yuba County Sheriff's Office operates the Yuba County Jail (YCJ), the only Type II jail facility in Yuba County located at 215 5th Street in Marysville, CA. The jail was constructed in 1962 and is four stories tall with a BSCC rated capacity of 426 single, double, and dorm beds. The majority of inmate housing within this facility is 1) linear-style open bar front cells and 2) dormitories. The jail's physical layout does not provide adequate space for programmatic opportunities or necessary inmate treatment services, such as medical and mental health. With changes in population due to AB 109 Realignment resulting in longer-term stays and more serious offenders, this has become seriously problematic for jail staff due to the current custody accommodations and treatment needs for this population group.

The Sheriff has long recognized the physical shortcomings of this facility as it relates to program and treatment space but has lacked the financial resources to make much needed changes. The existing **mental health and medical treatment, dental treatment, medical holding, medical and mental health beds, inmate programs, staff support, and laundry spaces** are all deficient or non-existent in this facility. As a result of these physical plant gaps and facility needs, the County is pursuing SB 863 lease revenue bond funding for the construction of inmate programming and medical/mental health treatment space with the emphasis of expanding appropriate

evidence based programs and inmate medical/mental health treatment to increase public safety by reducing recidivism.

Mental Health Treatment Needs

Currently, no dedicated mental health treatment space exists in the jail. When the jail supervisor's office is not occupied, it is shared by the Crisis Counselor, the Substance Abuse Counselor, and the Clinical Psychologist for interviews and programming. It is common to see the Crisis Counselor standing at the open door of one of the booking holding rooms talking to inmates, or at cell fronts, or in sallyports due to the non-existent space for conducting mental health assessments. The Psychiatrist comes in on Sundays when the medical treatment volume is low and uses the medical exam area to conduct assessments and counseling. This double use of existing space displaces the County's medical staff for the time the Psychiatrist is on site. The medical exam area is also the only space available for video teleconferencing. It is used for both psychiatric counseling and assessments every Wednesday, which further displaces medical staff.



Medical Exam Room, Teleconferencing, and Nurse/Doctor's Office

In the current fiscal year (FY 2015-2016) Yuba County has added a Forensic Mental Health Therapist to the organization. There is no extra room for either an office or treatment space for this position, which means the therapist must use existing space. The only available option is utilizing one of the two program areas which usually results in the displacement of another job or program.

The Yuba County Jail Average Daily Population (ADP) at the jail is currently 407. Current Medical and Mental Health personnel note that there are 50 inmates on an average day prescribed medication for a mental illness being housed at YCJ, and an additional 20 who seek regular counseling. This represents 17% of the jail population with some form of mental illness. Continuing the current practices of providing mental health services in hallways, sallyports and open holding rooms is unsafe and also not in the best interest of the confidentiality for the service provider, or the inmate. Yuba County Jail needs dedicated interview rooms where the inmates and various service providers can hold meaningful and confidential conversations. When not in use, these interview rooms can also double as confidential rooms where video telepsychiatry sessions are held.

Medical Treatment Needs

One exam room is provided within Yuba County Jail's medical area. This space is frequently used by other service providers when not being used by medical staff. A nurses' station is located adjacent to the medical exam room. This space is crowded, undersized, and not conducive to a therapeutic environment. The station contains two desks pushed together, leaving a narrow walkway leading to the dental office and a storage closet converted into a makeshift work area. In addition to paperwork and

computer data entry, the nurses' station is also used for blood draws, PPD tests and insulin injections. It was observed in the 2014-2015 Grand Jury Report that the medical unit *"is cramped, with only four small workstations that are shared by the visiting doctor, mental health psychiatrist, dentist, LVNs, and medical assistants on staff."* It takes an enormous amount of work to keep these spaces clear, organized, and sterile for the various functions they serve.

There is a small pharmacy in the medical area as well. This space doubles as a medical file room which has become more of a storeroom due to the requirement that the County now stores medical records electronically. While this saves storage space onsite, it also requires more work stations for inputting the data, which the facility currently lacks.



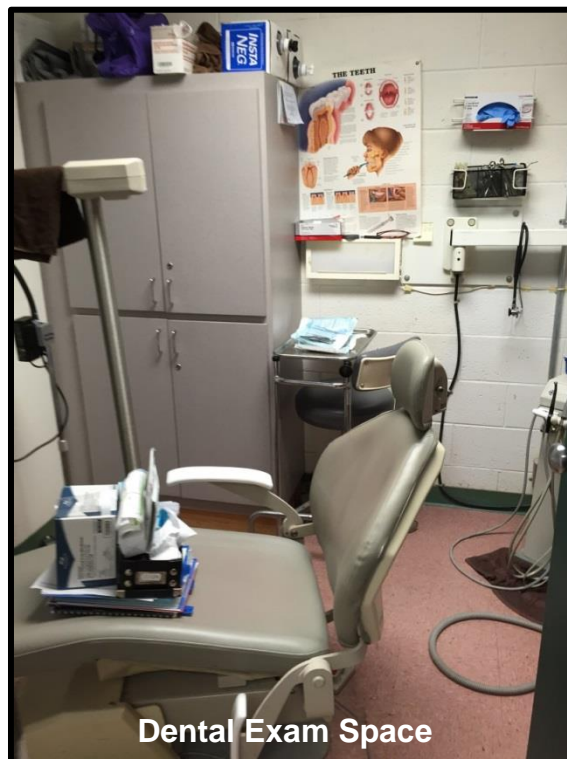
When inmates require radiology services, YCJ must utilize the waiting room adjacent to Booking. Seats are moved out of this area and the mobile radiology unit is

set up near the inmate television. This lacks privacy, causing staff to displace and lockdown inmates in the booking area, introducing security concerns.

The 2014-2015 Yuba County Grand Jury Report was highly critical of the Jail medical area, describing that “the medical unit is housed in cramped quarters below street level.” **The Grand Jury formally recommended that an expansion or replacement of the medical area be undertaken as soon as possible.**

Dental Treatment Needs

The medical area includes a 90 square foot dental office with one dental chair. The room size is inefficient and contains an outdated dental chair and dental x-ray equipment. There is little circulation space when a dentist and dental assistant see a patient. More patients could be served in the same amount of time if the room was large enough to contain a second dental chair.



Prior to AB109, dental needs were often limited to lower level procedures such as extractions, fillings and pain management and more extensive work was postponed until the inmate was released. With inmates remaining in jail for longer periods of time, dental work often cannot be postponed. YCJ now has to fit inmates for dentures and other non-routine types of procedures. Many of these procedures require the patient to occupy the chair for long period of time while x-rays develop or during the patient's recovery from anesthesia or a procedure, leaving the dentist with downtime and no place to treat a waiting patient. Having a larger, updated dentist's office would be a great benefit to dental staff, to jail operations, and to the inmates, and would make each dentist's visit more efficient.

Medical Holding Cells

There are two holding cells to house inmates waiting to see medical staff. The wet cells are each about 50 square feet. A maximum of four people can be housed in each of these cells at a time. With classification being more thorough, these two rooms do not allow for a great deal of flexibility. Gender separation becomes complicated when women are taken to medical when men are still staged in holding cells. Having an adequate size and number of holding cells contributes to the safe and efficient delivery of medical services.

Medical and Mental Health Treatment Beds

YCJ currently has six beds rated as medical or special use cells. The cells are poorly configured and located. They are behind a locked door that is accessed through

the medical area. The medical staff does not have a direct line-of-sight into these cells unless they leave the medical space and enter the hallway where the cells are located. The cells are not remarkably different than the facility's housing and lack appropriate hospital-grade beds. Rooms with direct supervision by correctional or medical staff are needed to provide a more efficient and safer environment for inmates and staff.

The facility currently has no designated mental health beds. This is a serious concern for the proper treatment and safety of inmates as well as staff. Suicidal inmates are placed in a single empty room with a padded floor which has no direct line of sight by staff. In regards to this practice, the 2014-2015 Grand Jury's Report noted, **"Although those confined are to be visually checked every 15 minutes, little stabilization can be expected under such bleak conditions. Inmates who have psychiatric diagnoses requiring state hospital confinement must wait months to be transferred."** With nearly 20% of the population requiring constant mental health treatment and incredibly long wait times for overcrowded state facilities, dedicated beds for mental health patients to be safely observed and treated are absolutely needed.

Inmate Program Space Needs

There are two areas that can be described as classrooms or program areas inside the jail. The first is located on the 4th level of the jail and referred to as the male classroom. This room has capacity for six to twelve people depending on furniture layout and is used for most all male programs, classes, and religious services. A smaller adjacent room to this classroom houses the law library. Due to the lack of space in other areas, the law library is sometimes used for County Parole hearings, grievance

and discipline appeal hearings as well as overflow from other programs. Each time the law library is used for these functions, its services become **inaccessible to inmates**.



The second designated program area is located on the female side of the jail and was converted from a visiting area into program space when the jail was expanded. This room has capacity for six and houses all of the female programs, classes, and religious services. Due to heavy equipment required for a sewing class and a computer skills / keyboarding class and lack of appropriate storage space for this equipment, the room layout is not flexible for many additional programs. Any alternative arrangements become cumbersome.



YCJ contains no other program areas or classrooms. Because of this lack of available space, the type and number of programs offered is minimal. YCJ needs more spaces in order to expand the types of programs and classes available. Additional rooms will be used by various staff (medical, mental health, Correctional Officers) for staff meetings when not occupied by programs.

Staff Support Space Needs

The current medical area has little to no office space provided for medical and mental health staff. The 2014-2015 Grand Jury report notes that the medical unit *“located in this older structure is cramped, with only four small workstations that are shared by the visiting doctor, mental health psychiatrist, dentist, LVNs, and medical assistants on staff.”* Additionally, Yuba County Jail has added more medical and mental health staff positions as a result of AB109 in an effort to address the needs of inmates serving longer sentences. This further limits the available administrative space utilized by these staff members. The current medical, mental health and dental staffing consists of:

(1) Part-time Physician/Chief Medical Officer	(1) Family Nurse Practitioner **
(4) Licensed Vocational Nurses (LVN)	(5) Medical Assistants (MA)
(1) Part-time (contract) Dentist	(2) Part-Time Psychiatrists (1 is telemedicine*)
(1) Forensic Mental Health Therapist **	(1) Part-time Clinical Psychologist*
(1) Crisis Counselor	(1) Substance Abuse Counselor
(1) Executive Assistant (coordinates treatment services)	(1) Eligibility Technician **

* = added FY 14/15

** = added FY 15/16

YCJ's physical plant does not currently include dedicated office space for the Chief Medical Officer, Family Nurse Practitioner, Psychiatrist, Forensic Mental Health Therapist, Eligibility Technician or the Crisis Counselor. The Executive Assistant is occupying office space well outside the facility and medical area on the second floor of the courthouse. The Substance Abuse Counselor has office space that was a converted fingerprint room within the jail, far removed from the medical area.

Medical staff needs centralized support space with an adequate number of workstations and office space. Providing a single area for these professionals to work together will allow for a more coordinated continuum of care across disciplines and better serve the inmate population.

Laundry Needs

The current laundry facility is located in the basement of the jail, having moved there to make room for a kitchen expansion in the early 1990s. The space it occupies

had been a storage area prior to the kitchen expansion. The current space is approximately 400 square feet and has many exposed pipes and other room obstructions that make the useable space much smaller. The Grand Jury has criticized the remote location of the laundry in the past and the room suffers from “*inconsistent heating and cooling.*” Its inconvenient location makes the collection and distribution of laundry labor intensive.

The clothing storage area, also located on the basement level, cannot be accessed from the laundry without moving to the first floor via an elevator, pushing the laundry in carts a few hundred feet, loading it onto a second elevator and taking it back to the lower level for storage and eventual distribution. This is a highly inefficient use of staff time.

YCJ needs a laundry room that can appropriately accommodate inmate workers as well as all the supplies needed for laundry and fabric dyeing operations. This includes machines, space for folding tables, inmate restroom, and adequate clothing storage space to meet Title 15 requirements.

SECTION 5.2 – SCOPE OF WORK

Describe the areas, if any, of the current facility to be replaced or renovated, and the nature of the renovation, including the number of cells, offices, classrooms or other programming / treatment spaces to be replaced or added and the basic design of the new or renovated units.

The current YCJ is located on a single city block in downtown Marysville. The facility shares space with the County Superior Court, the District Attorney’s Office, and

Probation. Yuba County Sheriff's Office also houses all divisions within this space. A small portion of this parcel adjacent to a fire exit from the jail facility is vacant with all utilities located nearby, making this an ideal location for this new Program and Treatment Unit (PTU).

The intent of this plan is to respond to SB 863 and fill the deficiency gaps within the existing YCJ. The conceptual design of the new PTU will provide a variety of deliberately-designed and assigned spaces to address the needs outlined in Section 5.1. The PTU will be connected to the YCJ by a shared corridor and separated by a seismic joint. Two floors will separate the distinct types of spaces. Each floor contains approximately 7,000 sf of total space. The first floor contains primarily medical and mental health treatment services and beds, including a space for dental treatment. The second floor contains primarily classrooms, program space, support space, mental health offices, and interview rooms. This proposed project aligns with the goals proposed by SB 863 legislation by providing program and treatment to enhance public safety.



First Floor Conceptual Plan



Second Floor Conceptual Plan

Attachments A through D show floorplans and massing of the conceptual unit.

The following are descriptions of the functional use areas contained within the PTU:

Lobby / Holding: A sallyport will allow inmates to enter a small lobby space on the first floor which provides space for inmates to enter the building before being taken to a treatment room or holding cell. This space will keep inmates from waiting in hallways and provide a safer environment for staff. A secure elevator is located adjacent to a stairwell, which carries inmates and staff to the second level.

Medical / Mental Health Treatment Beds: Medical and mental health treatment beds will be located on the ground floor. The medical unit will contain four single occupancy treatment cells. The mental health unit will contain four double occupancy treatment cells. A shared dayroom will contain showers and other services on both sides of the shared corridor. The dayroom will also have an officer station provided with direct line of sight into each of the rooms in case constant supervision is needed for an inmate. These beds and dayroom will have softer materials and colors to enhance rehabilitation processes.

Medical Treatment Services: All inmates within this facility will have access to two separate medical exam rooms on the first floor. This will provide an additional exam room over what is currently available. A radiology and telemedicine room will be co-located for use by a mobile x-ray service the county currently contracts with as well as telemedicine or telepsychology when not in use for radiology. A Doctor's office and Nurse's office will be located nearby three nurse workstations. A small pharmacy will provide secure and efficient distribution of medications.

Dental Treatment Services: The PTU will provide a dental operatory, which will have the capacity for two patients at any given time. This will allow a dentist and assistant to both work in the room at the same time, increasing the efficiency of the dentist's limited time when inmate are occupying both chairs.

Mental Health Inmate Services: An office for the facility's psychiatrist will be located on the second floor alongside three mental health offices, two interview rooms, and staff support space. Providing much-needed interview and office space to the existing staff will allow for a much higher and safer level of inmate classification and treatment than can currently be provided, while preventing interference with other critical ongoing tasks. Telepsychology will share space with the mobile x-ray space in the medical area on the first floor.

Program Space: The second floor will contain three group multipurpose rooms and one large classroom which will include a sink, allowing much greater gender and classification flexibility as well as the ability to offer a larger variety of programs simultaneously. A library will be located adjacent to the classrooms, and open office space for four will be used by program and classroom staff.

Laundry: A new vocational laundry room will replace the existing, aged laundry space located in the basement of the jail. This will include a double sink and two each industrial grade washers and dryers. An inmate restroom and clean and soiled clothing storage rooms will be collocated, providing a much more efficient system than currently in place. This space will allow inmates to participate in a vocational fabric dyeing program aimed at giving them a marketable job skill upon release. Laundry access will be provided without having inmates travel through any of the medical and mental health space, making inmate movement more efficient.

See **Appendix A - Site Plan and Space Layout** for a larger conceptual floor plan of the first and second floors of the Program and Treatment Unit.

SECTION 5.3 – PROGRAMMING AND SERVICES

Describe the programming and / or treatment services currently provided in your facility. Provide the requested data on pretrial inmates and risk-based pretrial release services. Describe the facilities or services to be added as a result of the proposed construction; the objectives of the facilities and services; and the staffing and changes in staffing required to provide the services.

Current Programs and Services

Yuba County Jail was constructed long before the multitude of benefits provided by programming and classes were understood. The Jail Substance Abuse Counselor notes that he has 50 inmates on any given day receiving or seeking substance abuse programming, representing more than 12% of the ADP. Booking / Intake staff note that

approximately 41% of the inmates in the Yuba County Jail have an education at or below 11th grade. There are typically 25-30 inmates on an average day within the population with a disability, ranging from minor to major. All of these factors decrease an inmate's ability to gain employment upon release and transition to a life without crime. The existing space is far from flexible or conducive to evidence-based programming in many ways. Currently there are **just two rooms** in the jail that can be described as either classroom or program space. Of the average 407 inmates that occupy the YCJ, only 15-20 are able to receive programming per day. This is due in bulk to lack of programming space, as classification and gender separation requirements often limit the number of classes on any given day. Conflicts between volunteer and teachers' schedules also arise and multiple programs or classes cannot be offered simultaneously as a result. The two available classroom spaces are located a fair walk from one another and separated by two floors, resulting in correctional and programming staff traveling a distance between each when offering classes in both rooms.

Outside of the two classrooms, vocational baking classes are offered in the facility's kitchen. Inmates who complete the program are awarded a Certificate of Completion by the Sheriff's Department. Inmate workers also learn culinary skills while assisting in the kitchen. Informal feedback has suggested that several of these inmate workers are able to find work in kitchens upon release.

The facility has enhanced medical services this fiscal year (FY 2015-2016) by adding a full-time mental health therapist to the mental health staff, and a Nurse Practitioner to the medical health staff. ACTS, NA, and AA programs are facilitated by a

wealth of civilian volunteers from the community. The facility's biggest obstacle with treatment has less to do with staffing than it does with space to provide appropriate treatment.

YCJ is currently able to offer the following programs, classes, and services:

Life Skills: This class teaches offenders basic skills in parenting, job hunting, and handling household budgets. The class is designed around treating the whole person and led by community volunteers.

Sewing: Sewing classes are offered two times a week in the female program room. This class teaches inmates basic sewing techniques, both by hand and machine. Inmates also learn the art of pattern making and how to measure materials. By the end of the class they are able to design and make products.

Keyboarding Class: This class is taught twice a week in the female programming room and teaches beginning word processing and keyboarding, as well as basic tools designed to enhance job skills.

GED Instruction and Preparation: This class is offered every weekday for five hours a day and is led by a teacher from the County Office of Education. This monopolizes the male program room for a large period of time each day.

Religious Services: Various CBOs offer religious services to inmates each evening and every Sunday and Wednesday.

Alcohol and Chemical Treatment Series (ACTS): This class is offered once a week for males and one time a week for females. The sessions are an hour long and offered as a lecture-based class in a large group setting. The

class offers information and contacts for housing, work, and child rearing once inmates are out of custody.

Recovery: This class is offered twice a month. It is a step method substance abuse counseling program.

Alcoholics Anonymous: AA is offered biweekly and alternates with NA. It is also a step method substance abuse counseling program. This program is facilitated by community volunteers.

Narcotics Anonymous: NA is offered biweekly and alternates with AA. It is also a step method substance abuse counseling program. This program is facilitated by community volunteers.

Additional programs currently being offered sporadically within the jail would also be expanded once program and classroom space became available, such as:

Fathers First: A Father involvement-focused program that offers support services and parenting skills for Dads. This is currently being provided twice a week by Yuba County Jail's physician as a service to the greater community. The provider would like to offer this a third time each week with the addition of more programming space.

Common Sense Parenting: An internationally acclaimed parent education evidence-based program which supplements Fathers First. It is offered one hour per week and the facilitators would like to provide a second hour per week with the addition of more programming space

Computer Skills / Computer Lab: A skills lab used for teaching basic computer skills as well as resume building and keyboarding.

Substance Abuse Counseling: Counseling is held in both individual and small group sessions and is based on Cognitive Behavioral Therapy principles. Sessions may be video lectures or topic-based discussion among the groups. Inmates are assigned homework and the assignments are discussed during the meeting sessions.

Painting Skills: Teaches inmates commercial painting prep and basics within a classroom setting. Future program expansion possibilities would include maintenance painting at County Facilities.

Laundry and Fabric Dyeing (vocational): Yuba County Jail currently offers fabric dyeing but due to lack of space and appropriate laundry facilities, cannot accommodate the program as frequently as desired. With new laundry facilities, inmates can be trained in proper laundry facility stocking, prepping, cleaning, dyeing, and folding techniques and methods, as well as professional dyeing techniques several times a year.

Staff and the community volunteers clearly have a desire to open up more programming and classroom opportunities to inmates, but have **no options for program expansion** without additional space.

Pretrial Release Program (Special Factor 3B)

Yuba County was fortunate to recently receive a Recidivism Reduction Fund Court Grant from the Judicial Branch of California. The grant began in April of 2015 and started serving clients in May 2015. Each weekday, the Deputy Probation Officers assigned to the pretrial unit review the bookings of all persons arrested in Yuba County and booked into the Yuba County Jail. All persons are screened for initial eligibility. The majority of persons booked are eligible to be interviewed by one of the Pretrial Probation Officers and that information is verified through a variety of sources including a criminal history check, both locally and through CII / FBI. The information gathered during the interview and subsequent verification process is entered into the Risk Assessment Tool that provides a recommendation based on this information. The Risk Assessment tool is the Ohio Risk Assessment System (ORAS) with the addition of some stability factors.

For those defendants who do not meet the eligibility for release pre-arraignment, a copy of the completed risk assessment tool is forwarded to the Court. One of the two Pretrial Probation Officers appears in court to provide testimony on the release recommendation if requested by the Judge.

The court reviews the information provided by the Pretrial Probation Officer and that information is shared as necessary with the District Attorney and Public Defender during the arraignment. The court can accept or modify the recommendation of the Pretrial Probation Officer, which is based on the risk assessment.

The court has the option of ordering the defendant to remain in custody, be released without condition, or be released with conditions. The conditions that are

available to the court included electronic monitoring, drug and / or alcohol testing, daily or weekly reporting, or be directed to utilize the services provided at the Yuba County Day Reporting Center (DRC).

Services available at the DRC, many of which are Evidence-Based Practices, include Cognitive-Behavioral Therapy which focuses on responsible thinking and healthy personality, skills for successful living, peer relationships, self-control, family ties, social values, and substance abuse. Additional classes and services include substance abuse counseling, General Education Development (GED) instruction, assistance in reaching educational goals, employment skills building including computer competency, identification of skills and interests, job analysis, overcoming barriers, job application assistance and interview practice, coping skills, mentoring, community resource information, computer lab, goal setting, classes through the Master Gardening Program and referrals to outside mental health counseling and residential drug treatment.

In addition to the services described above, the Pretrial Probation Officers use an automated appointment notification system at a predetermined time before their court date to remind them of their obligation. This evidence-based practice has been shown to decrease failure to appear rates.

Not all clients are directed to the DRC, and some are simply directed in order to introduce them to services available. In any event, the DRC, which is operated jointly by the Probation Department and Sheriff's Office, is a helpful resource for both the court and the clients.

The following table shows the pretrial inmate percentage January 1, 2013 and

December 31, 2013. Note: the total average percentage may be off by a percentage point or two due to rounding in each month's numbers. **(Special Factor 3A)**

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Tot
63.5	53.9	58.4	58.3	57.3	59.8	63.7	67.3	68.8	78	74.9	66	63.9*

**Total average may be slightly off monthly averages due to rounding.*

New Program Space and Services

With expanded program and classroom space, Yuba County would be in a position to present many new programs as well as expand those already offered. The vision of the Sheriff's Office begins with a multi-departmental effort, including Probation, Office of Education, Health and Human Services, and local community based volunteers. The main goal is to bring a full continuum of care to the inmates, both while in custody and after release. This is accomplished by blending programs and classes received in custody with those offered in the DRC after release.

By bringing Evidence-Based Programs currently being offered within the Day Reporting Center to the in-custody population, inmates will be more able to transition to the outside as they continue familiar programs from in custody. This provides incentive to continue these classes and succeed within them. The Day Reporting Center is currently being jointly operated by both Probation and the Sheriff's Office. **The Yuba County Probation Department has committed to providing instructors part time within the jail** if space is provided to accomplish this goal. This jump-start on evidence-based programs will increase their success upon release. Current programs being offered in DRC that would be expanded into the new PTU will include the following:

- **Getting Started** is an orientation to probation. During the class, clients have the opportunity to explore their attitudes toward supervision while on probation to learn what to expect from their Probation Officer. An overview of all of Probation's programming is conducted. Clients explore **why they want to change** their lives. Ten strategies for change are discussed, followed by each client writing a personal commitment to change. All probation clients are mandated to participate in Getting Started. It gives each individual in custody and out an opportunity to meet the facilitators and get exposed to all programs offered at the Day Reporting Center. Substance abuse counseling is used as a precursor to prepare clients to be honest about their drug use during a substance abuse assessment.
- **Moral Reconciliation Therapy** is designed to be delivered in a group setting with a minimum of four individuals. Consistent groups are a key to this program. Inmates could easily be rotated in at the point they achieved while in custody over to Probation's Moral Reconciliation Therapy programs at the Day Reporting Center. It is a minimum 12 week program but the clients have some control over how fast they move through the program. Yuba County's Probation Department has not had anyone complete it in less than four months, making it a good program candidate for transition and consistency.
- **Courage to Change** curricula (which deal primarily with Peer Relationships, Responsible Thinking, Self-Control, Family Ties, Social Values and Substance Abuse) have more flexibility than most other programs. The curriculums can be completed individually or in a group setting. If a member

of the group has to miss a group session, the facilitator can provide him or her with the ability to complete that day's work individually and still move with peers onto the next. Additionally, it can be completed in either six or eight sessions depending on schedule availability. This provides more flexibility within the in-custody transition to probation.

- **Anger Regression Training** is typically a ten week course consisting of three parts: social skills, anger management, and moral reasoning. This program is flexible in that the material can be drawn out or condensed as needed depending on the schedule allowance any given day. This would work well with transitioning inmates from custody to the DRC.
- **Master Gardener Course** is currently offered at the DRC. Master Gardeners from the Yuba and Sutter County communities come to the onsite classrooms and garden to teach the clients in the areas of horticulture, composting, insect activity, gardening, and propagation. A six week precursor is led in the classroom, which would occur in the new jail addition prior to inmates being released to parole and the DRC hands-on portion of the course.
- **Additional Future Programs:** A full time Recreational Aide (RA) will make the current programming curriculum more efficient and schedule appropriate time slots needed for programs to reach their full potential. This position will also identify and create additional programs and ensure the facility remains stocked with appropriate programming, classroom, and art supplies.

These programs all offer the flexibility to begin in custody and transfer to the Day Reporting Center as appropriate. They represent some of the highest programming priorities for Yuba County.

Program Staffing Changes

The realignment goals and objectives of Yuba County include ensuring public safety, reducing recidivism, and promoting community-based alternatives to incarceration. These goals and objectives are planned to be accomplished through an expanded use of evidence-based practices and programming, including contracting with community-based organizations that will assist in promoting positive behavioral change and outcomes. The recent addition of an Eligibility Technician will assist inmates with enrollment into entitlement programs and services before release such as Affordable Care Act and MediCal, as well as assist with release planning. The establishment of the DRC has greatly helped the Yuba County Sheriff's Office achieve this by providing pre-release and post-release services and allowing inmates an opportunity to connect with local services and increase their likelihood of success post-release.

Providing a bridge to these post-release services for inmates while they are in custody will further help the SO achieve these goals, and Probation staff has agreed to assist the Sheriff's Office in achieving this by providing some additional staff hours for classes. Yuba County Sheriff's Office also has several positions (full and part-time) that have not been filled since staff left, including a full-time Intervention Counselor. This is due to increases in inmate GED classroom time and subsequent lack of available counseling space. Providing additional classrooms would allow the Sheriff's Office to fill this vacancy and restore individual counseling services and a host of reentry services.

Jail staff currently contracts with the local Office of Education for the GED teacher and will supplement that contract to bring the current teacher into a dedicated classroom for any extra hours as needed.

Community Based Organizations currently run several of the programs within the YCJ and at the DRC on a volunteer basis. These CBOs would continue to provide volunteers to run several of the expanded and additional programs such as Master Gardener, Painting, and ACTS.

The Sheriff's Office has recently hired a Licensed Nurse Practitioner who will work under the direction of the Chief Medical Officer, and provide primary medical care for the inmate population Monday through Friday, 40 hours per week. Additionally, the SO has budgeted for a Forensic Mental Health specialist, Eligibility Technician, and a full-time Recreation Aide in FY 2016-2017.

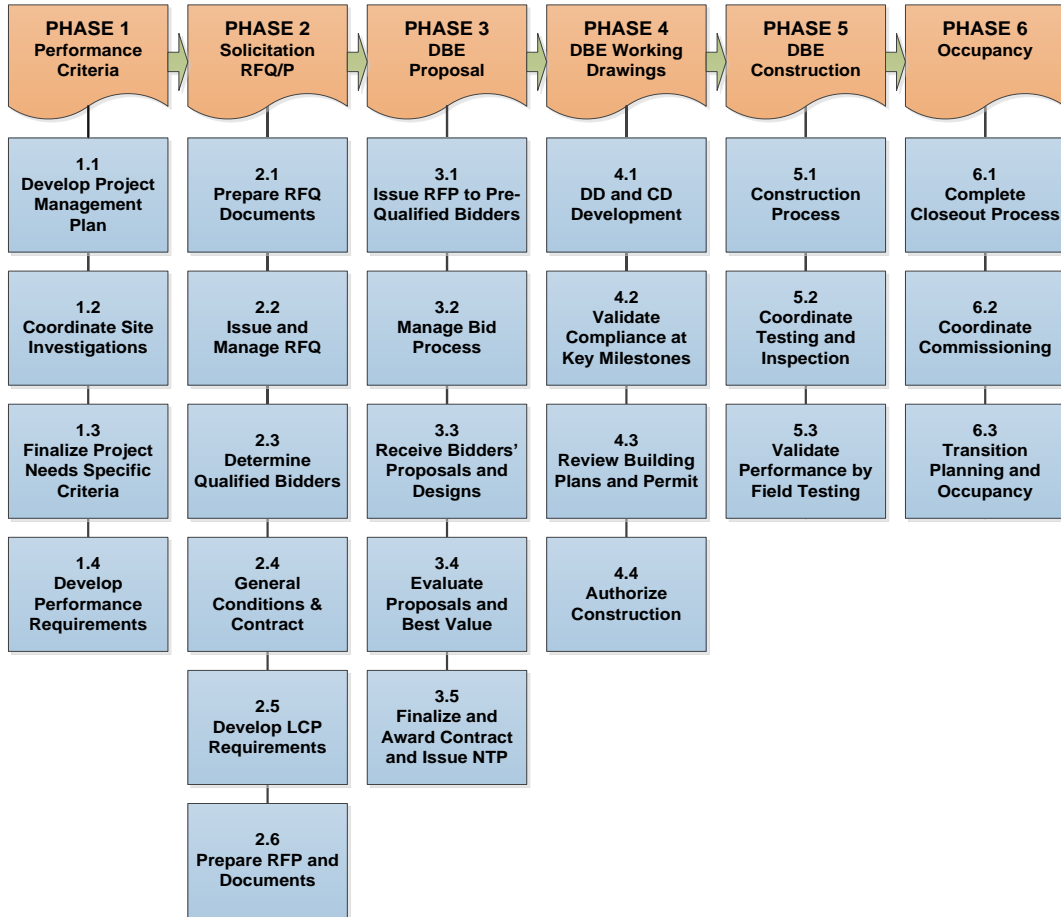
As the current YCJ operates, Correctional Officers must escort inmates from multiple housing units spanning multiple floors to one of two classrooms, laundry, or the medical treatment area. With intentionally-designed circulation in this PTU which will contain all inmate services, inmate movement will change minimally if not decrease. Nevertheless, the Sheriff's Office has put thoughtful consideration into economical ways to supplement any minimal adjustments to Correctional Staffing levels by substituting current officer positions in areas with no inmate contact for a less costly, non-sworn position (Detention Services Clerks, Booking Techs), thereby freeing up an existing Officer's time.

SECTION 5.4 – ADMINISTRATIVE WORK PLAN

Describe the steps required to accomplish this project. Include a project schedule, list the division / offices including personnel that will be responsible for each phase of the project, and how it will be coordinated among responsible officials both internally and externally.

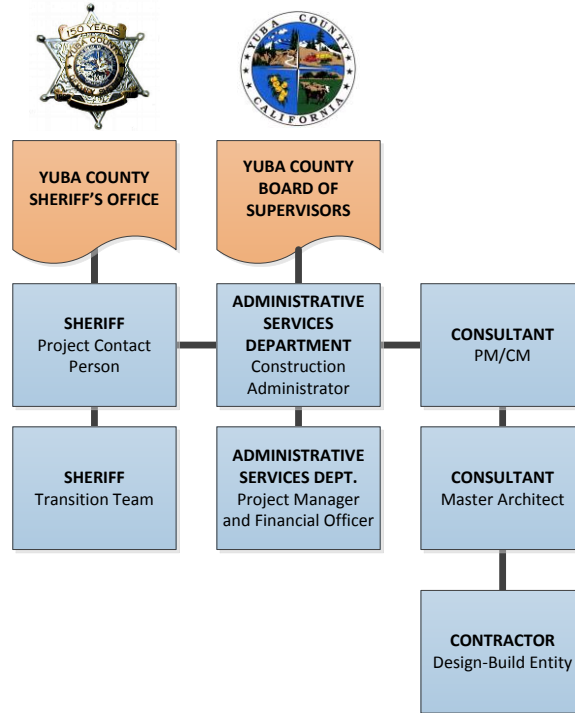
Upon conditional award of SB 863 funds, the County will work with the Board of State and Community Corrections to begin the process of establishing the project through the State Public Works Board. Project Establishment is anticipated on or before July 2016. Performance Criteria will begin development at Project Establishment and will be substantially complete by November 2016. The Criteria Package will go to the State Fire Marshall for approval at this time. Once approved, the package will go to the State Public Works Board for approval and an RFQ will be released for Design Build Entities, followed by an RFP package in February 2017. Design-Build Entity selection will occur between August and November 2017, including BOS and SPWB approval and a Notice to Proceed issued November 2017. Completion of Design-Build construction will occur in July 2019 with planned occupancy on or before October 2019.

The following chart depicts the Design- Build phases 1 - 6 and tasks associated with each phase:



Responsibilities and Coordination

Yuba County has divided the responsibilities of the Program & Treatment Unit between the following main entities:



This project will be run primarily by two teams: a **Project Team** and a **Core Construction team**. The full Project Team will consist of a consulting Master Architect and County staff from several agencies and departments, including **Sheriff's Office**, **Administrative Services Department**, **County Counsel**, **Health and Human Services**, and **Information Technology**. This team will be heavily involved in ensuring all necessary components are incorporated into the design and construction of the facility. Their involvement will be heavy in the pre-design and design phases, and begin to lessen when the project transitions to construction. This is when the Core Construction team will pick up more heavily. The Core Construction team consists of those involved in the daily onsite construction activities and coordination. This will be composed of the County's **Construction Administrator**, **Project Manager**, and **Sheriff's Office** Undersheriff and Jail Commander, as well as the **Construction**

Manager, Inspector, and the **Design Build Entity's** Architect of Record and Construction Contractor.

The Yuba County Administrative Services Department will provide the overall coordination of the project. **Doug McCoy**, the County's Director of Administrative Services, will serve as the County Construction Administrator. He will be assisted by **Andrea Armstrong**, Project Manager and Financial Officer within the Administrative Services Department. They will serve as project management leads and provide direct administration and oversight of the full Core Construction Team including contracted consultants, as well as the multi-disciplinary Project Team. Doug and Andrea have already begun the process starting with this application. They will continue their roles throughout the pre-design, design, construction, occupancy, and closeout phases.

Sheriff's Department members of the Core Construction and Project Teams will include the Undersheriff **Jerry Read** as the Project Contact Person and Sheriff's Jail Commander Captain **Damon Gil** as Sheriff's Project Manager. These individuals will represent the interests of the Sheriff and provide technical assistance and operational expertise. They will also lead the transition team. They will continue their roles throughout all phases of this project through closeout.

Yuba County has contracted a **Master Architect** as part of the Project Team who will begin pre-design efforts after conditional award and continue with criteria after Project Establishment. As a key component in the Design-Build process, the Master Architect will deliver bridging documents, be present through the Design Build Entity proposals and presentations, and will continue to be available after selection to answer any questions and offer insight throughout the project. A full-service **Construction**

Management firm will also be contracted as part of both the Project Team as well as the Core Construction team. This firm will provide a **Project and Construction Manager** to help guide the Project Team through the Design-Build process alongside the Master Architect, providing technical assistance throughout. As the project moves through construction, the CM team will continue to provide this technical assistance and remain onsite to manage the project progression in a seamless transition.

SECTION 5.5 – BUDGET NARRATIVE

Describe the amounts and types of funding proposed and why each element is required to carry out the proposed project. Describe how the county will meet its funding contribution (match) requirements for all project costs in excess of the amount of state financing requested and how operational costs (including programming costs) for the facility will be sustained.

Amount and Types of Funding

Yuba County is requesting \$20 million in State funding to construct a new Programming and Treatment Unit (PTU) on the same site as the existing Yuba County Jail (YCJ) facility. The PTU will provide four modern medical treatment beds and eight modern mental health treatment beds, a small medical and dental clinic, a variety of program treatment rooms and classrooms, and office space for existing medical, mental health, and classroom staff. A cost estimate and conceptual floorplan have been developed as part of the pre-application efforts undertaken by the Sheriff's Office. This facility will be constructed using the Design-Build delivery method, allowing the County to achieve a cost-effective product by taking advantage of the collaboration between the

designer, builder, and sub-contractors. The types of funding requested include the following:

- Construction: All costs associated with hard construction of the facility, associated site improvements, escalation to midpoint of construction, and construction contingency.
- Additional Eligible Costs: Costs associated with movable furniture, fixtures, and equipment as well as testing and inspection services, commissioning, and construction related permits and fees. The County will contribute \$40,000 in cash contribution for these costs.
- Professional Services: An architectural firm will continue to produce Performance Criteria documents for the final RFP. A Construction Management firm will provide both project and construction management services throughout all project phases.
- State Agency Fees / Audit: The County will engage an outside firm to provide audit services and has set aside \$30,000 for this service. A cash match of \$75,000 by the County will include State Fire Marshall fees.
- Needs Assessment, CEQA: The County has filed a Notice of Exemption from the environmental review process and the 35 day statute of limitation has expired. This facility is not adding 25 beds and does not require a needs assessment.
- Project Administration and Planning: Internal County staff will provide \$197,000 of in-kind administration services for this project. Yuba County Sheriff's Office personnel will coordinate the transition planning and operational training efforts for the new facility alongside mental health, medical, and programming staff. This in-kind contribution will total around \$393,000.

- Land Value: The facility is being constructed as an extension of the existing jail on County owned property. The County is not claiming this value as in-kind match.

County Contribution

Yuba County Board of Supervisors has approved this application for SB 863 funding. As a small county, Yuba is petitioning for contribution reduction as reflected in the proposal budget and shown on the Budget Summary Table. The County understands that there are project costs that are not covered by State Funds, including grant audit, and State Agency fees, and Yuba has budgeted \$145,000 cash contribution for these items. These matching funds will come from the Criminal Justice Impact fee account as will any cost overruns during the course of this project.

Operational Costs

The Board of Supervisors has approved the application for this new addition to the existing facility, including the associated staffing and operating costs. The Sheriff's Office will be shutting down the existing, older medical treatment space, allowing medical and mental health staff to relocate to one more efficient, centralized space.

Custody Staff: Yuba County Jail currently uses sworn Correctional Officers in all jail custodial positions, including some areas that do not require inmate contact. These officers are the most costly staff. An existing officer position will be transferred to the new PTU and a less-costly booking clerk will fill the vacant position in a control room or booking area of the jail in an effort to support new areas of the PTU.

Programming and Classrooms: YCJ currently uses a mix of community-based organizations and county staff from several departments to facilitate programs and classes. Funding sources that currently provide these services (Inmate Welfare Fund,

County General Fund, Health Education funds or Public Health Fund, County Office of Education, CBOs and Non-profits) in the existing program rooms will continue to fund programs and classes offered in the new addition. The Office of Education will provide a GED teacher for extended hours as additional classroom space is provided. All additional teacher hours will be funded by the Inmate Welfare Fund. The Yuba County Probation Department has agreed to provide funding for extended facilitator hours for several of the programs that are already being offered in the Day Reporting Center. Community volunteers will also have the ability to offer more programming with the new facility, which will allow YCJ to expand those programs without additional staffing costs.

Treatment Space: Yuba County Jail currently provides all medical staff for the facility's existing treatment space. The jail contracts with Sutter-Yuba Mental Health for most mental health positions. All of these staff members will transfer over to the new PTU. Contracted dental staff currently visits one day a week and will continue to do so in the PTU. Most mental health positions are provided by or contracted through Sutter-Yuba Mental Health, and the Sheriff's Office has already budgeted for several new positions (See Narrative Item 5.1 for budgeted treatment staff positions). Outside of these previously budgeted positions, there will be no additional treatment staff required.

SECTION 5.6 – READINESS TO PROCEED

A. Did the county provide a board resolution: 1) authorizing an adequate amount of available matching funds to satisfy the counties' contribution 2) approving the forms of the project documents deemed necessary, as identified by the board (SPWB) to the BSCC, to effectuate the financing authorized by the legislation, 3) authorizing the appropriate signatory or signatories to execute those documents

at the appropriate times. The matching funds mentioned in the resolution shall be compatible with the state's lease revenue bond financing.

On August 11, 2015 the Yuba County Board of Supervisors resolved as stated above under Resolution 2015-82. Refer to Section 6: Board of Supervisors' Resolution.

B. Did the county provide documentation evidencing CEQA compliance has been completed?

The proposed Project is exempt from CEQA as Class 1 and Class 11 categorical exemptions (CEQA Guidelines §§15332) because (a) The project is consistent with the Yuba County zoning ordinance and 2030 General Plan; (b) it is located in the City of Maryville and the proposed project is not 5 acres in size; (c) The project site is a completely built out with an existing jail and courthouse facility that does not contain any habitat for any endangered, threatened or special status species; (d) the construction of the new facility would not significantly add new traffic, noise, air quality or water quality as it is replacing an existing facility; (e) and the site is currently being served with all applicable utilities. A Notice of Exemption was filed on July 7, 2015. On August 11, 2015 the statute of limitation expired; no challenges were filed. Additionally, the jail project's conceptual design is already in place and the County is ready to proceed with the schematic design phase. Once funding is confirmed, Yuba County will begin the process to select a project/construction manager, who will then assist in assembling the Master Architect's design team and ultimately award the D-B contract, which will then lead to the construction phase of this project. Refer to the previous Section 6 for documentation evidencing the completion of CEQA.

SECTION 6: BOARD OF SUPERVISORS' RESOLUTION

All counties applying for SB 863 financing must include a Board of Supervisors' resolution with the proposal submittal. The resolution must include the requisite components as outlined below. For counties submitting multiple proposals (which requires participation in a regional ALCJF as described in the RFP), separate resolutions for each proposal, with the necessary language contained in each resolution, are required.

The Board of Supervisors' resolution for the project shall be attached to the original proposal and contain the following:

- A. Names, titles, and positions of county construction administrator, project financial officer, and project contact person.
- B. Approving the forms of the project documents deemed necessary, as identified by the board (SPBW) to the BSCC, to effectuate the financing authorized by the legislation.
- C. Authorization of appropriate county official to sign the applicant's Agreement and submit the proposal for funding.
- D. Assurance that the county will adhere to state requirements and terms of the agreements between the county, the BSCC, and the SPWB in the expenditure of state financing and county match funds.
- E. Assurance that authorizes an adequate amount of available matching funds to satisfy the counties' contribution. The identified matching funds in the resolution shall be compatible with the states' lease revenue bond financing. (see page 4 of this form for description of compatible funds)
- F. Assurance that the county will fully and safely staff and operate the facility that is being constructed (consistent with Title 15, California Code of Regulations, Chapter 1, Subchapter 6 section 1756 (j) 5) within 90 days after project completion.
- G. All projects shall provide the following site assurance for the county facility at the time of proposal or not later than 90 days following the BSCC's notice of Intent to Award: 1) assurance that the county has project site control through either fee simple ownership of the site or comparable long-term possession of the site and right of access to the project sufficient to assure undisturbed use and possession of the site; and, 2) will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site of facility subject to construction, or lease the facility for operation to other entities, without permission and instructions from the BSCC, for so long as the SPWB lease-revenue bonds secured by the financed project remain outstanding.
- H. Attestation to \$_____ as the current fair market land value for the proposed new or expanded facility. This can be claimed for on-site land value for new facility construction, on-site land value of a closed facility that will be renovated and

reopened, or on-site land value used for expansion of an existing facility. It cannot be claimed for land value under an existing operational facility. (If claimed as in-kind match, actual on-site land value documentation from an independent appraisal will be required as a pre-agreement condition.)

- I. Regional ALCJF projects only: A Board of Supervisors' resolution from the lead county in the regional partnership containing the items identified above, along with a Memorandum of Understanding (MOU) or Joint Powers Agreement (JPA) between each of the partner counties. Please consider the information about regional ALCJFs for the purposes of this funding program as described in the "Eligible Projects" section, "Limit on Number of Projects/Set Asides" sub-section of the RFP, before developing these documents. If preliminary MOUs and JPAs are submitted, final documents must be submitted within 90 days following the notification to the lead county of conditional Intent to Award state financing.

Note: Additionally, refer to "Section 5: Narrative - Readiness to Proceed."

**BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF YUBA**

RESOLUTION RECOMMEND THE BOARD APPROVE THE ACTIONS NECESSARY IN SUPPORT OF THE CREATION OF A NEW PROGRAMMING, MEDICAL, AND MENTAL HEALTH FACILITY ADJACENT TO THE YUBA COUNTY JAIL IN MARYSVILLE AND FURTHER SUPPORTS THE APPLICATION FOR SB863 FUNDING.)))))))))))	RESOLUTION NO. <u>2015-82</u>
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WHEREAS, pursuant to the Adult Local Criminal Justice Facilities construction Financing Program (SB 863 Financing Program), the State may provide lease-revenue bond financing for the acquisition, design and construction of adult local criminal justice facilities; and

WHEREAS, Yuba County has proposed to build and staff a secure criminal justice facility ("the Project") adjacent to the existing Yuba County Jail on that certain real property having Assessor Parcel Number 010184001 and located at 215 5th Street, property which Yuba County owns through fee-simple ownership; and

WHEREAS, Yuba County currently owns and operates the Yuba County Jail on this site;

NOW, THEREFORE, BE IT RESOLVED, as required by the SB 863 Financing Program Request for Proposal form, the Yuba County Board of Supervisors hereby:

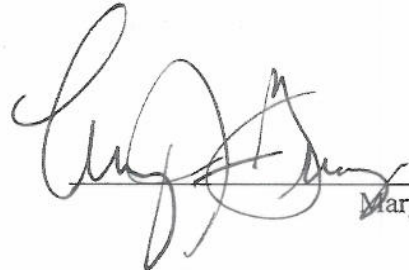
- Affirms its general support of the Yuba County Jail project;
 - Recognizes the need to appoint certain County employees to be holders of certain roles in the project process, and hereby appoints:
 - The Yuba County Board Chair to be the authorized county official to sign the Applicant's Agreement and submits the proposal for funding on behalf of Yuba County.
- It further appoints:
- Doug McCoy, Director of Administrative Services of Yuba County as the Construction Administrator
 -

- Andrea Armstrong, Purchasing and Contracts Administrator of Yuba County as the Project Financial Officer
 - Doug McCoy, Director of Administrative Services of Yuba County as the Project Contact Person
- Approves the forms of the project documents deemed necessary, as identified by the SPWB to the BSCC, to effectuate the financing authorized by the legislation and authorizing the appropriate signatory or signatories to execute those documents at the appropriate times.
- Assures that the County will adhere to state requirements and terms of the agreements between the County, the BSCC, and the SPWB in the expenditure of state funds and county match funds.
- Assures that the County has appropriated the amount of match identified by the county on the funding Proposal Form submitted to the BSCC.
- Assures the payment of the county cash contribution funds for the proposed adult local criminal justice facility project (i) is within the power, legal right, and authority of the County; (ii) is legal and will not conflict with or constitute on the part of the County a material violation of, a material breach of, a material default under, or result in the creation or imposition of any lien, charge, restriction, or encumbrance upon any property of the County under the provisions of any charter instrument, bylaw, indenture, mortgage, deed of trust, pledge, note, lease, loan, installment sale agreement, contract, or other material agreement or instrument to which the County is a party or by which the County or its properties or funds are otherwise subject or bound, decree, or demand of any court or governmental agency or body having jurisdiction over the County or any of its activities, properties or funds; and (iii) have been duly authorized by all necessary and appropriate action on the part of the governing body of the County.
- Assures the county cash contribution funds and the Project are not and will not be mortgaged, pledged, or hypothecated by the County in any manner or for any purpose and have not been and will not be the subject of a grant of a security interest by the County. In addition, the county cash contribution funds and the Project are not and will not be mortgaged, pledged, or hypothecated for the benefit of the County or its creditors in any manner or for any purpose and have not been and will not be the subject of a grant of a security interest in favor of the County or its creditors. The County shall not in any manner impair, impede or challenge the security, rights and benefits of the owners of any lease-revenue bonds sold by the State Public Works Board for the Project (the "Bonds") or the trustee for the Bonds.
- Assures the Project proposed in the County's SB 863 Financing Program proposal is authorized to proceed in its entirety when and if state financing is awarded for the Project within the SB 863 Financing Program.

- Assures that the county will fully and safely staff and operate the facility that is being constructed (consistent with Title 15, California Code of Regulations, Chap. 1, Sub.6, section 1756 (j) 5) within 90 days after project completion.
- Shall provide the following site assurance for the county facility at the time of proposal or not later than 90 days following the BSCC's notice of Intent to Award: 1) assurance that the county has project site control through either fee simple ownership of the site or comparable long-term possession of the site and right of access to the project sufficient to assure undisturbed use and possession of the site; and, 2) will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site of facility subject to construction, or lease the facility for operation to other entities, without permission and instructions from the BSCC, for so long as the SPWB lease-revenue bonds secured by the financed project remain outstanding.

PASSED AND ADOPTED at a regular meeting of the Board of Supervisors of the County of Yuba, State of California on the 11 day of August, 2015 by the following vote:

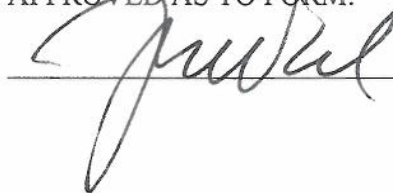
AYES: Supervisors Vasquez, Nicoletti, Griego, Abe, Fletcher
 NOES: None
 ABSENT: None
 ABSTAIN: None


 Mary Jane Griego
 Board Chair

ATTEST: Donna Stottlemeyer
 CLERK OF THE BOARD OF SUPERVISORS


 Rachel Ferris, Deputy

YUBA COUNTY COUNSEL
 APPROVED AS TO FORM:



The foregoing instrument is a Correct Copy of the original on file in this office
 ATTEST: DONNA STOTTEMEYER
 Clerk of the Board of Supervisors of the County of Yuba, State of California

By Rachel Ferris
 Date: Aug 12, 2015

JUL 07 2015

TERRY A. HANSEN, County Clerk
BY BOBBI JOHNSON
Deputy Clerk

NOTICE OF EXEMPTION

TO: X Office of Planning Research
P.O. Box 3044, Rm. 212
Sacramento, CA 95812

FROM: COUNTY OF YUBA
Community Development & Services Agency
915 8th Street, Suite 123
Marysville, CA 95901

or

X County Clerk, County of Yuba
915 8th Street
Marysville, CA 95901

SUBJECT: Filing of Notice of Exemption.

PROJECT TITLE/CASE NO.: Yuba County Jail Program and Treatment Unit Project

PROJECT LOCATION - SPECIFIC AND COMMUNITY: Yuba County Jail; 215 5th Street, Marysville, CA 95901 (APN: 010-184-001-000).

DESCRIPTION OF NATURE, PURPOSE, AND BENEFICIARIES OF PROJECT:

The Yuba County Administrative Services Department is seeking to construct a jail program/treatment unit to replace and supplement space currently located in a separate building on the same site. The project would consist of constructing a two story facility containing medical and mental health treatment areas including office space for service providers. Program areas include: treatment areas, a small outdoor exercise area, laundry and clothing rooms, a library, and four classrooms. It is anticipated that the facility would primarily serve Yuba County inmates but would also be made available to Sutter County inmates needing special care.

NAME OF PUBLIC AGENCY\CONTACT PERSON\TELEPHONE #: County of Yuba CDSA, Kevin Perkins, (530) 749-5430

NAME OF PERSON OR AGENCY CARRYING OUT PROJECT:

Yuba County Administrative Services Department; contact: Andrea Armstrong
915 8th Street
Marysville, CA 95918
(530) 749-5430

EXEMPT STATUS: (Check One)

- Ministerial (Sec. 21080(b)(1), 15268);
- Declared Emergency (Sec. 21080(b)(3), 15269(a));
- Emergency Project (Sec. 21080(b)(4), 15269(b)(c));
- Categorical (Sec. 15332);
- Statutory (Sec. 21083 and 21087, 15260-15267);
- Other. Sec. 15182

REASONS WHY PROJECT IS EXEMPT: Staff has determined the project is exempt from environmental review pursuant to the California Environmental Quality Act (CEQA) Section 15332. The project meets all the conditions of the in-fill exemption as follows: (a) The project is consistent

2015FB - 00022

with the Yuba County zoning ordinance and 2030 General Plan; (b) it is located in the City of Maryville and the proposed project is not 5 acres in size; (c) The project site is a completely built out with an existing jail and courthouse facility that does not contain any habitat for any endangered, threatened or special status species; (d) the construction of the new facility would not significantly add new traffic, noise, air quality or water quality as it is replacing an existing facility; (e) and the site is currently being served with all applicable utilities.

CONTACT PERSON: Kevin Perkins

TELEPHONE NO.: 530-749-5470

SIGNATURE



TITLE

Planner III

DATE RECEIVED FOR FILING

7-7-15



State of California—Natural Resources Agency
CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE
2014 ENVIRONMENTAL FILING FEE CASH RECEIPT

RECEIPT#
58-2015-022
STATE CLEARING HOUSE # (if applicable)

SEE INSTRUCTIONS ON REVERSE. TYPE OR PRINT CLEARLY

LEAD AGENCY		DATE	
COUNTY OF YUBA - COMMUNITY DEVELOPMENT & SERVICES AGENCY		07/07/2015	
COUNTY/STATE AGENCY OF FILING		DOCUMENT NUMBER	
YUBA		2015FG-00022	
PROJECT TITLE			
YUBA COUNTY JAIL PROGRAM AND TREATMENT UNIT PROJECT			
PROJECT APPLICANT NAME		PHONE NUMBER	
COUNTY OF YUBA - COMMUNITY DEVELOPMENT & SERVICES AGENCY		(530) 749-5430	
PROJECT APPLICANT ADDRESS		CITY	STATE
915 8TH ST, SUITE 123		MARYSVILLE	CA
		STATE	ZIP CODE
		CA	95901
PROJECT APPLICANT (Check appropriate box):			
<input checked="" type="checkbox"/> Local Public Agency <input type="checkbox"/> School District <input type="checkbox"/> Other Special District <input type="checkbox"/> State Agency <input type="checkbox"/> Private Entity			

CHECK APPLICABLE FEES:

<input type="checkbox"/> Environmental Impact Report (EIR)	\$3,029.75	\$	_____
<input type="checkbox"/> Mitigated/Negative Declaration (MND)(ND)	\$2,181.25	\$	_____
<input type="checkbox"/> Application Fee Water Diversion (State Water Resources Control Board only)	\$850.00	\$	_____
<input type="checkbox"/> Projects Subject to Certified Regulatory Programs (CRP)	\$1,030.25	\$	_____
<input type="checkbox"/> County Administrative Fee	\$50.00	\$	_____
<input checked="" type="checkbox"/> Project that is exempt from fees			
<input checked="" type="checkbox"/> Notice of Exemption (attach)			
<input type="checkbox"/> CDFW No Effect Determination (attach)			
<input type="checkbox"/> Other 0.00		\$	_____

PAYMENT METHOD:

Cash
 Credit
 Check
 Other _____

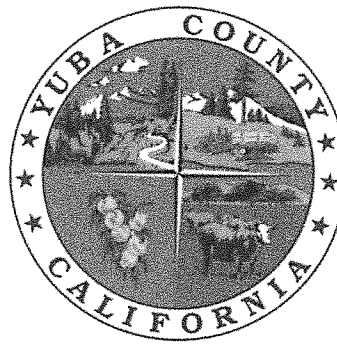
TOTAL RECEIVED \$ _____ \$0.00

SIGNATURE	PRINTED NAME AND TITLE
X 	BOBBI JOHNSON Deputy

The County Of Yuba

OFFICE OF THE COUNTY COUNSEL

915 8TH Street, Suite 111
Marysville, California 95901
(530)749-7565
FAX (530)749-7513



ANGIL P. MORRIS-JONES
COUNTY COUNSEL

JOHN R. VACEK
CHIEF DEPUTY

JOHN C. WHIDDEN
DEPUTY

BOBBIE ROSS TODD
DEPUTY

ERIKA J. STEDMAN
LEGAL SERVICES COORDINATOR

August 13, 2015

Board of State and Community Corrections
2590 Venture Oaks Way, Suite 200
Sacramento, CA 95833

Re: CEQA Notice of Exemption

Dear sir or madam,

Attached is a copy of the Notice of Exemption filed on July 7, 2015 with the Yuba County Clerk's office.

The statute of limitations applicable to Notice of Exemptions from CEQA requirements, as specified in Title 14, Chapter 3, Section 15062 (d), states the following:

15062(d). The filing of a Notice of Exemption and the posting on the list of notices start a 35 day statute of limitations period on legal challenges to the agency's decision that the project is exempt from CEQA.

This letter certifies that Notice of Exemption was appropriately posted and noticed and that the statute of limitations has expired and no challenges were filed.

Sincerely,

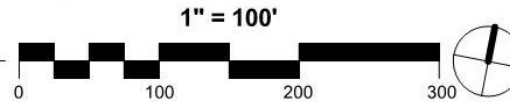
A handwritten signature in black ink, appearing to read "John R. Vacek".

John R. Vacek
Chief Deputy County Counsel

ATTACHMENT A – CONCEPTUAL SITE PLAN



① Site
1" = 100'-0"



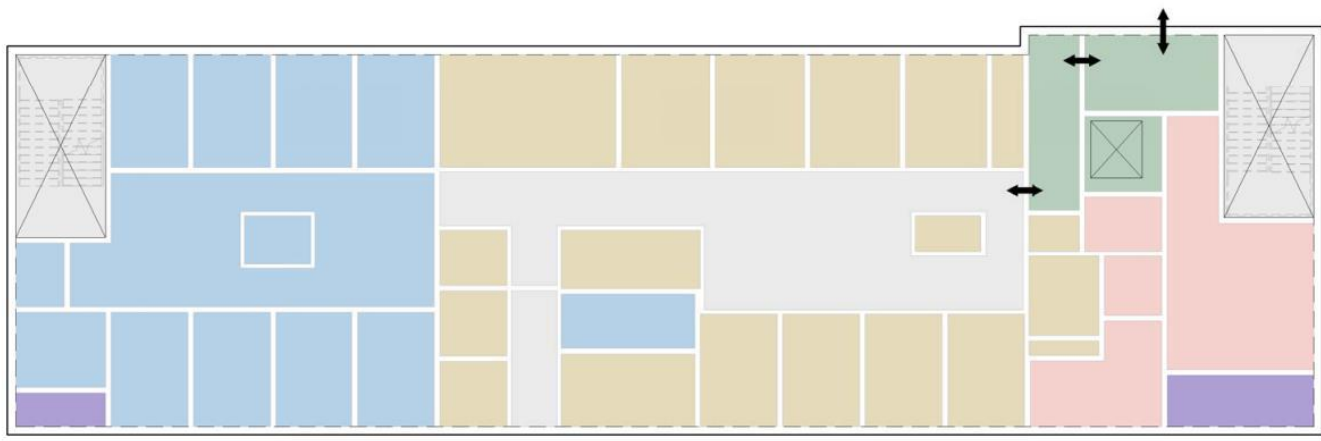
7/23/2015

Yuba County SB863

Site Plan



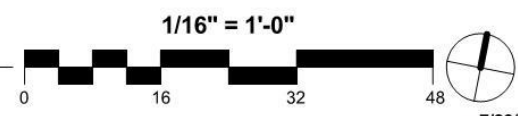
ATTACHMENT B – CONCEPTUAL FLOOR PLAN – FLOOR 1



Department Legend

- | | | |
|-------------|-------------------------|--------------------------------|
| Circulation | Lobby & Waiting | Mental Health Inmate Treatment |
| Laundry | Medical inmate Services | Utility |

① First Floor
1/16" = 1'-0"

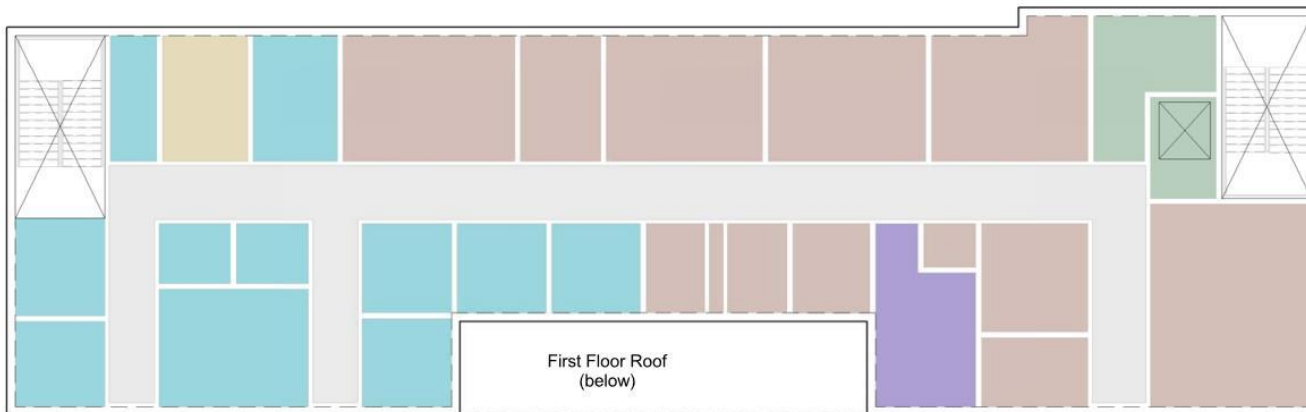


7/23/2015







Yuba County SB863

First Floor A1

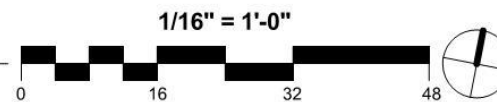
ATTACHMENT C – CONCEPTUAL FLOOR PLAN – FLOOR 2



Department Legend

- | | | |
|---|---|---|
|  Circulation |  Medical inmate Services |  Program Space |
|  Lobby & Waiting |  Mental Health |  Utility |

① Second Floor
1/16" = 1'-0"



7/23/2015

Yuba County SB863

Second Floor



ATTACHMENT D – CONCEPTUAL MASSING

