

Title	<b>The City of Hanford Police Department</b>	07/07/2023
	by <b>Parker Sever</b> in <b>Organized Retail Theft Prevention Grant Program</b>	id. 41331795
	psever@hanford.city	

## Original Submission 07/07/2023

**The Organized Retail Theft (ORT) Prevention Grant Program Application is divided into five (5) sections as identified below: Background Information Contact Information Program Information Proposal Narrative and Budget Mandatory Attachments Each section has a series of questions requiring a response. Applicants will be prompted to provide written text, select options from a drop down menu, select options from a multiple choice menu, or upload attachments. Questions with a red asterisk require responses. Applicants will not be able to submit the application until all questions with a red asterisk have been completed. Applicants may reference the ORT Prevention Grant Program Proposal Instruction Packet for background information, key dates, rating factors, and other important information to aid in the completion of the ORT Prevention Grant Program Application. The ORT Prevention Grant Proposal Instruction Packet is available on the Board of State and Community Corrections (BSCC) website. NOTE: Applicants may start and stop their application but must select "Save Draft" at the bottom of the application before existing.**

<b>SECTION I - BACKGROUND INFORMATION</b>	<b>This section requests information about the applicant's name, location, mailing address, and tax identification number.</b>
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Name of Applicant (i.e., Police Department, Sheriff's Department, or Probation Department)	<b>The City of Hanford Police Department</b>
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Multi-Agency Partnerships Information (if applicable)	<b>Applicants may apply for funding as part of a multi-agency partnership (two [2] or more agencies). The agencies and jurisdictions comprising the collaborative application are not required to be contiguous. One (1) Lead Public Agency must be identified on behalf of the partnership.</b>
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Multi-Agency Partnerships	<b>No: This is not a Multi-Agency Partnership Application</b>
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Lead Public Agency Information **All applicants are required to designate a Lead Public Agency (LPA) to serve as the coordinator for all grant activities. The LPA is a governmental agency with local authority within the applicant's city or county. The applicant may choose to fill the role of LPA itself or it may designate a department, agency, or office under its jurisdiction to serve as the LPA. The role of the LPA is to coordinate with other local government agency partners and non-governmental organizations to ensure successful implementation of the grant program. The LPA is responsible for data collection and management, invoices, meeting coordination (virtual and/or in-person), and will serve as the primary point of contact with the BSCC.**

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Lead Public Agency **The City of Hanford Police Department**

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Applicant's Physical Address **425 N Irwin St  
Hanford  
CA  
93230  
US**

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Applicant's Mailing Address (if different than the physical address) **425 N. IRWIN STREET  
HANFORD  
California  
93230  
US**

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Mailing Address for Payment **425 N. IRWIN STREET  
HANFORD  
California  
93230  
US**

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Tax Identification Number **946000345**

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SECTION II - CONTACT INFORMATION **This section requests contact information for the individuals identified as the Project Director, Financial Officer, Day-to-Day Project Contact, Day-to-Day Fiscal Contact, and the Authorized Signature.**

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Project Director **JIMMY  
MACIAS**

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Project Director's Title with Agency/Department/Organization **HANFORD POLICE DEPT**

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Project Director's Physical Address **425 N. IRWIN STREET  
HANFORD  
California  
93230  
US**

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Project Director's  
Email Address **psever@hanford.city**

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Project Director's  
Phone Number **+15595854730**

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Financial Officer **Jimmy  
Macias**

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Financial Officer's  
Title with  
Agency/Department/Organization **Administrative Analyst**

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Financial Officer's  
Physical Address **425 N. IRWIN STREET  
HANFORD  
California  
93230  
US**

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Financial Officer's  
Email Address **jmacias@cityofhanfordca.com**

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Financial Officer's  
Phone Number **+15595854721**

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Day-To-Day Program  
Contact **Jimmy  
Macias**

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Day-To-Day Program  
Contact's Title **Administrative Analyst**

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Day-To-Day Program  
Contact's Physical  
Address **425 N. IRWIN STREET  
HANFORD  
California  
93230  
US**

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Day-To-Day Program  
Contact's Email  
Address **jmacias@cityofhanfordca.com**

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Day-To-Day Program  
Contact's Phone  
Number **+15595854721**

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Day-To-Day Fiscal  
Contact **JIMMY  
MACIAS**

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Day-To-Day Fiscal  
Contact's Title **Administrative Analyst**

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Day-To-Day Fiscal Contact's Physical Address	<b>425 N. IRWIN STREET HANFORD California 93230 US</b>
Day-To-Day Fiscal Contact's Email Address	<b>jmacias@cityofhanfordca.com</b>
Day-To-Day Fiscal Contact's Phone Number	<b>+15595854721</b>
Name of Authorized Officer	<b>Parker Sever</b>
Authorized Officer's Title	<b>Chief of Police</b>
Authorized Officer's Physical Address	<b>425 N. IRWIN STREET HANFORD California 93230 US</b>
Authorized Officer's Email Address	<b>psever@hanford.city</b>
Authorized Officer's Phone Number	<b>+15595854730</b>
Authorized Officer Assurances	<b>checked</b>
SECTION III - PROGRAM INFORMATION	<b>This section requests a Project Title, Proposal Summary description, Program Purpose Area(s) selection, and Scope Funding Category selection.</b>
Project Title	<b>Retail and Auto Theft Prevention Project</b>
Proposal Summary	<b>The City of Hanford has had a high retail crime rate in recent years. Businesses throughout the city have been targeted in retail theft over the last three years. There are specific shopping centers and a shopping mall that are targeted because of the items they carry. Stolen vehicles and license plates have also been steadying the last three (3) years. Flock cameras would help the city find vehicles that have been traced to retail theft crimes, stolen vehicles, and stolen license plates. The department is also looking for officer overtime as well as a vehicle to have our POP team go out and have more police presence in the affected areas of retail and car theft</b>

**PROGRAM  
PURPOSE AREAS**

**Applicants must propose activities, strategies, or programs that address the Program Purpose Areas (PPAs) as defined on pages 5 - 8 in the ORT Prevention Grant Proposal Instruction Packet. A minimum of one (1) PPA must be selected; applicants are not required to address all three (3) PPAs. All proposed activities, strategies, or programs must have a link to the ORT Prevention Grant Program as described in the authorizing legislation and the ORT Prevention Grant Proposal Instruction Packet.**

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**Program Purpose  
Areas (PPAs):**

**PPA 1: Organized Retail Theft  
PPA 2: Motor Vehicle or Motor Vehicle Accessory Theft**

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**Funding Category  
Information**

**Applicants may apply for funding in a Medium Scope OR Large Scope Category. The maximum an applicant may apply for is up to \$6,125,000 in the Medium Scope category OR up to \$15,650,000 in the Large Scope category. Applicants may apply for any dollar amount up to and including the maximum grant amount identified in each category. Multi-agency partnerships (determined as Medium Scope OR Large Scope) may apply for up to the maximum grant award in that category, multiplied by the number of partnering eligible applicants. For Example: Four (4) eligible applicants in the Medium Scope category may submit one (1) application for up to \$24,500,000 o \$6,125,000 (Medium Scope Max) x 4 (# of Agencies) = \$24,500,000 Two (2) eligible applicants in the Large Scope category may submit one (1) application for up to \$31,300,000 o \$15,650,000 (Large Scope Max x 2 (# of Agencies) = \$31,300,000 Please reference pages 10-12 in the ORT Prevention Grant Proposal Instruction Packet for additional information.**

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**Funding Category**

**Medium Scope (Up to \$6,125,000)**

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**SECTION IV -  
PROPOSAL  
NARRATIVE AND  
BUDGET**

**This section requests responses to the Rating Factors identified in the the ORT Prevention Grant Program Application Instruction Packet.**

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**The Proposal Narrative must address the Project Need, Project Description, Project Organizational Capacity and Coordination, and Project Evaluation and Monitoring Rating Factors as described in the ORT Prevention Grant Instruction Packet (refer to pages 20-24). A separate narrative response is required for each Rating Factor as described below: The Project Need narrative may not may not exceed 6,711 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately three (3) pages in Arial 12-point font with one-inch margins on all four (4) sides and at 1.5-line spacing. The Project Description narrative may not may not exceed 11,185 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately five (5) pages in Arial 12-point font with one-inch margins on all four (4) sides and at 1.5-line spacing. The Project Organizational Capacity and Coordination narrative may not may not exceed 4,474 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately two (2) pages in Arial 12-point font with one-inch margins on all four (4) sides and at 1.5-line spacing. The Project Evaluation and Monitoring narrative may not may not exceed 4,474 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately two (2) pages in Arial 12-point font with one-inch margins on all four (4) sides and at 1.5-line spacing. A character counter is automatically enabled that shows the number of characters used and the remaining number of characters before the limit for each response is met. If the character limit is exceeded, a red prompt will appear with the message "You have exceeded the character limit". Applicants will be prohibited from submitting the ORT Prevention Grant Program Application until they comply with the character limit requirements. NOTE: It is up to the applicant to determine how to use the total word limit in addressing each section, however as a guide, the percent of total point value for each section is provided in the ORT Prevention Grant Proposal Instruction Packet (refer to page 15).**

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Project Need

**The project need for the City of Hanford Police Department is vital. The City of Hanford is the busiest city within Kings County. Hanford has all the major shopping centers with big box stores, hospital, shopping mall, three high schools, sports complexes, and restaurants in the county. At any point within the city, there can be more than sixty-five thousand (65,000) people in the city conducting business in the city. Over the last three years, the city of Hanford has seen a rise in retail theft. In 2020, there were a total of one hundred seventy- eight (178) retail thefts. In 2021, there were a total of one hundred twenty-four (124) retail thefts in the city of Hanford and in 2022, there were a total of one hundred ninety-eight (198) retail thefts and as of June 19, 2023, there were already a total of forty-three (43) retail theft calls for service.**

**There are four main target areas throughout the city. The first is a shopping center called Hanford Station. Hanford Station has a Walmart and a variety of restaurants within that shopping center. Less than one hundred yards (100) away from Hanford Station, there**

is the Marketplace at Hanford Shopping Center. This shopping center has a Target, Michael's, Marshalls, Old Navy, PetSmart, ULTA, and Lowes. The Marketplace Shopping Center is the area that gets the most calls for service for retail theft. ULTA Beauty is one of the biggest stores in the city that has calls of service for theft. ULTA is big target for theft because the items are easy for thieves to steal and easy to resell on OfferUp, Facebook marketplace, eBay and sold at flea markets. Directly across the street from The Marketplace Shopping Center is the Hanford Mall. The Mall has restaurants surrounding it, a food court, as well as big box stores such as Kohls, Ross, Big 5, and JCPenney. The Mall is a place where there are a lot of calls for service for retail theft, Specifically JCPenney. JCPenney has two entrances. The first is into the mall and the other faces a street. The entrance that faces the street has direct access to the men's section and there are instances where multiple people run in to store and steal stacks of Levi's brand jeans. Costco is located on the east side of town and there are always calls for service for retail theft. This shopping center is in a more remote area but, has restaurants and an AT&T around it. This shopping center, just like The Marketplace shopping center, and the Hanford Mall, are very close to the main highways (highway 198 and highway 43) that run just outside the city. That allows easy access for thieves to get to freeways in a quick manner and able to escape into highway traffic. Other areas of concern include the Walgreens, Rite Aid, and CVS locations within the city. These establishments are also very much prone to retail theft. All these establishments are open 24 hours a day or open late. Rite Aid, Walgreens, and CVS all have cosmetics sections that thieves go in and steal hundreds of cosmetic items just like at ULTA. Apart from the cosmetic section of the store, these drug stores have pharmacies within them. Some of the medicines that the pharmacies carry is highly sought after and there have been break ins to the pharmacies as well as armed robberies to possess those medications. There is another shopping center that generates a great deal of calls for service for retail theft but, it does not have a name. The two biggest stores in that shopping center are Big Lots and Cost Less grocery store. Both establishments get regular calls for service for retail theft. The items from these two locations are grocery items and alcohol from Cost Less and household items from Big Lots. Another place within the city that also garners a lot of calls for service such as Centennial Plaza. Centennial Plaza is a shopping center that is located across the street from the Marketplace and diagonally from the Hanford Mall. This shopping center has a DD's discounts, a Foods Co grocery store, a dollar tree, and restaurants in this shopping center. The City of Hanford has had a steady number of stolen vehicles and stolen license plates over the last three (3) years. In 2020, there were a total of two hundred twenty-eight (228) stolen vehicles. In 2021, there was two hundred twenty-seven (227) stolen vehicles for the year and in 2022 there were two hundred one stolen vehicles. In 2020, there were eighty-seven (87) license plate thefts. In 2021 there were eighty-six (86) and in 2022 there were fifty-seven (57). Stolen vehicles and license plates have been a recurring issue for the department. With the addition of Flock Cameras, the department will be able to

combat stolen vehicle and stolen license plate theft. There is a service gap, and the department needs help trying to close that gap. With the addition of this grant, the department will have a better chance of closing the gap. There is also a geographical location and accessibility issue. Starting July 1 2023, the city is adding annexes from the county jurisdiction. This will entail officers geographical beat to get wider. With this happening, it will take longer for a responding officer to get across their beat to make it to a retail theft call. Adding overtime will help that issue by there being additional officers on patrol in those high target areas already. Since the city is acquiring annexed county jurisdictions, Flock cameras will be vital to officers to identify stolen cars or stolen license plates. Flock cameras will send the last known location that vehicle has traveled by a flock camera.

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#### Project Description

The City of Hanford is looking is to obtain funds to help minimize retail theft. With this grant the department will offer overtime for officers to patrol retail shopping centers within the city. Officer presence will help deter criminal retail theft activity. Officer presence will make a thief think twice about unlawfully taking items from these establishments. There will be four (4) officers assigned for five (5) hours once (1) a month to go out and maintain officer presence in an unmarked vehicle in and around retail establishments such as the Hanford Mall and The Marketplace Shopping center. Officers will be looking for any type of retail theft as well as taking any calls that are coming in for theft at retail locations. Because of the proximity of the shopping centers to a major highway (highway 198), it sometimes is possible for the people stealing from retail stores get on the highway and are long gone before officers can respond. Retail theft calls for service generate for cellphone stores such as AT&T, Verizon Wireless, T-Mobile, and Cricket. People will go in to one of the communication stores and take the display phones or tablets. Retail stores such as ULTA Beauty and JCPenney have the highest calls for service for retail theft. People run in to ULTA Beauty and steal bags full of cosmetics, perfumes, and hair products. JCPenney one of their man entrances on the east side of the Hanford Mall. That entrance goes directly into the men's department. People will run in through that entrance and steal stacks of Levi's brand jeans. Although there is a lot of retail theft throughout the year, there tend to be more calls for service during the holiday seasons. Because of apps like Facebook and Offerup, items that are stolen are easier to sell for a much lower price than they would cost purchasing the items from the retail store. Officer presence would add more peace of mind and safety to the retail store employees and patrons of the City of Hanford. Unfortunately, the department does not have the capacity to have an officer/s patrolling only shopping centers or big box stores. With the assistance of BSCC, the department will be able to deploy a team once a month to help combat retail theft.

The Department is also looking for flock cameras to be able to combat stolen car and stolen license plate offenses. Currently, the department has Flock cameras around the city, and they have been successful in helping with stolen cars being recovered as well as identifying vehicles and people who are stealing license plates and using the stolen plates. The first day a flock camera was put up within



the city, there was a Flock hit on a stolen vehicle that was involved in a drive by shooting. This vehicle was associated with a drive by shooting a week prior and with the help of the Flock camera, the vehicle was located the same day at the Flock hit. When stolen vehicles are located, there is usually more going on in the situation than just a stolen vehicle. Officers have pulled stolen vehicles over and found contraband in the vehicle as well as people with outstanding warrants. The Flock cameras help the department locate stolen vehicles and stolen license plates while they are not available to be in certain locations. The Department would like to put up Flock cameras around the City of Hanford. There are currently seventeen cameras (17) within in the city. Those cameras are placed all around the city but, there so are more problem areas to cover. There are busy intersections and other roadways that would benefit from having a Flock camera installed to help the department track and trace stolen vehicles quicker.

The department will speak to retailers in the affected areas and let them know that there would be extra officers on patrol within the area. The department will also talk to retailers and businesses within the area to ask specific times retailers are having to put calls for service in and any other pertinent questions. The goals and objective for this grant is to help minimize the amount of retail thefts within the city as well as have more officer presence around targeted shopping centers and retailers. The department is confident that more police presence will deter retail theft as well as there being more safety to the patrons that are shopping. Flock cameras have already been useful to the department. They can act as eyes looking for stolen vehicles and license plates because officers cannot be everywhere at once. The city has seventeen (17) Flock cameras and there has already been success with them. The first day a camera was installed, it helped solve a drive by shooting. There have been multiple instances that Flock cameras have been used to find stolen vehicles and vehicles that are using stolen license plates. In some instances, a vehicle that is stolen or a vehicle that is using stolen license plates leads officers to finding contraband within the vehicle or leads to something bigger than just a stolen vehicle. Both overtime and Flock cameras will help the department keep the city safer and patrons feel like they are being protected. Having Flock cameras in the city has already proven to be successful in the short amount of time cameras have been used in the city of Hanford. By adding more cameras, there will be a high probability of locating stolen vehicles as fast as possible with the help of the Flock cameras.

The rationale for this project is that the city has seen a steady increase in retail theft as well as stolen vehicle theft. Over the last three years, the city of Hanford has seen a rise in retail theft. In 2020, there were a total of one hundred seventy-eight (178) retail thefts. In 2021, there were a total of one hundred twenty-four (124) retail thefts in the city of Hanford and in 2022, there were a total of one hundred ninety-eight (198) retail thefts and as of June 19, 2023, there were already a total of forty-three (43) retail theft calls for service. Retail theft is becoming a problem within the city and as a department, we are trying to combat retail theft as much as possible. The goal for this project is to have more police presence within shopping centers, the

Hanford Mall, and around other targeted areas of retail theft. The hope is that the presence of officers will deter retail theft. The department will track the number of calls at the end of each quarter for the duration of the grant. We will be able to see if there was an increase or decrease in calls for service for retail theft.

In 2020, there were a total of two hundred twenty-eight (228) stolen vehicles. In 2021, there was two hundred twenty-seven (227) stolen vehicles for the year and in 2022 there were two hundred one stolen vehicles. In 2020, there were eighty-seven (87) license plate thefts. In 2021 there were eighty-six (86) and in 2022 there were fifty-seven (57). The goal to combat vehicle and license plate theft is to have Flock cameras put around the city. The city has success with flock cameras with the few that we have up now. The locations that would be chosen to put cameras up are major roadways with a lot of traffic. Because if the demographic location and amount of traffic in these areas, they are perfect locations for Flock cameras to be placed. Some of the cameras would be placed near and around major shopping areas as well as areas where stolen vehicles have been recovered or have a high rate of vehicle theft. The way that the department can measure outcomes is by tracking the amount of vehicle thefts within the city and comparing those numbers to the Flock camera hits as well as the stolen vehicles that have been recovered and/or found.

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The Hanford Police department will have the POP sergeant run the details for retail theft overtime operation. The sergeant will be in charge of creating the schedule for the operations as well as writing any reports that need to be written. The retail theft details will be run by a sergeant and worked by members of the departments POP team. The Lieutenant that is over the POP team will oversee all operations and make sure they are done as planned and make sure reports are written and turned in timely to our administration analyst to report whatever is need for the grant. The Chief of Police along with the department lieutenants will collaborate with officers to determine where to strategically place the Flock cameras that are granted in this grant. The administrative analyst for the department will take care of ensuring the reporting is completed and submitted on or before reporting is supposed to be submitted for this grant. The administrative analyst will also take care of all of the invoicing that will occur. Our administrative analyst is currently administering, reporting on, and in care of five different grants. Those grants vary in duration, grant award amount, as well as working with different types of agencies.

If granted, the documents that need to be signed will be printed and submitted to the appropriate parties for signature. Once those documents are signed, all of the documents that were signed along with any other necessary documents will be put together and an agenda item will be created to get the approval from City Council. Once the agenda item goes to council and gets approved, the department will gather all of the signed documents along with the approved agenda item and will send that to the grant administrator. The timeline for this entire process could up to six (6) weeks. If funded, the department is ready to start each operation for the entirety of the grant. The management structure and decision making for this project was based on the need the city has given what was offered for this grant. The department knows that retail theft and stolen vehicles are a problem within the city and with help from this grant, the city will be able to help combat both issues. The decision for this project also was discussed with department upper management. Management agreed with the proposed project, and all agreed to help if needed.

After this grant is over. The department will be able to keep up maintenance of the Flock cameras that are granted. In the instance a camera breaks or is damaged, the department will appropriate funds in their budget to be able to fix or replace any that are damaged or broken. The department help combat retail theft after the grant is over by also appropriating funds in the budget to allocate funds to continue the operation.

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The staff at the Hanford Police Department have experience working with grants. Our POP team as well as our patrol officers are all qualified to work this grant and help combat retail theft. This grant will be administered by a sergeant and the reporting will be submitted by the sergeant and given to the administrative analyst for reporting. The measurable outcomes are to compare how many retail theft calls have subsided as opposed to the year before. At the same time, the department understand that having officer presence brings more peace of mind to the shoppers as well as store associates. The department would like the outcome to be lower than the last year as well as more people caught for retail theft. For vehicle theft, the department would measure success by the number of vehicles recovered from Flock camera hits and the number of cars recovered. The preliminary plan for monitoring the project to ensure implementation is done correctly is for captains and sergeants to work with the officers before they go out to work retail theft overtime and let them know what the grant is and why they are working this overtime. For the auto theft portion, the management team will work together along with Lieutenants to find the locations for the granted Flock cameras will go to be most affective. By having a discussion to understand where to place these cameras, there is knowledge being used from everyone in the department. Once implementation is in place, sergeants will take over overseeing each portion of the grant and report to our administrative analyst for reporting purposes. In order for the department to gage if the implementation achieved the intended outcome, the department would use data from the year prior and compare the new data.

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Budget Instructions

Applicants are required to submit a Proposal Budget and Budget Narrative (Budget Attachment). Upon submission the Budget Attachment will become Section 5: Budget (Budget Tables & Narrative) making up part of the official proposal. The Budget Attachment must be filled out completely and accurately. Applicants are solely responsible for the accuracy and completeness of the information entered in the Proposal Budget and Budget Narrative. The Proposal Budget must cover the entire grant period. For additional guidance related to grant budgets, refer to the BSCC Grant Administration Guide. The Budget Attachment is provided as a stand-alone document on the BSCC website.

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Budget Attachment

[ORT-Grant-Program-Budget-Attachment-Final.xlsx](#)

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SECTION V -  
ATTACHMENTS

**This section list the attachments that are required at the time of submission, unless otherwise noted. Project Work Plan (Appendix B) - Mandatory Grantee Assurance for Non-Governmental Organizations (Appendix D) - Mandatory Local Impact Letter(s) (Appendix E) - Mandatory Letter(s) of Commitment (Appendix F) - If Applicable Policies Limiting Racial Bias - Refer to page 9 of the Proposal Instruction Packet - Mandatory Policies on Surveillance Technology - Refer to page 9 of the Proposal Instruction Packet - If Applicable Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft, and Embezzlement (Appendix G) - Mandatory Governing Board Resolution (Appendix H) - Optional**

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Project Work Plan (Appendix B)

[PROJECT\\_PLAN.pdf](#)

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Grantee Assurance for Non-Governmental Organizations (Appendix D)

[appendix\\_d.pdf](#)

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Local Impact Letter(s) (Appendix E)

[LOCAL\\_LETTER.pdf](#)

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Letter(s) of Commitment,  
(Appendix F) n/a

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Policies Limiting Racial Bias

[Bias-Based\\_Policing.pdf](#)

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Policies on Surveillance  
Technology n/a

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Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft, and Embezzlement (Appendix G)

[THEFT.pdf](#)

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OPTIONAL:  
Governing Board  
Resolution (Appendix  
H) n/a

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OPTIONAL:  
Bibliography n/a

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**CONFIDENTIALITY NOTICE: All documents submitted as a part of the Organized Retail Theft Prevention Grant Program proposal are public documents and may be subject to a request pursuant to the California Public Records Act. The BSCC cannot ensure the confidentiality of any information submitted in or with this proposal. (Gov. Code, § 6250 et seq.)**

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## Appendix B: Project Work Plan

Applicants must complete a Project Work Plan. This Project Work Plan identifies measurable goals and objectives, process and outcome measures, activities and services, responsible parties for those activities and services, data sources and estimated timelines. Completed plans should (1) identify the project's top goals and objectives; (2) identify how the goal(s) will be achieved in terms of the activities, responsible staff/partners, and start and end dates, process and outcome measures; and (3) provide goals and objectives with a clear relationship to the need and intent of the grant. As this grant term is for three (3) years, the Project Work Plan must attempt to identify activities/services and estimate timelines for the entire grant term. A minimum of one goal and corresponding objectives, process measures, etc. must be identified.

**Applicants must use the Project Work Plan provided below. You will be prompted to upload this document to the BSCC-Submittable Application.**

<b>(1) Goal:</b>	<b>&gt; Retail Theft Prevention</b>		
Objectives (A., B., etc.)	> (A) Deter retail theft with more officer presence.		
Process Measures and Outcome Measures:	> the department will be able to compare and contrast the number of calls for from the previous year/s to compare to the time when the grant started, and operations are being done.		
Project activities that support the identified goal and objectives:	Responsible staff/partners	Timeline	
		Start Date	End Date
>the department will be adding a retail theft operation each month. There will be extra patrol officers on patrol in high retail theft call for service areas as well as shopping centers and the Hanford Mall.	> The Responsible staff is the Hanford Police Department	10/1/2023	06/31/2027
List data and sources to be used to measure outcomes: > the data and sources being used will be from reports run in our RIMS system.			

<b>(2) Goal:</b>	<b>&gt; Vehicle theft prevention and recovery</b>		
Objectives (A., B., etc.)	> (A) catch people who are stealing vehicles with the use of Flock cameras. (B) catch vehicles who are stolen/ using stolen license plates with the use of Flock cameras.		
Process Measures and Outcome Measures:	> the department will be able to see a measurable outcome by seeing how many Flock hits we get from cameras and how many vehicles are recovered that are stolen or using stolen license plates.		

Outcome Measures:			
Project activities that support the identified goal and objectives:	Responsible staff/partners	Timeline	
		Start Date	End Date
> The Department will put up flock cameras around the city, especially in high traffic areas, shopping centers, The Hanford mall, and strip malls to be able to catch vehicles that are being driven.	The Hanford Police Department	> 10/1/2023	> 06/30/2027
List data and sources to be used to measure outcomes: the data and information will come from our RIMS system.			

<b>(3) Goal:</b>	>		
Objectives (A., B., etc.)	>		
Process Measures and Outcome Measures:	>		
Project activities that support the identified goal and objectives:	Responsible staff/partners	Timeline	
		Start Date	End Date
>	>	>	>
List data and sources to be used to measure outcomes: >			

**Organized Retail Theft Prevention Grant Program - Project Budget and Budget Narrative**

**Name of Applicant:** *City of Hanford Police Department*  
*(i.e., County Sheriff's Office, County Probation Department, or City Police Department)*

**44-Month Budget: October 1, 2023 to June 1, 2027**

*Note: Rows 7-16 will auto-populate based on the information entered in the budget line items (Salaries and Benefits, Services and Supplies, etc.)*

Budget Line Item	Total
1. Salaries & Benefits	\$68,370.00
2. Services and Supplies	\$0.00
3. Professional Services or Public Agencies	\$0.00
4. Non-Governmental Organization (NGO) Subcontracts	\$0.00
5. Data Collection and Evaluation	\$0.00
6. Equipment/Fixed Assets	\$130,000.00
7. Financial Audit (Up to \$25,000)	\$0.00
8. Other (Travel, Training, etc.)	\$0.00
9. Indirect Costs	\$0.00
<b>TOTAL</b>	<b>\$198,370.00</b>

**1a. Salaries & Benefits**

Description of Salaries & Benefits	(% FTE or Hourly Rate) & Benefits	Total
Overtime Sergeant	\$86.70 hourly OT rate X 5 hours per month X 44 operations	\$19,074.00
Overtime Officer	\$74.69 hourly rate X 5 hours per month X 3 OFFICERS X 44 operations	\$49,296.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
<b>TOTAL</b>		<b>\$68,370.00</b>

**1b. Salaries & Benefits Narrative:**

*The department is requesting overtime for the duration of the entire grant. The grant will cover officer overtime for one sergeant and three police officers. There will be one retail theft operation per month for five hours. There will be a total of forty-four (44) operations for the entirety of the grant. The sergeant overtime for the entire length of the grant is nineteen thousand seventy-four dollars (\$19,074.00) and overtime for three (3) officers for retail theft operations will total forty-nine thousand two hundred ninety-six dollars (\$49,296.00). The total for all operations overtime for the entire life of the grant from October 1st 2023 until June 30th 2027 is sixty-eight thousand three hundred sixty-nine dollars and forty cents (\$68,369.40). One Sergeant and three officers will go out one (1) time each month and patrol The Hanford Mall, The Marketplace at Hanford, Hanford Station, and many other stripmalls and shopping centers throughout the city.*

**2a. Services and Supplies**

Description of Services or Supplies	Calculation for Expenditure	Total
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
<b>TOTAL</b>		<b>\$0.00</b>

**2b. Services and Supplies Narrative:**



N/A

**3a. Professional Services**

Description of Professional Service(s)	Calculation for Expenditure	Total
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
<b>TOTAL</b>		<b>\$0.00</b>

**3b. Professional Services Narrative**

N/A

**4a. Non-Governmental Organization (NGO) Subcontracts**

Description of Non-Governmental Organization (NGO) Subcontracts	Calculation for Expense	Total
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
<b>TOTALS</b>		<b>\$0.00</b>

**4b. Non-Governmental Organization (NGO) Subcontracts Narrative**

N/A

**5a. Data Collection and Evaluation**

Description of Data Collection and Evaluation	Calculation for Expense	Total
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
<b>TOTALS</b>		<b>\$0.00</b>

**5b. Data Collection and Evaluation Narrative**

N/A

**6a. Equipment/Fixed Assets**

Description of Equipment/Fixed Assets	Calculation for Expense	Total
Unmarked Dodge Durango	1X\$45,000	\$45,000.00
Outfitting Dodge Durango	1X \$18,000 Lights, sirens, graphics ect.	\$18,000.00
Flock Camera	20 X \$3,000 per camera	\$60,000.00
Camera Install	20 X \$350.00 per camera	\$7,000.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
<b>TOTALS</b>		<b>\$130,000.00</b>

**6b. Equipment/Fixed Assets Narrative**

*seventeen (17) Flock Cameras would be placed around the city in busy intersections. Each camera costs three thousand dollars (\$3,000.00) and the install for each camera is three hundred fifty dollars (\$350.00). The total cost for Flock cameras is sixty-seven thousand dollars (\$67,000.00). The Flock camers will help the department find stolen vehicles or vehicles being driven with stolen license plates. The department is requesting a Dodge Durango for retail theft operations. The cost of the Durango is forty-five thousand dollars (\$45,000) and the outfitting of the Durango would cost a total of eighteen thousand dollars (\$18,000.00)*

**7a. Financial Audit**

Description	Calculation for Expense	Total
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
<b>TOTAL</b>		<b>\$0.00</b>

**7b. Financial Audit) Narrative:**

N/A

**8a. Other (Travel, Training, etc.)**

Description	Calculation for Expense	Total
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
<b>TOTAL</b>		<b>\$0.00</b>

**8b. Other (Travel, Training, etc.) Narrative:**

N/A

**9a. Indirect Costs**

For this grant program, indirect costs may be charged using only <b>one</b> of the two options below:	Grant Funds	Total
1) Indirect costs not to exceed 10 percent (10%) of the total grant award. Applicable if the organization <b>does not have</b> a federally approved indirect cost rate.	\$0	\$0
<i>If using Option 1) grant funds allocated to Indirect Costs may not exceed:</i>	<b>\$0</b>	
2) Indirect costs not to exceed 20 percent (20%) of the total grant award. Applicable if the organization <b>has</b> a federally approved indirect cost rate. Amount claimed may not exceed the organization's federally approved indirect cost rate.	\$0	\$0
<i>If using Option 2) grant funds allocated to Indirect Costs may not exceed:</i>	<b>\$0</b>	
<i>Please see instructions tab for additional information regarding Indirect Costs. If the amount exceeds the maximum allowed and/or turns <b>red</b>, please adjust it to not exceed the line-item noted.</i>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>

**9b. Indirect Costs Narrative:**

Enter narrative here. You may expand cell height if needed. **If using a federally approved indirect cost rate, please include the rate in the narrative.**



PARKER SEVER, CHIEF OF POLICE

425 N Irwin Street  
Hanford, CA 93230  
(559)585-2540

*City of* **H A N F O R D**  
**HANFORD POLICE DEPARTMENT**

June 29, 2023

To Whom It My Concern,

The City of Hanford Police Department is applying for an Organized Retail Theft Prevention Grant through the Board of State and Community Corrections (BSCC).

The two operations planned will not impact any other agency within the city. The department is applying for overtime funds and a vehicle to have officers go out once a month for five (5) hours and patrol all of the shopping centers, strip malls, and the Hanford Mall to help deter retail theft. Officer presence is vital in preventing retail theft. Officer presence will also give shoppers and sales associates more piece of mind as well. The Department is also applying for Flock cameras.

The recent rise in stolen vehicle and license plates has been on a steady incline.

The city already has a few Flock cameras, and the department has been successful in recovering stolen vehicles. The operations will be done solely by the Hanford Police Department as well as all of the reporting coming from the department.

Sincerely,

Jimmy Macias



Jimmy Macias

Administrative Analyst

City of Hanford, Police Department

425 N Irwin, Hanford CA 93230

United States of America

## Bias-Based Policing

### 402.1 PURPOSE AND SCOPE

This policy provides guidance to department members that affirms the Hanford Police Department's commitment to policing that is fair and objective.

Nothing in this policy prohibits the use of specified characteristics in law enforcement activities designed to strengthen the department's relationship with its diverse communities (e.g., cultural and ethnicity awareness training, youth programs, community group outreach, partnerships).

#### 402.1.1 DEFINITIONS

Definitions related to this policy include:

**Bias-based policing** - An inappropriate reliance on actual or perceived characteristics such as race, ethnicity, national origin, religion, sex, sexual orientation, gender identity or expression, economic status, age, cultural group, disability, or affiliation with any non-criminal group (protected characteristics) as the basis for providing differing law enforcement service or enforcement (Penal Code § 13519.4).

**Detention** - A seizure of a person by an officer that results from physical restraint, unequivocal verbal commands, or words or conduct by an officer that would result in a reasonable person believing that he or she is not free to leave or otherwise disregard the officer. (11CCR 999.224(a)(7)).

**Peace Officer** - Any sworn department member working in an official capacity.

**Search** - A search of a person's body or property in the person's possession or under his or her control, and includes a pat-down search of a person's outer clothing as well as a consensual search. (11CCR 999.224(a)(13)).

**Stop** - Any detention, as defined in these regulations, by a peace officer of a person; or any peace officer interaction with a person in which the officer conducts a search. (11CCR 999.224(a)(14)).

### 402.2 POLICY

The Hanford Police Department is committed to providing law enforcement services to the community with due regard for the racial, cultural or other differences of those served. It is the policy of this department to provide law enforcement services and to enforce the law equally, fairly, objectively and without discrimination toward any individual or group.

### 402.3 BIAS-BASED POLICING PROHIBITED

Bias-based policing is strictly prohibited.

However, nothing in this policy is intended to prohibit an officer from considering protected characteristics in combination with credible, timely and distinct information connecting a person or people of a specific characteristic to a specific unlawful incident, or to specific unlawful incidents, specific criminal patterns or specific schemes.

# Hanford Police Department

## Hanford PD Policy

### *Bias-Based Policing*

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#### 402.3.1 CALIFORNIA RELIGIOUS FREEDOM ACT

Members shall not collect information from a person based on religious belief, practice, affiliation, national origin or ethnicity unless permitted under state or federal law (Government Code § 8310.3).

Members shall not assist federal government authorities (Government Code § 8310.3):

- (a) In compiling personal information about a person's religious belief, practice, affiliation, national origin or ethnicity.
- (b) By investigating, enforcing or assisting with the investigation or enforcement of any requirement that a person register with the federal government based on religious belief, practice, or affiliation, or national origin or ethnicity.

#### **402.4 MEMBER RESPONSIBILITIES**

Every member of this department shall perform his/her duties in a fair and objective manner and is responsible for promptly reporting any suspected or known instances of bias-based policing to a supervisor. Members should, when reasonable to do so, intervene to prevent any biased-based actions by another member.

##### 402.4.1 REPORTING OF STOPS

Unless an exception applies under 11 CCR 999.227, an officer conducting a stop of a person shall collect the data elements required by 11 CCR 999.226 for every person stopped and prepare a stop data report. When multiple officers conduct a stop, the officer with the highest level of engagement with the person shall collect the data elements and prepare the report (11 CCR 999.227).

If multiple agencies are involved in a stop and the Hanford Police Department is the primary agency, the Hanford Police Department officer shall collect the data elements and prepare the stop data report (11 CCR 999.227).

The stop data collected during an officer's shift shall be completed by the end of the officer's shift unless exigent circumstances preclude doing so. In such circumstances, the data shall be completed as soon as practicable (11 CCR 999.227(a)(9)).

Any stop data that is returned for corrections should be resubmitted by the end of shift in which it is received.

#### **402.5 SUPERVISOR RESPONSIBILITIES**

Supervisors will be responsible for reviewing and submission of all stop data generated by officers. These reviews and submissions of stop data should be completed on a weekly basis. Supervisors should ensure that stop data is provided to the Records Supervisor for required annual reporting to the California Attorney General (Government Code 12525.5).

Supervisors should monitor those individuals under their command for compliance with this policy and shall handle any alleged or observed violations in accordance with the Personnel Complaints Policy.

# Hanford Police Department

## Hanford PD Policy

### *Bias-Based Policing*

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- (a) Supervisors should discuss any issues with the involved officer and his/her supervisor in a timely manner.
  - (a) Supervisors should document these discussions, in the prescribed manner.
- (b) Supervisors should periodically review CAD/RMS data to ensure contacts are documented and in compliance with the policy.
  - 1. Supervisors should document these periodic reviews.
  - 2. Recordings or data that capture a potential instance of bias-based policing should be appropriately retained for administrative investigation purposes.
- (c) Supervisors shall initiate investigations of any actual or alleged violations of this policy.
- (d) Supervisors should take prompt and reasonable steps to address any retaliatory action taken against any member of this department who discloses information concerning bias-based policing.

#### **402.6 TRAINING**

Training on fair and objective policing and review of this policy should be conducted as directed by the Training Section.

- (a) All sworn members of this department will be scheduled to attend Peace Officer Standards and Training (POST)-approved training on the subject of bias-based policing.
- (b) Pending participation in such POST-approved training and at all times, all members of this department are encouraged to familiarize themselves with and consider racial and cultural differences among members of this community.
- (c) Each sworn member of this department who received initial bias-based policing training will thereafter be required to complete an approved refresher course every five years, or sooner if deemed necessary, in order to keep current with changing racial, identity and cultural trends (Penal Code § 13519.4(i)).

#### **402.7 REPORTING COMPLAINTS TO CALIFORNIA DEPARTMENT OF JUSTICE**

The Support Division Lieutenant shall ensure that all data required by the California Department of Justice (DOJ) regarding complaints of racial bias against officers is collected and provided to the Records Supervisor for required reporting to the DOJ (Penal Code § 13012; Penal Code § 13020). See the Records Section Policy.

Supervisors should ensure that data stop reports are provided to the Records Supervisor for required annual reporting to the DOJ (Government Code § 12525.5) (See Records Bureau Policy).

#### **402.8 REPORTING STOP DATA THE CALIFORNIA ATTORNEY GENERAL**

The Chief of Police is the custodian of all data collected. The Chief of Police or his/her authorized designee shall ensure data is collected and reported in accordance with Government Code section 12525.5 and that all data collected is used strictly within the scope of compliance with this policy.



# Hanford Police Department

Hanford PD Policy

## *Bias-Based Policing*

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The data provided to the California Attorney General shall not include the name, address, social security number or other unique personal identifying information of person's stopped, searched or subjected to a property search, and shall not include any unique identifying information of the peace officer collecting the data.

All RIPA data collected is public record and open to public inspection. No identifying information about the peace officer collecting the data shall be publicly disclosed.

Department members, other than the Chief of Police, or his/her designee, may not access the department's server to view RIPA data without authorization from the Chief of Police.