

Title	Palm Springs Police Department	07/07/2023
	by Angela Sawyer in Organized Retail Theft Prevention Grant Program	id. 41332788
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Original Submission	07/07/2023
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The Organized Retail Theft (ORT) Prevention Grant Program Application is divided into five (5) sections as identified below: Background Information Contact Information Program Information Proposal Narrative and Budget Mandatory Attachments Each section has a series of questions requiring a response. Applicants will be prompted to provide written text, select options from a drop down menu, select options from a multiple choice menu, or upload attachments. Questions with a red asterisk require responses. Applicants will not be able to submit the application until all questions with a red asterisk have been completed. Applicants may reference the ORT Prevention Grant Program Proposal Instruction Packet for background information, key dates, rating factors, and other important information to aid in the completion of the ORT Prevention Grant Program Application. The ORT Prevention Grant Proposal Instruction Packet is available on the Board of State and Community Corrections (BSCC) website. NOTE: Applicants may start and stop their application but must select "Save Draft" at the bottom of the application before existing.

SECTION I - BACKGROUND INFORMATION	This section requests information about the applicant's name, location, mailing address, and tax identification number.
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Name of Applicant (i.e., Police Department, Sheriff's Department, or Probation Department)	Palm Springs Police Department
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Multi-Agency Partnerships Information (if applicable)	Applicants may apply for funding as part of a multi-agency partnership (two [2] or more agencies). The agencies and jurisdictions comprising the collaborative application are not required to be contiguous. One (1) Lead Public Agency must be identified on behalf of the partnership.
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Multi-Agency Partnerships	No: This is not a Multi-Agency Partnership Application
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Lead Public Agency Information	All applicants are required to designate a Lead Public Agency (LPA) to serve as the coordinator for all grant activities. The LPA is a governmental agency with local authority within the applicant's city or county. The applicant may choose to fill the role of LPA itself or it may designate a department, agency, or office under its jurisdiction to serve as the LPA. The role of the LPA is to coordinate with other local government agency partners and non-governmental organizations to ensure successful implementation of the grant program. The LPA is responsible for data collection and management, invoices, meeting coordination (virtual and/or in-person), and will serve as the primary point of contact with the BSCC.
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Lead Public Agency	Palm Springs Police Department
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Applicant's Physical Address	200 South Civic Drive PO Box 1830 Palm Springs California 92262 US
Applicant's Mailing Address (if different than the physical address)	PO Box 1830 Palm Springs CA 92262 US
Mailing Address for Payment	3200 E. Tahquitz Canyon Way PO Box 2743 Palm Springs CA 92262 US
Tax Identification Number	956000757
SECTION II - CONTACT INFORMATION	This section requests contact information for the individuals identified as the Project Director, Financial Officer, Day-to-Day Project Contact, Day-to-Day Fiscal Contact, and the Authorized Signature.
Project Director	Andrew Mills
Project Director's Title with Agency/Department/Organization	Chief of Police
Project Director's Physical Address	200 South Civic Drive Palm Springs CA 92262 US
Project Director's Email Address	andrew.mills@palmspringsca.gov
Project Director's Phone Number	+17603238135
Financial Officer	Mike Kovaleff
Financial Officer's Title with Agency/Department/Organization	Police Captain
Financial Officer's Physical Address	200 South Civic Drive Palm Springs CA 92262 US
Financial Officer's Email Address	Mike.Kovaleff@palmspringsca.gov

Financial Officer's
Phone Number **+17603238120**

Day-To-Day Program
Contact **Mike
Kovaleff**

Day-To-Day Program
Contact's Title **Police Captain**

Day-To-Day Program
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US**

Day-To-Day Program
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Address **Mike.Kovaleff@palmspringsca.gov**

Day-To-Day Program
Contact's Phone
Number **+17603238120**

Day-To-Day Fiscal
Contact **Mike
Kovaleff**

Day-To-Day Fiscal
Contact's Title **Police Captain**

Day-To-Day Fiscal
Contact's Physical
Address **200 South Civic Drive
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Day-To-Day Fiscal
Contact's Phone
Number **+17603238120**

Name of Authorized
Officer **Andrew
Mills**

Authorized Officer's
Title **Chief of Police**

Authorized Officer's
Physical Address **200 south civic drive
Palm Springs
CA
92262
US**

Authorized Officer's
Email Address **andrew.mills@palmspringsca.gov**

Authorized Officer's
Phone Number **+17603238135**

Authorized Officer Assurances	checked
SECTION III - PROGRAM INFORMATION	This section requests a Project Title, Proposal Summary description, Program Purpose Area(s) selection, and Scope Funding Category selection.
Project Title	Palm Springs Police Department Organized Retail Theft Prevention Program
Proposal Summary	PSPD proposes a comprehensive crime prevention model designed to address theft in retail establishments, theft of vehicles and catalytic converters. Our model incorporates a range of activities, services, and interventions aimed at reducing crime and enhancing community safety while not focusing solely on the criminal justice system. PSPD views apprehension as a short-term strategy. Prevention through problem-solving and situational crime prevention is a long-term approach with a proven track record of sustained reductions in crime. PSPD seeks to prevent crime through enhanced prevention strategies, enhanced community policing, and collaboration.
PROGRAM PURPOSE AREAS	Applicants must propose activities, strategies, or programs that address the Program Purpose Areas (PPAs) as defined on pages 5 - 8 in the ORT Prevention Grant Proposal Instruction Packet. A minimum of one (1) PPA must be selected; applicants are not required to address all three (3) PPAs. All proposed activities, strategies, or programs must have a link to the ORT Prevention Grant Program as described in the authorizing legislation and the ORT Prevention Grant Proposal Instruction Packet.
Program Purpose Areas (PPAs):	PPA 1: Organized Retail Theft PPA 2: Motor Vehicle or Motor Vehicle Accessory Theft
Funding Category Information	Applicants may apply for funding in a Medium Scope OR Large Scope Category. The maximum an applicant may apply for is up to \$6,125,000 in the Medium Scope category OR up to \$15,650,000 in the Large Scope category. Applicants may apply for any dollar amount up to and including the maximum grant amount identified in each category. Multi-agency partnerships (determined as Medium Scope OR Large Scope) may apply for up to the maximum grant award in that category, multiplied by the number of partnering eligible applicants. For Example: Four (4) eligible applicants in the Medium Scope category may submit one (1) application for up to \$24,500,000 o \$6,125,000 (Medium Scope Max) x 4 (# of Agencies) = \$24,500,000 Two (2) eligible applicants in the Large Scope category may submit one (1) application for up to \$31,300,000 o \$15,650,000 (Large Scope Max x 2 (# of Agencies) = \$31,300,000 Please reference pages 10-12 in the ORT Prevention Grant Proposal Instruction Packet for additional information.
Funding Category	Medium Scope (Up to \$6,125,000)
SECTION IV - PROPOSAL NARRATIVE AND BUDGET	This section requests responses to the Rating Factors identified in the the ORT Prevention Grant Program Application Instruction Packet.

The Proposal Narrative must address the Project Need, Project Description, Project Organizational Capacity and Coordination, and Project Evaluation and Monitoring Rating Factors as described in the ORT Prevention Grant Instruction Packet (refer to pages 20-24). A separate narrative response is required for each Rating Factor as described below: The Project Need narrative may not exceed 6,711 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately three (3) pages in Arial 12-point font with one-inch margins on all four (4) sides and at 1.5-line spacing. The Project Description narrative may not exceed 11,185 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately five (5) pages in Arial 12-point font with one-inch margins on all four (4) sides and at 1.5-line spacing. The Project Organizational Capacity and Coordination narrative may not exceed 4,474 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately two (2) pages in Arial 12-point font with one-inch margins on all four (4) sides and at 1.5-line spacing. The Project Evaluation and Monitoring narrative may not exceed 4,474 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately two (2) pages in Arial 12-point font with one-inch margins on all four (4) sides and at 1.5-line spacing. A character counter is automatically enabled that shows the number of characters used and the remaining number of characters before the limit for each response is met. If the character limit is exceeded, a red prompt will appear with the message "You have exceeded the character limit". Applicants will be prohibited from submitting the ORT Prevention Grant Program Application until they comply with the character limit requirements. NOTE: It is up to the applicant to determine how to use the total word limit in addressing each section, however as a guide, the percent of total point value for each section is provided in the ORT Prevention Grant Proposal Instruction Packet (refer to page 15).

Project Need

1.1

Organized retail theft (ORT) and motor vehicle theft drive much of the victimization in Palm Springs. Over the past five years, the Palm Springs Police Department (PSPD) has worked to combat an abundance of organized retail thefts, vehicle thefts, and catalytic converter thefts with varying results, yet theft continues to increase. PSPD seeks ORT Prevention Grant funding to proactively reduce the criminal opportunity for theft through advanced crime prevention techniques, improved community education and awareness, increased likelihood of detection, and to improve safety within Palm Springs.

Tourism, the largest industry in the greater Palm Springs area, is highly susceptible to ORT. Criminals are aware that tourists are often less aware or vigilant with rental vehicles and are unlikely to return to testify as victims in court should they be caught. Criminals make a rational choice to steal from retail establishments, to steal rental vehicles and vehicle accessories based on a risk-reward decision.* We can influence criminals' choices through Situational Crime Prevention: Increase the Risk, Increase the Effort, Reduce Rewards, Reduce Provocations, and Remove Excuses; all with the goal to remove opportunity.** We can conduct analysis to help businesses understand theft problems, identify the "hot spots", and determine when and how they're occurring.

Victimizing tourists is less risky and provides more benefits. Due to the city's heavy reliance on tourism, Palm Springs is particularly vulnerable to property crimes (tourism crime***). Palm Springs has more retail establishments per capita than most cities in California. Our city has 1,600 retail stores, and most businesses have been victims of theft, such as conspiratorial distraction operations, smash and grabs, and retail and commercial burglaries. In Palm Springs, 58% of crime is theft-related. In fact, over the past 3 years, there have been 980 commercial thefts, many of those taking place with multiple or

unknown suspects.

*For more on the rational choice theory, see the Center for Problem-Oriented Policing's "Model POP Curriculum – Crime theories and situational crime prevention," popcenter.asu.edu/content/model-pop-curriculum-1.

**There are 25 techniques that fall under Situational Crime Prevention, <https://popcenter.asu.edu/content/situational-crime-prevention>.

***For more on this research, see the Center for Problem-Oriented Policing's "Crimes Against Tourists," <https://popcenter.asu.edu/content/crimes-against-tourists-0>.

1.2

Palm Springs is conveniently located and easily accessible to many major cities via Interstate 10, a major transportation route running through Palm Springs to other cities and states. While the full-time population is approximately 45,000, the average daily population is well over 100,000, as Palm Springs is home to year-round special events, over 8,000 hotel rooms, and over 2,400 vacation rental homes. Palm Springs is located within the Coachella Valley, which has a current collective population of about 463,000 and is projected to grow to 884,000 people by 2035. Palm Springs has an International Airport, which served nearly 3 million passengers in 2022. In total, the Coachella Valley region welcomed over 12.8 million visitors in 2022, many of whom center their activities in Palm Springs, the entertainment capital of the valley.

Unfortunately, PSPD's staffing levels and crime statistics are based on the full-time population, not counting for millions of tourists, day trippers, concertgoers, and overnight guests. The Riverside County Jail system is overcrowded, leading to frequent early releases. As a result, the repeat offenders take advantage of that situation and re-offend. PSPD believes that a great deal of crime is opportunity-driven, and with help from this grant, we believe we can greatly reduce the opportunity.****

Palm Springs is home to big box stores, which present an enormous challenge in retail theft, as the stores are spread throughout the city. The big box stores with security do not communicate with smaller chain stores or mom-and-pop businesses. Service gaps that exist include a lack of collaboration and information sharing between retailers, law enforcement, and industry associations on how to prevent or reduce theft. While criminal enforcement is important, it is not the only solution, nor a long-term strategy. Effective communication channels and information-sharing platforms are essential to alert retailers about known organized retail theft activities.

****Marcus Felson & Ronald V. Clarke, "Opportunity Makes the Thief: Practical theory for crime prevention" (1998), https://popcenter.asu.edu/sites/default/files/opportunity_makes_the_thief.pdf

1.3

Catalytic converter thefts continue to increase throughout the nation partly because of the ease to complete the theft and the high dollar amount paid for the precious metals found in the car part. PSPD data shows the reported catalytic converter thefts in Palm Springs have skyrocketed by 200% from 2020 to 2021, 124% from 2021 to 2022, and an alarming overall 573% increase from 2020 to 2022. In the first four months of 2023, Palm Springs had already surpassed the total number of reported catalytic converter thefts in all of 2020. These statistics clearly show that catalytic converter theft is a major community concern that requires immediate attention.

In 2019, Palm Springs had the fourth-highest number of vehicle thefts in California for cities with populations under 50,000. In 2019, there were 331

reported stolen vehicles, increasing to 345 in 2020, and 503 in 2021. While vehicle theft decreased to 419 in 2022, the historical trend identifies a persistent issue that will need innovative and improved efforts to address. The estimated total dollar loss to vehicle theft in Palm Springs over the past 4 years is more than \$12,000,000.

PSPD examined data from retail theft-related crimes that overlap with organized retail crime activities including shoplifting, commercial burglary, robbery, and grand and petty thefts. PSPD concluded that ORT is a growing and problematic issue in the city. According to national UCR statistics, in 2019 Palm Springs had the sixth-highest number of thefts of the 281 other cities with comparable populations. In 2021, our retail-related thefts jumped 55% from the previous year. Theft is a consistent problem and focal point of community and business concerns. PSPD believes that strong education, prevention, and creative enforcement efforts are needed to address this challenging issue.

Project Description

2.1

PSPD will implement a comprehensive crime prevention model designed to address theft in retail establishments and the theft of vehicles and catalytic converters. The model incorporates a range of activities, services, and interventions aimed at reducing crime and enhancing community safety while not focusing solely on the criminal justice system. PSPD views apprehension as a short-term strategy, however, prevention through problem-solving and situational crime prevention is a long-term approach with a proven track record of sustained reductions in crime.

Enhanced Prevention Strategies: There are three primary strategies PSPD will develop based on the best research available. First, PSPD will work to reduce the opportunity to commit retail theft. Because most of our burglaries (thefts via breaking and entering) involve window smashes, PSPD will purchase protective glass tape for all business windows in our central business district. Products, such as 3M bomb blast tape, will protect stores from glass break entries. The tape allows retailers to protect merchandise by making plate glass windows impenetrable while still allowing two-way visibility for continued natural surveillance.

Second, enhanced and alarmed video and sound surveillance systems will be fed into a real-time crime center where police can build a 360-degree bubble of protection. A network of cutting-edge preventative policing tools such as a system of license plate readers, on-the-ground video surveillance, and overhead drone coverage will create this protective bubble. When alarms are triggered, a drone will be sent overhead to monitor the situation via video. While the ground units respond, the network of surveillance technology will actively monitor the situation.

Finally, PSPD will work with all neighboring communities to offer owners of vehicles with the highest catalytic converter theft rates an opportunity to have their vehicles marked with etching or similar technology. One of the biggest issues with catalytic converter theft is identifying victims. The grant will allow community members to visit local businesses or the police department to have their vehicle parts marked/etched or to install catalytic converter guards on the undercarriage of the car.

We believe as theft becomes more difficult and the risk becomes too great, there will be a reduction in the thefts and potentially a diffusion of benefits to other vehicle-related crimes. Catalytic converter thieves must rid themselves of the precious metals associated with their crime in order to make money. PSPD will sponsor an undercover operation to attract thieves and purchase stolen property from them. Once the thief is identified, detectives will use focused deterrence to deter future crimes.* The grant will be used to assist in offering

rehabilitative social resources. This type of program allows offenders a structured opportunity to avoid jail and improve opportunities by way of providing addiction support, anger management strategies, dialectical behavior therapy, and clinical and wellness assistance for overall well-being.

Additional efforts will be augmented through hotspot policing. Officers will strategically deploy to high theft (retail, vehicle, and catalytic converter) locations and use data-driven crime analysis and problem solving, aiming to deter theft activity.

Enhanced Community Policing: The education of retail establishments is vital to reducing theft. PSPD has successfully brought crime prevention through environmental design training to merchants recently. PSPD will work with local businesses to quickly identify retail theft trends and collaboratively design theft deterrent strategies. PSPD will build a networking system to rapidly communicate information, trends, and suspects. Establishing partnerships with the community and businesses strengthens the collaborative efforts between law enforcement and local groups invested in community well-being. By working together, PSPD will develop and implement targeted strategies that address specific needs and concerns. A full-time police officer will be trained and deployed to manage the program and liaise with the business community.

Collaboration with Law Enforcement Partners: Data sharing with local policing partners is vital. The goal is not to displace crime but to set the standard of what “Just Policing” looks like. Policing that prevents crime, not over-incarcerates.

*For more on focused deterrence, see U.S. Department of Justice “Focused Deterrence Strategies for Law Enforcement Agencies,”
https://bjatta.bja.ojp.gov/sites/default/files/focused_deterrence_fact.sheet_508.p

2.2

The proposed project aligns with the identified needs and the intent of the grant program. The project work plan (Appendix B) outlines the goals and objectives, including the activities, responsible staff/partner agencies, process and outcome measures, data sources, and start and end dates. The top goals and objectives include:

Goal 1: Reduce organized retail theft at 400 businesses located in the main downtown merchant area.

Objective 1: Install glass break tape in 200 stores.

Objective 2: Improve rapid notification of police through a video-enhanced real-time crime center.

Objective 3: Implement drone prevention and protection technology in the central business district.

Goal 2: Reduce catalytic converter theft through community member education, theft deterrence technology, and hotspot policing.

Objective 1: Implement a program to mark high-risk vehicles to identify to whom the catalytic converter belongs. We will also work with recyclers to notify the police department when someone attempts to sell a marked converter.

Objective 2: Use hotspot policing and problem-solving to target locations likely to have a disproportionate amount of catalytic converter theft. Officers will determine the visibility dose needed to prevent thefts by working collaboratively with the businesses.

Objective 3: Create focused deterrence by using undercover officers in a storefront operation to purchase stolen catalytic converters or stolen retail property. PSPD will identify 25 people responsible for these thefts and use those contacts to create leverage that limits the suspects from committing additional crimes. Of these 25, we hope to funnel 20 of them toward resources. Officers will

work with a non-profit, anti-recidivism organization to create a plan for the individuals to succeed in life and to avoid criminal activity. It is expected that 15 of the people will welcome an opportunity to rise out of their circumstances.

Goal 3: Address vulnerabilities and implement preventative measures to reduce the number of vehicle thefts.

Objective 1: Analyze data to identify the geographic areas with the highest volume of vehicle theft crimes as well understanding the locations and surrounding areas to determine the contributing factors. Identify the types of vehicles targeted and the modus operandi used by the thieves.

Objective 2: Collaborate with local community members, business members, and vehicle owners in problem-solving efforts to gather information, increase awareness, and promote collective responsibility for preventing vehicle theft.

Objective 3: Develop countermeasures such as license plate readers, security cameras, environmental design improvements, and neighborhood watch campaigns that not only help to limit vehicle thefts but also increase the chance of recovery efforts.

Goal 4: Educate the Community

Objective 1: Create a crime prevention course to be held at neighborhood/business meetings and community events. This will be offered free of charge to community members and businesses to help them learn to prevent retail and vehicle theft. The class will be offered within each year of the grant. Forty businesses will be trained in theft prevention.

Objective 2: Collaborate with theft prevention professionals to create a marketing campaign to educate businesses on the prevention of retail theft and community members on the prevention of catalytic converter and vehicle theft. Materials will be offered to all 2,600 Palm Springs businesses as well as made available through a website to all businesses in the region.

2.3

The proposed activities and interventions are grounded in research and evidence-based practices that aim to address crime and enhance community safety. Enhanced Community Policing initiatives are focused on building trust, cooperation, and collaboration between law enforcement, the community, and businesses. By increasing police presence in a focused manner, conducting regular neighborhood/business meetings, organizing community events, and establishing partnerships with community organizations and businesses, the goal is to develop targeted strategies that address specific needs and concerns. By understanding the root causes and recurring patterns of criminal activity, authorities can collaborate with community organizations, social services, and policymakers to address systemic issues and implement long-term solutions.

Enhanced policing strategies, such as Situational Crime Prevention, technological enhancements, hotspot policing, prioritizing fairness, and avoiding bias policing will reduce crime without harming community relations. A target-hardening approach aims to create an environment less susceptible to criminal acts and reduces opportunities for offenders to get caught up in a system of recidivism. By implementing these initiatives, the goal is to reduce retail and vehicle-related crime rates, improve community safety, and enhance the overall quality of life.

2.4

To govern the use of surveillance technology, PSPD will adhere to applicable national, state, and local privacy laws/regulations and ensure the security of any collected or stored data and the careful distribution of data to project partners only. This includes obtaining appropriate consent, conducting regular privacy impact assessments, and implementing robust data protection measures. PSPD will prioritize transparency and accountability by regularly communicating with

the community about the use of surveillance technology, its purpose, and the safeguards in place to protect privacy rights.

2.5

PSPD is focused on prevention. When crime is prevented, it reduces the opportunity to target people of color. PSPD recognizes the importance of addressing and limiting racial bias in its operations. To achieve this, PSPD will implement and enforce policies that promote fair and equitable treatment of all individuals, regardless of their race or ethnicity. PSPD will also establish a system for monitoring and addressing complaints related to racial bias and ensure that accountability measures are in place to address any violations. By implementing the proposed crime prevention model, the aim is to reduce crime, improve community safety, and enhance the overall quality of life for the Palm Springs community and millions of annual visitors. This model recognizes the importance of collaboration, evidence-based practices, and addressing systemic issues to create a safer and more equitable community.

Project Organizational
Capacity and
Coordination

3.1

PSPD has the necessary resources, expertise, and infrastructure to effectively administer the Organized Retail Theft grant project. PSPD has a skilled and experienced workforce that includes police officers, detectives, managers, and support staff, including the addition of a new full-time police officer, solely dedicated to managing the program and liaising with the business and residential communities. Police officers will be utilized to incorporate prevention strategies and boost community policing through education and environmental design. An external evaluator will be the primary contact regarding the evaluation.

3.2

PSPD recognizes the importance of collaboration and partnerships with various agencies, non-profit organizations specializing in rehabilitation to stop recidivism, and community members. PSPD has actively engaged with local retailers and business associations to establish partnerships focused on preventing and addressing theft. Many businesses have provided letters of commitment to the PSPD proposal. These collaborations will allow PSPD to implement a plan to provide information sharing on theft trends, provide training sessions for store employees, and implement crime prevention strategies.

3.3

Upon receipt of funding approval, PSPD will initiate contracts/MOUs defining the scope of collaboration, roles and responsibilities, and resource sharing. Once all parties are satisfied with the terms, the contracts/MOUs will be executed. A project “kick-off” will commence to include meetings with partner agencies to establish clear communication channels, timelines, and expectations. PSPD will conduct any necessary training or orientation sessions to ensure all agencies understand their roles and responsibilities. Finally, PSPD will secure resources or equipment needs outlined in the project implementation, and progress review meetings will be arranged to monitor project progress and to address any issues or challenges. These meetings will include the external evaluator to ensure that PSPD is implementing the project according to plan.

3.4

PSPD’s management structure is designed to ensure effective leadership, coordination, and decision-making. The department follows a hierarchical structure outlining responsibilities. The decision-making process for our project involves Police Chief Andrew Mills as the Project Director, along with various levels of management, and incorporating input from relevant stakeholders. Decision-making will follow a collaborative and consultative approach. Key decisions will be made through collaborative discussions among command

staff personnel and project team members. The processes will incorporate relevant data, expert opinions, and best practices, to inform strategic and operational decisions. Stakeholder input will be considered and efforts will be made to ensure transparency, accountability, and inclusivity in the decision-making process.

3.5

Plans to ensure the sustainability of the proposed project beyond the expiration of grant funding will include evaluation and documentation throughout the project's implementation. A thorough evaluation to assess the project's effectiveness and impact will help identify successful strategies, areas for improvement, and lessons learned. Where possible, the strategies, protocols, and practices developed and implemented will be integrated into the department's existing operations. By incorporating successful elements into standard procedures, the impact of the project can be sustained even after grant funds expire. The department will prioritize ongoing training and professional development for its personnel working on this grant. By staying updated on the latest techniques, technologies, and best practices in addressing retail and catalytic converter theft, officers will continue to effectively respond to evolving challenges after the project has ended. PSPD will establish a system of regular program evaluation to monitor the project's long-term impact and identify opportunities for adjustments or enhancements. This will enable the department to make informed decisions and adopt strategies as needed to sustain the project's effectiveness. PSPD is committed to ensuring that the project's outcomes have a lasting impact and will proactively work towards securing resources and fostering partnerships to sustain its efforts beyond the grant funding period.

Project Evaluation and Monitoring

4.1

PSPD will be contracting with an external partner to conduct the evaluation. PSPD will contract with an individual who has decades of experience working in and with police agencies doing analysis, problem-solving, planning and evaluations. The evaluator will work closely with PSPD personnel throughout the entire grant, from start-up through implementation, service delivery, and the final assessment. They will lead the effort to create the initial plan including facilitating an all-day workshop with stakeholders, conducting monthly meetings with the team to monitor progress, and working closely with PSPD's crime analyst regarding data collection.

4.2

A critical part of the evaluation is to develop the right process and outcome measures. Process measures are important to determine if the project was implemented as planned and what was accomplished. Outcome measures help us determine if we had an impact. While the exact measures will be finalized during the planning process at the onset of the grant period, the following are what we currently envision based on our proposed project and objectives:

PROCESS: (letters/numbers refer to goal and objectives in section 2)

G1O1: Number of stores that installed glass break tape

G1O2: Response time of police to retail burglaries

G1O3: Drone and LPR programs implemented

G2O1: Number of vehicles marked and number of recyclers notifying the police

G2O2: Number of hotspot patrols and problem-solving efforts in high-risk locations

G2O3: Number of people arrested in operation, agreeing to resources, and working with non-profit partners

G3O1: Number of hotspot areas identified and analyzed

G3O2: Number of people/businesses who collaborate in problem solving efforts

G3O3: Number and type of countermeasures implemented

G4O1: Number of businesses that attend the theft prevention course

G4O2: Number of businesses receiving crime prevention materials and number of website hits

OUTCOME:

- 1. Reduction in retail theft cases**
- 2. Reduction in catalytic converter theft and vehicle theft cases**
- 3. Reduction in repeat offending of individuals accepting focused deterrence**
- 4. Increase in community/business awareness and collaboration with PSPD**

4.3

Our outside evaluator will be responsible for monitoring the project. This will ensure that all components are implemented as intended. The plan is to hold monthly progress meetings with the team and additional meetings with the team and/or specific stakeholders as needed. The monitoring plan will include the objectives, strategies, PSPD person responsible, and timeline; and these will be reviewed during each meeting to chart progress.

4.4

Another critical element of the evaluation is the collection of data. We understand that without the right data, the evaluator will not be able to measure the process or outcomes. The plan for data collection will be for the evaluator to work with PSPD's crime analyst to determine what data currently exist in PSPD's systems, and what data would need to be collected from other systems or through other means (such as surveys). For data not currently in a system, we will develop data collection instruments to insure we have baseline data to compare with at the end of the project.

We anticipate existing data that will be used includes: retail theft-related crimes (RMS); catalytic converter thefts (RMS); calls for service to hotspot/high-risk locations (CAD); and arrests at storefront operation (RMS). Data that will be collected specific to this grant include: businesses (retail or not, whether they are contacted, implement glass tape, attend crime prevention course, and/or offer catalytic converter theft marking), and community surveys.

4.5

To evaluate the effectiveness, we plan to conduct a level 3 study based on the Maryland Scale.* Implementing a comparison group will allow us to determine correlation between what we did and the impact. We will also examine any displacement or diffusion of benefits. While many people believe that focusing crime reduction efforts on a location will simply move the crime problem elsewhere, research has shown that is not the case.** In fact, nearby areas often have a reduction in crime as well. We will examine statistics after project implementation to assess change, both temporally and spatially.

*More at <https://whatworksgrowth.org/resource-library/the-maryland-scientific-methods-scale-sms/>.

**More at <https://popcenter.asu.edu/content/analyzing-crime-displacement-and-diffusion>.

Budget Instructions **Applicants are required to submit a Proposal Budget and Budget Narrative (Budget Attachment). Upon submission the Budget Attachment will become Section 5: Budget (Budget Tables & Narrative) making up part of the official proposal. The Budget Attachment must be filled out completely and accurately. Applicants are solely responsible for the accuracy and completeness of the information entered in the Proposal Budget and Budget Narrative. The Proposal Budget must cover the entire grant period. For additional guidance related to grant budgets, refer to the BSCC Grant Administration Guide. The Budget Attachment is provided as a stand-alone document on the BSCC website.**

Budget Attachment

[ORT-Grant-Program-Budget-Attachment-Final_002_1.xlsx](#)

SECTION V -
ATTACHMENTS

This section list the attachments that are required at the time of submission, unless otherwise noted. Project Work Plan (Appendix B) - Mandatory Grantee Assurance for Non-Governmental Organizations (Appendix D) - Mandatory Local Impact Letter(s) (Appendix E) - Mandatory Letter(s) of Commitment (Appendix F) - If Applicable Policies Limiting Racial Bias - Refer to page 9 of the Proposal Instruction Packet - Mandatory Policies on Surveillance Technology - Refer to page 9 of the Proposal Instruction Packet - If Applicable Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft, and Embezzlement (Appendix G) - Mandatory Governing Board Resolution (Appendix H) - Optional

Project Work Plan (Appendix B)

[Kovaleff_Project-Work-Plan-ORT_002.docx](#)

Grantee Assurance for Non-Governmental Organizations (Appendix D)

[Appendix_D.pdf](#)

Local Impact Letter(s) (Appendix E)

[Impact_Letter.pdf](#)

Letter(s) of Commitment, (Appendix F)

[Loves_Support_Letter.pdf](#)

[Palm_Springs_Chamber_of_Commerce_Letter_of_support_for_state_grant.pdf](#)

[Burlington_Support_Letter_-Palm_Springs_Police_Department.pdf](#)

[Home_Depot_-_Letter_of_Support_I_.pdf](#)

[Home_Depot_Letter_of_Support_II.pdf](#)

[Walmart_Ltr_of_Support.pdf](#)

[PS_Main_Street_businesses.pdf](#)

Policies Limiting Racial Bias

[Policy_401_Bias-Based_Policing.pdf](#)

Policies on Surveillance Technology

[Policy_341_Public_Safety_Video_Surveillance_System.pdf](#)

[Policy_609_Unmanned_Aerial_System.pdf](#)

Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft, and Embezzlement (Appendix G)

[Appendix_G.pdf](#)

OPTIONAL: Governing Board Resolution
(Appendix H) *n/a*

OPTIONAL: n/a
Bibliography

CONFIDENTIALITY NOTICE: **All documents submitted as a part of the Organized Retail Theft Prevention Grant Program proposal are public documents and may be subject to a request pursuant to the California Public Records Act. The BSCC cannot ensure the confidentiality of any information submitted in or with this proposal. (Gov. Code, § 6250 et seq.)**

Appendix B: Project Work Plan

Applicants must complete a Project Work Plan. This Project Work Plan identifies measurable goals and objectives, process and outcome measures, activities and services, responsible parties for those activities and services, data sources and estimated timelines. Completed plans should (1) identify the project’s top goals and objectives; (2) identify how the goal(s) will be achieved in terms of the activities, responsible staff/partners, and start and end dates, process and outcome measures; and (3) provide goals and objectives with a clear relationship to the need and intent of the grant. As this grant term is for three (3) years, the Project Work Plan must attempt to identify activities/services and estimate timelines for the entire grant term. A minimum of one goal and corresponding objectives, process measures, etc. must be identified.

Applicants must use the Project Work Plan provided below. You will be prompted to upload this document to the BSCC-Submittable Application.

(1) Goal:	> Reduce Organized Retail Theft at 400 businesses.
Objectives (A., B., etc.)	<p>A- Install glass break tape in 200 stores to reduce or prevent retail theft.</p> <p>B- Improve rapid notification of police services through a video-enhanced, real-time crime center to reduce the response time to retail theft calls for service.</p> <p>C- Implement a drone program and automated license plate reader (ALPR) program to increase theft prevention, enhance retail store protection, and to decrease response time to retail theft calls in the central business district.</p>
Process Measures and Outcome Measures:	<p>Process Measure A- Determine the number of stores that installed glass break tape.</p> <p>Process Outcome A- Determine if there has been a reduction of theft at the stores that installed glass break tape.</p> <p>Process Measure B- Identify a baseline for the police response time to retail theft without the video-enhanced, real-time crime center.</p>

	<p>Process Outcome B- Evaluate the police response time to retail theft, every three months, following the implementation of the video-enhanced, real time crime center, to determine if the response time and overall retail theft have decreased.</p> <p>Process Measure C- Drone technology is implemented</p> <p>Process Outcome C- Evaluate theft rates and response time, every three months, following the implementation of the drone program and automated license plate reader (ALPR) program, to determine if theft rates and response times have decreased.</p>		
Project activities that support the identified goal and objectives:	Responsible staff/partners	Timeline	
		Start Date	End Date
<ul style="list-style-type: none"> • Identify a pre-glass break tape program baseline for retail theft rates. • Initiate a public service campaign to advertise glass break tape program to local businesses. • Solicit glass break tape program interest from the business districts. • Contact businesses interested in glass break tape program participation. • Select and enroll businesses for the glass break tape program. • Solicit bids for glass break tape vendor • Select glass break tape vendor • Have the selected vendor install the glass break tape at selected businesses. • Monitor retail theft crime rates every three months after the glass break tape program has been implemented • Compare retail theft crime rates between businesses in the program and not in the program. 	<ul style="list-style-type: none"> • PSPD Crime Analyst • PSPD PIO • PSPD Impact Team • PSPD Impact Team • PSPD Command Staff • City Contracting and Procurement Division • Selection Team • Selected vendor • PSPD Crime Analyst • PSPD Crime Analyst 	<ul style="list-style-type: none"> • 10/1/2023 • 10/1/2023 • 11/1/2023 • 12/1/2023 • 1/1/2024 • 1/20/2024 • 5/1/2024 • 6/1/2024 • 9/1/2024 • 9/1/2024 	<ul style="list-style-type: none"> • 10/3/2023 • 10/31/2023 • 11/30/2023 • 12/31/2023 • 1/10/2024 • 3/20/2024 • 5/30/2024 • 9/1/2024 • 6/1/2027 • 6/1/2027

<ul style="list-style-type: none"> • Identify a pre-rapid notification program retail theft crime rate in the Downtown Business District. • Initiate a public service campaign to advertise the surveillance camera program to local business. • Solicit surveillance camera program interest from the business districts. • Contact businesses interested in surveillance camera program participation. • Select and enroll businesses for the program. • Have the selected businesses install the surveillance cameras • Reimburse businesses in the program for surveillance camera purchases. <ul style="list-style-type: none"> • Solicit bids for a real-time, crime center system through the City's Request for Proposals process. • Select a real-time, crime center system. • Purchase a real-time, crime center system. • Install a real-time, crime center system. • Integrate the current and future technology systems with the real-time, crime center. • Actively monitor real-time crime data. • Monitor retail theft crime rates every three months after the rapid notification program has been implemented • Compare retail theft crime rates pre-program to every three months after program implementation and adjust the program as needed. 	<ul style="list-style-type: none"> • PSPD Crime Analyst • PSPD PIO • PSPD Impact Team • PSPD Impact Team • PSPD Command Staff • City Finance Office • City Contracting and Procurement Office • Evaluation Team • City Finance Office • City Information Technologies Division • PSPD Crime Analyst • PSPD Crime Analyst • PSPD Crime Analyst • PSPD Crime Analyst 	<ul style="list-style-type: none"> • 10/1/2023 • 10/1/2023 • 11/1/2023 • 12/1/2023 • 1/1/2024 • 2/1/2024 • 3/1/2024 • 12/01/23 • 3/1/2024. • 7/1/2024. • 7/1/2024. • 7/1/2024 • 7/1/2024. 	<ul style="list-style-type: none"> • 10/3/2023 • 10/31/2023 • 11/7/2023 • 1/14/2024 • 1/14/2024 • 2/1/2025 • 9/01/2024 • 3/1/2024 • 6/1/2024 • 9/1/2024 • 6/1/2027 • 6/1/2027 • 6/1/2027
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<ul style="list-style-type: none"> • Solicit bids for the purchase of drones, drone equipment, and drone software through the City's Request for Proposals process. • Select vendors for drones and drone software systems. • Purchase drones and drone software systems. • Add existing drone to the drone software system. • Train additional drone operators and observers. • Integrate drones and the drone software system with the real-time, crime center and any existing system as needed. • Monitor retail theft crime rates every three months after the drone program has been implemented • Compare retail theft crime rates pre-program to every three months after program implementation and adjust the program as needed. • Determine locations for fixed automated license plate readers based on retail theft crime analysis. • Solicit bids for the purchase of a fixed automated license plate reader (ALPR) system through the City's Request for Proposals process. • Select vendor for fixed ALPR system. • Purchase ALPR system. • Have vendor install fixed ALPR cameras at determined locations. • Evaluate current ALPR policy to determine if any changes need to maintain legal standards and transparency standards. 	<ul style="list-style-type: none"> • City Contracting and Procurement Office • Evaluation Team • City Finance Office • PSPD Drone Team • PSPD Drone Team • City Information Technologies Division • PSPD Crime Analyst • PSPD Crime Analyst • PSPD Impact Team • City Contracting and Procurement Office • Evaluation Team • City Finance Office • Selected Vendor • PSPD Command Staff/ City Attorney 	<ul style="list-style-type: none"> • 3/1/2024 • 12/1/2023 • 4/1/2024 • 07/1/2024 • 8/1/2024 • 8/1/2024 • 10/1/2024 • 12/1/2024 • 12/1/2024 • 11/1/2024 • 3/1/2024 • 1/3/2024. • 4/1/2024 • 9/30/2024. • 1/3/2025. 	<ul style="list-style-type: none"> • 9/1/2024 • 3/1/2024 • 7/1/2024 • 8/1/2024 • 9/1/2024 • 10/1/2024 • 12/1/2024 • 6/1/2027 • 6/1/2027 • 12/31/2024 • 6/1/2024 • 3/1/2024 • 9/1/2024 • 10/30/2024 • 6/1/2027
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<ul style="list-style-type: none"> • Train staff on use of fixed ALPR system. • Integrate fixed ALPR system with the real-time, crime center and any existing system as needed. • Monitor retail theft crime rates every three months after the ALPR program has been implemented • Compare retail theft crime rates pre- program to every three months after program implementation and adjust the program as needed. 	<ul style="list-style-type: none"> • PSPD Training Unit • City Information Technologies Division • PSPD Crime Analyst • PSPD Crime Analyst 	<ul style="list-style-type: none"> • 10/30/2024 • 11/1/2024 • 12/1/2024. • 12/1/2024. 	<ul style="list-style-type: none"> • 11/30/2024 • 12/1/2024 • 6/1/2027 • 6/1/2027
<p>List data and sources to be used to measure outcomes: Citywide theft crime data from NIBRS Citywide crime data from NIBRS Crime data based on business districts via our current Computer Aided Dispatch/Report Management Software (CAD/RMS) system Response time data from our current CAD/RMS system.</p>			

(2) Goal:	> Reduce Catalytic Converter Theft in Palm Springs
Objectives (A., B., etc.)	<p>A- Implement a crime prevention program to permanently mark/etch the catalytic converters on high-risk vehicles.</p> <p>B- Use hotspot policing and problem solving to target locations likely to have a disproportionate amount of catalytic converter theft.</p> <p>C- Create focused deterrence by using undercover officers to purchase stolen catalytic converters in an undercover storefront recycling operation.</p>

<p>Process Measures and Outcome Measures:</p>	<p>Process Measure A-The number of vehicles that had catalytic converters marked/etched and recycling centers notifying PSPD when marked/etched catalytic converters are attempted to be recycled.</p> <p>Process Outcome A- A reduction in catalytic converter theft, recycling center compliance, and identifying known violators.</p> <p>Process Measure B- Identify the number of hotspot patrol and problem-solving efforts in high-risk locations.</p> <p>Process Outcome B- A reduction in catalytic converter thefts in identified problem areas.</p> <p>Process Measure C- Identify the number of known catalytic converter theft violators.</p> <p>Process Outcome C- Use of focused deterrence to deter future crimes.</p>		
<p>Project activities that support the identified goal and objectives:</p>	<p>Responsible staff/partners</p>	<p>Timeline</p>	
<ul style="list-style-type: none"> • Identify a pre-catalytic converter marking/etching program theft baseline. • Identify the vehicles at highest risk of catalytic converter theft. • Initiate a public service campaign to make people aware of the catalytic converter marking/etching program and how to enroll. • Solicit bids for a catalytic converter marking/etching vendor through the Request for Proposals process. • Select and award a vendor. • Accept owners of vehicles at highest risk of catalytic converter theft into the program. • Have vendor implement marking/etching program to accepted vehicles. • Educate all Southern California catalytic converter recyclers on the marking/etching program. 	<ul style="list-style-type: none"> • PSPD Command Staff • Evaluation Team • PSPD PIO • City Contracting and Procurement Office • Evaluation Team • PSPD Command Staff • Selected Vendor • PSPD PIO 	<p>Start Date</p> <ul style="list-style-type: none"> • 10/1/2023 • 10/1/2023 • 10/1/2023 • 3/1/2024 • 6/1/2024 • 9/1/2024 • 9/14/2024 • 10/14/2024 • 10/14/2024 	<p>End Date</p> <ul style="list-style-type: none"> • 10/14/2023 • 10/30/21 • 10/31/2023 • 6/1/2024 • 9/1/2024 • 9/14/2024 • 10/14/2024 • 10/20/2024

<ul style="list-style-type: none"> • Compare catalytic converter theft rates pre-program to every three months post-program implementation. • Identify locations with high rates of catalytic converter thefts. • Analyze days and times for thefts. • Use hotspot policing methods to address the high theft rate locations. • Identify common problems causing catalytic converter thefts. • Use a problem-solving approach to identified areas. • Compare catalytic converter theft rates in high theft rate areas from the onset of identification of areas to rates every three months after. • Rent a vacant business and facility within the City of Palm Springs to be used as a decoy recycling center. • Train a team of undercover officers on recycling center operations. • Install basic business equipment and surveillance systems in the decoy recycling center. • Begin operating recycling center. • Identify 25 suspects responsible for thefts. • Use 20 of the suspects to deter future crime by enrolling them in social programs to avoid the criminal justice system. • Monitor catalytic crime thefts post-decoy operation. • Monitor the 25 suspects to see if they re-offend. 	<ul style="list-style-type: none"> • PSPD Crime Analyst • PSPD Crime Analyst • PSPD Crime Analyst • PSPD Impact Team • Evaluation Team • PSPD Impact Team • PSPD Crime Analyst • PSPD Impact Team • PSPD Training Unit • PSPD Impact Team • PSPD Impact Team • PSPD Impact Team • PSPD Impact Team • PSPD Impact Team • PSPD Command Staff • PSPD Impact Team 	<ul style="list-style-type: none"> • 10/1/2024 • 10/1/2024 • 10/1/2024 • 10/1/2024 • 6/1/2024 • 7/1/2024 • 8/15/2024 • 8/1/2024 • 8/1/2024 • 8/1/2024 • 8/16/2024 • 11/1/2024 • 2/15/2025 • 8/16/2024 • 11/1/2024 	<ul style="list-style-type: none"> • 6/1/2027 • 6/1/2027 • 6/1/2027 • 6/1/2027 • 6/30/2024 • 8/15/2024 • 6/1/2027 • 11/1/2024 • 8/15/2024 • 8/5/2024 • 11/1/2024 • 2/1/2025 • 4/15/2025 • 11/1/2024 • 6/1/2027
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List data and sources to be used to measure outcomes: Citywide catalytic converter theft crime data from NIBRS Citywide crime data from NIBRS Crime data based identified high theft rate areas via our current Computer Aided Dispatch/Report Management Software (CAD/RMS) system Criminal re-offender data via CLETS and local Superior Court Computer records.			

(3) Goal:	> Reduce Vehicle Theft in Palm Springs
Objectives (A., B., etc.)	A- Analyze data and identify the geographical areas with the highest rates of vehicle theft. B- Collaborate with local community members, businesses, and vehicle owners to increase awareness and share responsibility in preventing vehicle theft. C- Develop an extensive countermeasure program to deter vehicle theft, to recover stolen vehicles, and to apprehend those responsible for stealing vehicles.
Process Measures and Outcome Measures:	Process Outcome A- Identify the areas with high rates of vehicle theft. Process Measure A- Reduced vehicle theft rates in identified areas. Process Outcome B- Increase vehicle theft awareness and collaboration in the community. Process Measure B- A reduction in citywide vehicle theft rates. Process Outcome C- Identify areas to focus on automated license plate readers and surveillance cameras to address vehicle thefts.

	Process Measure C- An increase in stolen vehicle recoveries, decreased auto theft rates, identification of known offenders, and vehicle theft deterrence.		
Project activities that support the identified goal and objectives:	Responsible staff/partners	Timeline	
		Start Date	End Date
<ul style="list-style-type: none"> Analyze vehicle theft data to determine the areas of the city with the highest theft rates. Identify the types of vehicles stolen to determine which types are most targeted. Identify the modus operandi employed by the suspects stealing vehicles. Analyze all data to see if there is a correlation between locations, types, and modus operandi used. Identify environmental design features that can be used to deter or prevent theft. Implement environmental design strategies to reduce theft. Implement public education campaign on results of vehicles most likely to be stolen and how they are stolen. Analyze vehicle theft rates to determine post-program implementation, every three months, and adjust the program when needed. Host a series of public meetings with community and business members to gather information, increase awareness, and to promote a collective responsibility for preventing vehicle theft. Implement a social media campaign to increase vehicle theft awareness. Monitor vehicle theft rates post-public awareness campaign. 	<ul style="list-style-type: none"> PSPD Crime Analyst PSPD Crime Analyst PSPD Crime Analyst PSPD Crime Analyst PSPD Impact Team PSPD Impact Team PSPD PIO PSPD Crime Analyst PSPD Impact Team PSPD PIO PSPD Crime Analyst 	<ul style="list-style-type: none"> 10/1/2023 10/1/2023 10/1/2023 10/1/2023 10/1/2023 10/1/2023 10/1/2023 12/1/2023 12/1/2023 10/1/2023 10/15/2023 	<ul style="list-style-type: none"> 10/10/2023 10/10/2023 10/10/2023 10/10/2023 10/5/2023 10/30/2023 10/5/2023 6/1/2027 6/1/2027 10/10/2023 6/1/2027

<ul style="list-style-type: none"> • Identify vehicle theft locations and stolen vehicle recovery locations through crime analysis. • Identify major roadways that stolen vehicles utilize for travel based on crime analysis. • Identify locations and the amount of fixed automated license plate readers (ALPR) needed to address identified areas. • Solicit bids for the purchase of a fixed automated license plate reader (ALPR) system through the City's Request for Proposals process. • Select vendor for fixed ALPR system. • Purchase ALPR system. • Have vendor install fixed ALPR cameras at determined locations. • Evaluate current ALPR policy to determine if any changes need to maintain legal standards and transparency standards. • Train staff on use of fixed ALPR system. • Monitor vehicle theft crime rates every three months after the ALPR program has been implemented • Identify vehicle theft locations and stolen vehicle recovery locations through crime analysis. • Identify major roadways that stolen vehicles utilize for travel based on crime analysis. • Identify locations and the amount of surveillance cameras needed to address identified areas. • Solicit bids for a citywide surveillance camera system through the City's Request for Proposals process. 	<ul style="list-style-type: none"> • PSPD Crime Analyst • PSPD Crime Analyst • PSPD Crime Analyst • City Contracting and Procurement Office • Evaluation Team • City Finance Office • PSPD Command Staff • PSPD Command Staff • PSPD Training Unit • PSPD Crime Analyst • PSPD Crime Analyst • PSPD Crime Analyst • PSPD Crime Analyst • PSPD Crime Analyst • City Contracting and Procurement Office 	<ul style="list-style-type: none"> • 10/1/2023 • 10/1/2023 • 10/1/2023 • 10/1/2023 • 12/1/2023 • 1/15/2024 • 3/1/2024 • 4/1/2024 • 4/15/2024 • 4/1/2024 • 10/1/2023 • 10/1/2023 • 10/1/2023 • 10/1/2023 • 3/1/2023 	<ul style="list-style-type: none"> • 11/1/2023 • 11/1/2023 • 11/1/2023 • 12/1/2023 • 1/15/2024 • 3/1/2024 • 4/1/2024 • 4/15/2024 • 4/30/2024 • 6/1/2027 • 11/1/2023 • 11/1/2023 • 11/1/2023 • 12/1/2023 • 4/1/2023
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<ul style="list-style-type: none"> • Select a surveillance camera system. • Purchase a surveillance camera system. • Install the surveillance camera system. • Analyze surveillance camera system when vehicles are stolen. • Monitor vehicle theft crime rates every three months after the citywide surveillance camera program has been implemented 	<ul style="list-style-type: none"> • Evaluation Team • City Finance Office • City Information Technologies Division • PSPD Crime Analyst • PSPD Crime Analyst 	<ul style="list-style-type: none"> • 4/1/2023 • 5/15/2023 • 7/1/2023 • 7/1/2023 • 7/1/2023 • 7/1/2023 	<ul style="list-style-type: none"> • 5/15/2023 • 7/1/2023 • 8/1/2023 • 6/1/2027 • 6/1/2027
<p>List data and sources to be used to measure outcomes: Citywide vehicle theft crime data from NIBRS Citywide crime data from NIBRS Crime data based on locations via our current Computer Aided Dispatch/Report Management Software (CAD/RMS) system</p>			

Organized Retail Theft Prevention Grant Program - Project Budget and Budget Narrative

Name of Applicant: *Palm Springs Police Department*
(i.e., County Sheriff's Office, County Probation Department, or City Police Department)

44-Month Budget: October 1, 2023 to June 1, 2027

Note: Rows 7-16 will auto-populate based on the information entered in the budget line items (Salaries and Benefits, Services and Supplies, etc.)

Budget Line Item	Total
1. Salaries & Benefits	\$658,023.60
2. Services and Supplies	\$72,575.00
3. Professional Services or Public Agencies	\$0.00
4. Non-Governmental Organization (NGO) Subcontracts	\$300,000.00
5. Data Collection and Evaluation	\$190,000.00
6. Equipment/Fixed Assets	\$3,099,234.70
7. Financial Audit (Up to \$25,000)	\$24,200.00
8. Other (Travel, Training, etc.)	\$95,200.00
9. Indirect Costs	\$120,000.00
TOTAL	\$4,559,233.30

1a. Salaries & Benefits

Description of Salaries & Benefits	(% FTE or Hourly Rate) & Benefits	Total
Police Officer	hire new / full time sworn employee / fully burdened position / \$205,954 per year for 3 years	\$617,862.00
Police Officer or Detective	20 hours per week for 8 weeks (total 160 hours) / average salary of \$55.78 per hour @ overtime rate = \$83.67	\$13,387.20
Police Officer or Detective	20 hours per week for 8 weeks (total 160 hours) / average salary of \$55.78 per hour @ overtime rate = \$83.67	\$13,387.20
Police Officer or Detective	20 hours per week for 8 weeks (total 160 hours) / average salary of \$55.78 per hour @ overtime rate = \$83.67	\$13,387.20
		\$0.00
		\$0.00
		\$0.00
		\$0.00
TOTAL		\$658,023.60

1b. Salaries & Benefits Narrative:

One full-time sworn peace officer is to be hired solely dedicated to managing the program and liaising with the business/residential community. Overtime is to be offered to three police officers/detectives to work undercover operations to attract thieves and purchase stolen property from them. Once the thief is identified, officers/detectives will work with the District Attorney's Office and an anti-recidivism non-profit organization as a resource to provide/offer rehabilitation instead of incarceration. Operations efforts will be augmented through hotspot policing allowing officers/detectives to strategically deploy to high theft (retail, vehicle, & catalytic converter) areas using data-driven crime analysis, aiming to deter theft activities.

2a. Services and Supplies

Description of Services or Supplies	Calculation for Expenditure	Total
Print advertisement (pamphlets, flyers, etc.)	professional print costs average \$1.10@ for flyers / \$1.65@ for pamphlets/brochures x 20,000 over 3 yr period	\$55,000.00
Social media equipment for educational campaigns, meetings/events announcements, marketing, within the	Professional 4-D Video Camera: \$5,000.00 Professional Backdrops, marketing PSPD, PSPD-TV: \$2,000	\$17,575.00

		\$0.00
		\$0.00

		\$0.00
		\$0.00
TOTAL		\$72,575.00

2b. Services and Supplies Narrative:

PSPD will work with the community (and business etching service providers) to have vehicle catalytic converters marked with etching or similar technology. Staff (professional and sworn) will provide education campaigns to retail establishments by way of environmental design suggestions. Staff will also create a networking system (through education classes, social media posts, advertisements, etc.) to rapidly communicate crime information on trends and suspects. The department's social media specialist will focus and engage in continual postings, announcements, marketing, interviews on location, and recordings to keep the public apprised of news, updates, bulletins, warnings, etc.

3a. Professional Services

Description of Professional Service(s)	Calculation for Expenditure	Total
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
TOTAL		\$0.00

3b. Professional Services Narrative

N/A

4a. Non-Governmental Organization (NGO) Subcontracts

Description of Non-Governmental Organization (NGO) Subcontracts	Calculation for Expense	Total
Unidentified non-profit organization	Services to be provided; rehabilitation to decrease likelihood of recidivism - estimated cost for 15 people / \$20,000 @ person	\$300,000.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
TOTALS		\$300,000.00

4b. Non-Governmental Organization (NGO) Subcontracts Narrative

PSPD will seek out a non-profit organization that specializes in rehabilitating probation/paroled individuals with criminal theft backgrounds. The goal is to reduce theft incarcerations which contribute to jail overcrowding. By requiring individuals to participate in rehabilitation program likelihood of recidivism is reduced. A non-profit organization has not yet been selected. The estimated cost includes expected program admission, monitoring/treatment, visits, follow up care. etc.

5a. Data Collection and Evaluation

Description of Data Collection and Evaluation	Calculation for Expense	Total
Research Analyst/Evaluator	Estimated 5% of total grant award / Analyst will collect & research data over a period of 44 months.	\$190,000.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
TOTALS		\$190,000.00

5b. Data Collection and Evaluation Narrative

Engaging an external evaluator will provide an unbiased and objective assessment of our initiatives, ensuring accurate measurement of outcomes and enhancing our credibility with funders and stakeholders.

An external grant evaluator brings an unbiased perspective to the evaluation process. Their independence ensures impartiality, eliminating any potential conflicts of interest that could arise from conducting evaluations internally. By engaging an outside evaluator, we demonstrate our commitment to transparency and accountability, lending greater credibility to the evaluation results.

Professional grant evaluators possess specialized knowledge and expertise in evaluation methodologies and techniques. They are skilled in designing evaluation frameworks, collecting and analyzing data, and producing evidence-based reports. Their methodological rigor ensures the validity and reliability of evaluation findings, providing meaningful insights into program effectiveness and impact.

An external grant evaluator will work collaboratively with our organization to design a comprehensive evaluation plan tailored to our specific program objectives and grant requirements. They will assist

6a. Equipment/Fixed Assets

Description of Equipment/Fixed Assets	Calculation for Expense	Total
Drones, Software, Care, Replacement Parts, (2) Drones @ 13999 each	2 Drones + kit, remotes, batteries, propellers, case and care plan \$27,998, 24 flight batteries \$7896, 4 RC remote batteries \$236, 2 speakers and spotlights \$4398, 2 cases \$998, 12 propellers \$588, 8 drones with 2 year care plan	\$162,159.70
Etching Machine for Catalytic Converters	3 machines at \$8000 per machine with 10% sales tax included	\$26,400.00
Window Film	300 businesses @ 200 sq ft average coverage per business \$660,000 / 300 = \$2200 install per location (\$11 per sq ft)	\$660,000.00
Business Surveillance Cameras + monitoring	300 businesses includes camera purchase, monitoring through RTCC for 3 years and install \$3000 per location + 3 years monitoring costs for monitoring from the RTCC at PD Headquarters.	\$900,000.00
City Cameras, LPR, Real Time Crime Software	40 Cloud based ptz cameras, + 40 LPRs (Install and ongoing costs for 3 years included) \$500 install per location for downtown retail area cameras(30) + \$110 -\$699 per LPR location if poles are needed.	\$755,000.00
Vehicles	Patrol car, + Can Am off road \$40,000 with police package, + Mobile Real Time Crime Center to include command console pullouts, computer, computer screens, police radio, LPR, storage	\$265,000.00
Multi-Agency Integration Software	3 years software license	\$315,000.00
GPS Property Trackers	15 property gps trackers - \$1045 per tracker includes tracker + 3 years monitoring per tracker	\$15,675.00
TOTALS		\$3,099,234.70

6b. Equipment/Fixed Assets Narrative

The Palm Springs Police Department is dedicated to addressing the twin challenges of retail theft and reducing motor vehicle theft, including motor vehicle accessory theft, within our diverse jurisdiction. Our grant application seeks funding to equip our law enforcement agency with essential tools that are tailored to combat these specific crimes in both urban and hard-to-reach desert environments. By acquiring advanced resources such as surveillance cameras, license plate readers, GPS property trackers, crime analysis software, etching machines for catalytic converters, window film, and vehicles for our specialized staff, including a mobile real-time crime center, we will bolster our capacity to effectively investigate retail theft incidents and combat motor vehicle-related crimes. These tools will enable us to enhance surveillance, swiftly identify and apprehend offenders, track stolen vehicles and accessories even in challenging desert terrains, analyze crime data for proactive strategies, employ specialized theft prevention measures, fortify both urban and remote storefronts against break-ins, and ensure a prompt and coordinated response to incidents across our jurisdiction. This grant will serve as a critical resource, empowering the Palm Springs Police Department to protect local businesses, residents, and visitors, while creating a safer retail and vehicular environment in our vibrant community.

7a. Financial Audit

Description	Calculation for Expense	Total
Certified Public Account (CPA)	To provide financial auditing services for 44 months / estimated @ \$550 month for 44 months	\$24,200.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
TOTAL		\$24,200.00

7b. Financial Audit) Narrative:

The hiring of a Certified Public Accountant (CPA) to oversee our department's grant funding would be a strategic addition to our team to ensure proper financial management, compliance with grant regulations, and optimal utilization of funds. A CPA plays a critical role providing the following:
Expertise in Grant Accounting and Compliance: Grants often come with specific financial reporting requirements and compliance regulations. Hiring a CPA with specialized knowledge in grant accounting will ensure that our department maintains accurate records, prepares timely financial reports, and adheres to all regulatory guidelines. This expertise will minimize the risk of financial mismanagement, potential audit findings, and non-compliance penalties.
Effective Grant Monitoring and Tracking: A CPA with experience in grant funding can establish robust systems for monitoring and tracking grant expenses. They will develop efficient financial controls, ensuring that expenditures are properly authorized, documented, and allocated to the appropriate grants. This level of oversight will help prevent overspending, identify potential cost-saving measures, and maximize the impact of grant funds.
Budget Planning and Forecasting: A CPA will play a crucial role in budget planning and forecasting for grant-funded programs. They will work closely with program managers to develop realistic and accurate budgets, taking into account all necessary expenses and ensuring alignment with grant guidelines. They will facilitate effective resource allocation, enabling us to achieve our program goals.

8a. Other (Travel, Training, etc.)

Description	Calculation for Expense	Total
Staff Training	5 staff (professional/sworn) / Problem Oriented Policing Training Conference / airfare, lodging, per diem, & registration fees / Attend twice over 44 month period = Estimated cost \$10,000 per person x 5 people	\$50,000.00
Community Training	Staffing to provide training courses (offered at no cost to the public/business owners). Overtime estimated costs: \$87 per hour per staff member – average 5 employees x 8 hours (setup/preparation & course	\$45,200.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
TOTAL		\$95,200.00

8b. Other (Travel, Training, etc.) Narrative:

The allocation of resources to send five staff members from our department to a Problem-Oriented Policing (POP) training program will prove extremely beneficial. This training aims to enhance our department's capabilities and address the evolving challenges of law enforcement in our community.

Training Overview: Problem-Oriented Policing is a proactive approach that focuses on identifying and analyzing recurring problems within our jurisdiction and developing innovative strategies to address them. The training program we propose will equip our staff members with the necessary knowledge and skills to effectively implement POP principles. It will cover topics such as problem identification, analysis, response evaluation, and collaboration with community stakeholders.

Benefits and Expected Outcomes:

Enhanced Problem-Solving Skills: The POP training will enable our staff members to identify the root causes of recurring issues, analyze them comprehensively, and develop effective strategies to address them. This approach will lead to more efficient resource allocation and better outcomes in our community.

Increased Community Engagement: By utilizing the POP approach, our staff members will foster stronger relationships with community members and stakeholders. This collaborative effort will build trust, improve information sharing, and create a safer environment for all.

9a. Indirect Costs

For this grant program, indirect costs may be charged using only one of the two options below:		
	Grant Funds	Total
1) Indirect costs not to exceed 10 percent (10%) of the total grant award. Applicable if the organization does not have a federally approved indirect cost rate.	\$120,000	\$120,000
<i>If using Option 1) grant funds allocated to Indirect Costs may not exceed:</i>	\$0	
2) Indirect costs not to exceed 20 percent (20%) of the total grant award. Applicable if the organization has a federally approved indirect cost rate. Amount claimed may not exceed the organization's federally approved indirect cost rate.	\$0	\$0
<i>If using Option 2) grant funds allocated to Indirect Costs may not exceed:</i>	\$0	
<i>Please see instructions tab for additional information regarding Indirect Costs. If the amount exceeds the maximum allowed and/or turns red, please adjust it to not exceed the line-item noted.</i>	TOTAL	\$120,000
	\$120,000	\$120,000

9b. Indirect Costs Narrative:

Unforeseen vehicle/equipment and malfunction/repairs are inevitable. Vehicles and equipment are essential assets for our department's operations. However, despite regular/proactive maintenance and care, unexpected/unforeseen malfunctions can occur. These malfunctions can range from minor repairs to significant breakdowns, impacting our ability to deliver services effectively and efficiently.

As part of this proposal, our department will seek to rent a vacant location to aid in the unlawful recycling undercover operation. The Palm Springs Police Department will also seek assistance from our city's Information Technology Department to assist with the implementation of software and computer equipment setup.

By having the necessary funds readily available, we can quickly address any unforeseen issues and minimize any disruption to our operations. The Palm Springs Police Department would expect to not exceed 10 percent of the total grant award.



City of Palm Springs

Office of the Chief of Police

200 South Civic Drive • Palm Springs, California 92262

Tel: (760) 323-8126 • Fax: (760) 323-8173 • TDD: (760) 864-9527 • Web: www.pspd.com

July 5, 2023

Chief of Police Andrew G. Mills
Palm Springs Police Department
200 S. Civic Drive
Palm Springs, CA 92262

Re: Impact Letter – Organized Retail Theft Prevention Grant Program

The Organized Retail Theft Prevention Grant Program, which aims to enhance our community's security by combating organized retail theft, has been meticulously reviewed by our department. We have taken into consideration various factors, such as resource allocation, manpower, and operational capacity, to ensure that the implementation of this program will not place any undue burden on our neighboring agencies.

Our comprehensive evaluation and collaboration with relevant stakeholders have revealed that the grant program is designed to augment the existing efforts of the Palm Springs Police Department. It will enable us to effectively address the rising challenges posed by organized retail theft, catalytic converter theft, and auto vehicle theft, while maintaining the highest standards of public safety and ensuring the seamless functioning of our law enforcement ecosystem.

Furthermore, we have established open lines of communication with neighboring agencies to foster cooperation and exchange of information. This collaborative approach will facilitate the sharing of resources, intelligence, and best practices, thereby enhancing the collective ability of all agencies to combat organized retail theft.

In conclusion, I want to reiterate that the Palm Springs Police Department is confident that the implementation of the Organized Retail Theft Prevention Grant Program will not have any negative impact on any other law enforcement agency. We remain committed to working closely with our neighboring agencies and will continue to prioritize effective communication and coordination.

Should you require any further information or have any specific concerns, please do not hesitate to contact me at (760) 323-8135. Thank you for your attention to this matter, and we look forward to a continued fruitful collaboration in maintaining the safety and security of our community.

With the best interest of California in mind.

Andrew G. Mills
Chief of Police



Chief Andrew Mills
Palm Springs Police Department
200 S. Civic Drive
Palm Springs, CA 92262

Dear Chief Mills:

RE: WALMART SUPPORT FOR ORGANIZED RETAIL THEFT PREVENTION GRANT PROGRAM AWARD

I am writing to express Walmart's support of the Palm Springs Police Department's efforts to curtail organized retail theft. The department's work here, in conjunction with the grant funding available through the Board of State and Community Corrections, presents a valuable opportunity to combat organized retail theft effectively in our community.

Walmart recognizes the significant impact that organized retail crime and theft has on businesses, consumers, and the overall security of our community, and Walmart is committed to fostering partnerships with law enforcement agencies to address the resulting challenges. Accordingly, we support the Palm Springs Police Department's pursuit of this grant opportunity.

As a leading retailer, Walmart understands the importance of collaboration between businesses and law enforcement agencies. We plan to continue our ongoing collaboration through information sharing, supporting joint efforts, and where appropriate and consistent with our policies, implementing new preventive measures within our stores. We recognize this collective approach is essential to achieve the desired outcomes of reducing organized retail theft and protecting the interests of both retailers and consumers.

We appreciate the expertise and experience of police forces like the Palm Springs Police Department in combating organized retail crime. We believe that their leadership, coupled with the resources provided through the Organized Retail Theft Prevention Grant Program, can result in the implementation of effective prevention strategies and the disruption of organized theft rings. We also believe this effort can lead to a safer shopping environment and a stronger community.

Moreover, we believe that additional funding and focus on combatting organized retail theft will increase public awareness of this critical issue and inspire other retailers to join the fight or increase their efforts against organized retail theft. By working together, we can send a powerful message that such criminal activities will not be tolerated in our communities.

We support Palm Springs Police Department application for grant funding provided by the Board of State and Community Corrections and look forward to our continued collaboration on this important issue.

Yours sincerely,

Leslie Clark
Market Asset Protection Manager
Walmart

Anthony Ortega
Senior Manager – Field Investigations
1830 Route 130 North
Burlington, NJ, 08016
June 21, 2023

Chief Andrew Mills
Palm Springs Police Department
200 S. Civic Drive
Palm Springs, CA 92262

Dear Chief Andrew Mills,

RE: LETTER OF SUPPORT FOR PARTNERSHIP IN THE EVENT OF GRANT SUCCESS

I am writing to express Burlington's full support for partnering with the Palm Springs Police Department in the event that you secure the Organized Retail Theft Prevention Grant. We believe that this partnership, bolstered by the grant funding, holds immense potential to combat organized retail theft effectively in our community.

Burlington is committed to fostering partnerships with law enforcement agencies to address the challenges posed by organized retail theft. We understand the significant impact that this type of criminal activity has on businesses, consumers, and the overall security of our community. Therefore, we are thrilled to extend our support to the Palm Springs Police Department in their pursuit of this grant opportunity.

We recognize the expertise and experience of the Palm Springs Police Department in combating organized retail theft. We believe that our collaboration, combined with the resources provided through the grant, will result in the implementation of effective prevention strategies and the disruption of organized theft rings. Together, we can create a safer shopping environment and a stronger community.

As a leading off price retailer, Burlington understands the importance of collaboration between businesses and law enforcement agencies. We are committed to actively participating in this partnership through information sharing, supporting joint efforts, and implementing preventive measures within our stores. We recognize that this collective approach is essential to achieve the desired outcomes of reducing organized retail theft and protecting the interests of both retailers and consumers.

Moreover, we believe that this partnership, fortified by the grant funding, will create a positive ripple effect within the community. It will foster public awareness and encourage other retailers to join the fight against organized retail theft. By working together, we can send a powerful message that such criminal activities will not be tolerated in Palm Springs.

In conclusion, Burlington wholeheartedly supports partnering with the Palm Springs Police Department in the event that you secure the Organized Retail Theft Prevention Grant. We are excited about the potential impact of this collaboration and the grant funding. We eagerly await the outcome of your grant application and, if successful, look forward to working closely with your department to implement effective strategies and create a safer environment for our customers and residents.

Thank you for your dedication and commitment to addressing organized retail theft and keeping our community safe. Please do not hesitate to reach out if there is anything we can do to assist in the implementation of this important initiative.

Respectively,

Anthony Ortega

Senior Manager - Investigations (West)

Asset Protection

Burlington Stores, Inc.

Mobile: 609.667.9524

anthony.ortega@burlington.com



Dannielle Riley
Multi Asset Protection Manager
Home Depot District 23
[Dannielle | Riley@homedepot.com](mailto:Dannielle.Riley@homedepot.com)
(951)499-9822
06/22/2023

Chief Andrew Mills
Palm Springs Police Department
200 S. Civic Drive
Palm Springs, CA 92262

Dear Chief Andrew Mills,

RE: LETTER OF SUPPORT FOR PARTNERSHIP IN THE EVENT OF GRANT SUCCESS

I am writing to express Home Depot's full support for partnering with the Palm Springs Police Department in the event that you secure the Organized Retail Theft Prevention Grant. We believe that this partnership, bolstered by the grant funding, holds immense potential to combat organized retail theft effectively in our community.

Home Depot is committed to fostering partnerships with law enforcement agencies to address the challenges posed by organized retail theft. We understand the significant impact that this type of criminal activity has on businesses, consumers, and the overall security of our community. Therefore, we are thrilled to extend our support to the Palm Springs Police Department in their pursuit of this grant opportunity.

We recognize the expertise and experience of the Palm Springs Police Department in combating organized retail theft. We believe that our collaboration, combined with the resources provided through the grant, will result in the implementation of effective prevention strategies and the disruption of organized theft rings. Together, we can create a safer shopping environment and a stronger community.

As a leading home improvement retailer, Home Depot understands the importance of collaboration between businesses and law enforcement agencies. We are committed to actively participating in this partnership through information sharing, supporting joint efforts, and implementing preventive measures within our stores. We recognize that this collective approach is essential to achieve the desired outcomes of reducing organized retail theft and protecting the interests of both retailers and consumers.

Moreover, we believe that this partnership, fortified by the grant funding, will create a positive ripple effect within the community. It will foster public awareness and encourage other retailers to join the fight against organized retail theft. By working together, we can send a powerful message that such criminal activities will not be tolerated in Palm Springs.

In conclusion, Home Depot wholeheartedly supports partnering with the Palm Springs Police Department in the event that you secure the Organized Retail Theft Prevention Grant. We are excited about the potential impact of this collaboration and the grant funding. We eagerly await the outcome of your grant application and, if successful, look forward to working closely with your department to implement effective strategies and create a safer environment for our customers and residents.

Thank you for your dedication and commitment to addressing organized retail theft. Please do not hesitate to reach out if there is anything we can do to assist in the implementation of this important initiative.

Yours sincerely,
Dannielle Riley
Multi Asset Protection Manager Home Depot



Larry Lubinsky

Store Manager

Home Depot store 8526 Palm Springs

5200 E. Ramon Rd. Building A

Palm Springs, Ca 92264

06/22/2023

Chief Andrew Mills

Palm Springs Police Department

200 S. Civic Drive

Palm Springs, CA 92262

Dear Chief Andrew Mills,

RE: LETTER OF SUPPORT FOR PARTNERSHIP IN THE EVENT OF GRANT SUCCESS

I am writing to express Home Depot's full support for partnering with the Palm Springs Police Department in the event that you secure the Organized Retail Theft Prevention Grant. We believe that this partnership, bolstered by the grant funding, holds immense potential to combat organized retail theft effectively in our community.

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Moreover, we believe that this partnership, fortified by the grant funding, will create a positive ripple effect within the community. It will foster public awareness and encourage other retailers to join the fight against organized retail theft. By working together, we can send a powerful message that such criminal activities will not be tolerated in Palm Springs.

In conclusion, Home Depot wholeheartedly supports partnering with the Palm Springs Police Department in the event that you secure the Organized Retail Theft Prevention Grant. We are excited about the potential impact of this collaboration and the grant funding. We eagerly await the outcome of your grant application and, if successful, look forward to working closely with your department to implement effective strategies and create a safer environment for our customers and residents.

Thank you for your dedication and commitment to addressing organized retail theft. Please do not hesitate to reach out if there is anything we can do to assist in the implementation of this important initiative.

Yours sincerely,
Larry Lubinsky
Store Manager Home Depot



Stephanie Ramirez
Assistant Manager
Lowe's Palm Springs
5201 E. Ramon Rd.
Palm Springs, CA 92240
June 28, 2023

Chief Andrew Mills
Palm Springs Police Department
200 S. Civic Drive
Palm Springs, CA 92262

Dear Chief Andrew Mills,

RE: SUPPORT FOR PARTNERSHIP IN COMBATING ORGANIZED RETAIL THEFT

I am writing to express Lowe's Home Improvement's wholehearted support for partnering with the Palm Springs Police Department in our shared mission to combat organized retail theft. We firmly believe that through collaboration, we can make a significant impact in creating a safer and more secure environment for our valued customers and the community of Palm Springs.

Lowe's Home Improvement is dedicated to serving as a trusted resource for homeowners, builders, and DIY enthusiasts. We understand the importance of working hand in hand with law enforcement agencies to address the challenges posed by organized retail theft, which adversely affects our business and the overall well-being of the community.

We are thrilled to learn about the Organized Retail Theft Prevention Grant and the potential it holds for strengthening our partnership. This grant will empower us to implement proactive measures, develop innovative strategies, and mobilize resources to effectively combat organized retail theft. Together with the Palm Springs Police Department, we can create a powerful deterrent against these criminal activities.

Lowe's Home Improvement is committed to collaborative efforts. By sharing our expertise, exchanging vital information, and leveraging our respective strengths, we can develop comprehensive prevention initiatives, enhance security measures, and raise community awareness. Our united front will disrupt organized retail theft networks, safeguard the interests of businesses and customers, and send a clear message that Palm Springs is intolerant of such crimes.

We eagerly look forward to the opportunity to meet with you and your esteemed team to discuss the details of our partnership. By fostering open dialogue, active collaboration, and continuous improvement, we can develop effective strategies and establish clear lines of communication. Together, we will build a strong and trusting relationship that will drive our joint mission forward.

Thank you for your unwavering dedication and commitment to the safety and security of Palm Springs. Lowe's Home Improvement stands ready to contribute our resources, knowledge, and unyielding support to this vital cause. Together, we can create a community where organized retail theft has become a thing of the past.

Yours sincerely,

Stephanie Ramirez
Assistant Manager Lowe's Home Improvement
[Email| stephanie.ramirez03@store.lowes.com](mailto:stephanie.ramirez03@store.lowes.com)
Palm Springs, CA



Nona Watson, CEO
Palm Springs Chamber of Commerce
190 W. Amado Road
Palm Springs, CA 92262

Andrew Mills, Chief of Police
200 S. Civic Drive
Palm Springs, CA 92262

Attn: BSCC Grant Administrator

Subject: Letter of Support for Palm Springs Police Department's Application for the State of California Retail Theft Grant

Dear Chief Mills:

On behalf of the Palm Springs Chamber of Commerce, and our 1,285 member businesses, I am writing to express our wholehearted support for the Palm Springs Police Department's application for the State of California Retail Theft Grant. We firmly believe that this grant will be instrumental in enhancing public safety, protecting local businesses, and fostering a secure shopping environment in Palm Springs.

The Palm Springs Police Department (PSPD) has consistently demonstrated an unwavering commitment to safeguarding our community. Their proactive approach to law enforcement, community engagement, and collaborative initiatives has had a significant positive impact on crime prevention. The State of California Retail Theft Grant would provide PSPD with the necessary resources to amplify their efforts and effectively combat the growing problem of retail theft.

Furthermore, the Palm Springs Chamber of Commerce is eager to partner with the Palm Springs Police Department, should they be awarded this grant. As part of this partnership, we are committed to assisting and educating local businesses on Retail Theft Prevention. Leveraging our extensive network and resources, we aim to empower businesses with the knowledge, tools, and best practices required to mitigate the risk of retail theft and safeguard their interests.

In addition, the Chamber of Commerce is enthusiastic about collaborating closely with the Palm Springs Police Department to establish local protocols and programs aimed at preventing retail theft in our community. We recognize that a comprehensive approach to retail theft prevention requires strong collaboration between law enforcement and the business sector. Together, we can foster a safe and secure retail environment that bolsters businesses, benefits residents, and enhances the overall appeal of Palm Springs.

We firmly believe that this partnership will make a significant impact in reducing retail theft incidents, strengthening our local economy, and improving the quality of life in Palm Springs. The Palm Springs Chamber of Commerce is ready to invest our time, expertise, and resources into this collaborative effort.

We extend our full support to the Palm Springs Police Department's application for the State of California Retail Theft Grant and commend their dedication to public safety. We are confident that this grant will serve as a catalyst in our ongoing efforts to combat retail theft and ensure a secure shopping experience for everyone in Palm Springs.

Thank you for considering our endorsement of the Palm Springs Police Department's application for the State of California Retail Theft Grant. Should you require any additional information or further discussion, please do not hesitate to contact me directly.

Sincerely,

Nona Watson, CEO
Palm Springs Chamber of Commerce

cc: Palm Springs Police Department



Main Street Palm Springs
268 N Palm Canyon Drive
Palm Springs CA 92262
760-333-6820
Info@PalmCanyonDrive.org

July 1, 2023

Dear Andrew Mills, Chief of Police,

On behalf of Main Street Palm Springs, the business association of downtown and uptown Palm Springs, representing hundreds of businesses, including retail establishments, we write this letter to express our strong support for the Palm Springs Police Department's application for the state's organized retail theft grant. We believe that partnering with the Palm Springs Police Department to combat retail theft will greatly benefit our community and contribute to a safer business environment.

As business owners in Palm Springs, we understand the significant impact that retail theft has on our livelihoods and the overall economic stability of our region. Over the past years, we have witnessed an alarming rise in organized retail theft, which not only causes financial losses but also disrupts the sense of security for both business owners and customers alike. It is imperative that we take proactive measures to address this growing concern.

We commend the Palm Springs Police Department for their dedication and commitment to maintaining public safety. Their expertise, resources, and strategic approach have been crucial in combating various forms of crime within our community. By obtaining the organized retail theft grant, the Police Department will be able to further enhance their efforts in investigating, preventing, and deterring retail theft incidents, which will directly benefit businesses like ours.

Through this partnership, we believe that we can create a comprehensive and unified approach to combat retail theft effectively. By working closely with the Police Department, we can share valuable information, implement preventive measures, and collaborate on training programs to improve the security measures of our establishments. This collective effort will send a strong message to potential offenders that retail theft will not be tolerated in Palm Springs.

Moreover, we firmly believe that addressing retail theft will have a positive ripple effect on our community. It will encourage more visitors and customers to shop in our downtown area, knowing that we prioritize their safety and strive to provide them with a pleasant shopping experience. This, in turn, will contribute to the economic growth of Palm Springs and strengthen our reputation as a destination of choice for both residents and tourists.

In conclusion, we wholeheartedly support the Palm Springs Police Department in their pursuit of the state's organized retail theft grant and their ongoing commitment to combat retail theft. We urge you to consider our endorsement and provide the necessary resources to ensure the success of this partnership. Together, we can create a safer and more prosperous business environment in Palm Springs.

Thank you for your attention to this matter. We look forward to the positive impact that this collaboration will have on our community.

Sincerely,

Joy Meredith
President, Main Street Palm Springs

Bias-Based Policing

401.1 PURPOSE AND SCOPE

This policy provides guidance to department members that affirms the Palm Springs Police Department's commitment to policing that is fair and objective.

Nothing in this policy prohibits the use of specified characteristics in law enforcement activities designed to strengthen the department's relationship with its diverse communities (e.g., cultural and ethnicity awareness training, youth programs, community group outreach, partnerships).

401.1.1 DEFINITIONS

Definitions related to this policy include:

Bias-based policing - An inappropriate reliance on actual or perceived characteristics such as race, ethnicity, national origin, religion, sex, sexual orientation, gender identity or expression, economic status, age, cultural group, disability, or affiliation with any non-criminal group (protected characteristics) as the basis for providing differing law enforcement service or enforcement (Penal Code § 13519.4).

401.2 POLICY

The Palm Springs Police Department is committed to providing law enforcement services to the community with due regard for the racial, cultural or other differences of those served. It is the policy of this department to provide law enforcement services and to enforce the law equally, fairly, objectively and without discrimination toward any individual or group.

401.3 BIAS-BASED POLICING PROHIBITED

Bias-based policing is strictly prohibited.

However, nothing in this policy is intended to prohibit an officer from considering protected characteristics in combination with credible, timely and distinct information connecting a person or people of a specific characteristic to a specific unlawful incident, or to specific unlawful incidents, specific criminal patterns or specific schemes.

401.3.1 CALIFORNIA RELIGIOUS FREEDOM ACT

Members shall not collect information from a person based on religious belief, practice, affiliation, national origin or ethnicity unless permitted under state or federal law (Government Code § 8310.3).

Members shall not assist federal government authorities (Government Code § 8310.3):

- (a) In compiling personal information about a person's religious belief, practice, affiliation, national origin or ethnicity.
- (b) By investigating, enforcing or assisting with the investigation or enforcement of any requirement that a person register with the federal government based on religious belief, practice, or affiliation, or national origin or ethnicity.

Palm Springs Police Department

Policies

Bias-Based Policing

401.4 MEMBER RESPONSIBILITIES

Every member of this department shall perform his/her duties in a fair and objective manner and is responsible for promptly reporting any suspected or known instances of bias-based policing to a supervisor. Members should, when reasonable to do so, intervene to prevent any biased-based actions by another member.

401.4.1 REASON FOR CONTACT

Officers contacting a person shall be prepared to articulate sufficient reason for the contact, independent of the protected characteristics of the individual.

To the extent that written documentation would otherwise be completed (e.g., arrest report, field interview (FI) card), the involved officer should include those facts giving rise to the contact, as applicable.

Except for required data-collection forms or methods, nothing in this policy shall require any officer to document a contact that would not otherwise require reporting.

401.4.2 REPORTING TRAFFIC STOPS

Each time an officer makes a traffic stop, the officer shall report any information required in the Traffic Function and Responsibility Policy.

401.4.3 REPORTING OF STOPS

Unless an exception applies under 11 CCR 999.227, an officer conducting a stop of a person shall collect the data elements required by 11 CCR 999.226 for every person stopped and prepare a stop data report. When multiple officers conduct a stop, the officer with the highest level of engagement with the person shall collect the data elements and prepare the report (11 CCR 999.227).

DOJ Defines a Stop as: For the purposes of these regulations means (1) by a peace officer of a person; or (2) any peace officer interaction with a person in which the office conducts a search, as defined in the regulations.

DOJ Defines a Detention as: Unless otherwise provided in these regulations, means a seizure of a person by an officer that results from physical restraint, unequivocal verbal commands or words or .

DOJ Defines a Search as: Unless otherwise provided, means a search of a person's body or property in the person's possession or under his or her control, and includes a pat-down search of a person's outer clothing as well as a consensual search, as defined in these regulations.

If multiple agencies are involved in a stop and the Palm Springs Police Department is the primary agency, the Palm Springs Police Department officer shall collect the data elements and prepare the stop data report (11 CCR 999.227).

The stop data report should be completed by the end of the officer's shift or as soon as practicable (11 CCR 999.227).

Palm Springs Police Department

Policies

Bias-Based Policing

401.5 SUPERVISOR RESPONSIBILITIES

Supervisors should monitor those individuals under their command for compliance with this policy and shall handle any alleged or observed violations in accordance with the Personnel Complaints Policy.

- (a) Supervisors should discuss any issues with the involved officer and his/her supervisor in a timely manner.
 - 1. Supervisors should document these discussions, in the prescribed manner.
- (b) Supervisors should periodically review MAV recordings, portable audio/video recordings, Mobile Digital Computer (MDC) data and any other available resource used to document contact between officers and the public to ensure compliance with the policy.
 - 1. Supervisors should document these periodic reviews.
 - 2. Recordings or data that capture a potential instance of bias-based policing should be appropriately retained for administrative investigation purposes.
- (c) Supervisors shall initiate investigations of any actual or alleged violations of this policy.
- (d) Supervisors should take prompt and reasonable steps to address any retaliatory action taken against any member of this department who discloses information concerning bias-based policing.

401.6 ADMINISTRATION

Each year, the Operations Captain should review the efforts of the Department to provide fair and objective policing and submit an annual report, including public concerns and complaints, to the Chief of Police.

The annual report should not contain any identifying information about any specific complaint, member of the public or officers. It should be reviewed by the Chief of Police to identify any changes in training or operations that should be made to improve service.

Supervisors should review the annual report and discuss the results with those they are assigned to supervise.

401.7 TRAINING

Training on fair and objective policing and review of this policy should be conducted as directed by the Training Unit.

- (a) All sworn members of this department will be scheduled to attend Peace Officer Standards and Training (POST)-approved training on the subject of bias-based policing.
- (b) Pending participation in such POST-approved training and at all times, all members of this department are encouraged to familiarize themselves with and consider racial and cultural differences among members of this community.

Palm Springs Police Department

Policies

Bias-Based Policing

- (c) Each sworn member of this department who received initial bias-based policing training will thereafter be required to complete an approved refresher course every five years, or sooner if deemed necessary, in order to keep current with changing racial, identity and cultural trends (Penal Code § 13519.4(i)).

401.8 REPORTING TO CALIFORNIA DEPARTMENT OF JUSTICE

The Internal Affairs Unit Manager shall ensure that all data required by the California Department of Justice (DOJ) regarding complaints of racial bias against officers is collected and provided to the Administrative Services Lieutenant for required reporting to the DOJ (Penal Code § 13012; Penal Code § 13020). See the Records Bureau Policy.

Supervisors should ensure that data stop reports are provided to the Administrative Services Lieutenant for required annual reporting to the DOJ (Government Code § 12525.5) (See Records Bureau Policy).

Public Safety Video Surveillance System

341.1 PURPOSE AND SCOPE

This policy provides guidance for the placement and monitoring of department public safety video surveillance, as well as the storage and release of the captured images.

This policy only applies to overt, marked public safety video surveillance systems operated by the Department. It does not apply to mobile audio/video systems, covert audio/video systems or any other image-capturing devices used by the Department.

341.2 POLICY

The Palm Springs Police Department operates a public safety video surveillance system to complement its anti-crime strategy, to effectively allocate and deploy personnel, and to enhance public safety and security in public areas. Cameras may be placed in strategic locations throughout the City to detect and deter crime, to help safeguard against potential threats to the public, to help manage emergency response situations during natural and man-made disasters and to assist City officials in providing services to the community.

Video surveillance in public areas will be conducted in a legal and ethical manner while recognizing and protecting constitutional standards of privacy.

341.3 OPERATIONAL GUIDELINES

Only department-approved video surveillance equipment shall be utilized. Members authorized to monitor video surveillance equipment should only monitor public areas and public activities where no reasonable expectation of privacy exists. The Chief of Police or the authorized designee shall approve all proposed locations for the use of video surveillance technology and should consult with and be guided by legal counsel as necessary in making such determinations.

341.3.1 PLACEMENT AND MONITORING

Camera placement will be guided by the underlying purpose or strategy associated with the overall video surveillance plan. As appropriate, the Chief of Police should confer with other affected City divisions and designated community groups when evaluating camera placement. Environmental factors, including lighting, location of buildings, presence of vegetation, or other obstructions, should also be evaluated when determining placement.

The cameras shall only record video images and not sound. Recorded images may be used for a variety of purposes, including criminal investigations and monitoring of activity around high-value or high-threat areas. The public video surveillance system may be useful for the following purposes:

- (a) To prevent, deter, and identify criminal activity.
- (b) To target identified areas of gang and narcotics complaints or activity.
- (c) To respond to critical incidents.

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- (d) To assist in identifying, apprehending, and prosecuting offenders.
- (e) To document officer and offender conduct during interactions to safeguard the rights of the public and officers.
- (f) To augment resources in a cost-effective manner.
- (g) To monitor pedestrian and vehicle traffic activity.

Images from each camera should be recorded in a manner consistent with the underlying purpose of the particular camera. Images should be transmitted to monitors installed in the Watch Commander's office and the Dispatch Center. When activity warranting further investigation is reported or detected at any camera location, the available information should be provided to responding officers in a timely manner. The Watch Commander or trained personnel in the Dispatch Center are authorized to adjust the cameras to more effectively view a particular area for any legitimate public safety purpose.

The Chief of Police may authorize video feeds from the public safety video surveillance system to be forwarded to a specified location for monitoring by other than police personnel, such as allied government agencies, road or traffic crews, or fire or emergency operations personnel.

Unauthorized recording, viewing, reproduction, dissemination, or retention is prohibited.

341.3.2 CAMERA MARKINGS

All public areas monitored by public safety surveillance equipment shall be marked in a conspicuous manner with appropriate signs to inform the public that the area is under police surveillance. Signs should be well lit, placed appropriately and without obstruction to ensure visibility.

341.3.3 INTEGRATION WITH OTHER TECHNOLOGY

The Department may elect to integrate its public safety video surveillance system with other technology to enhance available information. Systems such as gunshot detection, incident mapping, crime analysis, license plate recognition, facial recognition and other video-based analytical systems may be considered based upon availability and the nature of department strategy.

The Department should evaluate the availability and propriety of networking or otherwise collaborating with appropriate private sector entities and should evaluate whether the use of certain camera systems, such as pan-tilt-zoom systems and video enhancement or other analytical technology, requires additional safeguards.

341.4 VIDEO SUPERVISION

Supervisors should monitor video surveillance access and usage to ensure members are within department policy and applicable laws. Supervisors should ensure such use and access is appropriately documented.

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341.4.1 VIDEO LOG

A log should be maintained at all locations where video surveillance monitors are located. The log should be used to document all persons not assigned to the monitoring locations who have been given access to view or monitor images provided by the video surveillance cameras. The logs should, at a minimum, record the:

- (a) Date and time access was given.
- (b) Name and agency of the person being given access to the images.
- (c) Name of person authorizing access.
- (d) Identifiable portion of images viewed.

341.4.2 PROHIBITED ACTIVITY

Public safety video surveillance systems will not intentionally be used to invade the privacy of individuals or observe areas where a reasonable expectation of privacy exists.

Public safety video surveillance equipment shall not be used in an unequal or discriminatory manner and shall not target individuals or groups based solely on actual or perceived characteristics such as race, ethnicity, national origin, religion, sex, sexual orientation, gender identity or expression, economic status, age, cultural group, or disability.

Video surveillance equipment shall not be used to harass, intimidate, or discriminate against any individual or group.

341.5 STORAGE AND RETENTION OF MEDIA

All downloaded media shall be stored in a secure area with access restricted to authorized persons. A recording needed as evidence shall be copied to a suitable medium and booked into evidence in accordance with established evidence procedures. All actions taken with respect to retention of media shall be appropriately documented.

The type of video surveillance technology employed and the manner in which recordings are used and stored will affect retention periods. The recordings should be stored and retained in accordance with the established records retention schedule and for a minimum of one year. Prior to destruction, written consent shall be obtained from the City Attorney. If recordings are evidence in any claim filed or any pending litigation, they shall be preserved until pending litigation is resolved (Government Code § 34090.6).

Any recordings needed as evidence in a criminal or civil proceeding shall be copied to a suitable medium and booked into evidence in accordance with current evidence procedures.

341.5.1 EVIDENTIARY INTEGRITY

All downloaded and retained media shall be treated in the same manner as other evidence. Media shall be accessed, maintained, stored and retrieved in a manner that ensures its integrity as evidence, including strict adherence to chain of custody requirements. Electronic trails, including encryption, digital masking of innocent or uninvolved individuals to preserve anonymity, authenticity certificates and date and time stamping, shall be used as appropriate to preserve

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individual rights and to ensure the authenticity and maintenance of a secure evidentiary chain of custody.

341.6 VIDEO SURVEILLANCE AUDIT

The Chief of Police or the authorized designee will conduct an annual review of the public safety video surveillance system. The review should include an analysis of the cost, benefit and effectiveness of the system, including any public safety issues that were effectively addressed or any significant prosecutions that resulted, and any systemic operational or administrative issues that were identified, including those related to training, discipline or policy.

The results of each review shall be appropriately documented and maintained by the Chief of Police or the authorized designee and other applicable advisory bodies. Any recommendations for training or policy should be promptly addressed.

341.7 TRAINING

All department members authorized to operate or access public video surveillance systems shall receive appropriate training. Training should include guidance on the use of cameras, interaction with dispatch and patrol operations and a review regarding relevant policies and procedures, including this policy. Training should also address state and federal law related to the use of video surveillance equipment and privacy.

Unmanned Aerial System

609.1 PURPOSE AND SCOPE

The purpose of this policy is to establish guidelines for the use of an unmanned aerial system (UAS) and for the storage, retrieval and dissemination of images and data captured by the UAS.

609.1.1 DEFINITIONS

Definitions related to this policy include:

Unmanned aerial system (UAS) - An unmanned aircraft of any type that is capable of sustaining directed flight, whether preprogrammed or remotely controlled (commonly referred to as an unmanned aerial vehicle (UAV)), and all of the supporting or attached systems designed for gathering information through imaging, recording or any other means.

609.2 POLICY

Unmanned aerial systems may be utilized to enhance the department's mission of protecting lives and property when other means and resources are not available or are less effective.

The deployment of unmanned aerial systems by public safety organizations across the country has proven invaluable in improving efficiency, mitigating risk, and preventing injury for both the public and first responders. By affording the department an opportunity to visually access hazardous mountainous terrain or remote desert areas quickly, efficiency is increased in locating lost hikers, at-risk dependent adults, and missing children. Unmanned aerial systems also enable the department to exponentially magnify our capabilities when providing critical overwatch protection during popular large scale special events by increasing our ability to recognize traffic safety hazards or potential pre-assault indicators, and proactively circumventing pending danger or violence without significantly increasing staffing requirements. Unmanned aerial systems provide the ability to monitor rapidly evolving reports of at-large persons suspected of serious criminal offenses or individuals threatening violent behavior before potentially dangerous face-to-face contact is required.

Any use of a UAS will be in strict accordance with constitutional and privacy rights and Federal Aviation Administration (FAA) regulations.

609.3 PRIVACY

The use of the UAS potentially involves privacy considerations. Absent a warrant or exigent circumstances, operators and observers shall not intentionally record or transmit images of any location where a person would have a reasonable expectation of privacy (e.g., residence, yard, enclosure). Operators and observers shall take reasonable precautions to avoid inadvertently recording or transmitting images of areas where there is a reasonable expectation of privacy. Reasonable precautions can include, for example, deactivating or turning imaging devices away from such areas or persons during UAS operations.

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609.4 PROGRAM COORDINATOR

The Chief of Police will appoint a program coordinator who will be responsible for the management of the UAS program. The program coordinator will ensure that policies and procedures conform to current laws, regulations and best practices and will have the following additional responsibilities:

- Coordinating the FAA Certificate of Waiver or Authorization (COA) application process and ensuring that the COA is current.
- Ensuring that all authorized operators and required observers have completed all required FAA and department-approved training in the operation, applicable laws, policies and procedures regarding use of the UAS.
- Developing uniform protocol for submission and evaluation of requests to deploy a UAS, including urgent requests made during ongoing or emerging incidents. Deployment of a UAS shall require authorization by the Chief of Police or the authorized designee.
- Developing protocol for conducting criminal investigations involving a UAS, including documentation of time spent monitoring a subject.
- Implementing a system for public notification of UAS deployment during critical incidents or pre-planned large-scale public events.
- Developing an operational protocol governing the deployment and operation of a UAS including, but not limited to, safety oversight, use of visual observers, the establishment of lost link procedures and secure communication with air traffic control facilities.
- Developing a protocol for fully documenting all missions. In addition to the mandated annual reporting required to remain in compliance with Assembly Bill 481 regarding the department's use of military equipment, all utilization and deployments of the UAS will also be detailed in a quarterly report which will be made available in accordance with standard department practices.
- Developing a UAS inspection, maintenance and record-keeping protocol to ensure continuing the airworthiness of a UAS, up to and including its overhaul or life limits.
- Developing protocols to ensure that all data intended to be used as evidence are accessed, maintained, stored and retrieved in a manner that ensures its integrity as evidence, including strict adherence to chain of custody requirements. Electronic trails, including encryption, authenticity certificates and date and time stamping, shall be used as appropriate to preserve individual rights and to ensure the authenticity and maintenance of a secure evidentiary chain of custody.
- Developing protocols that ensure retention and purge periods are maintained in accordance with established records retention schedules.
- Facilitating law enforcement access to images and data captured by the UAS.
- Recommending program enhancements, particularly regarding safety and information security.
- Ensuring that established protocols are followed by monitoring and providing quarterly reports on the program to the Chief of Police.

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609.5 USE OF UAS

Only authorized operators who have completed the required training shall be permitted to operate the UAS.

Use of vision enhancement technology (e.g., thermal and other imaging equipment not generally available to the public) is permissible in viewing areas only where there is no protectable privacy interest or when in compliance with a search warrant or court order. In all other instances, legal counsel should be consulted.

UAS operations should only be conducted consistent with FAA regulations.

609.6 PROHIBITED USE

The UAS and its video surveillance equipment shall not be used:

- To conduct random surveillance activities.
- To target a person(s) based solely on individual characteristics, such as, but not limited to race, ethnicity, national origin, religion, disability, gender, or sexual orientation
- To harass, intimidate, or discriminate against any individual or group.
- For routine surveillance of anyone freely engaging in a constitutionally protected legitimate right to peacefully assemble, demonstrate, or exercise free speech. However, if clear indications of pending violence become imminent at an organized protest, demonstration, or impromptu public gathering, the Chief of Police or their authorized designee may consider deployment of the UAS if appropriate to safeguard overall public safety.
- For unofficial personal uses of any kind.

The UAS shall not be weaponized.

609.7 RETENTION OF UAS DATA

Data collected by the UAS shall be retained as provided in the established records retention schedule.

609.8 JOINT OPERATIONS OR UNIFIED COMMAND WITH PALM SPRINGS FIRE DEPARTMENT

In the event Palm Springs Fire Department UAS operators are assisting the police department with the operation of a UAS at a crime scene, all data / evidence obtained from the UAS will be provided to the police department for chain of custody purposes. This data will be retained according to the department's retention standards.