

Title	Bell Gardens Police Department	07/05/2023
	by Rick McCraner in Organized Retail Theft Prevention Grant Program	id. 41320747
	7100 Garfield Avenue Bell Gardens , California 90201 United States 5628067694 rmccraner@bgpd.org	

Original Submission 07/05/2023

The Organized Retail Theft (ORT) Prevention Grant Program Application is divided into five (5) sections as identified below: Background Information Contact Information Program Information Proposal Narrative and Budget Mandatory Attachments Each section has a series of questions requiring a response. Applicants will be prompted to provide written text, select options from a drop down menu, select options from a multiple choice menu, or upload attachments. Questions with a red asterisk require responses. Applicants will not be able to submit the application until all questions with a red asterisk have been completed. Applicants may reference the ORT Prevention Grant Program Proposal Instruction Packet for background information, key dates, rating factors, and other important information to aid in the completion of the ORT Prevention Grant Program Application. The ORT Prevention Grant Proposal Instruction Packet is available on the Board of State and Community Corrections (BSCC) website. NOTE: Applicants may start and stop their application but must select "Save Draft" at the bottom of the application before existing.

SECTION I - BACKGROUND INFORMATION This section requests information about the applicant's name, location, mailing address, and tax identification number.

Name of Applicant (i.e., Police Department, Sheriff's Department, or Probation Department) **Bell Gardens Police Department**

Multi-Agency Partnerships Information (if applicable) Applicants may apply for funding as part of a multi-agency partnership (two [2] or more agencies). The agencies and jurisdictions comprising the collaborative application are not required to be contiguous. One (1) Lead Public Agency must be identified on behalf of the partnership.

Multi-Agency Partnerships **No: This is not a Multi-Agency Partnership Application**

Lead Public Agency Information **All applicants are required to designate a Lead Public Agency (LPA) to serve as the coordinator for all grant activities. The LPA is a governmental agency with local authority within the applicant's city or county. The applicant may choose to fill the role of LPA itself or it may designate a department, agency, or office under its jurisdiction to serve as the LPA. The role of the LPA is to coordinate with other local government agency partners and non-governmental organizations to ensure successful implementation of the grant program. The LPA is responsible for data collection and management, invoices, meeting coordination (virtual and/or in-person), and will serve as the primary point of contact with the BSCC.**

Lead Public Agency **Bell Gardens Police Department**

Applicant's Physical Address **7100 Garfield Ave
Bell Gardens
CA
90201
US**

Applicant's Mailing Address (if different than the physical address) n/a

Mailing Address for Payment **7100 Garfield Ave
Bell Gardens
CA
90201
US**

Tax Identification Number **95-214-1830**

SECTION II - CONTACT INFORMATION **This section requests contact information for the individuals identified as the Project Director, Financial Officer, Day-to-Day Project Contact, Day-to-Day Fiscal Contact, and the Authorized Signature.**

Project Director **Rick
McCraner**

Project Director's Title with Agency/Department/Organization **Detective Sergeant / Bell Gardens PD**

Project Director's Physical Address **7100 Garfield Ave
Bell Gardens
CA
90201
US**

Project Director's Email Address **rmccraner@bgpd.org**

Project Director's Phone Number **+15628067694**

Financial Officer **Manuel
Carrillo**

Financial Officer's Title with Agency/Department/Organization **Financial Officer / City of Bell Gardens**

Financial Officer's Physical Address **7100 Garfield Ave
Bell Gardens
CA
90201
US**

Financial Officer's Email Address **mcarrillo@bellgardens.org**

Financial Officer's Phone Number **+15628067708**

Day-To-Day Program Contact **Rick
McCraner**

Day-To-Day Program Contact's Title **Detective Sergeant**

Day-To-Day Program Contact's Physical Address **7100 Garfield Ave
Bell Gardens
CA
90201
US**

Day-To-Day Program Contact's Email Address **rmccraner@bgpd.org**

Day-To-Day Program Contact's Phone Number **+15628067694**

Day-To-Day Fiscal Contact **Manuel
Carrillo**

Day-To-Day Fiscal Contact's Title **Financial Officer**

Day-To-Day Fiscal Contact's Physical Address **7100 Garfield Ave
Bell Gardens
CA
90201
US**

Day-To-Day Fiscal Contact's Email Address **mcarrillo@bellgardens.org**

Day-To-Day Fiscal Contact's Phone Number **+15628067708**

Name of Authorized Officer **Paul
Camacho**

Authorized Officer's Title	Captain / Bell Gardens Police Department / Administration
Authorized Officer's Physical Address	7100 Garfield Ave Bell Gardens CA 90201 US
Authorized Officer's Email Address	pcamacho@bgpd.org
Authorized Officer's Phone Number	+15628067692
Authorized Officer Assurances	checked
SECTION III - PROGRAM INFORMATION	This section requests a Project Title, Proposal Summary description, Program Purpose Area(s) selection, and Scope Funding Category selection.
Project Title	Organized Retail Theft Prevention Grant
Proposal Summary	<p>The Bell Gardens Police Department is deeply concerned about the increasing number of thefts targeting our local retailers, which not only negatively impact their businesses but also contribute to increased prices and decreased safety for consumers.</p> <p>The purpose is to seek funding for an integrated approach to combat organized retail theft. The project aims to establish a comprehensive program that includes prevention, education, and collaboration with law enforcement, retailers, and community organizations. By implementing this program, we seek to minimize the occurrence of organized retail theft, enhance public safety, and support local businesses.</p>
PROGRAM PURPOSE AREAS	Applicants must propose activities, strategies, or programs that address the Program Purpose Areas (PPAs) as defined on pages 5 - 8 in the ORT Prevention Grant Proposal Instruction Packet. A minimum of one (1) PPA must be selected; applicants are not required to address all three (3) PPAs. All proposed activities, strategies, or programs must have a link to the ORT Prevention Grant Program as described in the authorizing legislation and the ORT Prevention Grant Proposal Instruction Packet.
Program Purpose Areas (PPAs):	PPA 1: Organized Retail Theft PPA 2: Motor Vehicle or Motor Vehicle Accessory Theft

Funding Category Information

Applicants may apply for funding in a Medium Scope OR Large Scope Category. The maximum an applicant may apply for is up to \$6,125,000 in the Medium Scope category OR up to \$15,650,000 in the Large Scope category. Applicants may apply for any dollar amount up to and including the maximum grant amount identified in each category. Multi-agency partnerships (determined as Medium Scope OR Large Scope) may apply for up to the maximum grant award in that category, multiplied by the number of partnering eligible applicants. For Example: Four (4) eligible applicants in the Medium Scope category may submit one (1) application for up to \$24,500,000 o \$6,125,000 (Medium Scope Max) x 4 (# of Agencies) = \$24,500,000 Two (2) eligible applicants in the Large Scope category may submit one (1) application for up to \$31,300,000 o \$15,650,000 (Large Scope Max x 2 (# of Agencies) = \$31,300,000 Please reference pages 10-12 in the ORT Prevention Grant Proposal Instruction Packet for additional information.

Funding Category

Medium Scope (Up to \$6,125,000)

SECTION IV - PROPOSAL NARRATIVE AND BUDGET

This section requests responses to the Rating Factors identified in the the ORT Prevention Grant Program Application Instruction Packet.

Proposal Narrative Instructions

The Proposal Narrative must address the Project Need, Project Description, Project Organizational Capacity and Coordination, and Project Evaluation and Monitoring Rating Factors as described in the ORT Prevention Grant Instruction Packet (refer to pages 20-24). A separate narrative response is required for each Rating Factor as described below: The Project Need narrative may not may not exceed 6,711 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately three (3) pages in Arial 12-point font with one-inch margins on all four (4) sides and at 1.5-line spacing. The Project Description narrative may not may not exceed 11,185 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately five (5) pages in Arial 12-point font with one-inch margins on all four (4) sides and at 1.5-line spacing. The Project Organizational Capacity and Coordination narrative may not may not exceed 4,474 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately two (2) pages in Arial 12-point font with one-inch margins on all four (4) sides and at 1.5-line spacing. The Project Evaluation and Monitoring narrative may not may not exceed 4,474 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately two (2) pages in Arial 12-point font with one-inch margins on all four (4) sides and at 1.5-line spacing. A character counter is automatically enabled that shows the number of characters used and the remaining number of characters before the limit for each response is met. If the character limit is exceeded, a red prompt will appear with the message "You have exceeded the character limit". Applicants will be prohibited from submitting the ORT Prevention Grant Program Application until they comply with the character limit requirements. NOTE: It is up to the applicant to determine how to use the total word limit in addressing each section, however as a guide, the percent of total point value for each section is provided in the ORT Prevention Grant Proposal Instruction Packet (refer to page 15).

Project Need

Organized Retail Theft Grant Proposal - Project Need
I am writing to provide further details regarding the urgent need for a grant

to address the issue of organized retail theft and motor vehicle theft in our community. This additional information aims to highlight the gravity of the problem and emphasize the need of implementing a comprehensive program to combat this growing concern.

Problem Statement: Organized retail theft and motor vehicle theft has become a pervasive issue affecting our local community. Criminal networks are targeting retailers, engaging in coordinated theft activities that cause substantial financial losses and negatively impact the overall well-being of our community. This form of theft involves the systematic stealing of merchandise, often in large quantities, with the intent to resell it through illegal channels. These incidents not only harm local businesses but also contribute to increased consumer prices, decreased product availability, and compromised public safety.

Extent of the Problem:

- 1. Financial Losses:** Organized retail theft results in significant financial losses for retailers, leading to decreased profitability, potential layoffs, and sometimes even business closures. These losses have a direct impact on the local economy, threatening job stability and economic growth.
- 2. Increased Consumer Prices:** To offset the losses incurred from theft, retailers are forced to raise prices, ultimately burdening consumers. The ripple effect extends beyond the immediate victims, affecting the entire community's purchasing power and economic well-being.
- 3. Public Safety Concerns:** Organized retail theft often involves criminal elements that may resort to violence, threatening the safety of employees, customers, and law enforcement personnel. These incidents escalate the risk of injuries or confrontations, undermining the overall security and well-being of our community.
- 4. Community Perception:** The prevalence of organized retail theft tarnishes the reputation of our community, dissuading potential investors and undermining public trust in local businesses. It is essential to address this issue to foster a safe and prosperous environment for residents, visitors, and enterprises.

Proposed Solution: Our proposed program seeks to tackle the issue of organized retail theft holistically, integrating prevention, education, and collaboration. By implementing this comprehensive approach, we aim to:

- 1. Reduce Incidents:** Implement preventive measures, enhance security systems, and provide training to retailers and employees, thereby deterring potential thieves and reducing the occurrence of organized retail theft. Decrease motor vehicle thefts, improve vehicle recovery, and increased apprehension of offenders.
- 2. Enhance Public Safety:** By curbing organized retail theft, we can create a safer environment for employees, customers, and law enforcement personnel, mitigating the risks associated with theft-related violence and criminal activity.
- 3. Support Local Businesses:** By minimizing financial losses and ensuring a level playing field for retailers, we can support local businesses, fostering economic growth, and preserving job opportunities within our community.
- 4. Promote Collaboration:** Establishing partnerships between retailers, our law enforcement agency, and community organizations will facilitate the sharing of information, effective communication, and joint efforts in combating organized retail theft. Together, we can create a united front against this pervasive problem.

Conclusion: The need for immediate action to address organized retail and motor vehicle theft cannot be overstated. The proposed program represents a strategic and comprehensive approach to tackle this issue head-on, safeguarding the well-being of our community and supporting local residents and businesses. We sincerely hope that you will consider

our grant proposal and provide the necessary funding to implement this vital initiative.

Thank you for your attention and consideration. Should you require any additional information or clarification, please do not hesitate to contact us. We look forward to the opportunity to discuss this matter further.

Project Description

Subject: Organized Retail Theft Grant Proposal - Project Description

We are pleased to provide you with a detailed project description as part of our grant proposal to address the issue of organized retail theft and motor vehicle theft in our community. This description outlines the key components and strategies of our proposed program, which aims to combat this growing concern effectively.

Project Title: Comprehensive Program to Combat Organized Retail Theft

Project Overview: The objective of our proposed program is to establish a comprehensive approach to combat organized retail theft and motor vehicle theft in our community. Through prevention, education, and collaboration, we aim to reduce theft incidents, enhance public safety, and support local businesses.

1. Prevention:

a) **Enhancing Security Systems:** We will work with retailers to upgrade their security systems, including the installation of surveillance cameras, alarms, and other advanced technologies. This will deter potential thieves and provide evidence for investigations. For motor vehicle thefts invest in license plate recognition systems, and other technology to enhance detection, investigation, and recovery efforts.

b) **Employee Training:** Retail employees will receive comprehensive training on recognizing suspicious behavior, implementing loss prevention techniques, and effectively responding to incidents. This training will empower employees to play an active role in preventing organized retail theft.

c) **Loss Prevention Strategies:** We will collaborate with retailers to develop and implement effective loss prevention strategies tailored to their specific needs. This may include inventory management techniques, access control measures, and regular audits to identify vulnerabilities and strengthen security. Combat motor vehicle theft by enhancing enforcement efforts, implement preventive measures, and raise awareness to reduce motor vehicle theft rates and recover stolen vehicles promptly.

2. Education and Awareness:

a) **Community Outreach Programs:** We will conduct community outreach programs to educate retailers, employees, and the public about the impacts of organized retail theft and motor vehicle theft. These programs will raise awareness about the issue, promote the importance of reporting incidents promptly, and educate individuals on preventive measures they can take.

b) **Workshops and Training:** We will organize workshops and training sessions for retailers and their employees. These sessions will focus on identifying suspicious behavior, implementing security measures, and fostering a proactive approach to preventing theft. Retailers will also receive guidance on collaborating with law enforcement agencies.

c) **Educational Materials:** We will develop and distribute educational materials, such as brochures, posters, and online resources, to raise awareness and provide practical information on recognizing and preventing organized retail theft and motor vehicle theft. These materials will be made available to retailers, employees, and the public.

3. Collaboration:

- a) **Stakeholder Engagement:** We will facilitate collaboration among our law enforcement agency, retailers, and community organizations. Regular meetings, forums, and training sessions will be organized to share information, discuss emerging trends, and develop effective strategies to combat organized retail theft and motor vehicle theft collectively.
- b) **Communication Platform:** We will establish a communication platform, such as a secure online portal or email network, to facilitate timely sharing of information and alerts related to organized retail theft incidents. This platform will foster a collaborative and coordinated response among stakeholders.
- c) **Centralized Database:** A centralized database will be developed to track and analyze organized retail theft and motor vehicle theft incidents. This will enable stakeholders to identify patterns, assess the effectiveness of prevention strategies, and support evidence-based decision-making.

Project Organizational Capacity and Coordination

We appreciate the opportunity to provide you with information regarding the organizational capacity and coordination of our proposed program to combat organized retail theft and motor vehicle theft. Our organization is well-equipped to implement this initiative effectively, and we have established strong partnerships within the community to ensure collaboration and maximize the program's impact.

BELL GARDENS PD ORGANIZATIONAL STRUCTURE

The Bell Gardens Police Department consists of approximately 55 police officers. One chief, two Captains, four Lieutenants, eight Sergeants, and approximately 40 officers and detectives.

- 1. Experience and Expertise:** Our organization brings extensive experience in implementing community-based grants, programs and initiatives. We have a proven track record of successfully addressing complex issues through strategic planning, effective resource allocation, and the utilization of evidence-based practices. We also possess a deep understanding of the factors contributing to motor vehicle theft and the most effective strategies for prevention.
- 2. Dedicated Team:** We have a dedicated team of professionals with diverse backgrounds and expertise in areas such as program management, community engagement, security systems, law enforcement collaboration, and retail operations. This team is committed to implementing the program with the highest level of professionalism and efficiency.
- 3. Established Infrastructure:** Our organization possesses the necessary infrastructure to support the implementation of the proposed program. This includes administrative support, communication channels, and technological resources required for data collection, analysis, and reporting.
- 4. Financial Management:** We have a robust financial management system in place to ensure transparency, accountability, and proper utilization of grant funds. Our organization adheres to sound financial practices, and periodic audits are conducted to maintain financial integrity. All financial matters will be handled by our Financial Officer on record.

Coordination and Collaboration:

1. Retailer Engagement: We have established strong relationships with local retailers through ongoing engagement and partnership development. Our organization has a deep understanding of the challenges faced by retailers regarding organized retail theft, and we actively involve them in program planning, implementation, and evaluation.

2. Law Enforcement Collaboration: We have established partnerships to foster collaboration in addressing organized retail theft. Regular meetings, trainings, and information-sharing sessions will be conducted to ensure effective communication and coordination between retailers and law enforcement.

3. Community Organizations: We actively engage with community organizations, such as business associations, neighborhood watch groups, and chambers of commerce, to promote collaboration and garner support for the program. By involving these organizations, we can leverage their resources, networks, and expertise to enhance program reach and effectiveness.

4. Information Sharing: Our program emphasizes the importance of timely and accurate information sharing among stakeholders. We will implement a secure communication platform, facilitating the exchange of information, alerts, and best practices related to organized retail theft incidents. This platform will ensure efficient coordination and support a unified response.

5. Multi-sector Collaboration: Recognizing the multifaceted nature of organized retail theft, and the frequency of motor vehicle theft, we actively seek collaboration from diverse sectors, including retail, law enforcement, community organizations, local government, and educational institutions. By bringing together these stakeholders, we can harness their collective knowledge, resources, and influence to address the issue comprehensively.

Conclusion: Our organization's proven capacity, expertise, and collaborative approach position us well to implement the proposed program effectively. We have a dedicated team, established infrastructure, and strong partnerships in place to ensure seamless coordination and maximize the program's impact in combating organized retail theft and motor vehicle theft.

Thank you for considering our grant proposal. We are available for any further discussions or to provide additional information as needed. We look forward to the opportunity to implement this important project.

Project Evaluation and Monitoring

Subject: Organized Retail Theft Grant Proposal - Project Evaluation and Monitoring

We would like to provide you with a detailed plan for project evaluation and monitoring as part of our grant proposal to combat organized retail theft. This plan outlines the key strategies and methodologies we will employ to assess the effectiveness and impact of the proposed program.

Evaluation Objectives:

1. Assess Reduction in Theft Incidents: Our primary objective is to measure the reduction in organized retail theft incidents in the community. We will track the number of reported incidents, the value of stolen merchandise, and the frequency and severity of theft-related incidents to gauge the program's impact on reducing theft.

2. Evaluate Awareness and Engagement: We will evaluate the level of awareness and engagement among retailers, employees, and the public regarding organized retail theft. This will involve surveys, interviews, and

focus groups to assess participants' knowledge, attitudes, and behaviors related to theft prevention and reporting.

3. Measure Program Effectiveness: We will evaluate the effectiveness of program interventions, such as security enhancements, employee training, and collaborative efforts, in deterring organized retail theft. This assessment will involve analyzing key performance indicators, comparing pre- and post-implementation data, and conducting qualitative assessments.

4. Assess Stakeholder Collaboration: We will assess the level of collaboration and information sharing among stakeholders, including retailers, law enforcement, and community organizations. This evaluation will focus on the effectiveness of communication channels, participation in joint initiatives, and the perceived benefits of collaboration.

Evaluation Methods:

1. Data Collection: We will collect quantitative data on theft incidents, including the number of reported incidents, value of stolen merchandise, and incident characteristics. This data will be obtained from our law enforcement records, retailer incident reports, and program-specific incident tracking systems.

2. Surveys and Interviews: We will administer surveys to retailers, employees, and the public to assess their awareness, knowledge, and behaviors related to organized retail theft. In-depth interviews will also be conducted with key stakeholders to gather insights and feedback on the program's effectiveness.

3. Pre-and Post-Implementation Analysis: We will compare pre- and post-implementation data to measure changes in theft incidents, employee training participation rates, and retailer security measures. This analysis will provide insights into the program's impact on reducing organized retail theft.

4. Qualitative Assessments: Focus groups and interviews will be conducted to gather qualitative data on participants' perceptions, experiences, and suggestions for program improvement. This information will help identify areas of strength and areas that require further attention.

Monitoring Process:

1. Regular Reporting: We will establish a reporting schedule to provide regular updates on program activities, achievements, and challenges. This will ensure ongoing communication and transparency between our organization and stakeholders.

2. Data Analysis: Data collected through various evaluation methods will be analyzed using statistical techniques, qualitative analysis software, and thematic analysis approaches. This analysis will provide meaningful insights into program outcomes and identify areas for improvement.

3. Continuous Improvement: Based on the evaluation findings, we will adapt and refine program strategies and activities as needed. Lessons learned and best practices will be shared with stakeholders to foster continuous improvement and optimize program effectiveness.

4. Stakeholder Feedback: We will actively seek feedback from stakeholders, including retailers, employees, law enforcement, and community organizations. Their input will be valuable in shaping program improvements and addressing emerging needs and challenges.

Conclusion: Our project evaluation and monitoring plan will ensure that the proposed program to combat organized retail theft and motor vehicle theft is assessed effectively. By measuring the reduction in theft incidents, evaluating awareness and engagement, and assessing program effectiveness.

Budget Instructions **Applicants are required to submit a Proposal Budget and Budget Narrative (Budget Attachment). Upon submission the Budget Attachment will become Section 5: Budget (Budget Tables & Narrative) making up part of the official proposal. The Budget Attachment must be filled out completely and accurately. Applicants are solely responsible for the accuracy and completeness of the information entered in the Proposal Budget and Budget Narrative. The Proposal Budget must cover the entire grant period. For additional guidance related to grant budgets, refer to the BSCC Grant Administration Guide. The Budget Attachment is provided as a stand-alone document on the BSCC website.**

Budget Attachment

[ORT-Grant-Program-Budget-Attachment-Final.xlsx](#)

SECTION V -
ATTACHMENTS

This section list the attachments that are required at the time of submission, unless otherwise noted. Project Work Plan (Appendix B) - Mandatory Grantee Assurance for Non-Governmental Organizations (Appendix D) - Mandatory Local Impact Letter(s) (Appendix E) - Mandatory Letter(s) of Commitment (Appendix F) - If Applicable Policies Limiting Racial Bias - Refer to page 9 of the Proposal Instruction Packet - Mandatory Policies on Surveillance Technology - Refer to page 9 of the Proposal Instruction Packet - If Applicable Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft, and Embezzlement (Appendix G) - Mandatory Governing Board Resolution (Appendix H) - Optional

Project Work Plan (Appendix B)

[Orangized_Retail_Prevention_Grant_Work_Plan_Updated_1.pdf](#)

Grantee Assurance for Non-Governmental Organizations (Appendix D)

[NGO.pdf](#)

Local Impact Letter(s) (Appendix E)

[Impact_letters.pdf](#)

Letter(s) of Commitment, (Appendix F)

[Letters_of_Commitment.pdf](#)

Policies Limiting Racial Bias

[Bias_Based_Policing_Policy_RELEASE_20230525_T142326_Bell_Gardens_PD_Policy_Manual.pdf](#)

Policies on Surveillance Technology

[Unmanned_Aircraft_Policy_RELEASE_20230525_T142326_Bell_Gardens_PD_Policy_Manual.pdf](#)

Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft, and Embezzlement (Appendix G)

[Debarment.pdf](#)

OPTIONAL: Governing Board Resolution (Appendix H)

[Gov_Board_Reso.pdf](#)

OPTIONAL: n/a
Bibliography

CONFIDENTIALITY
NOTICE:

All documents submitted as a part of the Organized Retail Theft Prevention Grant Program proposal are public documents and may be subject to a request pursuant to the California Public Records Act. The BSCC cannot ensure the confidentiality of any information submitted in or with this proposal. (Gov. Code, § 6250 et seq.)

Appendix B: Project Work Plan

Applicants must complete a Project Work Plan. This Project Work Plan identifies measurable goals and objectives, process and outcome measures, activities and services, responsible parties for those activities and services, data sources and estimated timelines. Completed plans should (1) identify the project's top goals and objectives; (2) identify how the goal(s) will be achieved in terms of the activities, responsible staff/partners, and start and end dates, process and outcome measures; and (3) provide goals and objectives with a clear relationship to the need and intent of the grant. As this grant term is for three (3) years, the Project Work Plan must attempt to identify activities/services and estimate timelines for the entire grant term. A minimum of one goal and corresponding objectives, process measures, etc. must be identified.

Applicants must use the Project Work Plan provided below. You will be prompted to upload this document to the BSCC-Submittable Application.

(1) Goal:	> Decrease the number of Motor Vehicle Thefts		
Objectives (A., B., etc.)	A. Enhance the security of parking lots by installing License Plate Readers (LPR). B. Allocate additional resources, personnel, and specialized training to investigate and prevent motor vehicle theft cases.		
Process Measures and Outcome Measures:	A. Resource utilization, which will assist the Bell Gardens Police Department in evaluating the efficient utilization of resources, such as time, manpower, and equipment being used. B. Employee productivity, which will assist in evaluating the level of productivity generated by officers involved in undercover operations and motor vehicle theft saturation. C. Evaluating the number of motor vehicle thefts		
Project activities that support the identified goal and objectives:	Responsible staff/partners	Timeline	
		Start Date	End Date
A. Install License Plate Readers in business parking lots. B. Conduct 12 Undercover Operations per year related to motor vehicle theft.	Bell Gardens Police Personnel	10-01-2023	12-31-2026
List data and sources to be used to measure outcomes: The Bell Gardens Police Department will utilize our Records Management System to collect data and measure outcomes.			

(2) Goal:	> Minimize the occurrence of Organized Retail Theft		
Objectives (A., B., etc.)	A. Allocate additional resources, personnel, and specialized training to investigate and prevent organized retail theft. B. Provide comprehensive training to employees on recognizing and preventing organized retail theft. Educate staff about common theft techniques, suspicious behaviors, and proper procedures for reporting and handling incidences.		

Process Measures and Outcome Measures:	<p>A. Resource utilization, which will assist the Bell Gardens Police Department in evaluating the efficient utilization of resources, such as time, manpower, and equipment being used.</p> <p>B. Implementation of security measures, such as installing security cameras in parking lots.</p> <p>C. Employee productivity, which will assist in evaluating the level of productivity generated by officers involved in undercover operations and motor vehicle theft saturation.</p> <p>D. Evaluating the number of business employees trained on recognizing and preventing organized retail theft.</p> <p>E. Identify the number of incidents of organized retail theft in a year and how many arrests were made.</p> <p>F. Evaluate the effectiveness of security cameras.</p> <p>G. Evaluate the effectiveness of employees using prevention protocols.</p> <p>H. Evaluate outcomes yearly to increase corrective action for the following year.</p>		
Project activities that support the identified goal and objectives:	Responsible staff/partners	Timeline	
		Start Date	End Date
A. Conduct 12 Undercover Operations per year related to organized retail theft. B. Provide six (6) training sessions per year to business owners and retail employees regarding organized retail theft.	Bell Gardens Police Personnel	10-01-2023	12-31-2026
List data and sources to be used to measure outcomes: The Bell Gardens Police Department will utilize our Records Management System to collect data and measure outcomes.			

(3) Goal:	> Enhance public safety		
Objectives (A., B., etc.)	<p>A. Increase public knowledge about the prevalence of motor vehicle theft and educate individuals on preventive measures to protect their vehicles.</p> <p>B. Engage communities in crime prevention efforts by organizing neighborhood watch programs (e.g., community workshops, town hall meetings), encouraging reporting of suspicious activities, and promoting community cooperation.</p>		
Process Measures and Outcome Measures:	<p>A. Timeliness, which will assist the Bell Gardens Police Department to track whether milestones and deadlines have been met and if activities are progressing as planned.</p> <p>B. Evaluate the number of individuals educated about the prevalence of motor vehicle theft.</p> <p>C. Evaluate the number of individuals educated about prevention measures to protect their vehicles from theft.</p> <p>D. Evaluate the participation rate in Neighborhood Watch activities.</p> <p>E. Evaluate the number of reported stolen vehicle incidences through the use of the Records Management System.</p> <p>F. Evaluate the recovery rate of stolen vehicles.</p> <p>G. Conduct a survey regarding community feedback and success about the project.</p> <p>H. Budget compliance, which will assist in ensuring whether the grant funds are being used appropriately and in accordance with the budget outlined in the grant proposal.</p>		
Project activities that support the identified goal and objectives:	Responsible staff/partners	Timeline	
		Start Date	End Date

<p>A. Provide six (6) training sessions per year to the public and retail employees regarding vehicle theft and organized retail theft.</p> <p>B. Conduct six (6) in house training sessions per year to patrol and detective personnel regarding vehicle theft and organized retail theft.</p>	<p>Bell Gardens Police Personnel</p>	<p>10-01-2023</p>	<p>12-31-2026</p>
<p>List data and sources to be used to measure outcomes: The Bell Gardens Police Department will utilize and collect training attendance rosters to keep record of training conducted.</p>			

Organized Retail Theft Prevention Grant Program - Project Budget and Budget Narrative

Name of Applicant: *Bell Gardens PD*
(i.e., County Sheriff's Office, County Probation Department, or City Police Department)

44-Month Budget: October 1, 2023 to June 1, 2027

Note: Rows 7-16 will auto-populate based on the information entered in the budget line items (Salaries and Benefits, Services and Supplies, etc.)

Budget Line Item	Total
1. Salaries & Benefits	\$360,000.00
2. Services and Supplies	\$150,000.00
3. Professional Services or Public Agencies	\$0.00
4. Non-Governmental Organization (NGO) Subcontracts	\$0.00
5. Data Collection and Evaluation	\$0.00
6. Equipment/Fixed Assets	\$425,000.00
7. Financial Audit (Up to \$25,000)	\$0.00
8. Other (Travel, Training, etc.)	\$85,000.00
9. Indirect Costs	\$0.00
TOTAL	\$1,020,000.00

1a. Salaries & Benefits

Description of Salaries & Benefits	(% FTE or Hourly Rate) & Benefits	Total
Personnel OT Rate	Sergeant, Detective, and Officer	\$360,000.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
TOTAL		\$360,000.00

1b. Salaries & Benefits Narrative:

72 Overtime Directed Patrol Enforcement Operations.
 Total Personnel Operating Expenses: \$300,000.00
 *One Directed Patrol Operation includes: 1 Sergeant (OT Rate \$105) and 4 Officers (OT Rate for One Officer \$95)

36 Overtime Follow-Up Investigations Operations.
 Total Personnel Operating Expenses: \$60,000.00
 *One Follow-Up Investigation Operation includes 2 Detectives and/or Officers

2a. Services and Supplies

Description of Services or Supplies	Calculation for Expenditure	Total
Surveillance Vehicle Agreement		\$150,000.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
TOTAL		\$150,000.00

2b. Services and Supplies Narrative:

A three-year car rental lease agreement. These vehicles will be used when conducting enforcement and follow-up investigation operations.
 Total Cost: \$150,000.00

3a. Professional Services		
Description of Professional Service(s)	Calculation for Expenditure	Total
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
TOTAL		\$0.00

3b. Professional Services Narrative
 Enter narrative here. You may expand cell height if needed.

4a. Non-Governmental Organization (NGO) Subcontracts		
Description of Non-Governmental Organization (NGO) Subcontracts	Calculation for Expense	Total
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
TOTALS		\$0.00

4b. Non-Governmental Organization (NGO) Subcontracts Narrative
 Enter narrative here. You may expand cell height if needed.

5a. Data Collection and Evaluation		
Description of Data Collection and Evaluation	Calculation for Expense	Total
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
TOTALS		\$0.00

5b. Data Collection and Evaluation Narrative
 Enter narrative here. You may expand cell height if needed.

6a. Equipment/Fixed Assets		
Description of Equipment/Fixed Assets	Calculation for Expense	Total
Surveillance cameras		\$375,000.00

Please see instructions tab for additional information regarding Indirect Costs. If the amount exceeds the maximum allowed and/or turns red, please adjust it to not exceed the line-item noted.

TOTAL

\$0

\$0

9b. Indirect Costs Narrative:

Enter narrative here. You may expand cell height if needed. If using a federally approved indirect cost rate, please include the rate in the narrative.



CORPORATE OFFICES:
2525 E. EL SEGUNDO BOULEVARD
EL SEGUNDO, CALIFORNIA 90245-4632
(310) 536-0611

To: Board of State and Community Corrections
Re: The Organized Retail Theft Prevention Grant Program
Date: 6/1/23

This letter is being submitted to document that Big 5 Sporting Goods agrees to partner on the Organized Retail Theft Prevention Grant Program proposal being submitted by the Bell Gardens Police Department. We operate the following locations within the City of Bell Gardens:

Big 5 Sporting Goods #134 7111 Eastern Ave Bell Gardens - 90201

Organized criminal theft rings are operating within the City of Bell Gardens. These organized criminal rings steal property with the intent to sell and distribute or return stolen merchandise for value coordinated thefts ("Organized Retail Theft"). Losses within the City of Bell Gardens over a 2-year period due to Organized Retail Theft are approximately \$33,000.

As a brick-and-mortar retailer, Big 5 Sporting Goods supports and will collaborate with the Bell Gardens Police Department, in efforts to identify the members of these sophisticated criminal networks. An investment in automated license plate reader (ALPR) surveillance technology is key when attempting to identify and apprehend those involved in Organized Retail Theft. This is because many of these sophisticated criminal networks conduct advanced planning, arrive, and flee our retail locations after thefts in motor vehicles with license plates.

When Organized Retail Theft occurs, we may identify the criminal suspect's vehicle make, model, or other significant identifiers such as collision damage, based on witness accounts and/or fixed surveillance cameras. However, a key piece of evidence that is rarely captured is the license plate, which can lead to significant investigative leads. Automated license plate readers (ALPRs) can provide critical investigative information that can be used to identify organized criminal theft ring participants.

We agree with the plans of the Bell Gardens Police Department to use the Board of State and Community Corrections Organized Retail Theft Grant to place automated license plate readers and are committed to providing investigative information regarding Organized Retail Theft.

Signed by,

A handwritten signature in cursive script that reads "Randy Snyder".

Randy Snyder – Vice President of Loss Prevention



To: Board of State and Community Corrections

Re: The Organized Retail Theft Prevention Grant Program

Date: June 14, 2023

We are submitting this letter to document that the Parkwest Bicycle Casino agrees to partner on the Organized Retail Theft Prevention Program proposal being submitted by the Bell Gardens Police Department. Our company owns and operates a hotel, casino and parking facilities located at 888 Bicycle Casino Drive, Bell Gardens, CA 90201.

Organized criminal theft rings are operating within the City of Bell Gardens, stealing property and posing a daily threat to our customers, workers and facilities as well as other local businesses, residents and visitors to our city. We believe the incidences continue to increase along with other organized criminal activity.

As a major business interest in Bell Gardens and the city's largest employer, with an economic and reputational interest in assisting the city to prevent and prosecute crimes of all kinds, we strongly support, and we will gladly collaborate with the Bell Gardens Police Department in efforts to identify the members of these sophisticated criminal networks. The proposed investment in automated license plate reader (ALPR) surveillance technology is essential in the effort to identify and apprehend those involved in organized retail theft, because most of these criminal networks scout potential targets, arrive, and flee local retail locations after their thefts using motor vehicles with license plates.

With a large public parking area, our own facilities may currently provide opportunities for organized retail thieves to come and go unobserved, but automated license plate readers can provide Bell Gardens Police Department with essential investigative leads that can be used to identify participants of organized criminal theft rings.

We have been informed of and we agree with the plans of the Bell Gardens Police Department to use the Board of State and Community Corrections Organized Retail Theft Grant for which the Department has applied to install and operate automated license plate readers, and we are committed to providing investigative information needed by the Department to combat Organized Retail Theft – a benefit not only for us and our city but for our region and the entire state.

Sincerely yours,

John Park
Chief Executive Officer

Appendix F: Letter(s) of Commitment

If the success of the applicant's proposed activity, strategy, or program relies on the participation of an outside agency or organization (i.e., an entity other than the applicant or LPA), the applicant must include a Letter of Commitment. Letter(s) of Commitment should reflect that the outside agency or organization is aware of the proposed project, is committed to ensuring the success of the project, their role, and agrees to participate.

[To be submitted on letterhead of the OUTSIDE ENTITY]

To: Board of State and Community Corrections
Re: The Organized Retail Theft Prevention Grant Program
Date: [must be within 3 months of proposal submission]

This letter is being submitted to document that [NAME OF THE OUTSIDE ENTITY] agrees to partner on the Organized Retail Theft Prevention Grant Program proposal being submitted by [NAME OF APPLICANT].

As a part of this grant, [NAME OF OUTSIDE ENTITY] agrees to [DESCRIBE THE NATURE OF THE PARTNERSHIP, I.E. WHAT THE OUTSIDE ENTITY IS AGREEING TO DO, ETC.].

Signed by,

Name, Title

[must be the Executive Officer, Department Head, or other Authorized Representative of the Outside Entity]

THE BELL GARDENS POLICE DEPARTMENT
WILL NOT BE WORKING WITH OUTSIDE AGENCY OR
ORGANIZATIONS.

Bias-Based Policing

401.1 PURPOSE AND SCOPE

This policy provides guidance to department members that affirms the Bell Gardens Police Department's commitment to policing that is fair and objective.

Nothing in this policy prohibits the use of specified characteristics in law enforcement activities designed to strengthen the department's relationship with its diverse communities (e.g., cultural and ethnicity awareness training, youth programs, community group outreach, partnerships).

401.1.1 DEFINITIONS

Definitions related to this policy include:

Bias-based policing - An inappropriate reliance on actual or perceived characteristics such as race, ethnicity, national origin, religion, sex, sexual orientation, gender identity or expression, economic status, age, cultural group, disability, or affiliation with any non-criminal group (protected characteristics) as the basis for providing differing law enforcement service or enforcement (Penal Code § 13519.4).

401.2 POLICY

The Bell Gardens Police Department is committed to providing law enforcement services to the community with due regard for the racial, cultural or other differences of those served. It is the policy of this department to provide law enforcement services and to enforce the law equally, fairly, objectively and without discrimination toward any individual or group.

401.3 BIAS-BASED POLICING PROHIBITED

Bias-based policing is strictly prohibited.

However, nothing in this policy is intended to prohibit an officer from considering protected characteristics in combination with credible, timely and distinct information connecting a person or people of a specific characteristic to a specific unlawful incident, or to specific unlawful incidents, specific criminal patterns or specific schemes.

401.3.1 CALIFORNIA RELIGIOUS FREEDOM ACT

Members shall not collect information from a person based on religious belief, practice, affiliation, national origin or ethnicity unless permitted under state or federal law (Government Code § 8310.3).

Members shall not assist federal government authorities (Government Code § 8310.3):

- (a) In compiling personal information about a person's religious belief, practice, affiliation, national origin or ethnicity.
- (b) By investigating, enforcing or assisting with the investigation or enforcement of any requirement that a person register with the federal government based on religious belief, practice, or affiliation, or national origin or ethnicity.

Bell Gardens Police Department

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Bias-Based Policing

401.4 MEMBER RESPONSIBILITIES

Every member of this department shall perform his/her duties in a fair and objective manner and is responsible for promptly reporting any suspected or known instances of bias-based policing to a supervisor. Members should, when reasonable to do so, intervene to prevent any biased-based actions by another member.

401.4.1 REASON FOR CONTACT

Officers contacting a person shall be prepared to articulate sufficient reason for the contact, independent of the protected characteristics of the individual.

To the extent that written documentation would otherwise be completed (e.g., arrest report, field interview (FI) card), the involved officer should include those facts giving rise to the contact, as applicable.

Except for required data-collection forms or methods, nothing in this policy shall require any officer to document a contact that would not otherwise require reporting.

401.4.2 REPORTING OF STOPS

Unless an exception applies under 11 CCR 999.227, an officer conducting a stop of a person shall collect the data elements required by 11 CCR 999.226 for every person stopped and prepare a stop data report. When multiple officers conduct a stop, the officer with the highest level of engagement with the person shall collect the data elements and prepare the report (11 CCR 999.227).

If multiple agencies are involved in a stop and the Bell Gardens Police Department is the primary agency, the Bell Gardens Police Department officer shall collect the data elements and prepare the stop data report (11 CCR 999.227).

The stop data report should be completed by the end of the officer's shift or as soon as practicable (11 CCR 999.227).

401.5 SUPERVISOR RESPONSIBILITIES

Supervisors should monitor those individuals under their command for compliance with this policy and shall handle any alleged or observed violations in accordance with the Personnel Complaints Policy.

- (a) Supervisors should discuss any issues with the involved officer and his/her supervisor in a timely manner.
 1. Supervisors should document these discussions, in the prescribed manner.
- (b) Supervisors should periodically review MAV recordings, portable audio/video recordings, Mobile Digital Computer (MDC) data and any other available resource used to document contact between officers and the public to ensure compliance with the policy.
 1. Supervisors should document these periodic reviews.

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Bias-Based Policing

2. Recordings or data that capture a potential instance of bias-based policing should be appropriately retained for administrative investigation purposes.
- (c) Supervisors shall initiate investigations of any actual or alleged violations of this policy.
- (d) Supervisors should take prompt and reasonable steps to address any retaliatory action taken against any member of this department who discloses information concerning bias-based policing.

401.6 REPORTING TO CALIFORNIA DEPARTMENT OF JUSTICE

The Internal Affairs Unit Manager shall ensure that all data required by the California Department of Justice (DOJ) regarding complaints of racial bias against officers is collected and provided to the Records Supervisor for required reporting to the DOJ (Penal Code § 13012; Penal Code § 13020). See the Records Unit Policy.

Supervisors should ensure that data stop reports are provided to the Records Supervisor for required annual reporting to the DOJ (Government Code § 12525.5) (See Records Bureau Policy).

401.7 ADMINISTRATION

Each year, the Operations Division Captain should review the efforts of the Department to provide fair and objective policing and submit an annual report, including public concerns and complaints, to the Chief of Police.

The annual report should not contain any identifying information about any specific complaint, member of the public or officers. It should be reviewed by the Chief of Police to identify any changes in training or operations that should be made to improve service.

Supervisors should review the annual report and discuss the results with those they are assigned to supervise.

401.8 TRAINING

Training on fair and objective policing and review of this policy should be conducted as directed by the Training Unit.

- (a) All sworn members of this department will be scheduled to attend Peace Officer Standards and Training (POST)-approved training on the subject of bias-based policing.
- (b) Pending participation in such POST-approved training and at all times, all members of this department are encouraged to familiarize themselves with and consider racial and cultural differences among members of this community.
- (c) Each sworn member of this department who received initial bias-based policing training will thereafter be required to complete an approved refresher course every five years, or sooner if deemed necessary, in order to keep current with changing racial, identity and cultural trends (Penal Code § 13519.4(i)).

Unmanned Aerial System

606.1 PURPOSE AND SCOPE

The purpose of this policy is to establish guidelines for the use of an unmanned aerial system (UAS) and for the storage, retrieval and dissemination of images and data captured by the UAS.

606.1.1 DEFINITIONS

Definitions related to this policy include:

Unmanned Aerial System (UAS) - An unmanned aircraft of any type that is capable of sustaining directed flight, whether preprogrammed or remotely controlled (commonly referred to as an unmanned aerial vehicle (UAV)), and all of the supporting or attached systems designed for gathering information through imaging, recording or any other means.

Remote Pilot in Command - The person directly responsible for the UAS and the final authority as to the operation of the small unmanned aircraft system.

606.2 POLICY

Unmanned aerial systems may be utilized to enhance the department's mission of protecting lives and property when other means and resources are not available or are less effective. Any use of a UAS will be in strict accordance with constitutional and privacy rights and Federal Aviation Administration (FAA) regulations.

606.3 PRIVACY

The use of the UAS potentially involves privacy considerations. Absent a warrant or exigent circumstances, operators and observers shall adhere to FAA altitude regulations and shall not intentionally record or transmit images of any location where a person would have a reasonable expectation of privacy (e.g., residence, yard, enclosure). Operators and observers shall take reasonable precautions to avoid inadvertently recording or transmitting images of areas where there is a reasonable expectation of privacy. Reasonable precautions can include, for example, deactivating or turning imaging devices away from such areas or persons during UAS operations.

606.4 PROGRAM COORDINATOR

The Chief of Police will appoint a program coordinator who will be responsible for the management of the UAS program. The program coordinator will ensure that policies and procedures conform to current laws, regulations, and best practices and will have the following additional responsibilities:

- Coordinating the FAA Certificate of Waiver or Authorization (COA) application process and ensuring that the COA is current, and/or coordinating compliance with FAA Part 107 Remote Pilot Certificate, as appropriate for department operations.
- Ensuring that all authorized operators and required observers have completed all required FAA and department-approved training in the operation, applicable laws, policies, and procedures regarding use of the UAS.

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Unmanned Aerial System

- Developing uniform protocol for submission and evaluation of requests to deploy a UAS, including urgent requests made during ongoing or emerging incidents. Deployment of a UAS shall require written authorization of the Chief of Police or the authorized designee, depending on the type of mission.
- Coordinating the completion of the FAA Emergency Operation Request Form in emergency situations, as applicable (e.g., natural disasters, search and rescue, emergency situations to safeguard human life).
- Developing protocol for conducting criminal investigations involving a UAS, including documentation of time spent monitoring a subject.
- Implementing a system for public notification of UAS deployment.
- Developing an operational protocol governing the deployment and operation of a UAS including but not limited to safety oversight, use of visual observers, establishment of lost link procedures, and secure communication with air traffic control facilities.
- Developing a protocol for fully documenting all missions.
- Developing a UAS inspection, maintenance, and record-keeping protocol to ensure continuing airworthiness of a UAS, up to and including its overhaul or life limits.
- Developing protocols to ensure that all data intended to be used as evidence are accessed, maintained, stored, and retrieved in a manner that ensures its integrity as evidence, including strict adherence to chain of custody requirements. Electronic trails, including encryption, authenticity certificates, and date and time stamping, shall be used as appropriate to preserve individual rights and to ensure the authenticity and maintenance of a secure evidentiary chain of custody.
- Developing protocols that ensure retention and purge periods are maintained in accordance with established records retention schedules.
- Facilitating law enforcement access to images and data captured by the UAS.
- Recommending program enhancements, particularly regarding safety and information security.
- Ensuring that established protocols are followed by monitoring and providing periodic reports on the program to the Chief of Police.
- Maintaining familiarity with FAA regulatory standards, state laws and regulations, and local ordinances regarding the operations of a UAS.

606.5 USE OF UAS

Only authorized operators who have completed the required training and FAA certification shall be permitted to operate the UAS.

Use of vision enhancement technology (e.g., thermal and other imaging equipment not generally available to the public) is permissible in viewing areas only where there is no protectable privacy interest or when in compliance with a search warrant or court order. In all other instances, legal counsel should be consulted.

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Unmanned Aerial System

UAS operations should only be conducted in accordance with Federal, State and Local laws and regulations.

Operators without a current FAA airmen's certificate with small unmanned aircraft rating, may operate the UAS controls under the direct and immediate supervision of the remote pilot in command. The remote pilot in command shall be in position to immediately take control of the UAS in order to prevent and avoid unsafe conditions or collisions.

606.6 PROHIBITED USE

The UAS video surveillance equipment shall not be used:

- To conduct random surveillance activities.
- To target a person based solely on actual or perceived characteristics, such as race, ethnicity, national origin, religion, sex, sexual orientation, gender identity or expression, economic status, age, cultural group, or disability.
- To harass, intimidate, or discriminate against any individual or group.
- To conduct personal business of any type.

The UAS should not be weaponized.

Privately owned UAS shall not be deployed absent extenuating circumstances approved in writing by the Chief of Police or designee.

606.7 RETENTION OF UAS DATA

Data collected by the UAS shall be retained as provided in the established records retention schedule.