

BOARD OF  
STATE AND  
COMMUNITY  
CORRECTIONS



# MPSC Grant Program: Progress Reports

Grantee Orientation August 1 & 2, 2023

# Annual Progress and End of Project Reports

- Required:
  - Three (3) Annual Progress Reports
  - End of Project Report
- Why?
  - Written account of project milestones, progress, and challenges.
  - Main tool for communicating implementation and outcomes to the BSCC
  - Collect qualitative and quantitative data

# Progress Reports

## Due Dates

#	Due no later than:	Annual Progress Report Period
1	August 15, 2024	<ul style="list-style-type: none"><li>• <u>Baseline data:</u> July 1, 2022 to June 30, 2023</li><li>• <u>Implementation info.:</u> May 1, 2023 to June 30, 2024</li><li>• <u>Annual data:</u> July 1, 2023 to June 30, 2024</li></ul>
2	August 15, 2025	July 1, 2024 to June 30, 2025
3	August 15, 2026	July 1, 2024 to June 30, 2026

#	Due no later than:	End of Project Report Period
4	September 30, 2027	<ul style="list-style-type: none"><li>• <u>Annual data:</u> July 1, 2026 to June 30, 2027</li><li>• <u>Overall implementation experience:</u> May 1, 2023 to June 30, 2027</li></ul>

# Development of the Progress Reports

- Reviewed all funded proposals making notes of:
  - goals, objectives, and data reported
  - data to be collected to demonstrated need met (rating factor)
- Selected common metrics for data reporting
- Included collection of populations demographic information
- Included qualitative items to collect information about implementation and types of services provided
- Same across all grantees and projects

# About the Progress Reports

- **Draft ONLY**
- Feedback by **August 18, 2023** to [Kasey.warmuth@bscc.ca.gov](mailto:Kasey.warmuth@bscc.ca.gov)
- Please provide input on utility, ability to collect/provide the data, and any other relevant information.
- Final versions provided by September 29, 2023 with a reporting guide
- Webinar Summer of 2024 prior to first report due date. Date TBD.

# Overview of the Annual Progress Reports

- **Baseline Data (First Annual Only)**  
MPSC(s) in operation, count of probation and target population, key performance metrics
- **Implementation (All Reports)**  
MPSCs in operation/use, location of use, operational agreements, services provided, challenges, and highlights
- **Data Reporting (All Reports)**  
count of probation and target population, demographics, services provided, and key performance metrics
- **Overall Implementation Experience (End of Project Only)**  
Use of funds, challenges, lessons learned



# Preview

[B. MPSC Progress Reports DRAFT  
8\\_1\\_23.docx](#)

## Grantee Information

Grantee:	
Project Title:	Date: Click or tap to enter a date.
Prepared by: Click or tap here to enter text.	Phone: Click or tap here to enter text.
Title: Click or tap here to enter text.	Email: Click or tap here to enter text.

## Section A: Baseline Data Reporting

This section requests baseline data for the period of **July 1, 2022 through June 30, 2023**. This section consists of three subsections to collect the following information about the:

1. number of mobile probation service centers (MPSC) in operation;
2. total probation population and target probation population (i.e., probationers who are homeless<sup>1</sup> or at risk of being homeless<sup>2</sup>); and,
3. key performance metrics for the probation population and the target probation population.

This information is only requested in the first Annual Progress Report due on August 15, 2024.

### A.1 Mobile Probation Service Centers

1. **During the baseline period did the probation department have at least one MPSC in operation/use?** Select “yes” if the probation department had at least one MPSC in operation between July 1, 2022 and June 30, 2023.  
Select yes or no using this dropdown menu.
2. **If a MPSC was in operation, how many MPSCs were in operation:**  
Use this dropdown menu to select the number in operation.

### A.2 Probation and Target Population

# About the Collection of Race/Ethnicity Data

## **GC 8310.5 – Required**

- Separate collection categories
- Asian – Chinese, Japanese, Filipino, Korean, Vietnamese, Asian Indian, Laotian, Cambodian, and Other
- Pacific Islander – Native Hawaiian, Guamanian, Samoan, and Other



# About the Collection of Race/Ethnicity Data

## **GC 8310.9 – Required**

Report number and percent of individuals who identify with each category:

- Alone and not in combination with any other designation
- Alone or in combination with other designations
- Multiple designations



QUESTIONS?