

**MEETING DATE:** November 17, 2022

**AGENDA ITEM:** F

**TO:** BSCC Chair and Members

**FROM:** Ricardo Goodridge, Deputy Director, [ricardo.goodridge@bscc.ca.gov](mailto:ricardo.goodridge@bscc.ca.gov)

**SUBJECT:** Mobile Probation Service Centers Grant Program, Request for Proposal and Scoring Panel: **Requesting Approval**

### Summary

This agenda item requests Board approval to release a Request for Proposals for the Mobile Probation Service Centers Grant Program and to convene a Scoring Panel. It includes the following key components:

- Eligible applicants are county probation departments
- \$20,000,000 is available competitively to establish mobile probation service centers.
- Funding will be allocated across small, medium, and large sized counties
- A Scoring Panel will read and rate proposals and develop funding recommendations for the Board.

### Background

The Budget Act of 2022 (Assembly Bill 178) established the Mobile Probation Service Centers Grant Program and appropriated \$20 million in funding (Attachment F-1). Per the Budget Act, \$20 million is available to fund a competitive grant program for county probation departments to establish mobile probation service centers. These grants will allow county probation departments to purchase vehicles, equipment, telecommunications, and other technology needed to operate mobile probation service centers to assist probationers, particularly those individuals who are unhoused and struggling with meeting probation requirements.

On July 25, 2022, the Board approved a staff recommendation to appoint a Chair and establish an Executive Steering Committee (ESC) to develop a Request for Proposals (RFP), authorized staff to work with the ESC Chair to establish a diverse ESC with relevant subject-matter expertise and authorized the ESC Chair to oversee the grant-development process (Attachment F-2).

The Mobile Probation Service Centers Grant Program ESC recruitment process began after the July 2022 Board meeting. Notices were posted on the BSCC website, shared through email listservs, and communicated to county partners. A small number of individuals volunteered to serve on the ESC, but not enough interest was generated to convene an ESC that could read and rate all proposals that would likely be submitted.

In addition, the BSCC must encumber grant funds and execute grant agreements prior to June 30, 2023, so staff determined that the development and release of the RFP should be expedited to ensure that grant agreements can be executed timely. Staff has worked quickly

to consult with subject matter experts and draft the RFP and has reworked the timeline for the grant. Staff is also requesting that a Scoring Panel be convened in lieu of an Executive Steering Committee (Attachment F-3). ESCs are tasked with RFP development, reading, and rating proposals, and making funding recommendations to the Board. A Scoring Panel does not have the RFP development responsibilities. This may lead to increased interest from prospective members with limited meeting availability. If necessary, internal staff may also be used to supplement the Scoring Panel.

### Proposed Activities

The BSCC will continue to seek interested persons to participate on a Scoring Panel for this grant program. Interested persons may submit a statement of interest to serve on the ESC through the BSCC's website: [Executive Steering Committees - Seeking Membership](#).

Below are the proposed activities and a revised tentative timeline necessary to administer a competitive RFP process for the Mobile Probation Service Centers Grant Program:

Activity	Tentative Timeline
Release Request for Proposals	November 17, 2022
Bidders' Conference	December 6, 2022
Letter of Intent Due to the BSCC	December 9, 2022
<b>Proposals Due to the BSCC</b>	<b>January 6, 2023</b>
Proposal Rating Process and Development of Funding Recommendations	January 2023 - March 2023
BSCC Board Considers Funding Recommendations	April 13, 2023
Notices to Applicants	April 2023
Grant Period Begins	May 1, 2023
Mandatory New Grantee Orientation	June 2023

### Recommendation/Action Needed

Staff recommends that the Board:

1. Approve the Mobile Probation Service Centers Grant Program Request for Proposal for release;
2. Authorize the Scoring Panel to make funding recommendations; and
3. Approve the proposed activities and revised timeline associated with the Request for Proposal

### Attachments

F-1: Budget Act of 2022 (Assembly Bill 178)

F-2: BSCC Board Agenda Item H, July 25, 2022

F-3: Mobile Probation Service Centers Grant Program Request for Proposal