

**MEETING DATE:** July 25, 2022

**AGENDA ITEM:** H

**TO:** BSCC Chair and Members

**FROM:** Ricardo Goodridge, Deputy Director, [ricardo.goodridge@bscc.ca.gov](mailto:ricardo.goodridge@bscc.ca.gov)

**SUBJECT:** Mobile Probation Service Centers Grant Program, Appointment of Chair and Establishment of an Executive Steering Committee: **Requesting Approval**

### Summary

This agenda item requests approval to establish an Executive Steering Committee to oversee the development of a Request for Proposals for the Mobile Probation Service Centers Grant Program. Staff is also requesting that the Board designate a Chair to oversee the grant development process, authorize staff to work with the ESC Chair to establish a diverse ESC with relevant subject-matter expertise, and delegate authority to the Chair to modify the ESC membership if needed.

### Background

The Budget Act of 2022 (Senate Bill 178) established the Mobile Probation Service Centers Grant Program and appropriated \$20 million in funding (Attachment H-1). Per the Budget Act, \$20 million shall be available to fund a competitive grant program for county probation departments to establish mobile probation service centers. These grants shall allow county probation departments to purchase vehicles, equipment, telecommunications, and other technology needed to operate mobile probation service centers to assist probationers, particularly those individuals who are unhoused and struggling with meeting probation requirements.

### Proposed Activities

In consultation with the appointed Chair, Staff will establish an ESC that is diverse in professional and lived experience, geography, gender, and demographics. The BSCC will seek interested persons to submit a statement of interest to serve on the ESC through the BSCC's website: [Executive Steering Committees - Seeking Membership](#).

Below are the proposed activities and the tentative timeline necessary to administer a competitive RFP process for the Mobile Probation Service Centers Grant Program:

<b>Activity</b>	<b>Tentative Timeline</b>
BSCC Board Considers Chair Appointment and ESC Establishment	July 25, 2022
ESC Recruitment and Formation	July - August, 2022
RFP development	September - November 2022
Present the RFP for BSCC Board approval	November 17, 2022
Release the RFP to the Field	November 2022
Bidders' Conference	December 2022
Proposals Due to the BSCC	February 2023
Proposal Rating Process and Development of Funding Recommendations	March-May 2023
BSCC Board Considers Funding Recommendations	June 2023
Grants Begin	July 2023

### **Recommendation/Action Needed**

Staff recommends that the Board:

1. Appoint a Chair to the Mobile Probation Service Centers Grant Program Executive Steering Committee;
2. Delegate authority to the Chair to work with BSCC staff to establish a diverse ESC with relevant subject-matter expertise and to modify membership as needed;
3. Authorize the ESC to oversee the development of the Mobile Probation Service Centers Grant Program RFP and to make funding recommendations; and
4. Approve the proposed activities and tentative timeline associated with development of the Mobile Probation Service Centers Grant RFP.

### **Attachments**

H-1: Budget Act of 2022 ([Senate Bill 178](#))