

# Youth Programs and Facilities Grant Program FAQ's

1. **Question:** I am having trouble finding the RFA that was to be posted, can you send me a link?

**Answer:** An editable Word version of the RFA can be found on the YPGP homepage located here: <https://www.bscc.ca.gov/youth-programs-and-facilities-grant-program-yppgp/>

2. **Question:** Part B: For the application narrative it requires a maximum of 2 pages. Is it a 2 page narrative for Section 1: Project Need, Section 2: Project Description, and Section 3: Budget? Or is Section 3: Budget separate and require its own 2 page narrative?

**Answer:** The 2 page narrative is for Section 1 and 2. The budget excel workbook and narrative portion starting in cell B20 will become Section 3 of the application narrative.

3. **Question:** Can you please advise how you'd like applicants to indicate they are applying for this funding under the Deferred Spending Process?

**Answer:** On page 31 of 44 of the RFA, Section F (as shown below), is where you would indicate your deferred spending preference.

Part B All County Distribution Applicant Information Form			
A. APPLICANT < Name> County		B. TAX IDENTIFICATION NUMBER	
NAME OF APPLICANT [REDACTED]		TAX IDENTIFICATION #: [REDACTED]	
STREET ADDRESS [REDACTED]	CITY [REDACTED]	STATE [REDACTED]	ZIP CODE [REDACTED]
MAILING ADDRESS (if different) [REDACTED]	CITY [REDACTED]	STATE [REDACTED]	ZIP CODE [REDACTED]
C. PROJECT TITLE: [REDACTED]			
D. PROJECT SUMMARY (100-150 words): [REDACTED]			
E. GRANT FUNDS REQUESTED: (See Appendix F: County Juvenile Population Index)			
\$ [REDACTED]			
F. DEFERRED SPENDING: Is the application for a deferred spending award?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
G. LEAD PUBLIC AGENCY:		[REDACTED]	
H. PROJECT DIRECTOR:			
NAME [REDACTED]	TITLE [REDACTED]	TELEPHONE NUMBER [REDACTED]	

Here is an excerpt from the RFA as well:

“For Part B funding, counties that have not yet finalized how these funds will be spent may apply based on available information, describing the infrastructure and improvements for the realignment population that are contemplated including a timeline for submitting a modified application with more complete information no later than six months from the award date. The county should submit a place holder budget requesting the full amount available depending on the county size designation.”

4. **Question:** Is a Governing Board Resolution required to be submitted with the grant application? The checklist in page 26 of the RFA states it is not (though required prior to execution of the contract), but I just wanted to confirm. And if it is confirmed to be not required to be submitted with the grant application, is there a benefit to submitting it at the time of submission of the grant application?

**Answer:** The resolution is not required to be submitted at the time of application, but the benefit in doing so is that your Board has already authorized the project so you may not need to go back to them to do so again.

5. **Question:** Regarding the minimum language required in the sample Governing Board Resolution in page 40, Appendix E, can the language “...ensure all

matching funds required for the above grant are provided..." be omitted as the Part B of YPFG Program doesn't require matching funds?

**Answer:** This language can be omitted.

6. **Question:** We wanted to verify if some of our possible budget items would be considered eligible expenses under this grant. Can we use grant funding to purchase an evidence-based youth gang curriculum (to be facilitated within the program pod at our Juvenile Hall facility) and to pay for a mental health training for staff?

**Answer:** Yes, the two budget items you mentioned would be eligible expenses. Please note training for staff would fall under budget line item 9 "Other One-Time Personnel Costs" and should not exceed 25% of the state grant your county would be eligible for.

7. We are applying for the grant SB 823 – Youth Programs and Facilities Grant Program (Part B). We have important questions regarding "Part B Deferred Spending Approval Process" pg. 6.

**Question:** How do we submit a place holder budget request? How do we get the Deferred Spending Approved?

**Answer:** Please submit a budget based on available information and indicate that it is a place holder budget along with the date you anticipate the final budget will be completed on the Budget Excel workbook by including this information in the "Applicant Name" section as follows: "XXXX County, Place Holder Budget (final budget anticipated XX/XX/2021)". The deferred spending is approved upon application award by the Board.

**Question:** If we are utilizing the deferred spending, do we still have to write a budget narrative and filled out the Budget Excel workbook?

**Answer:** Yes, please submit a budget based on the best available information describing the infrastructure and improvements for the realignment population that are contemplated.

**Question:** IS the budget and Budget Narrative the Excel worksheet? If so, the budget does not have to be included the 2-page project narrative, correct? In other words, Is the Budget Excel Worksheet "is" or "is not" considered the Narrative portion of the "Budget Narrative"? And that is all we need for the Budget section, correct?

**Answer:** Yes, that is correct the Budget Narrative (Excel workbook) is not included in the 2-page limit, but constitutes responsiveness to the Budget section of the application.

**Question:** If we are approved of the deferred spending, do we just state in the budget narrative “Budget – Deferred Spending Approved by \_\_\_\_\_”? Or do we still have to write a full budget and budget narrative?

**Answer:** Please submit a budget based on the best available information describing the infrastructure and improvements for the realignment population that are contemplated.

8. **Question:** How does the grant need to be submitted? Separate attachments for scanned and submitted as one document?

**Answer:** Please submit one email for Part B, which includes all required items and/or attachments. Most likely, you will submit one scanned document containing required items 1, 2, 3, 4, and 6 per the application checklist, along with the Excel budget table also attached to your email. In the event you are also submitting for Part A, please submit in a separate email.

9. We had a few questions regarding the Part A – Regional Hub application. Without knowing how many other departments throughout California are taking steps towards becoming a hub it makes it difficult to know the extent of how large this population could be.

**Question:** If we apply to be a hub in one of the specified areas; sex offender, female, or mental health, are we then responsible to house every youth that fits the criteria at our facility?

**Answer:** No, as you would be limited based on the maximum capacity of your facility, but you should state which counties or regions you would be willing to accept youth from if space is available based on your contract/agreement with surrounding counties.

**Question:** Do we have control over how many we can house?

**Answer:** Yes, you would only be able to safely house youth based on your maximum capacity of available beds, but you should describe your anticipated regional capacity in the application.

**Question:** If we apply and are awarded the grant, how long are we expected to remain the hub?

**Answer:** One of the rating factors for receiving grant funds is setting aside dedicated program capacity for out of county youth. The expectation is to remain a hub as long as there is demand from surrounding counties.

**Question:** What if our own internal population reaches capacity and we can no longer take in the additional youth?

**Answer:** Details of this scenario should be discussed between counties during the contract/agreement referral phase to determine possible alternatives.

10. **Question:** Regarding Part A, 1.2, which states:

*1.2. Describe the number of youth to be served (maximum capacity at a given time), proposed length of stay and whether youth in the general population will also be served by this realignment project or program.*

Our question is specifically to the use of the term “general population”. Does this refer to the general population of youth in our entire juvenile hall, not specific to the DJJ realigned youth? Or does this mean the “general population” of DJJ realigned youth, not specific to the DJJ realigned that will receive programming for the regional hub?

We are having difficulty understanding the intention behind this point. If referring to the general population of the entire juvenile hall, that would indicate that general population youth can also access services provided by this regional hub, as relates to this RFA. Is that correct?

**Answer:** Yes the term “general population” in this instance refers to all youth in your entire juvenile hall. When answering this question we are asking that you state if the project or program will serve only the DJJ realigned youth or if you will also serve your general population as well. I hope this answers your question.

**Question:** Regarding Part A, 1.2: Generally and hypothetically speaking, the regional hub services would be available to both the youth realigned from the DJJ, as well as to the general population. I suppose the confusion is in whether these grant funds are meant to be used to also provide regional hub services to youth in the general population, or if they are meant to be used exclusively to provide services for the youth realigned from the DJJ. If you could provide

additional clarification as to the intention of the grant in that regard, it would be very helpful.

**Answer:** These funds are meant to be used for youth realigned from DJJ, but there is no prohibition on the services being used for general population youth if there is space.